

June 27, 2016

**The Special Meeting of the Nunda Village Board of Trustees was held on June 27, 2016  
with the following present:**

**Mayor:** Robert Cox

**Deputy Mayor:** Fritz Amrhein

**Trustees:** Darren Snyder

Jack Morgan

Mell Allen

**Clerk-Treasurer:** LeRoy J. Wood

**Citizens:** Maxine Snelgrove Ron Adam

**Town Supervisor:** Merliee Walker arrived at 7:12 P.M.

**Mayor Cox** - called the meeting to order at 7:00 P.M.

**Roll Call:** All present with exception - **Trustee Snyder** arrived at 7:28 P.M.

**Pledge of Allegiance** - led by Mayor Cox

**Lease / Agreement with Trinity Church of Nunda for Village Park**

A thorough review of the *proposed* Agreement to Lease was requested by Mayor Cox with the Village Board of Trustees.

Item 2. Term - correction requested to change lease term to annual versus five-year lease term

Item 5. Indemnification – a copy of the Village of Nunda’s Insurance Policy be provided to the Trinity Church of Nunda – A copy was provided to Trustee Morgan

Item 10. Alterations – item discussed - any proposed alterations in excess of \$1000 would require approval from Trinity Church of Nunda

Discussion on Nunda Police presence was a matter of concern during the upcoming summer concert series. Trustee Morgan asked if more Police presence could be provided during these events. Deputy Mayor and Police Commissioner Amrhein stated he would bring the concern up to the Police Chief during their next meeting.

**Resolution no. 2016-105**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the proposed Agreement to Lease the Nunda Village Park from Trinity Church of Nunda once correction of the term length and reviewed approval of the Village Attorney has occurred.

The motion was made by Trustee Snyder, seconded by Deputy Mayor Amrhein. Carried 4-0, 1 Abstention – Trustee Morgan.

**Other Business**

A. Zombie House Legislation

A copy of the most recent approved New York State Legislature on Zombie Houses was distributed the Village Board for review and discussion. Mayor Cox recommended Village Board to review more closely and table any further discussion to the next Village Board Meeting on this matter.

B. Village Copier Policy

A copy of the Village Board Meeting Minutes from January 10, 2011 were provided to the Village Board for review and discussion on the current copying policy. A concern was brought to the table as to making copies for the public. Trustee Morgan asked Clerk-Treasurer Wood what the price was to make copies and has the Village ever *not* made copies for any requester in the past? Clerk-Treasurer Wood provided the cost per copy, however it was not consistent with the current policy dated January 10, 2011.

As for not providing the service of making and charging copies to the public, there was some apprehension from the Clerk-Treasurer as to making these particular copies of the Nunda Village

Park/Music in the Park/Gazebo – 2016 Summer Concert Series flyers. Currently, there is no Agreement to Lease the Nunda Village Park from the Trinity Church of Nunda and the flyers that were to be copied *did* contain language that included the “Nunda” Village Park. It was conversed to the requestor of copies for the 2016 Summer Concert Series, that at the time of the request the Clerk-Treasurer felt more comfortable discussing the matter with Mayor Cox before any copies were to be made. It was also conversed that once the Mayor was consulted the Clerk-Treasurer would be more than happy to make the copies. Once the Mayor was informed, on the same day as the request of the flyer for the 2016 Summer Concert Series in person, the Mayor instructed the Clerk-Treasurer to make the copies. The Clerk-Treasurer complied with the request and copies were made.

At the time of the request for the flyers to be copied, there was not a clear definitive conclusion as to the sponsorship of the 2016 Summer Concert Series at the Nunda Village Park. It was mentioned that the 2016 Summer Concert Series was to be co-sponsored by Trinity Church of Nunda and the Village of Nunda. At this meeting it was stated by Trustee Morgan, that the Summer Concert Series was *not being* co-sponsored with anyone and that the Trinity Church of Nunda was sponsoring the Series on its own at the Nunda Village Park.

Conclusion; The Clerk-Treasurer will create a sign and post with the correct charges per copy to be applied in the Village Clerk-Treasurer’s Office and charge requestors accordingly.

#### C. Annexation – Village Well Site

Livingston County Clerk has requested under New York State General Municipal Law 717, certain criteria are required to be filed with the state such as Mylar Maps with a licensed land surveyor’s signature and seal and appropriate filing fees. A surveyor has been contacted and we are awaiting a return call for assistance.

#### D. Zoning Law review -special meeting to be scheduled

Town of Nunda Supervisor Walker stated the Town has contacted the Town Attorney and that a meeting has been scheduled to move forward with having this Zoning Law finalized.

#### E. Village Committees/Commissioners

Mayor Cox distributed a copy of the list of Committees and Commissioners for all Village Departments to the Village Board of Trustees. A review of the following list occurred.

##### **Committees / Commissioners:**

##### **Administrative**

(Includes insurance, planning, office, phone, computer, data)

Mayor Cox / Trustee Morgan

##### **Public Safety / Police**

Deputy Mayor Amrhein / Trustee Snyder

##### **Water**

Deputy Mayor Amrhein / Trustee Snyder

##### **Other Utilities**

Trustee Morgan / Trustee Allen

(Includes sewer, street, trees, cable)

##### **Youth / Parks**

Mayor Cox / Trustee Snyder

##### **Budget Preparation**

Mayor Cox / Village Board

##### **Code Enforcement**

Mayor Cox / Deputy Mayor Amrhein

The Mayor stated that the committees and commissioners must make time to do *our* due diligence in supporting our employees and having the chance to talk with them.

Mill Street and South Church Street – much discussion on this intersection in front of Keshequa Central School and the safety of students/residents. State Senator Young, Assemblyman Nojay, New York State Department of Transportation and Keshequa Central School Superintendent have all been contacted with a meeting set in the near future as to the safety concerns associated with this intersection. Additional signage, blinking light on Stop Sign, or hanging red flashing lights have all been mentioned for potential implementation.

Trustee Snyder stated Keshequa Central School Busy Bees Building is preparing for Nunda Mustard to return to Nunda. Hopefully, by the end of August Nunda Mustard will be back in Nunda.

F. Highway Permit-Portage Street Water/Sewer Extension Project.

**Resolution no. 2016-106**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approve the use of the Joint Village/Town Highway permit by Randy Cox with the intent to drill under State Route 436 to hook into the Village water main system.

The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 4-0, 1 Abstention – Mayor Cox.

**Adjournment**

With no further business to be discussed, the motion to adjourn was made by Deputy Mayor Amrhein, seconded by Trustee Morgan at 8:17 P.M. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood  
Clerk-Treasurer