

Draft Meeting Minutes for viewing purposes

April 21, 2020

The Regular Meeting of the Nunda Village Board of Trustees was held on April 21, 2020 remotely using ZOOM Virtual Platform with Public Welcomed to attend due to COVID-19 Pandemic, at 6:30 PM with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen
William McTarnaghan
Donald Wilcox

Water and Streets Superintendent: Troy Bennett
Waste Water Treatment Plant Chief Operator: Markus Hugi
Administrator/Clerk-Treasurer: LeRoy Wood

Citizens: 1 Civilian Attendee (virtual)

Mayor Morgan - called the meeting to order at 6:30 PM

Roll Call: Trustee McTarnaghan absent

Pledge of Allegiance: Led by Mayor Morgan

Mayor Morgan open Public Hearing on proposed 2020/2021 Budget at 6:35 PM to discuss budget and answer all questions and inquiries to this process.

New Business

A. CBDG Drawdown No. 8: \$10,419.33

Resolution No. 2020-016

CBDG No. 831HR350-18 Drawdown No. 8: \$10,419.33

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on CBDG No. 831HR350-18 Drawdown No. 8 in the amount of \$10,419.33 once funding has been received. The vendor listed is *J. Mann Construction* for work completed at one local residents' home-Genova and *Thoma Development Consultants* for administrative work performed.

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Resolution passed 4-0.

B. Amend Resolution No. 2020-004

Add two names to current owners of all three properties the Village will be acquiring through the WQIP Grant Awarded for Land Acquisition. Names to be added are Clair E. Lawson and Gail K. Lawson. Resolution is now to read in its entirety:

Resolution No. 2020-004

WHEREAS, the Village of Nunda desires to protect the source of water for its municipal water system, and

WHEREAS, the Village of Nunda has applied for a grant to purchase real property which is part of the source water for its water system, and

WHEREAS, Lawson Sand & Gravel, Inc., owners; Clair E. Lawson, Gail K. Lawson, Tracy M. Lawson, and Lynnette D. Lawson have agreed to sell their property on New York State Route 70 and Gilbert Road located in the Town of Nunda, New York, which property is part of the source of the village's water system; hereby

RESOLVED, that the Village of Nunda purchase the real property of

Tax Map Nos. 208.-1-11.1, 208.-1-20.123, and 209.-1-10 for \$300,000.00, and it is further

RESOLVED, that said purchase be conditioned upon receipt of grant monies for the purchase, and it is further

RESOLVED, that the Village of Nunda, if necessary, finance part of the purchase price of the

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aforementioned three properties, per contract recommendations from the Office of the State Comptroller and New York State Department of Environmental Conservation with the Village of Nunda.

The **motion** to amend was made by Deputy Mayor Snyder, seconded by Trustee Wilcox.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Resolution passed 4-0.

C. Village Business

Resolution No. 2020-017

BE IT RESOLVED, that the Nunda Village Board of Trustees have all current municipal elected officials, appointed officials, departmental liaisons, and board meeting rules of procedure remain in place until guidance is received from New York State as to relaxing shelter in place regulations associated with the COVID-19 Pandemic and after 2020 municipal election.

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Resolution passed 4-0.

D. Approval of Invoices

Abstract No. 011

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 011 as follows:

GENERAL -	\$ 50,554.23
WATER -	\$ 38,390.63
SEWER -	\$ 9,786.05
WWTP CIP -	\$ 3,034.80
YOUTH-	<u>\$ 110.00</u>
TOTAL -	\$ 101,875.71

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

The **motion** carried 4-0.

E. 2019-2020 Budget Modifications

Resolution no. 2020-018

BE IT RESOLVED, that the Clerk-Treasurer be authorized to make necessary budget modifications to individual line items from all funds to more accurately reflect end of year budgetary expenditures for 2019-2020.

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Resolution passed 4-0.

F. Lawson Properties-Mine Permit and Reclamation Plan

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Resolution No. 2020-019

WHEREAS, the Village of Nunda has received a 2019 Water Improvement Quality Program (WQIP) Grant for Land Acquisition, and

WHEREAS, the Village of Nunda has identified three properties associated with this WQIP Land Acquisition Grant with current mining operations of stone, rock and other materials; and

WHEREAS, mining operations require an approved Mining Permit through New York State Department of Environmental Conservation (NYSDEC);

NOW THEREFORE BE IT RESOLVED that the Nunda Village Board of Trustees approve submission of a Transfer Application and Mining Permit Application to NYSDEC for properties Tax Map ID#208.-1-11.1, #208.-1-20.123 and #209.-1-10 to transfer operations from current owner Lawson Sand and Gravel, Inc. to future owner, Village of Nunda.

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Resolution passed 4-0.

Resolution No. 2020-020

BE IT RESOLVED that the Nunda Village Board of Trustees approve to abide by current Reclamation Plan set by the Mining Permit issued to Lawson Sand and Gravel, Inc. once mining operations cease as directed by this governing Board.

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Non-vote
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes.

Resolution passed 3-0.

G. Public Hearing on Budget- further discussion

Resolution No. 2020-021

BE IT RESOLVED that the Nunda Village Board of Trustees **adopt** the 2020-2021 Budget of the Village of Nunda as follows:

GENERAL FUND:	\$ 625,447.00
SEWER FUND:	\$ 248,458.00
WATER FUND:	\$ 330,282.00
YOUTH RECREATION:	\$ 22,982.00

Grand Total Amount is \$1,227,169.00 with \$461,744.00 to be raised by taxes for the General Fund at the Tax Rate of \$10.535859 per thousand with an increase of \$0.021242 per thousand assessed. The Water Debt Charge will increase \$0.72 from \$28.87 to \$29.59 per quarter, per living unit. The Sewer Debt Charge will increase \$0.17 from \$4.39 to \$4.56 per quarter, per Sewer Unit.

With no further discussion to be held, the **motion** to adopt the 2020/2021 Village Budget and close the Public Hearing was made by Trustee Allen, seconded by Trustee Wilcox at 6:50 PM.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Resolution passed 4-0.

H. Decision Making related to COVID-19 Pandemic

MOTION was made by Trustee Wilcox to allow the Mayor of the Village of Nunda to make decisions in the best interest of the community in reference to the COVID-19 Pandemic; decision making relating to best safety practices and measures for municipal staffing, equipment and

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infrastructure needs, residents and the public in general, seconded by Trustee Allen.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Resolution passed 4-0.

I. Turbidimeter Purchase

MOTION was made by Trustee Wilcox to purchase two turbidimeters at a cost not to exceed a total of \$6,000.00 for the water plant to bring infrastructure and technology up to date and improve operational readiness, seconded by Trustee Allen.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

The **motion** carried 4-0.

Other Business

A. Trustee Allen discussed the Police Department business.

B. Trustee Allen stated a complaint was filed a few months back against DPW employee-Raymond Houtz. The resident rescinded the complaint and apologized to the village employee. Trustee Allen stated he wanted this on the record.

C. Mayor Morgan stated he has been in contact with Livingston County Administrator and stresses the use of residents to call 211 when they are in need of assistance. Food Link will be distributing food in the near future at two locations in the county, Dansville and Geneseo. Also, the village is in contact with our CDBG Grant provider as to utilize some of these funds to help procure food for local residents.

D. Deputy Mayor Snyder inquired about the CDBG Grant and resident applications. Administrator Wood stated he would inquire with Thoma Development Consultants as to receiving an updated list of applicants and their status.

E. Deputy Mayor Snyder inquired about a survey for the Lawson Properties. Administrator Wood stated the village is following the Toolkit provided by NYSDEC in moving forward with land acquisition. The process is time consuming and with COVID-19 the process has slowed.

F. Sidewalk to Kiwanis

MOTION was made by Trustee Allen to contract with two local residents to assist in the completion of sidewalk development on State Route 436 that will allow school students access to Kiwanis Park and provide greater safety measures for the public, this process is not to exceed \$1,000, seconded by Deputy Mayor Snyder. Carried 4-0.

Trustee McTarnaghan entered meeting at 7:22 PM.

G. Waste Water Treatment Chief Hugi stated Galton Farms would be spreading this week.

Adjournment

MOTION was made to adjourn by Trustee Allen, seconded by Deputy Mayor Snyder at 7:25PM. Respectfully submitted,

LeRoy J. Wood
Administrator/
Clerk-Treasurer