

DRAFT BOARD MEETING MINUTES

December 11, 2023

The Regular Meeting of the Nunda Village Board of Trustees was held on December 11, 2023, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Water and Streets Superintendent: Troy Bennett

Waste Water Chief Operator: Markus Hugi

Planning Board Chairperson: Alex Pierce

Code/Zoning Officer: Luke Granger

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call: Trustee Mel Allen absent

Pledge of Allegiance: Led by Mayor Morgan

At 7:02PM Mayor Morgan opened the Public Hearing on Local Law #3 of 2023
One Year Moratorium on Construction or creation of Multi and Two-family Homes

Open Forum Robert Cox thanked the board for removal and installation of new sidewalk on North State Street in front of the Masonic Hall.

Approval of Minutes

A. November 13, 2023

MOTION was made by Deputy Mayor Snyder to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Davis. Carried 4-0.

B. November 27, 2023

MOTION was made by Deputy Mayor Snyder to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Davis. Carried 4-0.

Resolution No. 2023-070

BE IT RESOLVED that the Nunda Village Board of Trustees accepts the resignation of Trustee Melvin Allen as read by Mayor Morgan, with many thanks and much appreciation.

The **motion** to accept was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

Approval of Invoices

A. Application #20 - STC Construction - GC WWTP CIP

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Resolution No. 2023-071

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #20 to STC Construction – General Contractor in the amount of \$23,750.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 4-0.

B. Application #17 - M.W. Controls - Electrical Contractor WWTP CIP

Resolution No. 2023-072

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #17 to M.W. Controls – Electrical Contractor in the amount of \$57,284.67 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to approve was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

C. Abstract No. 007

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 007 as follows

GENERAL	(A)	- \$37,721.78
WATER	(F)	- \$44,101.61
SEWER	(G)	- \$15,929.77
WWTP CIP	(H)	- \$81,899.37
YOUTH	(J)	- \$.00
TOTAL		- \$179,652.53

The **motion** to approve was made by Trustee Davis, seconded by Trustee Wilcox. Carried 4-0.

Reports

A. Police

1. Draft Commissioners Meeting Minutes; December 4, 2023

MOTION was made by Deputy Mayor Snyder to provide all Joint Police Department Officers a \$1.00 pay increase beginning January 1, 2024, seconded by Trustee Wilcox. Carried 4-0.

2. 2024 Adopted Police Budget

3. Police Department Monthly Expenditure Report-November 2023

4. Police Department Cash Flow Statement

B. Code Enforcement/Zoning

C. Sewer

1. Quote for network services

MOTION was made by Trustee Davis to accept the quote from Verizon Wireless for installing wireless internet capabilities at the Waste Water Treatment Plant at an upfront cost not-to-exceed \$1,100.00, seconded by Trustee Wilcox. Carried 4-0.

2. Departmental Daily Report

D. DPW/Water

E. Justice

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F. Treasurer's Report's

1. Monthly Bank Statement Account-November 2023
2. Collateralization Report-November 2023
3. Treasurer's Report-November 2023
4. Payroll-22, 23 & 24 Certification Review

MOTION was made by Trustee Davis after review and discussion to approve and Certify Payrolls #22, #23, and #24, seconded by Trustee Wilcox. Carried 4-0.

5. Departmental Daily Report

G. Youth Recreation

H. ZBA/Planning Board

MOTION was made by Trustee Wilcox to accept all departmental reports as reviewed, presented, and discussed, seconded by Trustee Davis. Carried 4-0.

New Business

At 7:54PM Mayor Morgan closed **the public hearing** for Local Law #3 of 2023
One Year Moratorium on Construction or creation of Multi and Two-family Homes

A. Moratorium on Multi and two-family homes

Resolution No. 2023-073

BE IT RESOLVED that the Nunda Village Board of Trustees **adopt** Local Law #3 of 2023 One Year Moratorium on Construction or creation of Multi and Two-family Homes.

The **motion** was made by Trustee Wilcox, seconded by Trustee Davis. Carried 4-0.

At 7:55PM Mayor Morgan **opened the public hearing** on the
Dissolution of the Village Court/Justice Positions

B. Dissolving of the village court/justice

C. Account #1842 - 1780 State Route 436-water usage continues after two municipal shut offs, Nunda Police Department has been notified

Resolution No. 2023-074

BE IT RESOLVED that the Nunda Village Board of Trustees approve billing the Town of Nunda at 1780 State Route 436, Nunda, New York for non-payment of services-water usage.

The **motion** was made by Mayor Morgan, seconded by Trustee Davis. Carried 4-0.

D. 2024 Intermunicipal Agreement

Resolution no. 2023-075

BE IT RESOLVED that the Nunda Village Board of Trustees approves entering into an Intermunicipal Government Agreement Extension with the County of Livingston, New York for machinery, tools, equipment, and service sharing commencing January 1, 2024 through December 31,

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2024.

The **motion** was made by Deputy Mayor Snyder to enter into an Intermunicipal Agreement with Livingston County, seconded by Trustee Wilcox. Carried 4-0.

Old Business

- A. Military Banner update
- B. Veteran's exemption discussion
- C. Public Information Meeting Topics
 - 1. **Village Water**
 - 2. **Streets**
 - 3. **Property Maintenance**
 - 4. **WWTP Project**
 - 5. **Sidewalks**
 - 6. **Communications**
 - 7. **Street Banners**
 - 8. **Murals**
 - 9. **Celebrations-Christmas in Nunda**
 - 10. **Youth Recreation**
 - 11. **Village Building Project**
 - 12. **Tree City USA**
 - 13. **Feral Cats**

Other Business

- A. Strategic Plan
- B. Village Building Maintenance Project
- C. Water Source Protection
- D. Tree City USA

At 8:43PM Mayor Morgan **closed the public hearing** on the
Dissolution of the Village Court/Justice Positions

Resolution no. 2023-076

BE IT RESOLVED that the Nunda Village Board of Trustees intent is to abolish and dissolve the Nunda Village Court System and the Village Justice and Village Court Clerk positions pursuant to its authority under Village Law §§ 3-301, 3-302, and 3-303. It is the intent of the Nunda Village Board of Trustees to dissolve these positions at the end of the term currently being serve.

Effective date of termination is April 1, 2026.

The **motion** to approve dissolution of these positions was made by Trustee Davis, seconded by Mayor Morgan. Carried 4-0.

Policy Review

- A. Employee Policy Healthcare Insurance review

Resolution No. 2023-077

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BE IT RESOLVED that the Nunda Village Board of Trustees approves the 2024 Health Care Employee Benefits Package as discussed with the employees and as listed:

2024 Health Care – Village of Nunda Simply Blue + Gold 17

The **motion** to approve the 2024 Healthcare Employee benefits package was made by Trustee Davis, seconded by Trustee Wilcox. Carried 4-0.

MOTION was made by Trustee Davis to continue healthcare cost for participating employees at 10% employee pay, 90% village pays, seconded by Deputy Mayor Snyder. Carried 4-0.

Communications/Information Items

- A. Sexual Harassment Training Schedule-December 14, 2023
- B. Association Dinner-December 14, 2023-Avon, NY-6PM

Executive Session

MOTION was made by Trustee Davis to enter executive session at 9:20PM to discuss personnel concerns, seconded by Deputy Mayor Snyder. Carried 4-0.

MOTION was made by Deputy Mayor Snyder to exit executive session at 9:41PM, seconded by Mayor Morgan. Carried 4-0.

Adjournment

The **motion** to adjourn was made by Trustee Wilcox at 9:41PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer