

May 9, 2022

**The Regular Meeting of the Nunda Village Board of Trustees was held on May 9, 2022, at the Nunda Government Center Building with the following present:**

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** Mel Allen

William Davis

Dr. Donald Wilcox

**Water and Streets Superintendent:** Troy Bennett

**Planning Board Chairperson:** Alex Pierce

**Code Enforcement/Zoning Officer:** Mark Mullikin

**Administrator/Clerk-Treasurer:** LeRoy Wood

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call** All present

**Pledge of Allegiance** led by Mayor Morgan

### **Visitor Forum**

Joan Schumaker – Grant Presentation

**MOTION** was made by Deputy Mayor Snyder to approve the Village apply for \$5,500 NRBC Grant that will add wayfinding signage, plaza bench and historical sign to the municipality, seconded by Trustee Wilcox. Carried 4-1 (Allen - nay vote).

**MOTION** was made by Trustee Davis to allow Joan Schumaker to explore grant monies to enhance additional wayfinding, market our community by adding kiosk to the Greenway entrance located in the municipality, benches, and bike racks, seconded by Trustee Wilcox. Carried 4-1 (Allen - nay vote).

### **Approval of Minutes**

A. April 11, 2022

**MOTION** was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Davis. Carried 5-0.

### **Reports**

A. Police

1. Monthly Reports-April 2022

2. Police Budget

3. Draft Commissioners Meeting Minutes-May 2, 2022

B. Code Enforcement/Zoning

1. Monthly Report-April 2022

## DRAFT BOARD MEETING MINUTES

### C. Waste Water Treatment Plant

1. Departmental Activity Log-April 2022
2. WWTP CIP Update
3. Amazon Account

**MOTION** was made by Deputy Mayor Snyder to approve an Amazon Account for ordering supplies and equipment as needed, seconded by Trustee Davis. Carried 5-0.

### 4. Healthcare

Clerk Wood presented an extensive report on the healthcare provided to employees and in-lieu of payments for non-participating employees. Chief Operator Hugi and Clerk Wood requested the in-lieu payment be increase less than 1% of total municipal expenditures to keep in place with current payments being received by non-participating employees. During the budget process the in-lieu payments were decrease 10%. Clerk Wood also reported he is in search of a healthcare plan as his current plan ends in July 2022. This healthcare coverage concern related to this individual was discussed prior to budget approval.

The proposal being presented included removing the current \$5,000 payment for a family plan and 30% of the approved two-family plan be changed to payment of 26% in-lieu of a village approved family plan and payment of 38% in-lieu of the approved village healthcare plan for a two-family plan.

**MOTION** was made by Trustee Wilcox to approve compensation in the amount of 38% of the approved Village healthcare insurance plan for a **two person and single person plan**, in lieu of the insurance premiums based on healthcare insurance billings received in December, will be paid on or about December 31<sup>st</sup> of current year to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village, seconded by Deputy Mayor Snyder.

Water and Streets Superintendent Bennett intervened stating the budget was set, should not be changed and that when he first arrived at the village you either took healthcare or didn't; no in-lieu of payments were given. Clerk Wood provided savings the village continues to experience by the two employees not participating in the full healthcare program (\$20,675 annually) versus participation.

Board voted 2-3 (Morgan, Allen, Davis – nay vote; measure defeated).

**MOTION** was made by Trustee Allen to wait until August 2022 to discuss healthcare further, seconded by Trustee Davis. Carried 4-1 (Wilcox – nay vote).

**MOTION** was made by Mayor Morgan to *consider* qualifying life changing events in the future as they pertain to village employees and healthcare options, seconded by Trustee Davis. Carried 5-0.

### D. Water/DPW

1. Departmental Activity Log-April 2022

### E. Justice

1. Monthly Reports-April 2022

DRAFT BOARD MEETING MINUTES

F. Treasurer’s Reports

- 1. Monthly Bank Statement Account-April 2022
- 2. Collateralization Report-April 2022 allowable coverage captured
- 3. Monthly Treasurer’s Reports-April 2022-*emailed*
- 4. Payroll - #7 & 8-Certification Review
- 5. Departmental Activity Log-April 2022

G. ZBA/Planning Board

H. Youth Recreation

**MOTION** was made by Trustee Wilcox to accept the departmental reports as presented, seconded by Trustee Allen. Carried 5-0.

**Approval of Invoices**

A. Application #5 – STC Construction – GC WWTP CIP

**Resolution No. 2022-023**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #5 to STC Construction – General Contractor in the amount of \$228,000.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 5-0.

B. Application #2 – M.W. Controls – Electrical WWTP CIP

**Resolution No. 2022-024**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the bills for payment on the Waste Water Treatment Plant Capital Improvement Project, Drawdown No. #2, in the amount of \$17,750.03 once funding has been received for the following vendor list:

M.W. Controls – Electrical MRB Project No. 1436.18002

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 5-0.

**C. Abstract No. 013**

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 013 as follows:

GENERAL	(A)	- \$ 15,627.74
WATER	(F)	- \$ 5,589.52
SEWER	(G)	- \$ 7,210.66
WWTP CIP	(H)	- \$248,918.73
YOUTH	(J)	- \$ <u>          .00</u>
<b>TOTAL</b>		<b>- \$277,346.65</b>

The **motion** was made by Trustee Allen, seconded by Trustee Davis. Carried 5-0.

**New Business**

A. Tax Warrant

**Resolution No. 2022-025**

## DRAFT BOARD MEETING MINUTES

**BE IT RESOLVED**, that the Nunda Village Board of Trustees authorizes the Mayor and Village Administrator/Clerk-Treasurer to sign the tax warrant in the amount of \$481,000.00, to also include the water re-levies in the amount of \$18,459.52 and sewer re-levies in the amount of \$11,245.69. The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 5-0.

### B. 2021-2022 Budget Modifications

#### **Resolution no. 2022-026**

**BE IT RESOLVED**, that the Administrator/Clerk-Treasurer be authorized to make necessary budget modifications to individual line items from all funds to more accurately reflect budgetary expenditures for 2021-2022.

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 5-0.

### C. Reserve Funds

#### **Resolution No. 2022-027**

**BE IT RESOLVED**, that the Administrator/Clerk-Treasurer be authorized to transfer unexpended appropriated funds/available cash in the General (\$13,000), Water (\$112,000) and Sewer (\$14,000) accounts to their respective Equipment Reserve Fund.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 5-0.

### D. Snow and Ice Equipment Reserve Fund

#### **Resolution No. 2022-028**

**BE IT RESOLVED**, that the Administrator/Clerk-Treasurer be authorized to transfer \$72,000 from General Savings Account into the Snow and Ice Equipment Reserve Fund.

The **motion** was made by Trustee Davis, seconded by Trustee Wilcox. Carried 5-0.

### E. End of Year Bills

#### **Resolution No. 2022-029**

**BE IT RESOLVED**, that the Administrator/Clerk-Treasurer be authorized to pay all incoming bills for the remainder of the fiscal year ending May 31, 2022 so long as budgetary parameters allow, expenditures are for this time period only and to be paid by check. A review of the final abstract will take place at the June 2022 Village Board Meeting.

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 5-0.

### Old Business

- A. Town & Village Agreement
- B. Surveillance & Security Equipment at the Water Plant & Sewer Plant - status

### Other Business

- A. Employee Evaluation Form
- B. End of Fiscal Year Close-Out Meeting
- C. CDBG status
- D. Rental of building on Route 70 village-owned property
- E. Property maintenance and chronic nuisance properties

### Policy Review

- A. Employee Policy Review/Amend

## DRAFT BOARD MEETING MINUTES

MOTION was made by Trustee Davis to change current Employee Policy to read as following:

### Section II. Health Insurance

The Village will cover the cost of insurance premiums for current full-time employees participating in the health care plan offered as follows: 90% Village pays, and 10% to be paid by all full-time hourly employees.

Compensation in the amount of \$4,500.00 for a **family health care coverage plan** in lieu of insurance premiums will be paid on or about December 31<sup>st</sup> to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2022)

Compensation in the amount of 30% of the approved Village health care insurance plan for a **two person and single person health care coverage plan** in lieu of insurance premiums will be paid on or about December 31<sup>st</sup> to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

This change includes reducing the amount received by non-participating employee's family healthcare coverage plan from \$5,000 to \$4,500 to coincide with next fiscal years budget, seconded by Deputy Mayor Snyder. Carried 4-1 (Wilcox – nay vote).

### **Communications / Informational / Discussion Items**

#### A. Vouchers for Students participating in Arbor Day activities

**MOTION** was made by Trustee Wilcox to pay \$70 in food vouchers to Kiwanis for local student participation in Arbor Day activities in the Village, Saturday, April 30, 2022, seconded by Trustee Allen. Carried 5-0.

#### B. Fundays

#### C. Students – Community hours

**MOTION** was made by Trustee Wilcox to have students working in the village performing their required community hours for graduating purposes be covered under the municipal insurance umbrella, seconded by Trustee Allen. Carried 5-0.

#### D. Vacation

**MOTION** was made by Trustee Allen to allow Water and Street Superintendent Bennett to carry over 80 hours of vacation on his anniversary date in June 2022, seconded by Deputy Mayor Snyder. Carried 5-0.

#### E. Executive Session

**MOTION** was made by Mayor Morgan to enter into Executive Session to discuss personnel concerns at 9:33 PM, seconded by Trustee Davis. Carried 5-0.

**MOTION** was made by Trustee Allen to exit Executive Session at 9:48 PM, seconded by Mayor Morgan. Carried 5-0.

DRAFT BOARD MEETING MINUTES

**Adjournment**

The motion to adjourn was made by Trustee Allen, seconded by Mayor Morgan at 9:48 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC  
Administrator/  
Clerk-Treasurer