

**VILLAGE OF NUNDA
AGENDA
REGULAR BOARD MEETING
JULY 11, 2022 at 7:00 P.M.**

- 1. Call to order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Visitor Forum**
- 5. Approval of Minutes**
 - A. June 13, 2022

6. Reports

- A. Police
 1. Monthly Reports-June 2022
 2. Police Budget
- B. Code Enforcement/Zoning
 1. Monthly Report-June 2022
- C. Waste Water Treatment Plant
- D. Water/DPW
 1. Departmental Activity Log-June 2022
- E. Justice
- F. Treasurer's Reports
 1. Monthly Bank Statement Account-June 2022
 2. Collateralization Report-June 2022-not received
 3. Monthly Treasurer's Reports-June 2022-not completed
 4. Payroll - #11 & 12 - Certification Review
 5. Departmental Activity Log-June 2022
- G. ZBA/Planning Board
- H. Youth Recreation

7. Approval of Invoices

- A. Application #7 – STC Construction – GC WWTP CIP

Resolution No. 2022-____

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #7 to STC Construction – General Contractor in the amount of \$168,340.00 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

- B. Application #4 – M.W. Controls – Electrical WWTP CIP

Resolution No. 2022-____

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on the Waste Water Treatment Plant Capital Improvement Project, Drawdown No. #4, in the amount of \$6,408.61 once funding has been received for the following vendor list:

M.W. Controls – Electrical MRB Project No. 1436.18002

C. Abstract No. 002

GENERAL	(A)	- \$ 2,051.98
WATER	(F)	- \$ 1,048.99
SEWER	(G)	- \$ 334.34
TOTAL		- \$ 3,435.31

D. Abstract No. 003

GENERAL	(A)	- \$
WATER	(F)	- \$
SEWER	(G)	- \$
WWTP CIP	(H)	- \$
YOUTH	(J)	- \$
TOTAL		- \$

8. New Business

A. Action Item Sheet

B. Livingston County Multi-Jurisdictional Hazard Mitigation Plan

Resolution No. 2022-___

WHEREAS, the Village of Nunda, with the assistance from Livingston County Planning Department, has gathered information and prepared the Livingston County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the Livingston County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Nunda is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Nunda has reviewed the Multi-Jurisdictional Hazard Mitigation Plan and affirms that this Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED, the Nunda Village Board of Trustees hereby adopts the Livingston County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan according to its best interest for the community.

C. Wire transfer pay BAN for Land Acquisition

D. Snow Plow Truck purchase

E. Bobcat purchase

F. Muralist-Festival/Presentation/Celebration July 23rd in the Village

9. Old Business

A. Use of space at 1 Mill Street

10. Other Business

11. Policy Review

12. Communications / Informational / Discussion Items

13. Adjournment

DRAFT BOARD MEETING MINUTES

June 13, 2022

The Regular Meeting of the Nunda Village Board of Trustees was held on June 13, 2022, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Police Chief: Ryan Dale

Assistant Police Chief: Brian Schirmer

Planning Board Chairperson: Alex Pierce

Code Enforcement/Zoning Officer: Mark Mullikin

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call Deputy Mayor: Darren Snyder - **absent**

Trustee William Davis - **absent**

Pledge of Allegiance led by Mayor Morgan

Visitor Forum

Charrisa Omans – Introduced herself as an upcoming Keshequa graduate this year and her involvement in the CONA Initiative for Youth. Charrisa mentioned she would be able to attend an annual (CONA) conference this year as it has been cancelled the past two years due to COVID-19. She was asking for help in funding her trip as she will be graduated from Keshequa and not be able to accept funding from this source. Charrisa will be attending Roberts Wesleyan College in the Fall to study Social Work. Mayor Morgan thanked Charrisa for attending the Board Meeting and introducing herself and explaining the initiative she is pursuing. Mayor Morgan asked if she could send her contact information as the Board would need to further discuss any action that may be allowed to help her attend her conference.

Approval of Minutes

A. May 9, 2022

MOTION was made by Trustee Allen to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Wilcox. Carried 3-0.

Reports

A. Police

1. Monthly Reports-May 2022

2. Police Budget

3. Draft Commissioners Meeting Minutes-June 6, 2022

B. Code Enforcement/Zoning

DRAFT BOARD MEETING MINUTES

1. Monthly Report-May 2022
- C. Waste Water Treatment Plant
 1. Departmental Activity Log-May 2022
 2. WWTP CIP Update
- D. Water/DPW
 1. Departmental Activity Log-May 2022

Trustee Allen **thanked** Superintendent Bennett for his work in preparation of Nunda Fundays 2022 with the community steering committee responsible for this annual event.

- E. Justice
 1. Monthly Reports-May 2022
- F. Treasurer's Reports
 1. Monthly Bank Statement Account-May 2022
 2. Collateralization Report-May 2022
 3. Monthly Treasurer's Reports-May 2022
 4. Payroll - #9 & 10 - Certification Review
 5. Departmental Activity Log-May 2022
 6. End of Fiscal Year 2021-2022 Abstract #014 approved at May 9, 2022 Meeting for end of year transactions to be processed and reviewed during the first governing board meeting in June 2022.

MOTION was made by Trustee Wilcox to accept the departmental reports as presented, seconded by Trustee Allen. Carried 3-0.

- G. ZBA/Planning Board
- H. Youth Recreation

MOTION was made by Trustee Wilcox to accept the two departmental reports as presented, seconded by Trustee Allen. Carried 3-0.

Approval of Invoices

- A. Application #6 – STC Construction – GC WWTP CIP

Resolution No. 2022-030

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #6 to STC Construction – General Contractor in the amount of \$327,085.00 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

- B. Application #3 – M.W. Controls – Electrical WWTP CIP

Resolution No. 2022-031

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on the Waste Water Treatment Plant Capital Improvement Project, Drawdown No. #3, in the amount of \$11,715.87 once funding has been received for the following vendor list:

M.W. Controls – Electrical MRB Project No. 1436.18002

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 3-0.

DRAFT BOARD MEETING MINUTES

C. Abstract No. 001

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 001 as follows:

GENERAL	(A)	- \$ 25,858.74
WATER	(F)	- \$ 14,362.97
SEWER	(G)	- \$ 3,673.21
WWTP CIP	(H)	- \$ 338,944.87
YOUTH	(J)	- \$ <u>180.00</u>
TOTAL		- \$ 383,019.79

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

New Business

A. Security Systems – Cost & Funding	
Waste Water Treatment Plant	\$4,395
Water Plant	\$2,434
DPW Building	\$1,232

Resolution No. 2022-032

BE IT RESOLVED that the Nunda Village Board of Trustees approve using ARPA Funding to install security camera/equipment at the Village Waste Water Treatment Plant at a cost of \$4,395, Village Water Plant at a cost of \$2,434 and at the Village DPW Building at a cost of \$1,232; to be installed by Custom Security Connections forthwith.

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

- B. Livingston County Re-Connect Broadband (2023)
- C. Chronic Nuisance-Property Maintenance Law
- D. CDBG – Sonnleitner Application

Mrs. Joanne Sonnleitner’s participation in the 2020 CDBG Program-letter received for discussion; Per letter received from Thoma Development, the municipalities consultant in CDBG Project No.# 831HR142-20, Subject: Joanne Sonnleitner’ Participation in the 2020 CDBG Program, the governing board must complete steps in order to ascertain participation of this applicant in the Village CDBG Grant Program.

The following items were discussed by the Nunda Village Board of Trustees:

- (1) openly discuss at Board meeting Mrs. Sonnleitner’s intended participation in the program and the nature of the conflict-Mayor Morgan read aloud the letter in its entirety along with providing copies of the consultant’s letter to each Board member.
- (2) obtain an Opinion of Counsel letter stating that his participation does not violate State or local law-Mayor Morgan stated he believed this village resident does not violate any state or local law prohibiting his participation.

DRAFT BOARD MEETING MINUTES

(3) submit a letter of request to the State-this process will be completed by consultant.

The Village Board reviewed this applicant request to participate

Mayor Morgan recapped the program requirements and the exceptional opportunity this Community Development Block Grant provides to the community.

Mayor Morgan stated the village attorney should be contacted to fulfill the requirement of submitting a Letter of Opinion on behalf of Mrs. Sonnleitner for participation in this program.

Resolution No. 2022-033

BE IT RESOLVED that the Nunda Village Board of Trustees approve Joanne Sonnleitner's application for CDBG Project No.#831HR142-20 Grant for work to be performed at her residence located at 65 North State Street, Nunda, New York 14517 so long as final approval from higher authority is received. The motion was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

E. Village Credit card for Chief Hugi

MOTION was made by Trustee Allen to allow for Chief Operator Markus Hugi to have a Village Credit Card, seconded by Trustee Wilcox. Carried 3-0.

Old Business

A. Rental of building on Route 70 village-owned property

MOTION was made by Trustee Wilcox to allow for the contract of leasing to begin forthwith and to prorate for the month of June 2022 the agreed upon lease amount owed to allow for the business to begin leasing out space located on Village property on New York State Route 70, in the Town of Nunda, seconded by Trustee Allen. Carried 3-0

B. Use of space at 1 Mill Street

C. Mural completed to be placed week of June 20th

Communications / Informational / Discussion Items

A. 39 Massachusetts Street & 33 Vermont Street

Resolution No. 2022-034

BE IT RESOLVED that the Nunda Village Board of Trustees approves Mayor Morgan to introduce to Superior Court information related to 39 Massachusetts Street and 33 Vermont Street in the Village of Nunda as to continued property maintenance issues in violation to Local Village Law that have not been rectified.

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 3-0.

B. Farm vehicles/ATV's

Adjournment

The motion to adjourn was made by Trustee Allen at 8:15 PM.

DRAFT BOARD MEETING MINUTES

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/
Clerk-Treasurer

Nunda Police Department Monthly Report

June 2022

RECEIVED

JUL 05 2022

VILLAGE OF NUNDA

Number of Complaints	107
Penal Law Arrests	6
Arrests Town/ Village	Town- 2, Village-4
UTT's Issued	9
Warning Tickets Issued	4
Assists to other Dept's	11
Motor Vehicle Accidents	0
Miles Driven	720- 351 (19,968 miles), 725- 183 (42,814 miles)
Man Hours Worked	392
Property Checks	15

Type of Complaints

Aggravated Harassment	1
Disorderly Conduct	5
Criminal Mischief	3
Domestic	3
Drug Offenses	2
DWI	1
Trespass	2
Larceny	0
Harassment	3
Fraud	2
Misc.	40

Respectfully Submitted,


Ryan Dale



RYAN J. DALE, CHIEF

NUNDA POLICE DEPARTMENT 1 MILL STREET NUNDA NY 14517 -PHONE 585-468-2515 -FAX 585-468-5946

Nunda Police – July 2022 Monthly Report

Community Policing

The Nunda Police Department has increased efforts for community policing in the Village and Town. Nunda Police Officers have been frequent in attendance to sports events, graduation events and stopping and speaking with business owners. Chief Dale has implemented "Community Policing Logs" for monthly board reports.

Training

- No training scheduled at this time.

New Business

- Chief Dale to attend the Livingston County Chiefs meeting on 7/14/2022 at the Dansville Police Department to discuss new topics.
- Chief Dale has concluded that all acceptable DCJS grant makes and models of body worn cameras would be subject to "maintenance fee's" and/or "subscriptions". Chief Dale will continue to research options for existing cameras or the possibility of new cameras for the department without after sale expenses.
- Chief Dale has completed the current list of violators for the Property Maintenance Law and Nuisance Law to turn over to Code Enforcement for review. Moving forward the Nunda Police Department will review and organize "calls for service" in nature to present to Code Enforcement.
- Chief Dale is allocating manpower to accommodate Americana Days on July 9th.

Old Business

- Chief Dale has advised Officers to step up Traffic Watches on Creek Rd, East St, Vermont St and Dalton area for violators and required all traffic watches to be documented in the blotter system for tracking purposes.

- Pending receipt of Amchar check in the amount of \$465.46. **Chief Dale spoke to Sharon in accounting and advised that check was issued on 7/5/2022 and will be mailed to 4 Massachusetts St.**
- Several standing traffic watches and property checks continue throughout the Town and Village. The Nunda Police Department continues to monitor the Town Highway new construction and Lawson Gravel pit for suspicious activity.
- 2022 STOP DWI grant period shifts will start after May 15th. These shifts will be utilized with second cars on primarily weekend night shifts. This grant period will continue until October 31st.

Personnel

- Officer Pappas and Officer Allen will have limited availability in July and would anticipate little to no availability from them moving forward.
- Chief Dale and Asst. Chief Schirmer have interviewed and completed backgrounds on Crystal Errington. Crystal is a certified police officer with 1 year of experience. She is not currently working at any other departments and has open availability. After an extensive background, Chief Dale and Asst. Chief Schirmer would recommend the hire of Crystal at the Nunda Police Department.
- Chief Dale and Assit. Chief Schirmer have interviewed and conducted a background on Kevin Klump. Kevin is a current Greece Police Officer and resident of the Village of Nunda. Kevin has availability to work and would increase his availability once he retires at Greece PD. Kevin is FTO Certified, State Certified Instructor, FIU Tech, Interview and Interrogation School Graduate to name a few of his certifications. Kevin is excited to work in the community that he lives and is looking for long term employment. After initial background, Chief Dale and Asst. Chief Schirmer would recommend the hire of Kevin Klump at the Nunda Police Department.
- Nunda Police Department is experiencing extreme manpower shortages in July.

Thank you,



Ryan J. Dale
Chief of Police

ACCT. #	ACCOUNT NAME	ORIGINAL BUDGET	REVISED BUDGET	APR	MAY	JUN	YTD	Budget Variance
	POLICE FUND							
	Revenues:							
SP1001	TOWN TAX	76,000.00	76,000.00	-	-	-	76,000.00	-
SP1001A	VILLAGE TAX	76,000.00	76,000.00	-	-	-	-	(76,000.00)
SP2390	DWI DISTRIBUTIONS	-	-	-	-	-	42.00	42.00
SP2390A	JOINT ACTIVITY - TOWN/VILLAGE	-	-	-	-	-	-	-
SP2401	INTEREST - CHECKING	-	-	2.25	1.96	1.74	10.76	10.76
SP2401S	INTEREST - SAVINGS	-	-	0.22	0.22	0.21	1.28	1.28
SP2650	MINOR SALES	-	-	-	-	-	-	-
SP2680	INSURANCE CLAIMS	-	-	-	-	-	-	-
SP2655	SALE OF EQUIPMENT	-	-	-	-	-	-	-
SP2701	REFUND PRIOR YEAR	-	-	-	-	-	-	-
SP2705	DONATIONS	-	-	-	-	-	-	-
SP3089	STATE GRANTS	-	-	-	-	-	-	-
SP3315	St Aid, Navigation Law Enforcement	1,500.00	1,500.00	-	-	-	-	(1,500.00)
SPUDWI	DWI RESERVE FUNDS USED	-	-	-	-	-	-	-
SPUM	POLICE CAR RESERVE USED	-	-	-	-	-	-	-
SPUB	UNEXPENDED BALANCE	8,077.00	8,077.00	-	-	-	-	(8,077.00)
	TOTAL REVENUES	161,577.00	161,577.00	2.47	2.18	1.95	76,054.04	(85,522.96)
	Appropriations:							
SP1420.4	ATTORNEY ONTR	-	-	-	-	-	-	-
SP3120.1	POLICE PERSONAL SERV.	95,500.00	95,500.00	6,165.00	6,234.50	7,618.50	35,964.00	59,536.00
SP3120.1A	COURT SERVICES	4,750.00	4,750.00	-	-	231.00	231.00	4,519.00
SP3120.1B	DWI SERVICES	-	-	-	-	-	-	-
SP3120.4A	AMMO	500.00	500.00	-	-	-	-	500.00
SP3120.4B	CAR INSURANCE	1,500.00	1,500.00	-	-	-	-	1,500.00
SP3120.4D	GASOLINE	6,500.00	6,500.00	-	-	-	4,941.97	1,558.03
SP3120.4E	LIABILITY INSURANCE	2,000.00	2,000.00	-	-	-	-	2,000.00
SP3120.4F	NEW EQUIPMENT	1,000.00	1,000.00	-	-	-	-	1,000.00
SP3120.4G	OFFICE & PRINT SUPPLY	1,000.00	1,000.00	-	-	-	184.35	815.65
SP3120.4H	POLICE CAR EXPENSE	2,000.00	2,000.00	-	-	-	191.68	1,808.32
SP3120.4I	POLICE CAR RESERVE	10,000.00	10,000.00	-	-	-	-	10,000.00
SP3120.4J	VEST RESERVE	2,000.00	2,000.00	-	-	-	-	2,000.00
SP3120.4L	RADIO/COMPUTER	600.00	600.00	-	-	-	-	600.00

ACCT. #	ACCOUNT NAME	ORIGINAL BUDGET	REVISED BUDGET	MONTHS					YTD	Budget Variance
				APR	MAY	JUN				
SP3120.4M	TELEPHONE	5,000.00	5,000.00	446.08	367.55	367.53	2,287.53	2,712.47		
SP3120.4N	TRAINING	500.00	500.00	-	-	-	-	500.00		
SP3120.4O	UNIFORMS	3,900.00	3,900.00	-	-	-	-	3,900.00		
SP3120.4P	UTILITY	2,000.00	2,000.00	547.49	30.26	137.51	1,994.54	5.46		
SP3120.4S	SOFTWARE MAINTANCE FEE	3,000.00	3,000.00	-	650.00	-	2,546.20	453.80		
SP3315.1	Stop Dwi,pers Serv	1,500.00	1,500.00	-	-	-	-	1,500.00		
SP9010.8	RETIREMENT	9,027.00	9,027.00	-	-	-	-	9,027.00		
SP9030.8	SOCIAL SECURITY	7,500.00	7,500.00	471.64	476.93	600.47	2,768.91	4,731.09		
SP9050.8	UNEMPLOYMENT INSURANCE	1,500.00	1,500.00	130.92	132.65	163.62	809.09	690.91		
SP9055.8	DISABILITY INS	300.00	300.00	47.70	-	-	124.56	175.44		
TOTAL APPROPRIATIONS		161,577.00	161,577.00	7,808.83	7,891.89	9,118.63	52,043.83	109,533.17		
POLICE FUND BALANCE SHEET										
AUD CODES										
		12/31/21								
A200	Checking	44,642.67		83,259.97	75,370.04	66,253.15				
A201	Saving	655.20		656.05	656.27	656.48				
A230	Police Car Reserve	5,602.00		5,602.00	5,602.00	5,602.00				
A230	DWI Reserve	4,674.00		4,674.00	4,674.00	4,674.00				
A230	Vest Reserve	2,000.00		2,000.00	2,000.00	2,000.00				
A380	Accounts Receivable	-		-	-	-				
A480	Prepaid Retirement	8,563.50		-	-	-				
TOTAL ASSETS		66,137.37		96,192.02	88,302.31	79,185.63				
A600	Accounts Payable	-		-	-	-				
A601	Accrued Liabilities	2,398.45		-	-	-				
A631	Due to Other	-		-	-	-				
TOTAL LIABILITIES		2,398.45		-	-	-				
A806	Non Spendable Form	-		-	-	-				
A914	Appropriated Fund Balance	8,077.00		8,077.00	8,077.00	8,077.00				
A878	DWI Reserve Funds	4,674.00		4,674.00	4,674.00	4,674.00				
A878	Police Car Reserve	5,602.00		5,602.00	5,602.00	5,602.00				
A878	Vest Reserve	2,000.00		2,000.00	2,000.00	2,000.00				
A915	Fund Balance	43,385.92		75,839.02	67,949.31	58,832.63				
TOTAL LIAB. & FUND BAL.		66,137.37		96,192.02	88,302.31	79,185.63				

Code Enforcement Report

Village of Nunda

June 2022

RECEIVED
JUL 06 2022
VILLAGE OF NUNDA

6/2 Respond to fire call 13 East Street upon arrival was found to be emergency call for EMS occupant trapped under vehicle. Emergency crews on scene subject was extracted quickly and safely commend the departments for the quick response Nunda if fortunate to have devoted members.

6/7 check properties no change Dumpster on site at Vermont street.

6/13 follow up on concerns with properties on Gibbs and Seward streets confirm issues notices to be issued.

6/15 met with resident to discuss requirements and placement for swimming pool.

6/17 met with resident for site inspection regarding placement of Fence

6/22 dispatched to Keating Lane for report of smoke in the panel boxes arrived on scene with fire dept. Chief Gelser advised tenant had shut off breakers at panel and the apartment was still energized he had turned off main disconnect. RG& E arrived to remove meters for my inspection. Meter sockets were damaged and will need to be replaced. I advised RG&E to disconnect building from transformer for safety. All meter banks for the building will need to be replaced. Contacted property manager advised of the situation all tenants to be relocated to motels until repairs are made.

6/23 follow up call from property manager still trying to reach a contractor. Tenants are relocated.

6/27 call from property manager at Keating Lane contractor has been secured and work to begin within the next day. Notified of meeting with new owner of triple creek golf course to be held on the 28th.

6/28 meeting for old golf course project was canceled. Call from tricounty medicine questions regarding sign permits wish to place sign on the vacant lot on East Street to advertise of the future expansion project will be submitting plans for sign soon.

6/29 Follow up on open permits and inspections, check of Vermont street issue some trash has been placed in Dumpster but no significant change

Submitted 7/6/22


Mark Mullikin

June 2022

WATER AND STREETS SUPERINTENDENT DAILY LOG

Day

1	Wednesday	5:55am	3:00pm	picked up brush, cold patched pot holes, mowed everything in village, Troy off
2	Thursday	5:30am	3:00pm	weed eated everything in village, blew off all sidewalks in business district, placed plastic barrels out, cleaned inside of Dodge pickup, mowed resevoir and water plant
3	Friday	5:30am	12:00pm	Friday morning water samples, washed Dodge truck, filled hole in front of school with crusher run, Jeff Moir here for cameras, Jamie at sewer plant, stakeouts
4	Saturday			Troy worked plants
5	Sunday	4:00am	6:00am	Picked up trash cans and cleaned streets, Troy worked plants
6	Monday	6:00am	3:00pm	cleaned street sweeper, removed excess mulch from government center, took trash barrels back to basement, Troy at highway school in Ithaca
7	Tuesday	6:00am	3:00pm	Tom Page came and inspected fire extinguishers, monthly water samples, swept streets, weed eated water plant and resevoir, Troy at highway school
8	Wednesday	6:00am	3:00pm	put all extinguishers back, mowed, cleaned turbidimeters at water plant, Troy at highway school
9	Thursday	5:30am	3:00pm	worked on lawn mower, went to Land Pro for parts, worked in shop
10	Friday	6:00am	12:00pm	mowed lawn at Lawsons, Jamie at sewer plant, Troy off
11	Saturday			Brian worked plants
12	Sunday			Brian worked plants
13	Monday	6:00am	3:00pm	cold patched pot holes, Troy off
14	Tuesday	6:00am	3:00pm	changed driveway sluece pipe on Melodee Lane, Troy off
15	Wednesday	6:00am	3:00pm	finished up on Melodee Lane, mowed evrything, Troy off
16	Thursday	6:00am	3:00pm	weed eated everything in village, collected all trash, Troy off
17	Friday	6:00am	12:00pm	Friday morning water samples, picked up debri from storm, Jamie at sewer plant, Troy off
18	Saturday			Jamie worked plants
19	Sunday			Jamie worked plants
20	Monday			Holiday, Jamie worked plants
21	Tuesday	5:30am	3:00pm	repaired tire on water wagon, raked off-top soiled and seeded trailer park lawn where we did water tap, worked in shop, Troy at training in Geneva
22	Wednesday	5:30am	3:00pm	cut 4 dead ash trees on Mill Street, mowed everything in village, cleaned meters
23	Thursday	5:30am	3:00pm	mowed resevoir and water plant, trimmed trees, stakeouts, worked in shop
24	Friday	4:00am	10:00am	swept in front of school and bus circle for graduation, took Friday morning water samples, cleaned sweeper, stakeouts, Jamie at sewer plant
25	Saturday			Markus worked plants
26	Sunday			Markus worked plants
27	Monday	5:30am	3:00pm	weed eated water plant and resevoir, pushed brush pile back at Lawson's, trimmed bushes at Government Center
28	Tuesday	5:30am	3:00pm	worked on garden club tractor, Avon for parts, stakeouts, collected all garbage
29	Wednesday	5:30am	3:00pm	worked with town on Hay Road, hung mural, cleaned and put screen on all furnace vents, patched hole on building at Lawson's, trimmed tree's
30	Thursday	5:30am	3:00pm	weed eated everything in village and mowed, stakeouts, trimmed trees, met with Donnegal about milling



Five Star Bank

220 Liberty Street, P.O. Box 227, Warsaw, NY 14569-0227

Return Service Requested



24 HOUR TOUCH TONE BANKING
1-877-882-5782

www.five-starbank.com
customerservice@five-starbank.com

Date 6/30/22
Account Number

Page 1

56

VILLAGE OF NUNDA
PAYROLL ACCOUNT
4 MASSACHUSETTS ST
PO BOX 537
NUNDA NY 14517

RELATIONSHIP SUMMARY

Account Number	Type of Account	Balance
	Money Market Public Account	23,561.76 <i>YOUTH RECREATION</i>
	Money Market Public Account	517.21 <i>UNEMPLOYMENT RESERVE</i>
	Money Market Public Account	246,484.91 <i>EQUIPMENT RESERVE</i>
	Money Market Public Account	212,897.80 <i>SNOW EQUIPMENT RESERVE</i>
	Money Market Public Account	10,014.73 <i>EMPLOYEE BENEFIT RESERVE</i>
	NOW Public Tiered Account	17,720.74 <i>PAYROLL</i>
	NOW Public Tiered Account	307,788.36 <i>OLD CHECKING ACCT</i>
	NOW Public Tiered Account	478,188.80 <i>GENERAL SAVINGS</i>
	NOW Public Tiered Account	137,539.75 <i>WATER FUND</i>
	NOW Public Tiered Account	129,959.89 <i>SEWER FUND</i>
	NOW Public Tiered Account	51,893.77 <i>WVTP C/P</i>
	NOW Public Tiered Account	3,588.24 <i>NEW CHECKING ACCT</i>
	Public Checking Account	.00
	Public Checking Account	.00
	Certificate of Deposit	256,634.24

CHECKING ACCOUNTS

VILLAGE OF NUNDA
PAYROLL ACCOUNT

NOW Public Tiered Account				7
Account Number		Statement Dates	6/01/22 thru	6/30/22
Beginning Balance	16,145.45	Days in the Statement Period		30
6 Deposits/Credits	28,245.62	Average Ledger		9,906.37
15 Checks/Debits	26,670.50	Average Collected		9,906.37
Service Charge	.00	Interest Earned		.17
Interest Credited	.17	Annual Percentage Yield Earned		0.02%
Ending Balance	17,720.74	2022 Interest Paid		.71

DEPOSITS AND CREDITS

Date	Description	Amount
------	-------------	--------

Payroll # 11

05/31/22 11:44:22 AM

VILLAGE OF NUNDA

Payroll Summary by Employee

Payroll Date: 05/29/22
Check Date: 06/03/22

Employee	Gross Pay	Fed Tax	NYS Tax	FICA	M'care	Retire Non Tax	Retire Tax	Deduc tions	Banks	Direct Deposit	Net Pay
BENNETT, TROY G.	2364.02	352.13	118.23	146.57	34.28			174.65	1438.16		100.00
EMKE, BRIAN R.	1948.68	267.96	90.73	120.82	28.26			143.97	1074.41	222.53	0.00
HOUTZ, RAYMOND F.	994.50	69.45	32.09	61.66	14.42						816.88
HUGI, MARKUS A.	2302.50	135.85	101.62	142.76	33.39			42.53		1846.35	0.00
MULLIKIN, MARK A.	611.54	56.98	23.08	37.92	8.87	21.40				463.29	0.00
WOOD, ALAN J.	2009.07	289.65	112.68	124.56	29.13	60.27				1032.00	1392.78
WOOD, LEROY J.	1596.12	353.50	88.52	98.96	23.14						0.00
Total	11826.43	1525.52	566.95	733.25	171.49	81.67	0.00	361.15	2512.57	3564.17	2309.66

CERTIFICATE OF THE DEPARTMENT HEAD

I HEREBY CERTIFY that the persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll ending 05/29/22 is correct and those appointed and

VILLAGE OF NUNDA Ph: 5854682215
PO BOX 537, NUNDA NY 14517-0537

TROY G. BENNETT

DATE: 06/03/22

CHECK #02303

PE: 05/29/22 B

DATE: 06/03/22

TYPE	HRS THIS	WAGES	HRS REM	THIS PAY	Y - T - D	Title
REGULAR@26.34/hr	60.00	1,580.40		2,364.02	27,965.20	
OVERTIME@39.51/hr	6.50	256.82		352.13	4,206.13	
2nd SHIFT				118.23	1,193.56	
3rd SHIFT				146.57	1,733.86	
SALARY				34.28	405.48	
VACATION@26.34/hr	20.00	526.80	138.00		0.00	
SICK			850.50		0.00	
PERSONAL					0.00	
TRAVEL					0.00	
OTHER HRS					0.00	
WIP TIME					2,066.06	
TOTAL PAYABLE				174.65		

CFO

BANKED 1,438.16 17,260.11
DIRECT DEPOSIT 0.00
NET PAY 100.00 1,100.00

PAYROLL ACCOUNT

Payroll # 12

06/13/22 09:51:26 AM

VILLAGE OF NUNDA

Payroll Summary by Employee

Payroll Date: 06/12/22

Check Date: 06/17/22

Employee	Gross Pay	Fed Tax	NYS Tax	FICA	M'care	Retire Non Tax	Retire Tax	Deductions	Banks	Direct Deposit	Net Pay
ALLEN, MELVIN W.	550.00			34.10	7.98						507.92
BENNETT, TROY G.	2757.78	439.65	139.56	170.98	39.99			283.15	1584.45		100.00
DUFFY, SHEILA L.	535.00	50.00	10.00	33.17	7.76					434.07	0.00
EMKE, BRIAN R.	2177.71	315.71	103.14	135.02	31.58			216.62	1074.41	301.23	0.00
HOUTZ, RAYMOND F.	408.00	20.00	4.09	25.30	5.92						352.69
HUGI, MARKUS A.	2545.56	164.48	115.58	157.82	36.91			47.02		2023.75	0.00
MORGAN, JACK	500.00			31.00	7.25						461.75
MULLIKIN, MARK A.	627.50	58.83	23.80	38.91	9.10	21.96				474.90	0.00
SNYDER, DARREN E.	625.00			38.75	9.06						577.19
STOUFER-QUINN, EMILY E.	585.00	22.25		36.27	8.48					518.00	0.00
WILCOX, DR, DONALD R.	550.00			34.10	7.98					507.92	0.00
WOOD, ALAN J.	1618.54	204.53	89.84	100.35	23.47	56.65		55.73			1087.97
WOOD, LEROY J.	1637.44	362.59	90.94	101.52	23.74					1058.65	0.00
Total	15117.53	1638.04	576.95	937.29	219.22	78.61	0.00	602.52	2658.86	5318.52	3087.52

VILLAGE OF NUNDA Ph: 5854682215
PO BOX 537, NUNDA NY 14517-0537

MELVIN W. ALLEN

PE: 06/12/22 Q CHECK #02307 DATE: 06/30/22

ties of positions and
roll ending 06/12/22
those appointed and

TYPE	HRS THIS	WAGES	HRS REM	THIS PAY	Y - T - D	Title
REGULAR				550.00	1,100.00	
OVER TIME						
2nd SHIFT						
3rd SHIFT						
SALARY						
VACATION		550.00				
SICK						
PERSONAL						
HOLIDAY						
OTHER HRS						
SPECIAL PAY/AEI						

BANKED 0.00
DIRECT DEPOSIT 0.00
NET PAY 507.92 1,015.84

PAYROLL ACCOUNT



June 2022

Village Administrator/Clerk-Treasurer Monthly Report

Day	Time In	Time Out	Departmental Work	
1	Wednesday	0759	1600	Begin new FY, end of month reports, tax collection, wtr/swr bill collection
2	Thursday	0730	1610	End of month financial rpts, wtr/swr bills & Tax collection
3	Friday	0820	1600	wtr/swr bil & tax collection, banking, FY financial rpts
4	Saturday			
5	Sunday			
6	Monday	0606	1605	wtr/swr bills & tax collection, banking, end of FY financial rpts, Police Comm mtg
7	Tuesday	0825	1600	banking, wtr/swr bills, tax collection, end of FY work
8	Wednesday	0826	1600	Board mtg agenda, wtr/swr bills, tax collection
9	Thursday	0829	1550	wtr/swr bills, board mtg agenda, tax collection *Donate blood
10	Friday	0827	1600	banking, wtr/swr bills, tax collection, end of FY work
11	Saturday			
12	Sunday			
13	Monday	0728	1605	Payroll, banking, board mtg agenda, wtr/swr bills, tax collection
14	Tuesday	0826	1600	banking, wtr/swr bills, tax collection, board mtg minutes
15	Wednesday	0827	1600	Wtr/swr bills, tax collection, board mtg minutes
16	Thursday	0824	1530	tax collection, wtr/swr bills, end of FY financial rpts
17	Friday	0730	1600	wtr/swr bills, tax collection, banking
18	Saturday			
19	Sunday			
20	Monday		7H	Juneteenth Holiday Celebration
21	Tuesday	0828	1625	tax collection, wtr/swr bills, Federal Reporting on CDBG funding, end of FY Fin rpts
22	Wednesday		7S	
23	Thursday	0800	1600	tax collection, bulk wtr qtrs, end of FY financial rpts
24	Friday	0810	1600	banking, wtr/swr collection, tax collection, tour properties w/insurance agent
25	Saturday			
26	Sunday			
27	Monday	0801	1600	Payroll, wtr/swr bills, tax collection, end of FY financial rpts, file police rpt
28	Tuesday	0730	1535	banking, wtr/swr bills, tax collection, grant w/Joan S., Financial rpts, Lease agreement
29	Wednesday	0825	1610	Banking, financial rpts, wtr/swr bills, tax collection
30	Thursday	0743	1600	wtr/swr bills, banking, tax collection, financial rpts

Submitted by Luiz Jay Wood Date 7/1/22

Hours of Operation
 M-F 8:30 AM - 4:00 PM
 Closed for lunch 1215 - 1245
 Closed holidays

PAYMENT REQUISITION

APPLICATION #: Seven (7)

DATE: 06/30/2022

TO: Village of Nunda
4 Massachusetts St
Nunda, NY 14517

FROM: MRB Group
The Culver Road Armory
145 Culver Road, Suite 160
Rochester, NY 14620

RE: Village of Nunda - WWTP Improvements
Name of Contractor – STC Construction - GC
MRB Project # 1436.18002

The attached invoice, from the above captioned contractor, for work and/or materials, in place or delivered, has been reviewed and approved for payment, as of the above date, as follows:

INVOICE AMOUNT:	\$177,200.00
LESS RETAINAGES OR DEDUCTIONS NOTED:	(\$8,860.00)
NET INVOICE:	\$168,340.00

Budget estimates and/or contractor's bid status are as follows:

	<u>Contractor's Bid</u>
TOTAL	\$2,448,800.00
CHANGE ORDERS TO DATE	\$0.00
PAID TO DATE	(\$996,075.00)
THIS PAYMENT	(\$168,340.00)
BALANCE TO PAY	\$1,284,385.00

Respectfully submitted,

Robin B Palmer
MRB GROUP REPRESENTATIVE

PAYMENT REQUISITION**APPLICATION #:** Four (4)**DATE:** 06/30/2022**TO:** Village of Nunda
4 Massachusetts St
Nunda, NY 14517**FROM:** MRB Group
The Culver Road Armory
145 Culver Road, Suite 160
Rochester, NY 14620**RE:** Village of Nunda - WWTP Improvements
M.W. Controls - Electrical
MRB Project # 1436.18002

The attached invoice, from the above captioned contractor, for work and/or materials, in place or delivered, has been reviewed and approved for payment, as of the above date, as follows:

INVOICE AMOUNT:	\$6,745.90
LESS RETAINAGES OR DEDUCTIONS NOTED:	(\$337.29)
NET INVOICE:	\$6,408.61

Budget estimates and/or contractor's bid status are as follows:

	<u>Contractor's Bid</u>
TOTAL	\$475,376.00
CHANGE ORDERS TO DATE	\$0.00
PAID TO DATE	(\$39,360.90)
THIS PAYMENT	(\$6,408.61)
BALANCE TO PAY	\$429,606.49

Respectfully submitted,

Robin B Palmer
MRB GROUP REPRESENTATIVE

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

VILLAGE OF NUNDA

LIVINGSTON COUNTY, NEW YORK

DATE OF AUDIT: 06/27/2022

NUMBER 002

TOTAL CLAIMS: \$2,051.98

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
5807	EXCELLUS HEALTH PLAN - GROUP 000032035553/EMPLOYEE HEALTHCARE PLAN	A9060.8	2,051.98	1553 06/28/2022

Total: 2,051.98

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the NUNDA VILLAGE BOARD OF TRUSTEES of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as JACK E. MORGAN, MAYOR at

the above Village this 11th day of JULY, 20 22

Signature

ABSTRACT OF AUDITED VOUCHERS

WATER

VILLAGE OF NUNDA

LIVINGSTON COUNTY, NEW YORK

DATE OF AUDIT: 06/27/2022

NUMBER 002

TOTAL CLAIMS: \$1,048.99

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
5807	EXCELLUS HEALTH PLAN - GROUP 000032035553/7/1/22 THROUGH 7/31/222	F9060.8	1,048.99	1553 06/28/2022

Total: 1,048.99

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the NUNDA VILLAGE BOARD OF TRUSTEES of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as JACK E. MORGAN, MAYOR at

the above Village this 11th day of JULY, 20 22

Signature

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF NUNDA

LIVINGSTON COUNTY, NEW YORK

DATE OF AUDIT: 06/27/2022

NUMBER 002

TOTAL CLAIMS: \$334.34

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
5807	EXCELLUS HEALTH PLAN - GROUP 000032035553/GROUP ID# 00092572-0001	G9060.8	334.34	1553 06/28/2022

Total: 334.34

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the NUNDA VILLAGE BOARD OF TRUSTEES of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as JACK E. MORGAN, MAYOR at

the above Village this 11th day of JULY, 20 22

Signature

Action Item

Person Responsible

Important Dates/Info

1.

2.

3.

4.

5.

6.

7.

8.

9.

Today's Date _____