

**VILLAGE OF NUNDA
AGENDA
REGULAR BOARD MEETING
MAY 9, 2022 at 7:00 P.M.**

1. Call to order

2. Roll Call

3. Pledge of Allegiance

4. Visitor Forum Joan Schumaker – Grant Presentation

5. Approval of Minutes

A. April 11, 2022

6. Reports

A. Police

1. Monthly Reports-April 2022

2. Draft Commissioners Meeting Minutes-May 2, 2022

B. Code Enforcement/Zoning

1. Monthly Report-April 2022

C. Waste Water Treatment Plant

1. Departmental Activity Log-April 2022-*emailed*

2. WWTP CIP Update

D. Water/DPW

1. Departmental Activity Log-April 2022

E. Justice

1. Monthly Reports-April 2022

F. Treasurer's Reports

1. Monthly Bank Statement Account-April 2022-*emailed*

2. Collateralization Report-April 2022

3. Monthly Treasurer's Reports-April 2022-*emailed*

4. Payroll - #7 & 8-Certification Review

5. Departmental Activity Log-April 2022

G. ZBA/Planning Board

H. Youth Recreation

7. Approval of Invoices

A. Application #5 – STC Construction – GC WWTP CIP

Resolution No. 2022-___

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #5 to STC Construction – General Contractor in the amount of \$228,000.00 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

B. Application #2 – M.W. Controls – Electrical WWTP CIP

Resolution No. 2022-___

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on the Waste Water Treatment Plant Capital Improvement Project, Drawdown No. #2, in the amount of \$17,750.03 once funding has been received for the following vendor list:

M.W. Controls – Electrical MRB Project No. 1436.18002

C. Abstract No. 013

| | | |
|--------------|-----|-------------|
| GENERAL | (A) | - \$ |
| WATER | (F) | - \$ |
| SEWER | (G) | - \$ |
| WWTP CIP | (H) | - \$ |
| YOUTH | (J) | - \$ |
| TOTAL | | - \$ |

8. New Business

A. Tax Warrant

Resolution No. 2022-___

BE IT RESOLVED, that the Nunda Village Board of Trustees authorizes the Mayor and Village Administrator/Clerk-Treasurer to sign the tax warrant in the amount of \$481,000.00, to also include the water re-levies in the amount of \$18,459.52 and sewer re-levies in the amount of \$11,245.69.

B. 2021-2022 Budget Modifications

Resolution no. 2022-___

BE IT RESOLVED, that the Administrator/Clerk-Treasurer be authorized to make necessary budget modifications to individual line items from all funds to more accurately reflect budgetary expenditures for 2021-2022.

C. Reserve Funds

Resolution No. 2022-___

BE IT RESOLVED, that the Administrator/Clerk-Treasurer be authorized to transfer unexpended appropriated funds/available cash in the General (\$13,000), Water (\$112,000) and Sewer (\$14,000) accounts to their respective Equipment Reserve Fund.

D. Snow and Ice Equipment Reserve Fund

Resolution No. 2022-___

BE IT RESOLVED, that the Administrator/Clerk-Treasurer be authorized to transfer \$72,000 from General Savings Account into the Snow and Ice Equipment Reserve Fund.

E. End of Year Bills

Resolution No. 2022-__

BE IT RESOLVED, that the Administrator/Clerk-Treasurer be authorized to pay all incoming bills for the remainder of the fiscal year ending May 31, 2022 so long as budgetary parameters allow, expenditures are for this time period only and to be paid by check. A review of the final abstract will take place at the June 2022 Village Board Meeting.

9. Old Business

- A. Town & Village Agreement
- B. Surveillance & Security Equipment at the Water Plant & Sewer Plant - status

10. Other Business

- A. Employee Evaluation Form
- B. End of Fiscal Year Close-Out Meeting

11. Policy Review

- A. Employee Policy Review/Amend-Add to Existing Section II. Health Insurance

II. HEALTH INSURANCE

The Village will cover the cost of insurance premiums for current full-time employees participating in the health care plan offered as follows: 90% Village pays, and 10% to be paid by all full-time hourly employees.

Compensation in the amount of ~~\$5,000~~ \$4,500.00 for a **family health care coverage plan** in lieu of insurance premiums will be paid on or about December 31st to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

Compensation in the amount of 30% of the approved Village health care insurance plan for a **two person and single person health care coverage plan** in lieu of insurance premiums will be paid on or about December 31st to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village. (2015)

12. Communications / Informational / Discussion Items

13. Adjournment

Village of Nunda Genesee Valley Trail Town Grant Ver 2 April 29, 2022
Budget Worksheet

| INCOME | | In-hand | Pledged/ Expected | Will be sought | Amount |
|---|---|---------|----------------------|----------------|-------------------|
| Source | | | | | |
| Genesee Valley Trail Town Grant | | | | X | \$7,054.00 |
| Matching Funds | | | | | |
| In-kind donation (labor - Village of Nunda) | | | X | | 800.00 |
| Organizational funds - Nunda Historical Society | X | | | | 500.00 |
| Organizational funds - Greater Nunda Action Partnership | | | X | | 200.00 |
| TOTAL MATCHING FUNDS** | | | | | \$1,500.00 |
| TOTAL INCOME | | | | | \$8,554.00 |

17.5% match in hand & pledged

** Total matching funds must equal at least 15% of total project budget

| EXPENSES | | Priority | Amount |
|--|---|-------------------|--------|
| GVGSP Branch Trail & Trailhead | | | |
| Greenway Kiosk | 1 | \$3,500.00 | |
| Bicycle Rack (donated) painted and installed | 2 | 75.00 | |
| 6' Contor Benches-Rec Plastic & Concrete Pad- Branch Trail 2 @ \$1,09 | 4 | 2,182.00 | |
| At Village Square | | | |
| Bicycle Rack-New | 6 | 400.00 | |
| Info Sign - Nunda Map (GVG/Historic & Ourdoor Rec Sites) | 7 | 1,972.00 | |
| Nunda Village - Other Locations | | | |
| Bicycle Rack (donated) painted/installed at Village Parking Lot, State S | 5 | 75.00 | |
| Greenway Parking Signs (directing vehicles across Rt. 408) | 3 | 350.00 | |
| TOTAL EXPENSES | | \$8,554.00 | |

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Transferred from PTNY GVTT Grant to NRBC Grant

Wayfinding Signage - 6 posts with total of 20 Wayfinding Signs - includes shipping
Plaza Bench for Trailhead @ 1,083 & Concrete Pad @ 320- includes shipping
Historical Interp Sign (GV Canal & Penn RR in Nunda)-includes shipping

| Est. | Quote |
|----------|----------|
| 2,100.00 | 1,434.00 |
| 1,300.00 | 1,403.00 |
| 1,300.00 | 1,572.00 |
| 4,700.00 | 4,409.00 |

Also on NRBC Grant for Branch Trail

6' Contor Benches- Recy Plastic @645 + Concrete Pad @320
Est. shipping \$126

| |
|---------------|
| 965.00 |
| <u>126.00</u> |

\$5,500.00

Note - Also Removed from the GVTT Grant

Crosswalks on Vermont St. and Fourth Street Est. \$1,000

These streets intersect with Rt. 408 so NYS DOT controls design of the necessary changes in curbing to accommodate the crosswalks. Curbing changes will need to be reviewed and approved by NYS DOT, along with the Rt. 408 crosswalk

The in-kind donation of labor by the Town of Nunda was removed from the GVTT grant since we will be relying on the town to install the Wayfinding signs in the NRBC grant.

Village of Nunda Genesee Valley Trail Town Grant
Budget Worksheet

| INCOME | | | | |
|---|----------------|------------------------------|-----------------------|--------------------|
| Source | In-hand | Pledged/ Expected | Will be sought | Amount |
| Genesee Valley Trail Town Grant | | | X | \$9,250.00 |
| Matching Funds | | | | |
| In-kind donation (labor - Village of Nunda) | | x | | \$800.00 |
| In-kind donation (labor - Town of Nunda) | | x | | \$500.00 |
| Organizational funds (Nunda Historical Society) | | x | | \$500.00 |
| Organizational funds (Greater Nunda Action Partnership) | | x | | \$350.00 |
| TOTAL MATCHING FUNDS** | | | | \$2,150.00 |
| TOTAL INCOME | | | | \$11,400.00 |

** Total matching funds must equal at least 15% of total project budget

| EXPENSES | | | | |
|--|----|---------|--|--------------------|
| GVG Branch Trailhead & Greenway Trail | | | | |
| Wayfinding Signage (1-5 signs on each post/18 signs) | 6@ | \$350 | | \$2,100.00 |
| Bicycle rack - painted and installed | 1 | \$75 | | \$75.00 |
| Greenway kiosk | 1 | \$3,500 | | \$3,500.00 |
| Plaza Bench | 1 | \$1,300 | | \$1,300.00 |
| Historical Interpretive Sign (GV Canal & Penn RR in Nunda) | 1 | \$1,300 | | \$1,300.00 |
| At Village Square | | | | |
| Bicycle rack -New | 1 | \$400 | | \$400.00 |
| Informational Sign-Nunda Map (GVG/Histoic & Outdoor Rec sites) | 1 | \$1,300 | | \$1,300.00 |
| Nunda Village - Other Locations | | | | |
| Bicycle rack (painted/installed at Village Parking Lot on State St | 1 | \$75 | | \$75.00 |
| Crosswalks painted on Vermont and Fourth Streets | 2 | \$500 | | \$1,000.00 |
| Greenway Parking sign | 1 | 350 | | \$350.00 |
| TOTAL EXPENSES | | | | \$11,400.00 |

18.9% match in

hand

Northern Regional Border Commission Grant
Village of Nunda Proposal Summary
April 29, 2022

The projects proposed for this grant are listed here, followed by the budget and quotes.

1. Way-finding Signage

• **from the Greenway to the village:**

Main GVG at Pickett Line Road: One (1) signpost with 3 signs pointing down Pickett Line Road toward the village (Nunda - 0.35 mi., Food, Historic Site)

Main GVG at Hay Road: One (1) signpost with 2 signs pointing east (Food, Shops)

Main GVG at Rt.408: One (1) signpost with 1 sign pointing north for Food and 3 pointing south for Food, ATM, and Historic Site

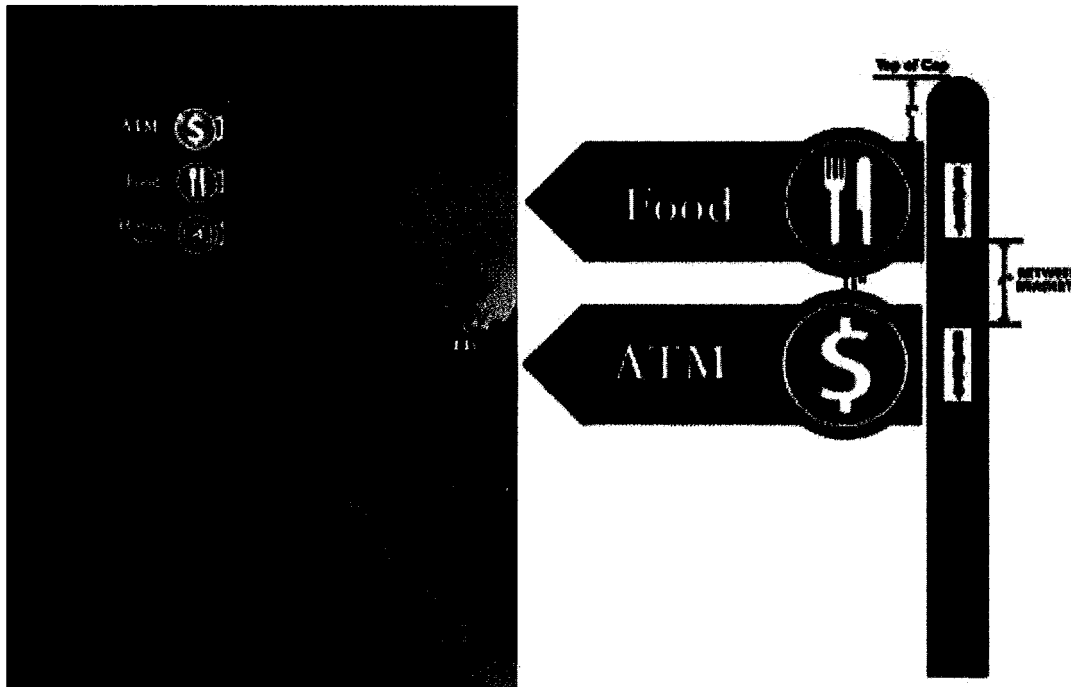
Branch GVG at Pentagass Road: One (1) signpost with 3 signs pointing south on Branch GVG (Nunda - 1.5 mi., Food, Historic Site)

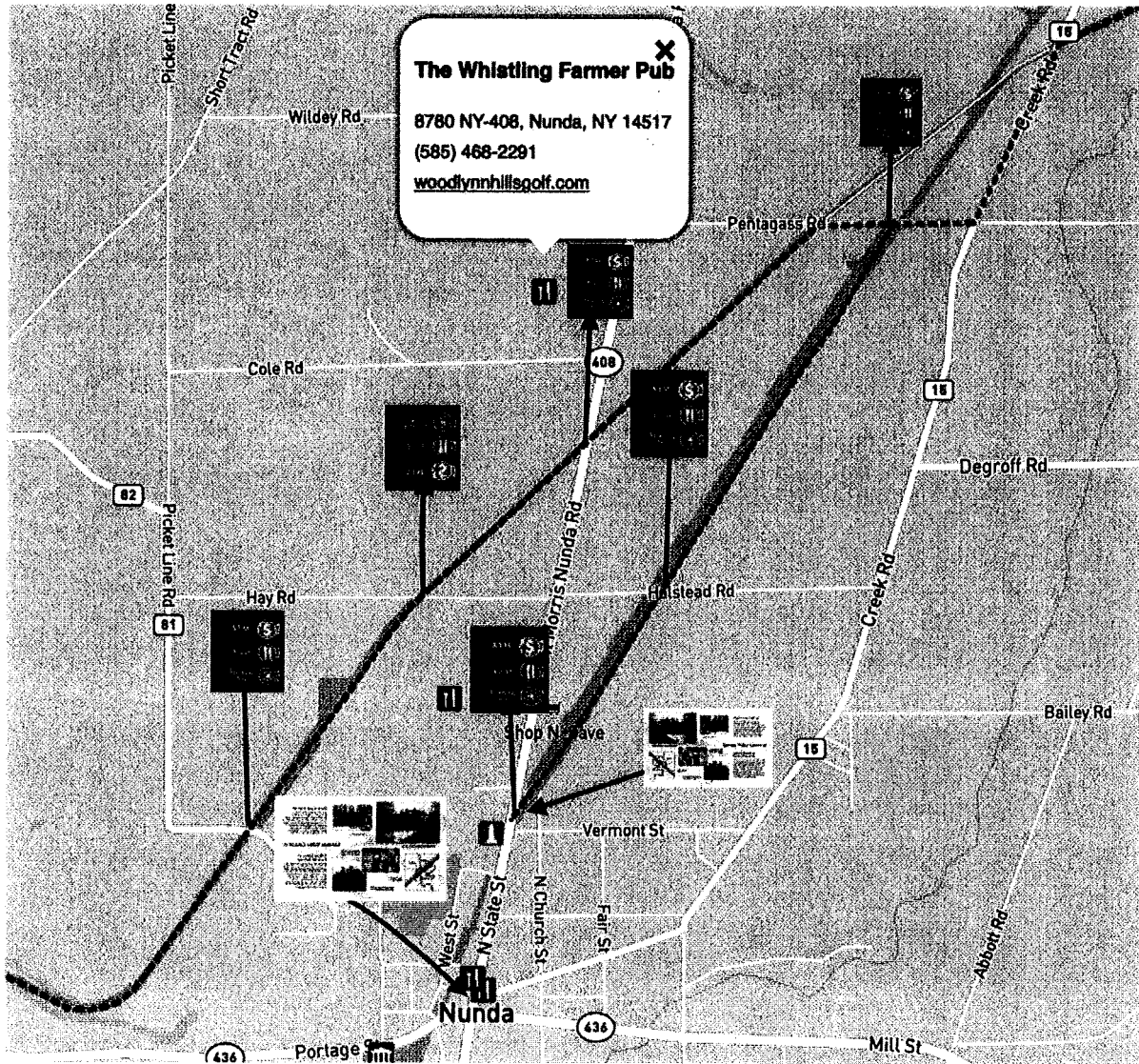
Branch GVG at Halstead Road: One (1) signpost with 3 signs pointing south (Food, Pharmacy, Shops) and 1 sign pointing west (Food)

• **at the Trailhead:**

One (1) way-finding signpost with 3 signs pointing south (Food, ATM, Art) and 1 sign pointing west to Lock #2 (Historic Site)

Total of 6 Signpost Assemblies and 20 Finger-pointing Signs





Locations of Way finding Signs

- 2. 6' Plaza Bench for Trailhead with concrete pad

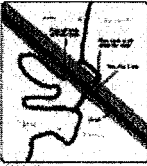



3. Historical Interpretive Sign at Trailhead (*GV Canal & Penn RR in Nunda*)




Black Creek Culvert
 This one stands on top of one of the largest culverts constructed on the 17th-century New York State Canal System. Built in 1830 to allow Black Creek to flow beneath the Genesee Valley Canal, it features two large arches. Because of its design, the culvert's underlying timber platform rests on wooden pilings driven 15 feet below the creek bed.

Genesee Valley Greenway





A Busy Center of Railroad Activity
 In the north was Genesee Junction, once the intersection of the Western New York and Pennsylvania Railroad and the West Shore Railroad. In 1885, the latter became part of the New York Central Railroad system. In 1912, a station and freight house were located here. Remains of Genesee Junction are the remains of the last active piece of the Rochester Branch of the Pennsylvania Railroad.



4. 6' Contour Bench for Branch Trail - with concrete pad



| | | |
|--|-----------------------------------|-----------------|
| Way-finding Signs - Quotes (include shipping) | | |
| ✓ Fox Fence - 6 caps for posts | | 211.61 |
| ✓ Cooper Electric - 60' of conduit for 6 10' posts | | 597.00 |
| ✓ My Parking Sign - 20 bracket kits/40 bolt/washer kits for finger-painting signs | | 358.60 |
| ✓ Don's Brush Art & Vinyl Effects - 20 finger-pointing signs | | 240.00 |
| ✓ Sherman-Williams Store #1566 - ASE Latex High Gloss Paint for Posts | | 25.97 |
| | Total for Wayfinding Signs | 1,433.18 |
| Trailhead Plaza Bench Quotes | | |
| ✓ Uline - 1- 6' bench (includes shipping) | | 1,083.00 |
| ✓ Concete Pad - Parks estimates the cost at \$500 - \$320 will help reimburse them and Kristine Uribe indicates that they will donate any additional costs | | 320.00 |
| | Total for Plaza Bench | 1,403.00 |
| Trailhead Historical Interpretive Sign - Quote | | |
| ✓ Fossil Industries (includes shipping) | | 1,572.00 |
| GVG Bench for Branch Trail Quotes | | |
| ✓ Jamestown Advanced Products - 1-6' Contour bench | | 644.59 |
| <i>Note: Quote for 3 benches includes 2 for GVTT Grant Application</i> | | |
| ✓ Concrete Pad - see above | | 320.00 |
| ✓ Shipping estimate is \$126 | | 126.00 |
| | Total for GVG Branch Bench | 1,090.59 |
| | Total Grant Request | 5,498.77 |



Fox Fence Inc.

2637 Lockport Road
Niagara Falls, NY 14305
716-284-1444
www.foxfence.com

Estimate

4/29/2022

Estimate # 34735

Rep MJO

Village of Nunda

We hereby submit specifications and estimates for:

Project: Black Wayfinding Sign Post Caps
Contact: Joan Schumaker (585) 490-3302
Email: jschumaker38@gmail.com

Furnish only, deliver via USPS large flat rate, 6 each, 3 1/2" black pressed steel dome caps.
\$211.61 No Tax - Tax exemption certificate/letter must be supplied
Sales Tax - Niagara County

Note: This proposal may be withdrawn if not accepted within 7 Days.

THIS QUOTE PLUS APPLICABLE TAXES.
Primary and Non-Contributory Insurance, additional \$100.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any foreign debris, unknown rock, clearing trees, brush or other obstructions or alterations from the above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate, all agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance.

PAYMENT to be made upon completion. Service charge of 1.5% if not paid in 10 days. In case payment is not made as per terms specified, the undersigned hereby agrees to pay all expenses of collection, accrued finance charges and attorney's fees.

ACCEPTANCE OF PROPOSAL:

The above process, specified and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above. Failure of payment will result in lien. Cancellations must be received in writing within 72 hours of acceptance date.

Signature: _____

Date of Acceptance: _____



sonepar
D S S

COOPER ELECTRIC
450 TRACY STREET
SYRACUSE, NY 13204-2416
315-474-7841 Fax 315-474-7838

Mike Timmons@cooper-electric.com

QUOTE TO:
CASH SALES SYRACUSE
450 TRACY STREET
SYRACUSE, NY 13204-2416
315-474-7841

Quotation

| | |
|------------|--------------|
| QUOTE DATE | QUOTE NUMBER |
| 04/28/22 | 6047997676 |
| PAGE NO. | |
| 1 of 1 | |

SHIP TO:
CASH SALES SYRACUSE
450 TRACY STREET
SYRACUSE, NY 13204-2416
315-474-7841

| CUSTOMER NUMBER | CUSTOMER ORDER NUMBER | JOB NAME | QUOTED TO | |
|-----------------|-----------------------|-------------------------------|------------------------|-----------|
| 347536 | Village of Nunda | | Joan Schunaker | |
| SALESPERSON | SHIP VIA | FREIGHT ALLOWED | EXPIRATION DATE | |
| MICHAEL TIMMONS | SY01 SYRACUSE | No | 11 59pm ET 05/13/22 | |
| QUANTITY | UPC | DESCRIPTION | UNIT PRICE | EXT PRICE |
| 60ft | 98001002008 | EMT 300E 3IN EMT CONDUIT 10FT | 995.000 | 597.00 |

TERMS & CONDITIONS

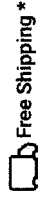
OUR PRODUCTS AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT www.cooper-electric.com/terms. ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID, AND OF NO FORCE OR EFFECT. WIRE & PIPE PRICES ARE ONLY GOOD FOR THE CURRENT DAY

| | |
|------------|-----------------------------|
| Subtotal | 597.00 |
| S&H CHGS | 0.00 |
| Sales Tax | 47.75 |
| Amount Due | 597.00 597.00 |



Search

(800) 952-1457



Home Custom

No Parking

Reserved

Tow Away

Handicap

Parking Lot

Stop/Traffic

By Message

Posts & Bases

Shopping Cart

Item Description

Unit Price

Qty

Amount

0 item in your cart.

Total: \$0.00

Your Quotes

Quote# Q-515891 | Lead# 1766998

Item Description

Unit Price

Qty

Amount

2. Wing Brackets for Projection Mounting of Signs - Double

Size : 4.25" x 2" (H x W)

Material : Aluminum Hardware

Part # : K-POST-WING-02PR

Expected ship date: May 2

Sent To Customer

Delete

Save for later

20

\$13.95/Package

Package: 2 Bracket/Package

Packages

\$279.00



2x zoom

Post Attachment Kit - 2 Bolts, 2 Nuts, 4 Washers

Size : 2.5" x 0.3125" (H x W)

Material : Sign Attachment Hardware - 2 Bolts, 2 Nuts, & 4 Washers

Part # : K-KIT-K-KIT

Expected ship date: April 29

quotecreated

Delete

Save for later

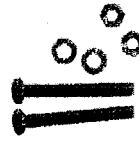
40

\$1.99/Kit

Package: 1 Kit

Kits

\$79.60



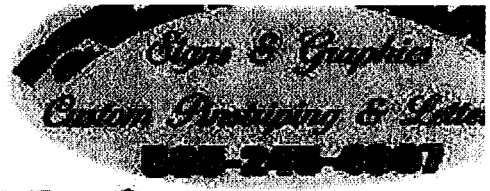
2x zoom

2 items in your quote.

Total: \$358.60

Congratulations, your quote is ready! Complete your order by using one of the two options below:

Village of Nunda Greenway trail



Don's Bench Art + Vinyl Effects Estimate

2 East Street
Nunda N.Y. 14517

| | | | |
|----------|-------------|------------|------------|
| Invoice: | Customer #: | Date: | Sales Rep: |
| P.O. #: | Terms: | Ship Date: | Ship Via: |

| PRODUCT CODE | QUANTITY | SHIPPED | DESCRIPTION | PRICE | TOTAL |
|--------------|----------|---------|-----------------------|-------|----------|
| | 20 | | 20x10 Signs | 12.00 | \$240.00 |
| | | | FINLGR-POINTING SIGNS | | |
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SUBTOTAL
SALES TAX

ASE High Gloss Black

Inbox x



Store 1566 <sw1566@sherwin.com>

to me ▾

10:28 AM (1 hour ago) ☆

Good Morning,

The Village of Nunda does not have an account set up with us at Sherwin-Williams. If they would like to set one up we would need more information such as Contact and Tax Exemptions, and once that happens we can move forward with the Project.

The price for the ASE would be 25.97\$ once the account is created.

Let us know if You or the Village has any questions!

Thank You,

Kyle.

Sherwin-Williams #701566
4176 LAKEVILLE RD
GENESE0, NY 14454 USA
PHONE: (585) 243-1530 FAX: (585) 243-1532



1-800-295-5510
 uline.com
 customer.service@uline.com

**PRICING
 REQUEST**

REQUEST # 70596101

Thank you for your interest in Uline!

PROVIDED TO: NUNDA VILLAGE OF
 4 MASSACHUSETTS ST
 NUNDA NY 14517-9403

SHIP TO: NUNDA VILLAGE OF
 4 MASSACHUSETTS ST
 NUNDA NY 14517-9403

| CUSTOMER NUMBER | | | SHIP VIA | REQUEST DATE | |
|-----------------|-----|-------------|--|--------------|------------|
| 24212174 | | | UPS GROUND | 04/28/22 | |
| QUANTITY | U/M | ITEM NUMBER | DESCRIPTION | UNIT PRICE | EXT. PRICE |
| 1 | KT | H-4337C | PLAZA BENCH - 6', CEDAR | 960.00 | 960.00 |
| 1 | CT | H-4337FRAME | PLAZA BENCH FRAME - 6' PART OF KIT | .00 | .00 |
| 1 | CT | H-4337P-C | PLANKS FOR 6' PLAZA BENCH - CEDAR PART OF KIT | .00 | .00 |
| 1 | CT | H-4337S-C | BACK SUPPORT FOR 6' PLAZA BENCH - CEDAR PART OF KIT | .00 | .00 |

| | | | |
|---------------------|-----------|-----------------------------|-------------------|
| SUB-TOTAL 960.00 | SALES TAX | SHIPPING/HANDLING 122.52 | TOTAL 1,082.52 |
|---------------------|-----------|-----------------------------|-------------------|

NOTE:

ATTENTION: JOAN SCHUMAKER



FOSSIL INDUSTRIES, INC.
 44 Jefryn Boulevard
 Deer Park, NY 11729
 800-244-8809 831-254-9200
 Fax: 631-254-4172
 www.FossilGraphics.com

QUOTE F94376

DATE: 4-28-22

PAGE: 1

To: The Village of Nunda
 4 Massachusetts Street
 Nunda, NY 14517

Account Executive: Linda Peters
 ID #: 1848373.01

Phone#:

Fax#:

Tag Name: Village of Nunda

| Part Number | Qty | Description | Each | Ext |
|---|-----|---|--------|--------|
| E12-06-T4 | 1 | 1/2" Exterior CHPL Graphic. Panel Size: 24" x 36" 4 Threaded Inserts w/ Tamper Resistant Bolts. | 414.00 | 414.00 |
| UDGR4 | 1 | Upright Double Post (90 Degree). Recessed Mount with 4 Mounting Brackets. - Black Powder Coated Aluminum. - In-Ground Mount. (Surface Mount available). | 700.00 | 700.00 |
| 99810 | 1 | Color Sample - 6" x 10" x 1/16" CHPL. - Used in production for color matching and resolution. - Includes shipping. | 40.00 | 40.00 |
| Shipping Estimate is based on destination being a non-residence that has a forklift if necessary. | | | | |

All Fossil panels feature our exclusive 12-Color HD Printing.

Subtotal: \$1,154.00

Digital files must conform to Fossil File Prep Guidelines (FossilGraphics.com)
 Electronic layout proofs provided at no charge.

Subtotal: 1,154.00

Features are indicated in Part Numbers:

"-P" = Custom Shape; "-T" = Threaded Inserts; "-D" = Double Sided; "-H" = Holes; "MURAL" - indicates panels built to go directly beside another panel.

Shipping: 418.00

8.625 %Tax: ~~136.50~~

TOTAL: ~~\$1,707.50~~

Shipping to zip code: 14517. Estimate based on destination being a non-residence that has a forklift if necessary.

Deposit Due: 1,025.00

Shipping charges include packaging and insurance.

After Delivery Amount Due: ~~882.50~~

Quote valid 90 days. Order produced under our standard Terms and Conditions of Sale (FossilGraphics.com/terms). For installation info or to determine best thickness of CHPL to meet your requirements (FossilGraphics.com/guide).

547.00

TERMS: 60% Deposit / Balance Net 10 After Delivery

Please sign to authorize production: _____ Print: _____



2855 Girts Rd. , Jamestown, NY 14701
 Tel. 1-800-452-0639 Fax. 716-483-5398
www.jamestownadvanced.com

QUOTE

017Q35200
 Apr 29, 2022

Expires On: May 9, 2022

Quoted To:

Joan Schumaker
 4 Massachusetts St
 Nunda, NY 14517

Ship To:

Joan Schumaker
 4 Massachusetts St
 Nunda, NY 14517

Prepared By:

Chris Simon
 Sales Representative
 csimon@jamestownadvanced.com

800-452-0639

Phone 585-490-3302
Fax
Email: jschumaker38@gmail.com

Phone 585-490-3302
Email: jschumaker38@gmail.com

| | | |
|------------------|----------------------------|---------------|
| Contract: | Ship Via: 3rd Party | Terms: |
|------------------|----------------------------|---------------|

Here is the quote you requested.

Shipping and Tax not included on quote

| Description | Part # | Unit Price | Qty | Ext. Price |
|--|---------|------------|-----|------------|
| ■ 6', Contour Bench, Galvanized Frames, Recycled Plastic Lumber, Pad Mount | 11641-1 | \$644.59 | 3 | \$1,933.77 |

| | |
|-----------------|-------------------|
| Subtotal | \$1,933.77 |
| Tax | \$0.00 |
| Shipping | \$0.00 |

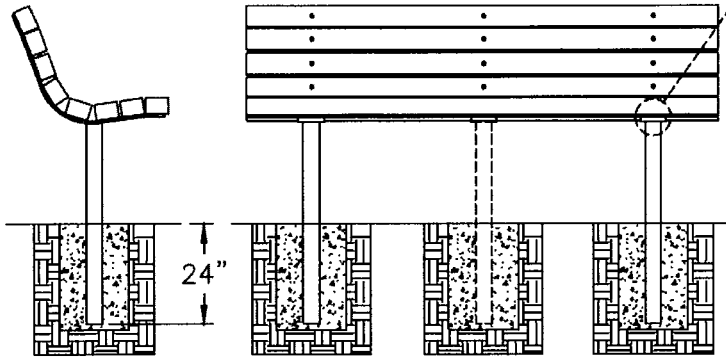
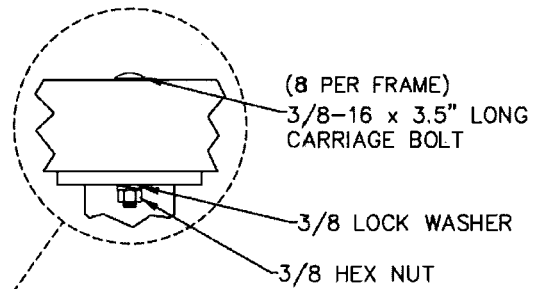
Please contact me if I can be of further assistance.

ALL LUMBER AND RECYCLED PLASTIC LUMBER WILL BE 3" X 4" NOMINAL SIZE

BENCHES COME IN 6 FT. & 8 FT. LENGTHS

FRAMES COME WITH THE OPTION OF GALVANIZED COATING OR BLACK POWDER COATING

SEE PAGE 2 FOR ORDER SPECIFICATIONS

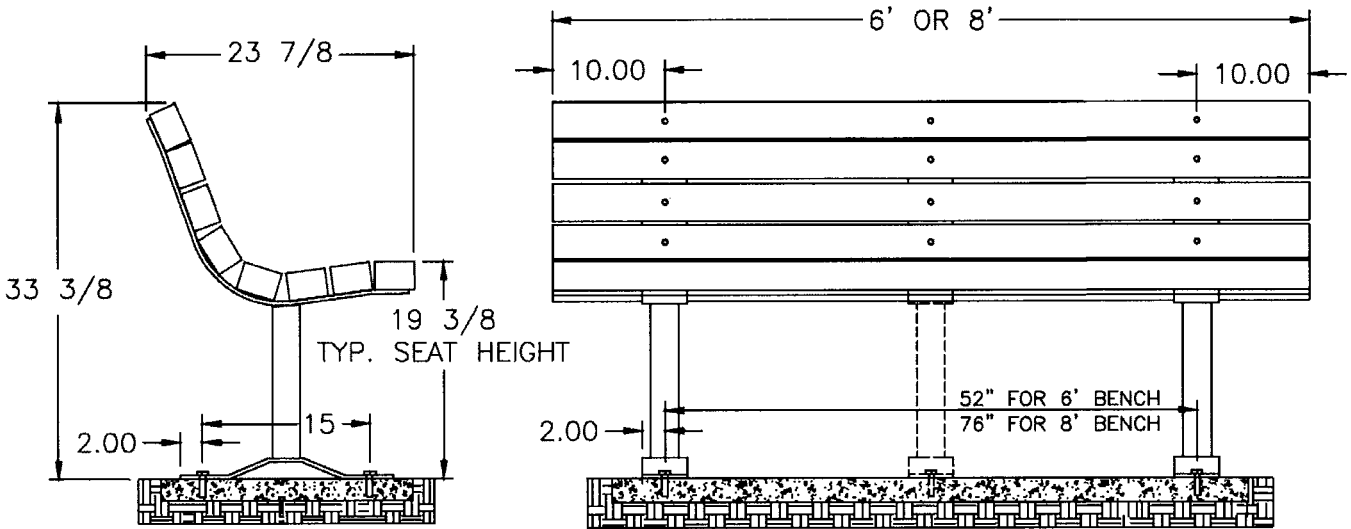


ALL SEAT BRACKETS AND FOOT MOUNTING BRACKETS ARE 3/8" X 4" STEEL BAR STOCK

POSTS ARE 2 1/2" SQUARE TUBE

NOTE: CENTER FRAME IS REQUIRED WITH RECYCLED PLASTIC LUMBER

INGROUND MOUNT FRAMES SHOULD BE BURIED IN SUFFICIENT AMOUNT OF CONCRETE TO SECURELY HOLD UNIT IN PLACE FOR INTENDED USE AND ENVIRONMENTAL CONDITIONS



FRAMES SHOULD BE ANCHORED TO A CONCRETE PAD PROVIDED BY THE CUSTOMER

WARNING: MUST BE PERMANENTLY MOUNTED

CUSTOMER APPROVAL :

DATE :

JAMESTOWN
ADVANCED
PRODUCTS

THIS DRAWING, WHICH CONTAINS PROPRIETARY INFORMATION, IS THE PROPERTY OF JAMESTOWN ADVANCED PRODUCTS CORPORATION. IT SHALL NOT BE REPRODUCED IN ANY MANNER NOR DISCLOSED TO THIRD PARTIES WITHOUT WRITTEN PERMISSION OF JAMESTOWN ADVANCED PRODUCTS CORPORATION.

DATE : 10-23-00

PRODUCT PART NUMBER : 11641

REV. NO. 2 11/5/15

PRODUCT DESCRIPTION :
CONTOUR BENCH

2855 GIRTS ROAD
JAMESTOWN, NY 14701

PHONE



71.9%



Draft Meeting Minutes

April 11, 2022

The Regular Meeting of the Nunda Village Board of Trustees was held on April 11, 2022, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Water and Street Superintendent: Troy Bennett

Waste Water Treatment Plant Chief Operator: Markus Hugi

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:01 PM.

Roll Call Trustee Wilcox was absent

Pledge of Allegiance led by Mayor Morgan

Open Public Hearing - Mayor Morgan opened the Public Hearing on the municipals Fiscal Year 2022-2023 Budgets at 7:01 PM.

Visitor Forum

Steve Schiano – Discussed possible rental of village building on property located on State Route 70 in Dalton.

Village business as presented by Mayor Morgan;

APPOINTMENTS:

Deputy Mayor

Administrator/Clerk-Treasurer (2 years)

Registrar

Court Clerk

Deputy Registrar

Deputy Clerk-Treasurer

Deputy Code Enforcement/Zoning Officer

Associate Justice

INCUMBENT

Darren Snyder

LeRoy Wood

LeRoy Wood

Sheila Duffy

Tamara McCallum

Vacant

Vacant

Vacant

LIAISONS:

Administrative (insurance, planning, office,
phone, computer, data)

Water

Other Utilities (sewer, streets, trees, cable)

CURRENT MEMBERS

Mayor/Trustee Wilcox

Mayor/Trustee Davis

Deputy Mayor Snyder/Trustee Wilcox

Draft Meeting Minutes

Youth / Parks Mayor/Trustee Davis
Budget Preparation Mayor/Village Board
Code Enforcement Mayor
Public Safety / Police Commissioners Deputy Mayor Snyder/Trustee Allen

FINANCIAL CONSULTANT: Fiscal Advisors & Marketing, Inc.
Bernard P. Donegan

FINANCIAL DEPOSITORY: Five Star Bank
Secondary, M&T Bank
Secondary, JP Morgan Chase
OFFICIAL NEWSPAPER: The Hornell Evening Tribune

LEGAL CONSULTANT: Foote & Meyers, PLLC
John Vogel

VILLAGE ENGINEER: MRB Group, P.C.

CLERK'S OFFICE HOURS: M-F 8:30 AM - 4:00 PM

VILLAGE / TOWN PLANNING BOARD

Meet 1st Tuesday of each month, as needed

| | |
|-------------------------|----------------------|
| Village Members: | Town Members: |
| Joan Schumaker | Chairperson – |
| Joe Lindstrom | Alex Pierce |
| Timothy Cassidy Sr. | Brenda Weaver |
| | Michele Siefried |
| | Gerri Lee Smith |

VILLAGE / TOWN ZONING BOARD OF APPEALS

Public Hearings, as needed

| | |
|-------------------------|----------------------|
| Village Members: | Town Members: |
| Chairperson – | Daniel Strobel |
| Scott Amidon | Robert Smith |
| Jeff Essler | |

VILLAGE OF NUNDA REVITALIZATION

REVIEW BOARD – LOCAL LAW #1 – 2009

| | |
|--------------------|-------------|
| Resident: | Patty Piper |
| Resident: | Gary Paine |
| Resident: | Cathy Kemp |
| Mayor: | Jack Morgan |
| Trustee: | Dr. Wilcox |
| Alternate Trustee: | |
| Secretary: | LeRoy Wood |

Resolution No. 2022-014

BE IT RESOLVED that the Nunda Village Board of Trustees approve the appointments as listed by Mayor Morgan.

Draft Meeting Minutes

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 4-0.

Rules of Procedure for the Board of Trustees

Resolution No. 2022-015

BE IT RESOLVED, the Village Board of Trustees approve the following Rules of Procedure for the Village of Nunda.

WHEREAS, Village Law 4-412 provides that the Board of Trustees may determine its own rules of procedure;

NOW, THEREFORE BE IT RESOLVED, the following rules of procedure are adopted pursuant to Village Law 4-412:

1. **REGULAR MEETINGS:** The Board of Trustees Regular Meeting is held on the second Monday of each month, commencing at 7:00 PM in the Nunda Government Center Board Room.
2. **SPECIAL or SUPPLEMENTAL MEETINGS:** Special Meetings of the Board of Trustees, or all other Board Meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee upon notice to the entire Board. Notice must be given to each member of the Board of Trustees by telephone, in person or email at least 24 hours in advance on meeting unless an emergency requires the meeting to be held on less than 24-hour notice.
3. **QUORUM:** A quorum of the Board must be physically present to conduct business. A quorum of the five-member Board of Trustees is three, regardless of any Board vacancies.
4. **EXECUTIVE SESSIONS:** Executive sessions must be held in accordance with New York State Public Officers Law 105. All executive sessions must be entered into by a motion made from a properly noticed and conducted open meeting.
5. **AGENDAS:** The agenda for each Board of Trustees meeting is to be prepared by the Village Clerk-Treasurer at the direction of the mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Village Clerk-Treasurer by the Thursday before the Monday meeting, by 12:00 PM. The final agenda must be prepared by noon on the day of the meeting.
6. **VOTING:** Pursuant to the New York State Village Law, each member of the Board of Trustees has one vote. The mayor may vote on any matter but must vote in case of tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State Law. A vote upon any question must be taken by ayes and noes, and the names of the members present and their votes must be entered in the minutes. Any vote which takes place where a voting member of the Board does not verbally voice their vote, whether ayes or noes, then this will be considered a non-vote or an abstention.
7. **GENERAL RULES OF PROCEDURE:**
 - a. The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at the meetings of the Board. The presiding officer may debate, move and take any action that may be taken by other members of the Board. Board members are not required to rise, but must be recognized by the presiding officer before making motions or speaking.
 - b. Every motion must be seconded before being put to a vote; all motions must be recorded in their entirety in the Board's meeting minutes.

Draft Meeting Minutes

c. Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until question of order is determined, and, it in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-thirds vote to pass.

8. GUIDELINES FOR PUBLIC COMMENT:

- a. The public may speak only during the Visitor Forum period at any meeting or at such other time as a majority of the Board allows.
- b. Speakers must be recognized by the presiding officer and should introduce themselves prior to engaging in direct dialog on any topic with the Board.
- c. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- d. All remarks must be addressed to the Board as a body and not to any member thereof.
- e. Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- f. The public will be held to a three-minute time limit to address the Board on any matter they so choose to discuss. Additional time will be granted only by a majority vote of the Board.

9. MINUTES:

- a. The Village Clerk-Treasurer is responsible for taking minutes of the Board. Minutes must consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.
- b. Minutes must also include the following:
 - Name of the Board;
 - Date, place and time of meeting;
 - Notation of the presence or absence of Board members and time and arrival or departure if different from time of call to order or adjournment;
 - Name and title other Village Officials and employees present and the approximate number of attendees;
 - Record of reports made by Board or other Village personnel;
 - Time of adjournment; signature of the Village Clerk-Treasurer or person who took meeting minutes.
- c. The Village Clerk-Treasurer is responsible for creating a draft of meeting minutes within the prescribed timeframe as provided by New York State Open Meetings Law.

10. ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:

- a. Call to order;
- b. Roll call;
- c. Visitor's Forum;
- d. Review / approval of meeting minutes from previous meeting(s);
- e. Reports from Departments / Committees
- f. Review / approval of Abstract;
- g. New business;
- h. Old business;
- i. Other business;
- j. Policy Review
- k. Communications / Informational Items

Draft Meeting Minutes

I. Adjournment

11. GUIDELINES FOR USE OF RECORDING EQUIPMENT: All members of the public and all public officials are allowed to be taped or video recorded at public meetings. Recording is not allowed during executive sessions. Recording should be done in a manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner taking into consideration, but not limited to, brightness of lights, distance from the deliberations of the Village Board, size of equipment and the ability of the public to participate in the meeting. If the recording is determined to be intrusive and interferes with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

12. ADJOURNMENT: All meetings may be adjourned by single motion.

13. AMENDMENTS TO THE RULES OF PROCEDURE: The foregoing procedures may be amended from time to time by a majority vote of the Board. These procedures do not require annual review unless directed by the mayor.

The **motion** to accept the Rules and Procedures of the Board of Trustees was made by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 4-0.

Audit of Claims

Resolution No. 2022-016

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit claims for public utility service, postage, freight and express charges; and Health Insurance and,

WHEREAS all claims shall be presented at the next regular meeting for audit; and

WHEREAS the claimant and officer incurring or approving the claim jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and health insurance. All claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That this resolution shall take effect immediately.

The **motion** was made by Mayor Morgan, seconded by Trustee Allen. Carried 4-0.

Depositories

Resolution No. 2022-017

WHEREAS the Board of Trustees has determined that Village Law requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Draft Meeting Minutes

Section 1. That the Board of Trustees designates the following institutions as depositories of all monies received by the village clerk-treasurer and receiver of taxes. Names of Institutions:

Five Star Bank, M&T Bank, JP Morgan Chase

Section 2. That this resolution is effective immediately.

The motion was made by Trustee Allen, seconded by Trustee Davis. Carried 4-0.

Standard Work Day

Elected and appointed officials have been required to record and submit a record of work-related activities (ROA) to their employers if they are members of the New York State and Local Retirement System (NYSLRS); and do not use a time-keeping system that shows hours worked. Since retirement benefits are based in part on service credit, Standard Work Day is used for correctly reporting the number of days these members work during a reporting period to help ensure the benefits they receive are accurate.

Resolution No. 2022-018

WHEREAS, the Nunda Village Board of Trustees approves the 2022 Standard Work Day Resolution to be signed and sealed by the Village Clerk-Treasurer and thereafter within forty-five days submit such resolution to New York State and Local Retirement System.

BE IT FURTHER RESOLVED, that the Nunda Village Board of Trustees approves the Village Clerk-Treasurer to post a sealed copy of the 2022 Standard Work Day Resolution on Nunda Government Center official bulletin/sign board for a continued of at least thirty (30) days.”

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

Approval of Minutes

- A. March 14, 2022 Regularly Scheduled Board Meeting
- B. March 29, 2022 Supplemental Board Meeting

MOTION was made to accept *both* board meeting minutes as presented, discussed, and reviewed, by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 4-0.

Approval of Invoices

- A. Application # 4 – STC Construction – GC WWTP-CIP

Resolution No. 2022-019

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #4 to STC Construction – General Contractor in the amount of \$ 228,380.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** was made by Trustee Allen, seconded by Trustee Davis. Carried 4-0.

- B. Abstract No. 012

Draft Meeting Minutes

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 012 as follows:

| | | | |
|-----------------|-----|------|-------------------|
| GENERAL | (A) | - \$ | 13,494.88 |
| WATER | (F) | - \$ | 40,245.88 |
| SEWER | (G) | - \$ | 24,460.55 |
| WWTP CIP | (H) | - \$ | 233,358.45 |
| LAND GRANT (HA) | | -\$ | .00 |
| YOUTH | (J) | - \$ | .00 |
| TOTAL | | - \$ | 311,559.76 |

The **motion** was made by Trustee Davis, seconded by Deputy Mayor Snyder. Carried 4-0.

Reports

A. Police

1. Monthly Report – March 2022
2. Town of Nunda Police Budget Report – March 2022
3. 2021 Police Department AUD
4. Draft Police Commissioners Board Meeting Minutes April 4, 2022
5. New (rehire) Hire Brock Allen
6. Resignation Catherine Turnbull

MOTION to accept the resignation of Catherine Turnbull was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

7. Resignation Corey Thomas

MOTION to accept the resignation of Corey Thomas was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

8. Redesignation of Officer Schirmer to Assistant Police Chief

Resolution No. 2022-020

BE IT RESOLVED, that the Nunda Village Board of Trustees approve changing Brian Schirmer's job title from Officer to Assistant Police Chief, to include increasing wages from \$21.00 per hour to now be \$24.50 per hour.

The **motion** was made by Mayor Morgan, seconded by Trustee Allen. Carried 4-0.

B. Code Enforcement/Zoning

1. Monthly Report - March 2022

C. Sewer

MOTION was made by Trustee Allen to approve the procurement of a sludge pump for the Sewer Plant in the amount of \$2,059.95 plus shipping, seconded by Trustee Davis. Carried 4-0.

D. DPW

1. Monthly Report

E. Water

1. 2021 AWQR completed

Draft Meeting Minutes

F. Justice

1. Monthly Reports – March 2022

G. Treasurer's Report's

1. Monthly Bank Statement Account-March 2022
2. Collateralization Report-March 2022 coverage available as required
3. Treasurer's Report-March 2022 provided through earlier email
4. Budget Status Report – by Fund provided through earlier email
5. Payroll – 5 & 6 - Certification Review
6. Monthly Report

H. ZBA/Planning Board

I. Youth Recreation

MOTION was made by Deputy Mayor Snyder to accept the departmental reports as presented, seconded by Trustee Davis. Carried 4-0.

New Business

A. Public Hearing - Continued- 2022 – 2023 Village Budget

Resolution No. 2022-021

BE IT RESOLVED that the Nunda Village Board of Trustees approve an additional pay increase for Brian Emke of \$.50 per hour on top of the already 3.25% pay increase budgeted in the 2022-2023 municipal budgets.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

Resolution No. 2022-022

BE IT RESOLVED that the Nunda Village Board of Trustees **adopt** the 2022-2023 Budget of the Village of Nunda as follows:

| | |
|-------------------|---------------|
| GENERAL FUND: | \$ 849,198.00 |
| SEWER FUND: | \$ 284,125.00 |
| WATER FUND: | \$ 327,849.00 |
| YOUTH RECREATION: | \$ 25,577.00 |

Grand Total Amount is \$ 1,486,749.00 with \$ 481,000.00 to be raised by taxes for the General Fund at the Tax Rate of \$10.892115 per thousand an *increase* of \$ 0.279737 per thousand assessed. The Water Debt Charge will *increase* from \$ 29.53 to \$29.85 per quarter, per living unit. There will be no Sewer Debt Charge this fiscal year.

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 4-0.

B. Close Public Hearing – Mayor Morgan closed the Public Hearing at 8:07 PM.

Old Business

- A. Lease Agreement
- B. Town/Village Agreement

Other Business

Draft Meeting Minutes

A. CDBG

Communications/Information Items

Adjournment

The **motion** to adjourn was made by Trustee Allen, seconded by Trustee Davis at 8:25 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/
Clerk-Treasurer

Mayor Morgan **re-opened** the Board Meeting at 8:25 PM

MOTION to enter into Executive Session was made by Mayor Morgan to discuss personnel concerns at 8:25 PM, seconded by Trustee Allen. Carried 4-0.

MOTION to exit Executive Session was made by Trustee Allen at 8:57 PM, seconded by Mayor Morgan. Carried 4-0.

Adjournment

The motion to adjourn was made by Trustee Allen at 8:57 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/
Clerk-Treasurer

Nunda Police Department Monthly Report

May 2022

| | |
|------------------------------|--|
| Number of Complaints | 98 |
| Penal Law Arrests | 5 |
| Arrests Town/ Village | Town- 1, Village-4 |
| UTT's Issued | 9 |
| Warning Tickets Issued | 8 |
| Assists to other Dept's | 6 |
| Motor Vehicle Accidents | 0 |
| Miles Driven and Total Miles | 720- 388 (19,507 miles), 725- 698 (42,130 miles) |
| Man Hours Worked | 275 |
| Property Checks | 12 |

Type of Complaints

| | |
|-----------------------|----|
| Aggravated Harassment | 1 |
| Disorderly Conduct | 6 |
| Criminal Mischief | 0 |
| Domestic | 2 |
| Drug Offenses | 2 |
| DWI | 0 |
| Trespass | 1 |
| Larceny | 0 |
| Harassment | 3 |
| Fraud | 2 |
| Misc. | 42 |

Respectfully Submitted,
Ryan Dale



Draft Board Meeting Minutes

May 2, 2022

The Regular Meeting of the Joint Town/Village Police Commissioners was held on May 2, 2022, at the Nunda Government Center, 4 Massachusetts Street, Nunda, New York, at 6:00 PM with the following present:

Village Police Commissioner: Mel Allen
Town Police Commissioner: Michael Hillier
Town Police Commissioner: Randy Morris
Village Police Commissioner: Darren Snyder

Visitors: None

Police Chief: Ryan Dale
Assistant Police Chief: Brian Schirmer
Police Officer: James Pappas
Clerk: LeRoy Wood

Commissioner Snyder - called the meeting to order at 6:00 PM

Roll Call – All present

Pledge of Allegiance - led by Commissioner Snyder

Privilege of the Floor - Commissioner Allen presented Officer James Pappas with a Certificate of Recognition for duty above and beyond the call for assisting in lifesaving measures to a local resident while in the performance of his duties.

Reports

A. Police Department Monthly Reports

New Business

- A. Community Policing
- B. FTO Training available in May 2022-date undetermined at this time
- C. Invoice-IT Support and Maintenance of Police Equipment

MOTION was made by Commissioner Hillier to pay \$650.00 invoice for annual IT Tech Support and Maintenance to Wellsville Technologies, seconded by Commissioner Allen.
Carried 4-0

- D. Fundays – June 4th through 6th
- E. Body Cams
- F. Village & Town Courts hours
- G. STOP-DWI initiative beginning

Old Business

Draft Board Meeting Minutes

- A. Traffic watches & property checks continue throughout jurisdiction
- B. Police Vehicles
- C. New Hires
- D. Budget-Hours Scheduled for coverage/availability
- E. Property Maintenance and Nuisance Laws

Adjournment

With no further business to be discussed, the motion to adjourn was made by Commissioner Allen at 6:50 PM, seconded by Commissioner Morris. Carried 4-0.

Respectfully submitted,

LeRoy J. Wood
Clerk to the
Police Commissioners Board

Code Enforcement report

Nunda Village

April 2022

RECEIVED
MAY 04 2022
VILLAGE OF NUNDA

4/1 call from resident questions on permits will meet on 4/4 in office

4/4 met with resident to go over permit application for deck issued permit V-4-22 inspection permit V-9-21 footers for garage.

4/5 met with contractor discuss renovations of home. Review zoning laws regarding creation of new apartments with in the village. Issued permit V-5-22 to the Seager Werner post 333 for interior renovations and new electric service panel upgrades.

4/6 attend ZBA meeting for variance request on Keating lane.

4/9 inspection permit V-5-22

4/15 issue permit V-5-22 for screen porch

4/19 footer inspection permit V-5-22

4/20 email to Mayor regarding local law update for Administration and enforcement of code.

4/21 framing inspection V-5-22 permit app received from resident for install of Hot tub.

4/22 Issued permit V-6-22 for Hot Tub Install

4/24 follow up on permit questions and site inspection for potential deck build

4/26 met with planning Chairman discuss zoning updates and projects before planning Dept.

4/30 follow up on call from resident questions of setback requirements

5/2 follow up on email from Mayor and zoning questions for property with in the village.

Submitted 5/4/22



Mark Mullikin

April 2022

WATER AND STREETS SUPERINTENDENT DAILY LOG

Day

| | | | | |
|----|-----------------|--------|---------|---|
| 1 | Friday | 5:30am | 12:00pm | Friday morning water samples, stakeouts, worked in shop, Jamie at sewer plant |
| 2 | Saturday | | | Markus worked plants |
| 3 | Sunday | | | Markus worked plants |
| 4 | Monday | 5:30am | 3:00pm | got roller running and rolled Kiwanis Park, sat with Leroy and finished Water Quality Report, Troy worked for County, Brian off |
| 5 | Tuesday | 5:30am | 4:30m | rolled all village property, Troy worked for County, Brian off |
| 6 | Wednesday | 5:30am | 4:30pm | changed spinner motor on sander, hosed both sanders out, worked in shop, Troy worked for County, Brian off |
| 7 | Thursday | 5:30am | 4:30pm | collected all garbage, worked in shop, Troy worked for county, Brian off |
| 8 | Friday | 6:00am | 12:00pm | Friday morning water samples, worked in shop, Troy and Brian off |
| 9 | Saturday | | | Troy worked plants |
| 10 | Sunday | | | Troy worked plants |
| 11 | Monday | 5:30am | 4:30pm | started picking up leaves, Troy worked for county |
| 12 | Tuesday | 5:30am | 4:30pm | picked up leaves, Troy worked for county |
| 13 | Wednesday | 5:30am | 4:00pm | MSHA Training |
| 14 | Thursday | 5:30am | 4:00pm | picked up leaves, took leaf box off, cleaned leaf machine and took to Lawson's, collected all garbage, got sweeper to shop, Troy and Ray worked for the county |
| 15 | Friday | 5:30am | 12:00pm | Friday morning water samples, worked in shop, Jamie at sewer plant |
| 16 | Saturday | | | Brian worked plants |
| 17 | Sunday | | | Brian worked plants |
| 18 | Monday | 5:30am | 4:00pm | swept and cleaned up mall and business area, Troy worked for county |
| 19 | Tuesday | 5:30am | 3:00pm | took small sander off and put at Lawson's brought mowers and trailers back to shop, started picking up brush, water sample to Wayland Lab |
| 20 | Wednesday | 5:30am | 3:00pm | picked up brush |
| 21 | Thursday | 5:30am | 3:00pm | finished picking up brush, took chainsaw to Pike Hardware for repair, cleaned and took snow plow to Lawson's, checked out street sweeper and got ready to go |
| 22 | Friday | 5:30am | 12:00pm | Friday morning water samples, cleaned bathroom, cleaned turbidimeters at water plant, worked in shop |
| 23 | Saturday | | | Jamie worked plants |
| 24 | Sunday | | | Jamie worked plants |
| 25 | Monday | 5:30am | 3:00pm | weed whacked everything and mowed everything in village, went to Pike hardware |
| 26 | Tuesday | 5:30am | 3:00pm | started sweeping streets, repaired street sweeper, Monroe Tractor for supplies |
| 27 | Wednesday | 5:30am | 3:00pm | swept streets, read water meters, did stakeouts for planting tree's |
| 28 | Thursday | 5:30am | 3:00pm | marked water and sewer for tree plantings, stakeouts, worked on street sweeper, mowed water plant and resevoir |
| 29 | Friday | 5:50am | 12:00pm | Friday morning water samples, loaded truck up for Saturday's tree plantings, Jamie at sewer plant, Troy off but came in in the afternoon and got tree's from Fed Ex and dug 2 holes at Kiwanis Park |
| 30 | Saturday | | | Markus worked plants |

WWTP Daily Work Log for December, 2021

| Date | CO_wkd2 | Work Performed |
|--------------------------------|-------------|---|
| Fri, Apr 1, 22 #N/A #N/A | Y Y Y | STC on site, cont'd pumping out AT #1, Jim Schrader of Share Corp on site for sales call, flushed mudwell/press return line, worked on digester cover design Cleaned lift sta transducer |
| #N/A | Y | STC on site, finished March Board Log, bagged screenings & took to dumpster, moved Wx Station for STC, replaced air filter on West AT blower, calib pH meter STC on site, performed bi-monthly sampling, cleaned daily sampling area, Hosed Wiers, talked to Stewart about sludge pump repairs, calib scale, cleared debris from #4 RAS pump, helped repair broken 110v lift sta power line (STC mishap) |
| #N/A | Y | STC on site, repaired phone line to lab bldg (STC mishap), cont'd pumping out AT#1, Mike Brammer (STC President) onsite to inspect job, took trash to dumpster, cleaned workbench & tools |
| #N/A | Y | STC on site, cont'd pumping out AT#1 |
| #N/A | N | STC on site, swept, mopped & waxed lab & B/R floors, bagged screenings & tok to dumpster, hosed grit troughs |
| #N/A | Y | STC on site, started to work on AT#1, JP of MRB & Pete Ochal of STC on site for upgrade progress mtg, adjusted AT blower air valve, cal pH meter |
| #N/A | Y | STC on site, assisted STC with vacuuming sludge out of AT#1, placed order with USABB, Rick Collins of MOMAR on site for sales call |
| #N/A | Y | STC on site, washed gooches & glassware, cleaned dishwashing area, openend & inspected #1 Lift Sta Pmp chk vlv, cont'd clearing foam of clarifiers, started working on sludge pump by-pass lines |
| #N/A | Y | DEC on site to perform inspection, cleared debris from #4 RAS pump |
| #N/A | N | Cleared debris from #1 LSP chk vlv, installed new wall brace on sludge storage area wall, cleaned outfall, started removal of old sludge piping, installed new pH probe meter in lab & calib, took trash to dumpster, talked to JP about grants |
| #N/A | N | Took photos of clean outflow & emailed to DEC, talked to Dep Mayor Snyder about trip to Bobcat, went top Nunda Lumber for supplies, installed new bulb in lift sta & cleaned glass cover, Dave Stenzel of NYRWA on site for plant visit |
| #N/A | Y | Hosed wiers, prepared sample bottles, performed bi-monthly sampling, conducted Spring 2022 land spreading field sampling, switched from #1 to #2 RAS pump Emailed DEC, took trash to dumpster, cleaned tools, went to Nunda Lumber for parts, cont'd work on sludge pump bypass, took fecal & parts 360 samples from sludge pile, lab heater caught fire, secured power, placed in OOC status |
| #N/A | Y | Went to Nunda Lumber for supplies, finished sludge pump bypass piping, worked on HVAC plan |
| #N/A | Y | STC on site, cleared sludge under conveyor, repaired phone line again, hosed grit troughs, worked on #2 clarifier squeegee, bagged screenings & took to dumpster |
| #N/A | N | STC on site, cleaned wiers, replaced batteries in Wx sta, fueled truck, attended weekly Admin mtg, went to Nunda Lumber for parts, installed new 20A receptacle in sludge pump panel |
| #N/A | Y | STC on site, cleared debris from #4 RAS pump, started wk on M/R, calib pH meter, Bob Woerthman of M-Tek on site for sales call, performed monthly maint, took trash to dumpster |
| #N/A | Y | STC on site, pumped ~10,000 gals through press, cleaned lift sta transducer, cont'd wk on M/R, cleared debris from #4 RAS pump |
| #N/A | Y | STC on site, bagged screenings & took to dumpster, pumped ~14,000 gals through press, finished M/R & DMR, Pete Ochal of STC on site to check progress CO Hugi & Dep Mayor Snyder went to Bobcat in Fiorport to test drive L28 S.A.L., cleared debris from #4 RAS pump, cont'd clearing foam off clarifiers, cleared sludge under conveyor |
| #N/A | Y | |
| #N/A | Y | |

NOTE: ALL work listed above is IN ADDITION TO the daily responsibilities of the plant operator

| Justice Information | |
|-----------------------|------------------|
| Municipal Name | Village of Nunda |
| Justice ID | 2443560 |
| Justice Number | 370 |
| Justice Name | Emily Stoufer |

Thank you for submitting your monthly Justice Report. You will receive an email with the status of your report. Please print and retain this page for your records as confirmation of your filing.

| Submission Log |
|--|
| 05/03/2022 11:42:35 AM / Emily Stoufer / Village of Nunda / Submitted Document |

| Report Certification | |
|-------------------------------|--------------|
| Date Filed | 05/03/2022 |
| Report Period | 04/2022 |
| Report Amount | \$865.00 |
| Date Check Sent to CFO | 05/03/2022 |
| AC-1030 Report File | AC220424.370 |

RECEIVED
MAY 04 2022
VILLAGE OF NUNDA

Payroll # 07

04/04/22 12:51:48 PM

VILLAGE OF NUNDA

Payroll Summary by Employee

Payroll Date: 04/03/22

Check Date: 04/08/22

| Employee | Gross Pay | Fed Tax | NYS Tax | FICA | M'care | Retire Non Tax | Retire Tax | Deduc tions | Banks | Direct Deposit | Net Pay |
|-------------------|-----------------|----------------|---------------|---------------|---------------|----------------|-------------|---------------|----------------|----------------|----------------|
| BENNETT, TROY G. | 2225.73 | 321.39 | 110.74 | 138.00 | 32.27 | | | 164.44 | 1358.89 | | 100.00 |
| EMKE, BRIAN R. | 1775.35 | 232.64 | 81.34 | 110.07 | 25.74 | | | 131.16 | 1074.41 | 119.99 | 0.00 |
| HUGI, MARKUS A. | 2232.72 | 127.63 | 97.62 | 138.43 | 32.37 | | | 41.24 | | 1795.43 | 0.00 |
| MULLIKIN, MARK A. | 611.54 | 56.98 | 23.08 | 37.92 | 8.87 | | | | | 463.29 | 0.00 |
| WOOD, ALAN J. | 1880.82 | 262.29 | 105.18 | 116.61 | 27.27 | | | | | | 1313.05 |
| WOOD, LEROY J. | 1596.12 | 353.50 | 88.52 | 98.96 | 23.14 | | | | | | 1032.00 |
| Total | 10322.28 | 1354.43 | 506.48 | 639.99 | 149.66 | 77.82 | 0.00 | 336.84 | 2433.30 | 3410.71 | 1413.05 |

CERTIFICATE OF THE DEPARTMENT HEAD

I HEREBY CERTIFY that the persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll ending 04/03/22 is approved at \$ 10,322.28 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Date 4/4/22 Signature [Signature] Title CEO

Payroll # 08

04/18/22 01:51:50 PM

VILLAGE OF NUNDA

Payroll Summary by Employee

Payroll Date: 04/17/22

Check Date: 04/22/22

| Employee | Gross Pay | Fed Tax | NYS Tax | FICA | M'care | Retire Non Tax | Retire Tax | Deductions | Banks | Direct Deposit | Net Pay |
|-------------------------|-----------------|----------------|---------------|---------------|---------------|----------------|-------------|---------------|----------------|----------------|----------------|
| BENNETT, TROY G. | 2528.38 | 388.66 | 127.13 | 156.76 | 36.66 | | | 186.80 | 1532.37 | | 100.00 |
| DUFFY, SHEILA L. | 535.00 | 50.00 | 10.00 | 33.17 | 7.76 | | | | | 434.07 | 0.00 |
| EMKE, BRIAN R. | 2016.76 | 281.83 | 94.42 | 125.04 | 29.24 | | | 149.00 | 1074.41 | 262.82 | 0.00 |
| HOUTZ, RAYMOND F. | 527.00 | 22.70 | 8.85 | 32.67 | 7.64 | | | | | | 455.14 |
| HUGI, MARKUS A. | 1860.80 | 83.83 | 76.26 | 115.37 | 26.98 | | | 34.37 | | 1523.99 | 0.00 |
| MULLIKIN, MARK A. | 611.54 | 56.98 | 23.08 | 37.92 | 8.87 | 21.40 | | | | 463.29 | 0.00 |
| STOUFER-QUINN, EMILY E. | 585.00 | 22.25 | | 36.27 | 8.48 | | | | | 518.00 | 0.00 |
| WOOD, ALAN J. | 1520.00 | 185.29 | 84.07 | 94.24 | 22.04 | 45.60 | | | | | 1088.76 |
| WOOD, LEROY J. | 1596.12 | 353.50 | 88.52 | 98.96 | 23.14 | | | | | 1032.00 | 0.00 |
| Total | 11780.60 | 1445.04 | 512.33 | 730.40 | 170.81 | 67.00 | 0.00 | 370.17 | 2606.78 | 4234.17 | 1643.90 |

CERTIFICATE OF THE DEPARTMENT HEAD

I HEREBY CERTIFY that the persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll ending 04/17/22 is approved at \$ 11,780.60 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Date 4/18/22 Signature T. Roy Wood Title CFO

April 2022

Village Administrator/Clerk-Treasurer Monthly Report

Day Time Time
 In Out Departmental Work

| | | | | |
|----|-----------|------|------|---|
| 1 | Friday | 0827 | 1600 | Wtr/Swr Bills, IRS Payroll Rptng, NYS Retirement Rptng, emails, NYS Taxation & Finance Qtrly Rpts, WWTP CIP, CDBG |
| 2 | Saturday | | | |
| 3 | Sunday | | | |
| 4 | Monday | 0721 | 1905 | Payroll, banking, budget, monthly financial reports |
| 5 | Tuesday | 0716 | 1600 | Financial Rpts, Police Comm Mtg minutes |
| 6 | Wednesday | 0825 | 1600 | A/P, Board mtg agenda, emails |
| 7 | Thursday | 0827 | 1615 | Board mtg agenda, 2022 tax preparations, banking, budget, emails |
| 8 | Friday | 0829 | 1535 | Board mtg agenda, wtr/swr bills, budget |
| 9 | Saturday | | | |
| 10 | Sunday | | | |
| 11 | Monday | 0806 | 2315 | Board mtg agenda, A/P, Budget, CDBG |
| 12 | Tuesday | 0727 | 1600 | Board meeting minutes, A/P, banking online, Budget Reporting to NYS Comptroller |
| 13 | Wednesday | 0826 | 1600 | Records mgmt, emails, CDBG |
| 14 | Thursday | 0813 | 1600 | Wtr/Swr bills, records mgmt, re-levies, banking |
| 15 | Friday | | 7P | |
| 16 | Saturday | | | |
| 17 | Sunday | | | |
| 18 | Monday | 0759 | 1600 | Wtr/Swr bills, emails, 2022 Tax Relevies, budgeting, banking, payroll |
| 19 | Tuesday | 0928 | 1610 | emails, wtr/swr billings, budgeting |
| 20 | Wednesday | 0820 | 1600 | wtr/swr bills, emails, budgeting, website review |
| 21 | Thursday | 0825 | 1600 | prepays, webinar ARPA, board mtg agenda, evaluation form, ARPA Program & Expenditure Report |
| 22 | Friday | 0830 | 1600 | banking, pick-up seedlings, emails, wtr/swr bills |
| 23 | Saturday | | | |
| 24 | Sunday | | | |
| 25 | Monday | 0828 | 1600 | Board mtg agenda, re-levies, wtr/swr bills, emails |
| 26 | Tuesday | 0825 | 1600 | pick-up Trees, board mtg agenda, wtr/swr bills, re-levies |
| 27 | Wednesday | 0800 | 1600 | Wtr/ meter= qtrly meter reads, board agenda, emails, census reporting |
| 28 | Thursday | 0822 | 1600 | School presentation, wtr/swr relevies, emails |
| 29 | Friday | 0715 | 1530 | Relevies to Geneseo, banking, mtg w/B. Davis, seedlings |
| 30 | Saturday | | | |

L. T. Wood

5/1/22

Submitted by

Date

Hours of Operation

M-F 8:30 AM - 4:00 PM

Closed for lunch 1215 - 1245

Closed holidays

PAYMENT REQUISITION**APPLICATION #:** Five (5) **DATE:** 04/29/2022**TO:** Village of Nunda
4 Massachusetts St
Nunda, NY 14517**FROM:** MRB Group
The Culver Road Armory
145 Culver Road, Suite 160
Rochester, NY 14620**RE:** Village of Nunda - WWTP Improvements
Name of Contractor - STC Construction - GC
MRB Project # 1436.18002

The attached invoice, from the above captioned contractor, for work and/or materials, in place or delivered, has been reviewed and approved for payment, as of the above date, as follows:

| | |
|--------------------------------------|---------------|
| INVOICE AMOUNT: | \$240,000.00 |
| LESS RETAINAGES OR DEDUCTIONS NOTED: | (\$12,000.00) |
| NET INVOICE: | \$228,000.00 |

Budget estimates and/or contractor's bid status are as follows:

| | <u>Contractor's Bid</u> |
|-----------------------|-------------------------|
| TOTAL | \$2,448,800.00 |
| CHANGE ORDERS TO DATE | \$0.00 |
| PAID TO DATE | (\$440,990.00) |
| THIS PAYMENT | (\$228,000.00) |
| BALANCE TO PAY | \$1,779,810.00 |

Respectfully submitted,

Robin B Palmer
MRB GROUP REPRESENTATIVE

PAYMENT REQUISITION**APPLICATION #:** TWO (2)**DATE:** 04/29/2022**TO:** Village of Nunda
4 Massachusetts St
Nunda, NY 14517**FROM:** MRB Group
The Culver Road Armory
145 Culver Road, Suite 160
Rochester, NY 14620**RE:** Village of Nunda - WWTP Improvements
M.W. Controls - Electrical
MRB Project # 1436.18002

The attached invoice, from the above captioned contractor, for work and/or materials, in place or delivered, has been reviewed and approved for payment, as of the above date, as follows:

| | |
|--------------------------------------|-------------|
| INVOICE AMOUNT: | \$18,683.60 |
| LESS RETAINAGES OR DEDUCTIONS NOTED: | (\$934.18) |
| NET INVOICE: | \$17,750.03 |

Budget estimates and/or contractor's bid status are as follows:

| | <u>Contractor's Bid</u> |
|--|-------------------------|
| TOTAL | \$475,376.00 |
| CHANGE ORDERS TO DATE | \$0.00 |
| PAID TO DATE | (\$9,895.00) |
| NOTE: Last months payment was shorted by the change - .61 | |
| THIS PAYMENT | (\$17,750.03) |
| BALANCE TO PAY | \$447,730.97 |

Respectfully submitted,

Robin B Palmer
MRB GROUP REPRESENTATIVE

AGREEMENT

BETWEEN

TOWN OF NUNDA

and

VILLAGE OF NUNDA

THIS AGREEMENT, made on the ____ day of _____, 2022, between the Town of Nunda (hereinafter referred to as the Town), and the Village of Nunda (hereinafter referred to as the Village);

WHEREAS, the Town is a municipal corporation located in the County of Livingston, State of New York; and,

WHEREAS, the Village is a municipal corporation located in the Town of Nunda, County of Livingston, State of New York; and,

WHEREAS, the Town and Village have entered into previous verbal agreements for the Village to provide certain services on properties owned by the Town located in the Village and the Town to provide certain services on properties owned by the Village located in the Town; and,

IT IS NOW THEREFORE AGREED UPON, by and between the Town of Nunda and the Village of Nunda as follows:

1. In consideration of the covenants and agreements herein contained to be performed at the Nunda Government Center, a Town owned parcel located in the Village; the Village will be responsible for general maintenance of the outside premises to include annual mulching, bush and

tree trimming, coordinated grass cutting service, Fall foliage (leaf) pick-up and other general preservation requirements of the property (outdoors) during times of clement weather. In turn, the Town will be responsible for all major repairs and maintenance of the property to include the government center itself and parking lot care. During the time period of inclement weather, the Town will maintain the parking lot and walkways for access and public safety to include plowing, shoveling and application of snow or ice melt.

2. The Village agrees to supply the Nunda Government Center with water and sewer services at no cost to the Town. The Town agrees to pay all other utilities (electric, gas, telephones and internet) at the Nunda Government Center at no cost to the Village.

3. In regard to the following three properties* acquired by the Village of Nunda in the year 2021, namely:

Gilbert Road – 25.98 acres,

NYS Route 70 – 128.54 acres and

NYS Route 70 – 25.62 acres

before the ownership transfer was finalized, the Town of Nunda removed resources used for the construction of roads and new town building project on Hay Road, located in the Town, and agrees to pay the Village \$ 77,000.00 for said resources removed in 2020 and 2021 during this process of which reduced the original property value. This payment, reimbursement back to the village, will occur over a three-year period not to impose hardship on current and near future town budgets. Final payment shall be made by December 31, 2024.

4. The Town is permitted to remove resources (rock, stone, sand) from the properties listed above in section 3 to be used for road construction, general maintenance and repairs and other uses consistent with responsibilities of the Town Highway Department. The maximum tonnage of

resources to be removed by the Town is 11,000 tons per year, unless jointly agreed by Village and Town. Any resources (rock, stone, sand) removed from Village owned properties by either the Village or Town will be required to be used within the Township of Nunda only. The Village and Town will collaborate and continue discussions annually on resources available on Village owned properties.

5. Reclamation of Village owned properties, in accordance with New York State Department of Conservation (NYSDEC) Guidelines, and due to resource (sand, gravel, rock) removal by the Town of Nunda expenses related to this reclamation plan will be shared equally by both municipalities. Expenses to include equipment rental, fertilizer, seed, or other requirements dictated by NYSDEC.

6. Use of equipment and personnel between the Town and Village is permitted for joint activities and other work-related opportunities that benefit Nunda taxpayers so long as resources are available and proper planning occur. On the occasion of an emergent necessity, the two municipalities are encouraged to work together to alleviate any public safety concerns such as; road closures, flooding and other natural disaster events.

7. Use of Public Works buildings owned by either the Town or Village will be at the discretion of the Town Highway Supervisor or Village Superintendent of Water and Streets with notification to the governing boards accordingly. In the event of equipment storage or other building uses, each municipality will be responsible for their equipment and not hold liable the other municipality for any damage or destruction or loss of said equipment.

8. A review of this agreement will take place every five (5) years between both the Town and Village Boards.

9. This agreement supersedes all previous agreements between the Town and Village regarding any and all details provided within this document.

IN WITNESS WHEREOF, the parties have executed this agreement in Nunda, New York the day and year first above is written.

Merilee Walker, Supervisor,
Town of Nunda

Jack E. Morgan, Mayor,
Village of Nunda

Tamara McCallum, Town Clerk,
Town of Nunda

LeRoy J. Wood, Administrator/
Clerk-Treasurer, Village of Nunda