

March 11, 2024

The Regular Meeting of the Nunda Village Board of Trustees was held on March 11, 2024, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: William Davis
James Mann Jr.
Dr. Donald Wilcox

Water and Streets Superintendent: Troy Bennett
Waste Water Chief Operator: Markus Hugi
Planning Board Chairperson: Alex Pierce
Town Historian: Valarie Griffing
Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:01 PM.

Roll Call: All present

Pledge of Allegiance: Led by Mayor Morgan

Open Forum 3 civilians

Town Historian Valarie Griffing provided a short presentation on the solar eclipse that will occur in April 2024 and the impact to the communities surrounding our municipality.

Approval of Minutes

A. February 12, 2024

MOTION was made by Trustee Davis to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Mann. Carried 5-0.

B. February 13, 2024-Joint Meeting with the Town of Nunda

MOTION was made by Deputy Mayor Snyder to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Davis. Carried 5-0.

Approval of Invoices

A. Application #22 - STC Construction - GC WWTP CIP

Resolution No. 2024-006

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #22 to STC Construction – General Contractor in the amount of \$47,975.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to approve was made by Trustee Wilcox, seconded by Trustee Mann. Carried 5-0.

B. Application #18 – M. W. Controls - GC WWTP CIP

Resolution No. 2024-007

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #18 to M. W. Controls – Electrical Contractor in the amount of \$28,905.10 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to approve was made by Trustee Davis, seconded by Trustee Mann. Carried 5-0.

C. The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 010 as follows:

GENERAL	(A)	- \$12,571.19
WATER	(F)	- \$ 4,834.54
SEWER	(G)	- \$ 6,490.45
WWTP CIP	(H)	- \$85,334.32
YOUTH	(J)	- \$ <u>110.00</u>
TOTAL		- \$109,340.50

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 5-0.

Reports

- A. Police
- B. Code Enforcement/Zoning
- C. Sewer
- D. DPW/Water
- E. Treasurer's Report's
 - 1. Monthly Bank Statement-January 2024
 - 2. Collateralization Report-January 2024
 - 3. Treasurer's Report-January 2024
 - 4. Payroll -1 & 2 Certification Review

MOTION was made by Trustee Davis after review and discussion to approve and Certify Payrolls #3 and #4, seconded by Trustee Wilcox. Carried 5-0.

- F. Planning Board
- G. Justice

MOTION was made by Trustee Mann to accept all departmental reports as reviewed, presented, and discussed, seconded by Trustee Davis. Carried 5-0.

New Business

- A. Colorectal Cancer Awareness Month

Resolution No. 2024-008

WHEREAS, colorectal cancer is the third most diagnosed cancer and the second most common causes of cancer deaths for men and women in the United States;

WHEREAS, colorectal cancer affects both men and women equally;

WHEREAS, most colorectal cancer deaths can be prevented through proper screening, early detection, and education;

NOW THEREFORE, BE IT RESOLVED, that the Nunda Village Board of Trustees recognizes March 2024 as "Colorectal Cancer Awareness Month" and supports the Main Streets Go Blue initiative.

The **motion** to adopt was made by Trustee Mann, seconded by Trustee Wilcox. Carried 5-0.

- B. Fair Housing Month

Resolution No. 2024-009

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Act of 1988; and,

WHEREAS, the month of April 2024 has been designated by the United States Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month; and,

NOW THEREFORE BE IT RESOLVED, that the Village of Nunda hereby declares and proclaims April 2024 as Fair Housing Month in the village.

The motion to adopt was made by Trustee Mann, seconded by Trustee Wilcox. Carried 5-0.

- C. MOU 2024 Downtown Partnership-Livingston County Development Corporation
- D. Reduce Water/Sewer Bill Account #1070

MOTION was made by Deputy Mayor Snyder to decrease water/sewer account #1070 one water unit and sewer unit totaling \$124.50 as there is no tenant in the apartment of this two-unit structure, and to also create a form considering and exploring the requirement for separate meters at each location that has more than one water/sewer unit, seconded by Trustee Wilcox. Carried 5-0.

- E. Quote for pH digital sensors (2) total \$3,176.00 Water Fund

MOTION was made by Deputy Mayor Snyder to approve the purchase of two pH digital sensors for water plant operations at a total cost of \$3,176.00, seconded by Trustee Davis. Carried 5-0.

- F. Budget modifications-several account codes in all funds are over spent and need board

review and approval to correct
MOTION was made by Trustee Davis to allow the Village Administrator/Clerk-Treasurer to make budget modifications in all funds to align the budgets with their actual costs, seconded by Trustee Wilcox. Carried 5-0.

G. DPW Building Roof

MOTION was made by Trustee Wilcox to accept the proposal of \$15,950.00 minus work already performed by Genesee Valley Exteriors to have the DPW roof repaired due wind damage from a natural disaster event of which has been reported, with a claim submitted, to our municipal insurance carrier for restitution of damage incurred, seconded by Trustee Davis. Carried 5-0.

H. Mr. Hooker concern with grade of road-West Street

Old Business

- A. Feral cats' discussion
- B. Mass communications discussion

10. Other Business

A. Trees-Arbor Day

MOTION was made by Trustee Davis to allow Administrator/Clerk-Treasurer Wood to make the purchase of eight trees from East Wind Landscape Nursery in Belmont, NY at a cost not to exceed \$1900.00, seconded by Trustee Mann. Carried 5-0.

B. Schedule Meeting for March 25, 2024 at 7:00 PM to review/adopt 2024/2025 Tentative Budget

MOTION was made by Trustee Wilcox to schedule a village board meeting to review, discuss, and adopt the 2024-2025 Village Tentative Budgets on March 25, 2024 at 7:00 PM, seconded by Trustee Mann. Carried 5-0.

C. Distribute budget worksheets to board-pay discussion for hourly employees

Communications/Information Items

A. Executive Session

MOTION was made by Deputy Mayor Snyder to enter Executive Session at 9:10 PM to discuss personnel concerns, seconded by Trustee Mann. Carried 5-0.

MOTION was made by Trustee Davis to inquire with our municipal insurance agent about Trustee Wilcox, after his term has ended this month to participate and *drive* a municipal vehicle during the Arbor Day festivities on April 27, 2024, seconded by Deputy Mayor Snyder. Carried 5-0.

MOTION was made by Deputy Mayor Snyder to exit Executive Session at 10:42 PM. Carried 5-0.

Adjournment

The **motion** to adjourn was made by Trustee Wilcox at 10:43 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer