

August 20, 2019

The Regular Meeting of the Nunda Village Board of Trustees was held on August 20, 2019 at the Nunda Government Center Building, at 6:30 PM with the following present:

**Mayor:** Jack Morgan  
**Deputy Mayor:** Darren Snyder  
**Trustees:** Mel Allen  
Donald Wilcox

**Water and Streets Superintendent:** Troy Bennett  
**Waste Water Treatment Operator:** Markus Hugi  
**Code Enforcement/Zoning Officer:** Mark Mullikin  
**Administrator/Clerk-Treasurer:** LeRoy Wood

**Citizens:** Ron Adam

**Mayor Morgan** - called the meeting to order at 6:30 PM

**Roll Call:** Trustee McTarnaghan absent

**Pledge of Allegiance:** Led by Mayor Morgan

**Visitor's Form:** None

**Approval of Minutes**

A. July 9, 2019

**MOTION** was made by Trustee Allen to approve the minutes as *presented, discussed, and reviewed*, seconded by Trustee Wilcox. Carried 4-0.

B. July 15, 2019-Joint Meeting with Town of Nunda

**MOTION** was made by Trustee Wilcox to approve the minutes as *presented, discussed, and reviewed*, seconded by Trustee Allen. Carried 4-0.

**Reports**

A. *Police*

1. Nunda Police Department Monthly Report - July 2019
2. Community Policing Report - July 2019
3. Payroll - July 2019

Trustee Allen discussed the changes in Criminal Justice Reform set by New York State beginning January 1, 2020. Much was discussed as to the concerns this reform will bring to our local and County Police force. A copy of a letter from Livingston County District Attorney's Office was distributed for review. This concern will continually be discussed throughout the remainder of this year and thereafter.

A review of local traffic laws related to parking tickets and other moving violations was discussed. Mayor Morgan asked to take this to the Police Commissioners Board and discuss further with Police Commissioners Attorney.

B. *Code Enforcement/Zoning*

1. Monthly Report – July 2019
2. Complaints on several properties within the community

C. *Waste Water Treatment Plant*

1. Departmental Activity Log provided for July 2019
2. SPDES Permit Action update

Chief Hugi stated portions of the Permit Action Report have been completed and submitted to the New York State Department of Conservation. Deadlines for the remainder must be submitted before November 1, 2019. Those items specific are: a written wet weather plan and back-up power emergency operating plan.

*D. Water/Department of Public Works*

1. Departmental Activity Log not provided for July 2019
2. Street Paving Update  
Superintendent Bennett stated by Vermont Street has been completed.
3. Sidewalk Plan  
Superintendent Bennett stated sidewalks have been started on Massachusetts Street.
4. Water breaks  
Creek Road has 4 homes with old galvanized water lines. A decision to research replacement of these lines Mayor Morgan, Deputy Mayor Snyder, and Superintendent Bennett to continue discussions.

*E. Justice*

1. Monthly Reports – July 2019

*F. Treasurer's Reports*

1. Monthly Treasurer's Report - July 2019
2. Monthly Bank Statement Account - July 2019
3. Collateralization Report - July 2019
4. Payroll #14 and #15 - Certification Review
5. Departmental Activity Log provided for July 2019

Discussion of **each fund** took place. The monthly Treasurer's Report was then compared to each bank account. All bank accounts ending balances *did match* the Treasurer's Report as presented.

The *Balance Sheet, Detail of Revenues and Cash Receipts Journal, Detail of Expenditures and Cash Disbursements Journal* - Statements were provided to each Board member **for each fund** for review, and discussion. The monthly Collateralization Report did provide enough funding as required. Each reserve account was reviewed with the Village Board.

*H. ZBA/Planning Board*

Zoning Officer Mullikin mentioned an update to the current Joint Local Law on Zoning in Nunda. This will need to be thoroughly discussed with Zoning Board and other stakeholders.

*I. Youth Recreation*

1. Wrap up of annual program
2. Budget preparation

**MOTION** was made by Trustee Allen that the Nunda Village Board of Trustees accepts the reports as reviewed, presented, and discussed, seconded by Trustee Deputy Mayor Snyder. Carried 4-0.

**Approval of Invoices**

A. Abstract No. 003

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 003 as follows:

GENERAL	- \$ 110,789.67
WATER	- \$ 9,339.41
SEWER	- \$ 5,193.72
YOUTH	- \$ 1,272.16
WWTP CIP	- \$ <u>19,669.00</u>
<b>TOTAL</b>	<b>- \$ 146,263.96</b>

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

**New Business**

A. Budget Modification Account

From Contingency	A1990.4	\$8,500.00		
To Police			A3120.4	\$8,500.00
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From Contingency	F1990.4	\$ 5,000.00		
To Power Source/Pumping			F8340.2	\$ 3,700.00
Pipes/Valves, repairs			F8340.4	\$ 1,300.00

**Motion** was made by Trustee Wilcox to approve the above discussed budget modifications as presented by the Village Administrator/Clerk-Treasurer, seconded by Deputy Mayor Snyder. Carried 4-0.

B. Criminal Justice Reform-discussed earlier under Police Reports.

C. Town/Village Justice-discussed, no action.

D. Emergency Plan Review

Superintendent Bennett, Chief Hugi, and Administrator Wood are discussing Emergency Plan with presentation at either September or October 2019 Board Meeting for final review and approval.

E. Local Traffic Laws

F. Village Administrator to NYCOM Fall Conference in Saratoga Springs, NY Sept 16-19

**Motion** was made by Trustee Allen to approve Administrator/Clerk-Treasurer Wood to attend the annual NYCOM Fall Training Conference in Saratoga Springs, NY from September 16-19, 2019, in accordance with approved 2019/2020 Budget, seconded by Trustee Wilcox. Carried 4-0.

**Old Business**

A. Administrator three-month moratorium complete – for discussion

Much discussion on this topic occurred with Administrator/Clerk-Treasurer Wood presenting findings from the Village Attorney and the Local County Personnel Officer. It was determined at this time to keep the Village Administrator position as a Local Policy versus adopting a Local Law to provide easier flexibility with the dynamic of this position and appointment.

B. 1 Mill Street Flooring – Police Chief scheduled for end of August 2019

C. Evaluation Program-Job Descriptions (feedback-received from Dept. Heads)

D. Sexual Harassment Training-NY State Mandate - schedule training-August 29<sup>th</sup> at 7:00PM, at the Nunda Government Center Board Room.

E. WWTP CIP – Update

F. CDBG Update

G. Inventory of property-tabled

H. Mounting of cameras-Village Park

I. Sewer Ordinance-to be completed once WWTP upgrades are finished

J. Tax abatement discussion w/Town (committee)

Continued discussions on tax abatement on Village-owned properties in the Town of Nunda is still in progress. Deputy Mayor Snyder stated the three local Boards need to get together (Village, Town, and Keshequa School Board) to further research options and finalize concerns with decision making responsibilities of these governing boards on this tax abatement issue.

### **Policy Review**

A. Paving Policy-reviewed, discussed, and tabled to for update and presentation in September 2019.

### **Communications/Information Items**

- A. Village Associations Dinner-Lima-September 18, 2019
- B. Thank you for Americana Days Committee
- C. Memorial for Nunda

Mayor Morgan mentioned creating a Memorial for local veterans within the Village of Nunda to represent all veterans within the Town of Nunda. Contact with local veteran groups will take place to ascertain their viewpoint on the idea. Further discussions to take place.

### **Other Business**

#### A. Speeding

Trustee Allen stated concerns about speeding on Mill Street in the Village. Trustee Allen also stated a motorcyclist was clocked at 77 miles per hour by our local Police Department on Mill Street just west of the east Village border near Walnut Street.

#### B. Dogs

Concerns with Village residents walking their dogs without a leash. Mayor Morgan restated that the Village follows Town Law in that a leash is required to maintain control of these animals.

### **Adjournment**

With no further business to be discussed, the motion to adjourn was made by Trustee Allen, seconded by Deputy Mayor Snyder at 8:23 PM.

Respectfully submitted,

LeRoy J. Wood  
Administrator/  
Clerk-Treasurer