

Draft Meeting Minutes

February 14, 2022

The Regular Meeting of the Nunda Village Board of Trustees was held on February 14, 2022, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Planning Board Chairperson: Alex Pierce

Water and Street Superintendent: Troy Bennett

Waste Water Treatment Plant Chief Operator: Markus Hugi

Code Enforcement/Zoning Officer: Mark Mullikin

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call All present

Pledge of Allegiance led by Mayor Morgan

Visitor Forum

Approval of Minutes

A. January 10, 2022

MOTION was made by Trustee Davis to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 5-0.

B. January 31, 2022 – Joint Meeting with Town of Nunda and Keshequa School Board

MOTION was made by Trustee Allen to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Davis. Carried 5-0.

Reports

A. Police

1. Police Reports

2. Resignation Officer Whitney

MOTION was made by Trustee Allen to accept with, thanks and regrets, the resignation letter of Officer Whitney, seconded by Trustee Wilcox. Carried 5-0.

3. Draft Police Commissioner's Meeting February 7, 2022

4. Police 2022 Budget

B. Code Enforcement/Zoning

C. Waste Water Treatment Plant

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D. Water/DPW

E. Justice

F. Administrator/Clerk-Treasurer – All Reports to be emailed for review and discussion

1. Monthly Bank Statement Account-January 2022
2. Collateralization Report-January 2022
3. Budget Status Report – by Fund
4. Payroll – 1& 2 - Certification Review
5. Monthly Report

Administrator/Clerk-Treasurer Wood stated concerns with spending and available funding with current inflationary numbers that are increasing costs/expenditures exponentially.

G. ZBA/Planning Board

Chairperson Pierce briefed the board as to current activity with review of the Joint Zoning Law and a timeline for the complete assessment and approval through both Town and Village Boards, the County and municipal attorneys.

H. Youth Recreation

MOTION was made by Trustee Wilcox to accept the departmental reports as presented, seconded by Deputy Mayor Snyder. Carried 5-0.

Approval of Invoices

A. Abstract No. 010

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 010 as follows:

| | | |
|--------------|------|-----------------------|
| GENERAL | (A) | - \$ 34,247.11 |
| WATER | (F) | - \$ 13,046.22 |
| SEWER | (G) | - \$ 9,707.58 |
| WWTP CIP | (H) | - \$ 72,713.48 |
| LAND GRANT | (HA) | -\$.00 |
| YOUTH | (J) | - \$ 110.00 |
| TOTAL | | - \$129,824.39 |

The **motion** was made by Trustee Davis, seconded by Trustee Allen. Carried 5-0.

New Business

A. Deputy Clerk-Treasurer Resignation Letter

MOTION was made by Trustee Allen to accept, with thanks and regrets, the resignation of Tamara McCallum as Deputy Clerk-Treasurer, seconded by Deputy Mayor Snyder. Carried 5-0.

B. Village Associate Justice Resignation Letter

MOTION was made by Trustee Allen to accept, with thanks and regrets the resignation of Tamara McCallum as Associate Village Justice, seconded by Deputy Mayor Snyder. Carried 5-0.

C. Budget Modifications

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Invoicing for Land Mark Society – grant monies received in Fiscal Year 2020-2021 and remained as fund balance into this fiscal year awaiting work to be completed.

| | | | |
|------|---------------------------|---------|-------------|
| From | Appropriated Fund Balance | A599 | \$ 8,400.00 |
| To | Miscellaneous | A1989.4 | \$ 8,400.00 |

Mayor Morgan stated we have not received our final report and wanted to wait to pay vendor. No action at this time.

D. Contract-Grant Administration for WWTP CIP

Resolution No. 2022-002

BE IT RESOLVED that the Nunda Village Board of Trustees approves MRB Group as Grant Administrator for the \$386,182.00 Water Quality Improvement Program received in conjunction with the current Waste Water Treatment Plant Capital Improvement Project for a cost not-to-exceed \$3,000.00.

The **motion** was made by Mayor Morgan, seconded by Trustee Davis. Carried 5-0.

E. Application #2 – STC Construction – GC WWTP-CIP

Resolution No. 2022-003

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #2 to STC Construction – General Contractor in the amount of \$70,870.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** was made by Trustee Davis, seconded by Deputy Mayor Snyder. Carried 5-0.

F. MOU Downtown Partnership

MOTION was made by Deputy Mayor Snyder to enter into a Memorandum of Understanding with Livingston County Development Corporation for services related to economic development and marketing of our local community at a price of \$4,000.00 annually beginning June 1, 2022 through May 31, 2023, seconded by Trustee Wilcox. Carried 5-0.

G. Little Pantry

MOTION was made by Trustee Allen for the Nunda Village Board of Trustees to approve support for the Little Pantry Initiative in the Village that will provide local residents with food and other related supplies and goods in helping promote public health; installation of posts for support of equipment will be completed by the Village DPW Department as a location for this pantry is being discussed, seconded by Trustee Wilcox. Carried 5-0.

H. Intersection on Mill Street-police presence, tickets being issued

I. KCS Water Bill

Resolution No. 2022-004

BE IT RESOLVED that the Nunda Village Board of Trustees approves reduction of Keshequa Central School unmetered water charges on their quarterly bill from \$987.00 to \$675.00 due to population decrease over the past decade; this reduction is contingent upon the school passing of the tax abatement on (4) village properties for a period of ten years.

The **motion** was made by Mayor Morgan, seconded by Deputy Mayor Snyder. Carried 5-0.

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Old Business

A. Budget Call – budget packages have been distributed to department heads – meeting to be set-up and discuss, will be presented at Village Board Meeting for Board review and discussion in March 2022.

B. Town & Village of Nunda Draft Copy of Municipal Agreement

Resolution No. 2022-005

BE IT RESOLVED that the Nunda Village Board of Trustees approves entering into a municipal agreement with the Town of Nunda for maintenance and upkeep of the Nunda Government Center, payment of resources removed from village properties between 2020 and 2021, and equipment and building uses of each municipality as needed and as available.

The **motion** was made by Trustee Wilcox, seconded by Trustee Davis. Carried 5-0.

C. Renting space at State Route 70 location

D. Street lighting-LED lighting

Other Business

A. CDBG Update

B. WWTP Update-to include Sewer Ordinance-future local law

C. Land Acquisition Grant Update

Administrator/Clerk-Treasurer Wood stated **ALL** grant monies for this project have now been received.

D. Feral Cat Public Meeting

Communications / Informational / Discussion Items

A. Executive Session

MOTION was made by Trustee Allen to enter into Executive Session to discuss personnel concerns at 8:38 PM, seconded by Mayor Morgan. Carried 5-0.

MOTION was made by Trustee Davis to exit Executive Session at 9:06 PM, seconded by Mayor Morgan. Carried 3-0-2 (Deputy Mayor Snyder and Trustee Allen were non-votes).

Adjournment

The motion to adjourn was made by Trustee Allen, seconded by Mayor Morgan at 9:06 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/
Clerk-Treasurer