

September 8, 2025

The Regular Meeting of the Nunda Village Board of Trustees was held on September 8, 2025, at 6:00 pm at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: James Mann
William Davis
Patty Piper

Water and Streets Superintendent: Troy Bennett
Planning Board Chairperson: Alex Pierce
Code/Zoning Officer: Quinn Golden
Clerk-Treasurer: Kimberly Wester

Mayor Morgan - called the meeting to order at 6:05 PM.

Roll Call: Quinn Golden (absent, excused)

Pledge of Allegiance: Led by Mayor Morgan

Open Forum

- A. Sandy Schneible from Genesee Valley Trail Towns – Updated name to Letchworth Genesee Valley Partnership. There are currently 10 communities that are part of this partnership. Representatives for Nunda include Martha Blair and Tom Cook. Mayor Morgan requested his name and Town Supervisor, Merilee Walker to be added to the list of representatives.

Approval of Minutes

- A. August 11,2025

MOTION was made by Trustee Piper to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Mann. Carried 5-0.

Approval of Invoices

- A. Abstract No. 003

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 003 as follows:

GENERAL	(A)	- \$ 135,427.11
WATER	(F)	- \$ 13,699.63
SEWER	(G)	- \$ 6,793.93
WWTP CIP	(H)	- \$ 1,093.80
YOUTH	(J)	- \$ 3,289.51
TOTAL		- \$ 160,303.98

MOTION to approve payment of all invoices except the Police Department, contingent on current fund balance being transferred to NYCLASS, was made by Mayor Morgan, seconded by Trustee Davis. Carried 5-0.

Reports

- A. Police
 - 1. Staffing
 - 2. Budget Increase/Raises
- B. Code Enforcement/Zoning
- C. Sewer
- D. DPW/Water
 - 1. Hach Service Partnership Quote

MOTION to approve the Hach Service Partnership Contract in the amount of \$10,139.00 was made by Deputy Mayor Snyder, Seconded by Trustee Davis. Carried 5-0.

- E. Justice
- F. Treasurer's Report's
 - 1. Fiscal Year 2024-2025 Reports
 - 2. Monthly Bank Statements – August 2025
 - 3. Payroll – 17 & 18 - Certification Review

MOTION was made by Trustee Mann after review and discussion to approve and Certify Payrolls #17 and #18, seconded by Trustee Piper. Carried 5-0.

- G. ZBA/Planning Board
- H. Youth Recreation

MOTION was made by Deputy Mayor Snyder to accept all departmental reports as reviewed, presented, and discussed, seconded by Trustee Mann. Carried 5-0.

New Business

- A. Return of Village Taxes to the County Treasurer

Resolution No. 2025-13

BE IT RESOLVED, that the Nunda Village Board of Trustees approve sending all delinquent Village Taxes that remain unpaid on October 1, 2025 to the Livingston County Treasurer for re-levy.

MOTION to approve was made by Deputy Mayor Snyder, seconded by Trustee Mann. Carried 5-0.

- B. Wire Transfer to pay Debt \$9,628.12

Resolution No. 2025-14

BE IT RESOLVED, that the Nunda Village Board of Trustees approve Clerk-Treasurer Kimberly Wester to process and pay down municipal debt, via a wire transfer, in the amount of \$9,628.12, due October 1, 2025 to Chase Manhattan Bank through the Depository Trust Company.

MOTION to approve was made by Deputy Mayor Snyder, seconded by Trustee Mann. Carried 5-0.

- C. Short Term Rental Agreement – Local Law #1 of 2023 – Property Maintenance Code
-Clerk/Treasurer to submit updated Law to the State.
- D. Water Supply Agreement – Village of Nunda and Big Rib IV, LLC.
- E. ATV/UTV Permits/Agreement

MOTION to make a conditional approval of ATV/UTV agreement, pending the Town of Nunda Board approval was made by Deputy Mayor Snyder, Seconded by Trustee Mann. Carried 5-0.

- E. Empire Access to Village Hall Request

11. Communications/Information Items

- Replacing/upkeep of village signs and fire hydrants (Spring 2025) – each board member to be assigned an area to access.
- Issuing permits for ATV & UTV (Review Spring 2025)
- Mass communication options – Pending school to contact attorney for contract
- Military Banner Mapping – work with American Legion & VFW (Mayor) Banners to be displayed from Memorial Day to Veterans Day each year.
- Review Water Law – Establish a set fee for water connection and a required deposit, review/update Contract. (Kim, Mayor, Deputy Mayor Snyder).
- Establish a Process and Procedure manual for operating the WWTP. (Markus Hugi)
- Contact Village attorney in regard to water agreement for Country Road Manufactured Home Community (Mayor)
- Complete the Trailway Sign (Deputy Mayor Snyder)
- Use of Village Hall – Cleaning, Reserving, Rent Schedule, Policy (Mayor, Trustee Piper, and Kim)
- 1 West Street – Leasing (Mayor)
- Consult with American Legion on the proper storage of Military Banners- (Markus Hugi)

- Sale of WWTP Generator and Step-Down Transformer (Deputy Mayor Snyder, Kim)
- Greenway Trail Sign – contact Tim Cassidy for plans and paint colors. (Trustee Mann)
- Water Supply Agreement – Village of Nunda and Big Rib IV, LLC – consult attorney with updates that the Village has made. (Kim)

MOTION was made to enter executive session at 8:19 PM by Deputy Mayor Snyder to discuss personnel concerns, seconded by Trustee Mann. Carried 5-0.

MOTION was made by Mayor Morgan to approve the request of Markus Hugi’s revised work hours of Monday -Thursday 6:00 am – 3:00 pm, with a 30 minute lunch and Friday 6:00 am to 12:00 pm, effective September 15, 2025 and re-evaluated at the end of November, Seconded by Trustee Mann. Carried 3-0.

MOTION to exit executive session at 9:21 PM was made by Trustee Piper, seconded by Trustee Davis. Carried 5-0.

12. Adjournment

MOTION to adjourn was made by Mayor Morgan at 9:21 PM.

Respectfully Submitted,

Kimberly A. Wester
Village Clerk-Treasurer