

Mayor Morgan thanked Director Gordinier for all that he does.

Visitor's Form: Mrs. Piper stated she has neighbors that are burning items other than wood. Neighbors are still burning items as early as 5:00 AM.

Chief Dale stated he is aware of this concern and is working on this citizens concern with the Code Enforcement Officer.

Approval of Minutes

A. June 11, 2019

MOTION was made by Trustee Wilcox to approve the minutes as *presented, discussed, and reviewed*, seconded by Trustee McTarnaghan. Carried 3-0.

Reports

A. *Police*

1. Nunda Police Department Monthly Report - June 2019
2. Community Policing Report - June 2019
3. Payroll - June 2019

Chief Dale discussed the significance of a second vehicle for the Police Department. Whether through the purchase of a new patrol vehicle or refurbish of an existing patrol vehicle, Stop-DWI Program generates revenue that helps with operational costs. Should there not be a second patrol vehicle, these funds go away.

Chief Dale stated he and his department purchase four bicycles for local youths to be distributed at a later date.

Parking tickets have been written by the Joint Police Department with any revenues received being deposited into the Town Bank Account. Mayor Morgan asked Chief Dale to make sure these tickets have the Village of Nunda's Address on them and the Administrator contact the Court Clerk to make sure the funds are deposited into a Village Bank Account.

Mayor Morgan thanked Chief Dale and his officers for their help during the Americana Days Festival in the Village.

B. *Code Enforcement/Zoning*

1. Monthly Report – June 2019

C. *Waste Water Treatment Plant*

1. Updated Board on progress of WWTP Capital Improvement Project

2. Departmental Activity Log provided for June 2019
3. Conveyor received

Chief Hugi stated Administrator Wood's concerns for paying a lot of invoices for this WWTP CIP with no ground results at this time. Chief Hugi reiterated that breaking ground will be next year and that these grants do take time to get moving.

4. Sump pumps working extra because of the severe weather events of the past month.

D. Water/Department of Public Works

1. Departmental Activity Log not provided for June 2019
2. Street Paving Update

Superintendent Bennett stated by the end of the month paving on Vermont Street should begin provided no weather-related issues come up.

3. Flooding-Crooked Brook flooded out several streets from the most recent weather event. This flooding also closed Watercure Road for several days for repairs.

Mayor Morgan discussed the concerns with Crooked Brook and the trees and other vegetation along this water source that does not allow for proper drainage.

Superintendent Bennett stated he would look into this waterway. Sometimes it is difficult to determine responsibility for a water source; DEC, Town, Village, or homeowner.

Mayor Morgan stated he did contact NYCOM on this concern. Correcting Crooked Brook would be allowed and perceived as gifting should correction or clean-out of this water system were to happen.

Superintendent Bennett stated we should contact DEC first to see how we should proceed.

4. Shared Services

Superintendent Bennett stated he was approached by Keshequa School Officials to help with digging a portion of Dalton School property to ascertain flooding concerns the school has been experiencing.

Motion was made by Trustee McTarnaghan to allow Superintendent Bennett the authority to assist the Dalton School with ascertaining flooding concerns while using Village owned equipment, seconded by Trustee Wilcox. Carried 3-0.

E. Justice

1. Monthly Reports – June 2019

F. Treasurer's Reports

1. Monthly Treasurer's Report - June 2019
2. Monthly Bank Statement Account - June 2019

3. Collateralization Report - June 2019
4. Payroll #12, #13, #13A - Certification Review
5. Departmental Activity Log provided for June 2019

Discussion of **each fund** took place. The monthly Treasurer’s Report was then compared to each bank account. All bank accounts ending balances *did match* the Treasurer’s Report as presented.

The *Balance Sheet, Detail of Revenues and Cash Receipts Journal, Detail of Expenditures and Cash Disbursements Journal* - Statements were provided to each Board member **for each fund** for review, and discussion. The monthly Collateralization Report did provide enough funding as required. Each reserve account was reviewed with the Village Board.

End of Fiscal Year Financial Reports (Annual Updated Document) have been completed and submitted to the New York State Comptroller as required by law.

H. *ZBA/Planning Board*

I. *Youth Recreation*

MOTION was made by Trustee Wilcox that the Nunda Village Board of Trustees accepts the reports as reviewed, presented, and discussed, seconded by Trustee McTarnaghan. Carried 3-0.

Approval of Invoices

A. Abstract No. 002

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 002 as follows:

GENERAL	- \$ 9,731.72
WATER	- \$ 1,650.43
SEWER	- \$ 6,441.85
YOUTH	- \$ 874.31
WWTP CIP	- \$ <u>12,444.70</u>
TOTAL	- \$ 31,143.01

The **motion** was made by Trustee Wilcox, seconded by Trustee McTarnaghan. Carried 3-0.

New Business

A. WWTP CIP SEQR Disinfection Improvements

Resolution no. 2019-023

WHEREAS, the Village of Nunda Village Board, (hereinafter referred to as Village Board) is completing an application through the New York State Consolidated Funding Application (CFA) under New York State Department of Conservation (DEC) for a Water Quality Improvement

Project for upgrades to the disinfection process at the Waste water Treatment Plant located at 11 North Walnut Street, in said Village; and

NOW THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby classify the above referenced action to be a Type II Action under 6N.Y.C.R.R. Section 617.5[c] [2] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this action.

The **motion** was made by Trustee Wilcox, seconded by Trustee McTarnaghan. Carried 3-0.

B. WWTP Consolidated Funding Application Resolution

This resolution is in support of the Village of Nunda for 2019 New York State Consolidated Funding Application, Water Quality Improvement Project – WWTP Disinfection Improvements.

Resolution no. 2019-024

WHEREAS, the Village Board of Nunda, of Livingston County, supports the submission of a 2019 Consolidated Funding Application (CFA) on behalf of the Village, for the Water Quality Improvement Project (WQIP) Program, for the upgrades to the disinfection process at the municipality's wastewater treatment facility; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide reimbursement grant program for local governments, administered to directly address documented water quality impairments; and

WHEREAS, the Village has been notified by the DEC of upcoming modifications to their State Pollutant Discharge Elimination System (SPDES) Permit, requiring them to provide effluent disinfection at the WWTP; and

WHEREAS, findings in the preliminary engineering study recommended improvements to the WWTP including installation of an ultraviolet disinfection system into existing infrastructure at the WWTP, greatly improving the quality of effluent discharged into the receiving stream;

NOW THEREFORE BE IT RESOLVED, it is anticipated that the Village Board, on behalf of the Village, will complete the necessary actions to authorize expenditures for the proposed project, as well as authorizes Mayor Jack Morgan to execute necessary documents relative to and as required for the application; and

BE IT FURTHER RESOLVED, the Village Board does hereby accept that they shall provide at least 25% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from financing of the project

with a CWSRF Loan through NYS Environmental Facilities Corporation; and **BE IT FURTHER RESOLVED**, that the Village of Nunda Board, of Livingston County, recognizes and fully supports the submission of the 2019 CFA for WQIP on behalf of the Village for improvements to the wastewater treatment plant.

The **motion** was made by Trustee McTarnaghan, seconded by Trustee Wilcox. Carried 3-0.

C. Community Development Block Grant – Authorized Signatory

MOTION was made by Trustee Wilcox to allow Mayor Jack Morgan the authority to act in the best interest of the Village of Nunda in signing any and all documents as necessary associated with the application of the most recent Community Development Block Grant, seconded by Trustee McTarnaghan. Carried 3-0.

D. Land Acquisition Grant Status

Administrator Wood stated the Grant for Land Acquisition is due July 26, 2019 by 4:00 PM. The grant is still in the writing phase and will be submitted on time.

E. Annual Updated Document (AUD)

The AUD has been submitted to the NY State Comptroller on time for year ending May 31, 2019.

F. Joint Activity – Annual Updated Document – Youth Recreation

The AUD for Joint Activity (Village of Nunda, Town of Nunda, and Town of Portage) has been submitted on time for year ending May 31, 2019.

G. Budget Modifications

Administrator Wood stated the charge this year on tax collection services has increased and unknown when budget was being formulated. The Counties tax collection software program was old, antiquated, and became obsolete. The Town of Nunda introduced a business entity that provides tax collection software services. This budget modification is to cover the unexpected costs of using this new software program.

From: Contingency	A1990.4	\$2,500.00	
To: Tax Bills	A1362.4		\$2,500.00

MOTION was made by Trustee Wilcox to allow Administrator Wood the authorization to modify the current General Fund Budget as listed above to correct any negative discrepancies within the budget as discussed, seconded by Trustee McTarnaghan. Carried 3-0.

Old Business

- A. Sewer Ordinance – tabled until WWTP CIP is completed
- B. 1 Mill Street Flooring – End of July 2019 for completion
- C. Evaluation Program-Job Descriptions (feedback-received from Dept. Heads)
- D. Sexual Harassment Training-NY State Mandate - schedule training in August 2019
- E. Inventory of property
- F. Mounting cameras at Village Park

Trustee McTarnaghan stated progress on this process is taking place. Cables and other wire have been ordered. Looking to complete soon.

Mayor Morgan thanked Trustee McTarnaghan for his work at implementing this camera system for public safety.

Policy Review

- A. Summer Youth Recreation Policy Manual

Director Gordinier put a lot of time and effort into developing this policy for the Joint Activity. The Village Board on request from the Town of Nunda Board had two modifications to the original policy; training and background checks. Director Gordinier added these two additional requirements.

MOTION was made by Trustee Wilcox to accept and adopt the Nunda-Portage Summer Recreation Policy Manual as presented by Director Gordinier for program implementation, seconded by Trustee McTarnaghan. Carried 3-0.

Other Business

- A. Feral Cats

Community members; Mary Ann Roby, Paul & Anne Rangere, and Nunda Veterinary Clinic have provided many of the areas feral cat population access to inoculation's, and either spayed or neutered. Trustee Wilcox presented this information and also stated their plan is still not complete as they are still working on the rest of the community of feral cats.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Trustee McTarnaghan, seconded by Trustee Wilcox at 8:16 PM.

Respectfully submitted,

LeRoy J. Wood
Administrator/
Clerk-Treasurer