

**VILLAGE OF NUNDA**  
**AGENDA**  
**REGULAR BOARD MEETING**  
**OCTOBER 13, 2023 at 7:00 P.M.**

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Open Forum
5. Approval of Minutes

A. September 11, 2023

**6. Approval of Invoices**

A. Application #16 - M.W. Controls - Electrical Contractor WWTP CIP

**Resolution No. 2023-\_\_\_\_**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #16 to M.W. Controls – Electrical Contractor in the amount of \$20,046.80 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

C. Abstract No. 005

GENERAL	(A)	- \$
WATER	(F)	- \$
SEWER	(G)	- \$
WWTP CIP	(H)	- \$
YOUTH	(J)	- \$
<b>TOTAL</b>		<b>- \$</b>

**7. Reports**

A. Police

1. Police Dept. Budget 2024

2. Police Commissioners Board Meeting Minutes-October 2, 2023

B. Code Enforcement/Zoning

C. Sewer

D. DPW/Water

E. Justice

1. Annual Justice Audit 2022-2023 Completed

**Resolution no. 2023-\_\_\_\_**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees accept the 2022-2023 Justice Audit Report for Justice Stoufer as presented by Village Administrator Wood, with the next Annual Village Court Audit to be held during the regular meeting of the Nunda Village Board of Trustees in June 2024.

2. Annual Justice Audit 2022-2023 Completed

**Resolution no. 2023-\_\_\_\_**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees accept the 2022-2023 Justice Audit Report for Justice Love as presented by Village Administrator Wood, with the next Annual Village Court Audit to be held during the regular meeting of the Nunda Village Board of Trustees in June 2024.

F. Treasurer's Report's

1. Monthly Bank Statement Account - September 2023
2. Collateralization Report - September 2023
3. Treasurer's Report - September 2023
4. Payroll – 18 & 19 - Certification Review

**MOTION** was made by \_\_\_\_\_ after review and discussion to approve and Certify Payrolls #18 and #19, seconded by \_\_\_\_\_.

G. ZBA/Planning Board

1. Planning Board Meeting Minutes-October 3, 2023
2. Joint Town/Village Zoning Law review

H. Youth Recreation

1. 2024 Youth Recreation Budget review-schedule Public Hearing November 2023

**8. New Business**

- A. Water Plant Charcoal purchase
- B. Subordination Agreement (CDBG)-I. Jackson

**9. Old Business**

- A. Tri-Board Meeting tentative date-Monday, October 23, 2023 at 7:00PM-KCS Board Room
- B. Land Mark Society Public Meeting
- C. Military Banner update

**10. Other Business**

- A. October 31, 2023 Halloween Observance date/times
- B. CD Renewal-this year is 4.00%; current interest rate was 2.90%
- C. Public Informational Meeting-tentatively November 27, 2023

**11. Policy Review**

- A. Procurement Policy
- B. State Emergencies Involving Public Health

**12. Communications/Information Items**

- A. Sexual Harassment Training Schedule-date

**13. Adjournment**

DRAFT BOARD MEETING MINUTES

September 11, 2023

**The Regular Meeting of the Nunda Village Board of Trustees was held on September 11, 2023, at the Nunda Government Center Building with the following present:**

**Mayor:** Jack Morgan  
**Deputy Mayor:** Darren Snyder  
**Trustees:** Mel Allen  
William Davis  
Dr. Donald Wilcox

**Water and Streets Superintendent:** Troy Bennett  
**Planning Board Chairperson:** Alex Pierce  
**Code/Zoning Officer:** Luke Granger  
**Administrator/Clerk-Treasurer:** LeRoy Wood

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call:** Trustee William Davis arrived at 7:41 PM

**Pledge of Allegiance:** Led by Mayor Morgan

**Acknowledgment of Patriot's Day 9/11** – Mayor Morgan presented.

**KCS Superintendent Powers** – provided a detailed report to the Board as to the status of KCS and projects associated with the school.

**Approval of Minutes**

A. August 14, 2023

**MOTION** was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 4-0.

**Approval of Invoices**

A. Application #18 - STC Construction - GC WWTP CIP

**Resolution No. 2023-055**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #18 to STC Construction – General Contractor in the amount of \$88,998.85 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

B. Application #15 - M.W. Controls - Electrical Contractor WWTP CIP

**Resolution No. 2023-056**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #15 to M.W. Controls – Electrical Contractor in the amount of \$10,773.00 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

## DRAFT BOARD MEETING MINUTES

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 4-0.

### C. Abstract No. 004

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 004 as follows:

GENERAL	(A)	- \$ 74,219.75
WATER	(F)	- \$ 25,827.90
SEWER	(G)	- \$ 5,654.14
WWTP CIP	(H)	- \$101,811.85
YOUTH	(J)	- \$ 271.59
<b>TOTAL</b>		<b>- \$207,785.23</b>

The **motion** to approve was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

### Reports

#### A. Police

1. Police Dept. Budget 2024

#### B. Code Enforcement/Zoning

#### C. Sewer

1. Deputy Mayor Snyder requested RG&E electric meter #2 be removed from the sewer plant as M.W. Controls has now installed transformer.

#### D. DPW/Water

#### E. Justice

1. Annual Justice Audit-must be completed/submitted to State by October 31, 2023

#### F. Treasurer's Report's

1. Monthly Bank Statement Account - August 2023
2. Collateralization Report - August 2023
3. Treasurer's Report - August 2023
4. Payroll – 16 & 17 - Certification Review

**MOTION** was made by Deputy Mayor Snyder after review and discussion to approve and Certify Payrolls #16 and #17, seconded by Trustee Davis. Carried 5-0.

#### G. ZBA/Planning Board-Zoning Law Updates

#### H. Youth Recreation

**MOTION** was made by Trustee Allen to accept all departmental reports as reviewed, presented, and discussed, seconded by Trustee Wilcox. Carried 5-0.

### New Business

#### A. Return of Village Taxes to the County Treasurer

#### **Resolution No. 2023-057**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approve sending all delinquent Village Taxes that remain unpaid on October 1, 2023 to the Livingston County Treasurer for re-levy.

## DRAFT BOARD MEETING MINUTES

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 5-0.

B. Wire Transfer to pay Debt \$10,940.62

### **Resolution No. 2023-058**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approve Administrator/Clerk-Treasurer Wood to process and pay down municipal debt, via a wire transfer, in the amount of \$10,940.62, due October 1, 2023 to Chase Manhattan Bank through the Depository Trust Company.

The **motion** to approve was made by Trustee Wilcox, seconded by Trustee Allen. Carried 5-0.

C. Mayoral Proclamation of Cooperation

### **PROCLAMATION OF COOPERATION**

### **BETWEEN THE VILLAGES SITUATED WITHIN LIVINGSTON COUNTY**

#### **Resolution No. 2023-059**

**WHEREAS**, Livingston County (hereafter "County") is composed of seventeen Towns (hereafter, collectively, "Towns") and nine Villages (hereafter, collectively, "Villages"); and

**WHEREAS**, the County, Towns, and Villages work cooperatively together to accomplish common goals and improve the local communities therein; and

**WHEREAS**, nonetheless, Villages face certain hurdles and must take certain considerations for their residents that differ from the wants and needs of the Towns and the County; and

**WHEREAS**, Villages benefit from open lines of communication to share information and knowledge with each other which leads to a cooperative, symbiotic relationship; and

**WHEREAS**, Villages desire to formally proclaim their intent to continue working cooperatively together for the betterment of each Village and its constituents, while continuing to work cooperatively with the Towns and the County.

#### **NOW, THEREFORE, THE VILLAGES PROCLAIM AS FOLLOWS:**

1. Information and knowledge will continue to be shared between the villages.
2. The Villages agree, when appropriate, to promote a unified voice at the Town, County, State, and Federal levels to benefit all Villages within Livingston County.

**BE IT SO RESOLVED AND PROCLAIMED** by Mayor Jack E. Morgan, September 11, 2023.

D. Budget Modifications

### **Resolution No. 2023-060**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approve Administrator/Clerk-Treasurer Wood to post budget modifications as needed and develop the 2023-2024 Capital Projects (H-fund) budget.

## DRAFT BOARD MEETING MINUTES

The **motion** was made by Trustee Allen, seconded by Trustee Davis. Carried 5-0.

E. Shared Services Agreement with NYSDOT

### **Resolution No. 2023-061**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approves entering into a Shared Services Agreement with New York State Department of Transportation for the exchange or lending of materials or equipment which shall promote and assist the maintenance of State and Municipal Roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources for a period of two years, beginning October 1, 2023 through September 30, 2025.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 5-0.

F. Complete Streets TAP

Mayor Morgan asked for one board member along with Superintendent Bennett to research funding, grants for safe access to schools and other measures for public safety opportunities.

### **Old Business**

- A. Moratorium discussion
- B. 2<sup>nd</sup> Floor renovations at 1 Mill Street
- C. PT Deputy Clerk hiring process
- D. Mass Communication System – Sign – Telephone System
- E. Banners
- F. Land Mark Society-Stakeholders Meeting for National Registry

### **Other Business**

- A. Preservation League of NYS Grant/Project status
- B. Food Pantry-Village Park

Superintendent Bennett discussed with the Board that several days a week food is removed from this pantry and scattered and destroyed in the village park and East Street making a dreadful mess throughout. Discussion on alternate locations of this pantry took place with no definitive decision made at this time.

**MOTION** was made by Deputy Mayor Snyder to enter Executive Session at 9:14 PM for the purpose of discussing personnel concerns, seconded by Trustee Allen. Carried 5-0.

### **Resolution No. 2023-062**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approves altering the minimum qualifications on the Job Description for the Village of Nunda's Deputy Clerk-Treasurer position and *removing* the educational requirement for an applicant of having at least an Associate's Degree in Accounting, Business Administration, or related field.

The **motion** was made by Mayor Morgan, seconded by Trustee Allen. Carried 4-1 (Trustee Davis was a no vote).

## DRAFT BOARD MEETING MINUTES

**MOTION** was made by Trustee Allen to exit Executive Session at 9:55 PM, seconded by Trustee Wilcox. Carried 5-0.

C. Water Bill relief

**Resolution No. 2023-062**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves a reduction of two percent (2%) on all water customers minimum use water charge during the next immediate billing cycle due to water concerns presented to the village board throughout the present quarter.

The **motion** to was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 5-0.

**Communications/Information Items**

A. Village Association Dinner, September 20, 2023-cancelled

**Adjournment**

The **motion** to adjourn was made by Trustee Allen at 10:00 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC  
Administrator/Clerk-Treasurer



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

### Contractor's Application for Payment No. 16

To (Owner):	Village of Nunda	Application Period:	08/25/23-09/18/23	Application Date:	9/20/2023
From (Contractor):	M. W. CONTROLS SERVICE, INC.	Via (Engineer):	MRR Group	Engineer's Project No.:	1436.18002
Project:	Village of Nunda WWT/P Improvements	Contract:	ELECTRICAL #2	Contractor's Project No.:	MW/NUNDA101921
Owner's Contract No.:					

#### Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
EC-01	\$4,161.15	
EC-02	\$31,013.00	
EC-05	\$11,340.00	
<b>TOTALS</b>	<b>\$46,514.15</b>	
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>\$46,514.15</b>	

1. ORIGINAL CONTRACT PRICE..... \$ 5475,376.00

2. Net change by Change Orders..... \$ 546,514.15

3. Current Contract Price (Line 1 ± 2)..... \$ 5,921,890.15

4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... \$ 5413,748.14

5. RETAINAGE:

a. 5%  X \$413,748.14 Work Completed..... \$ 520,687.41

b. 5%  X Stored Material..... \$ 520,687.41

c. Total Retainage (Line 5a + Line 5b)..... \$ 539,687.41

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 5393,060.73

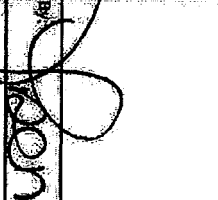
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 5293,013.93

8. AMOUNT DUE THIS APPLICATION..... \$ 520,046.80

9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$ 5128,829.42

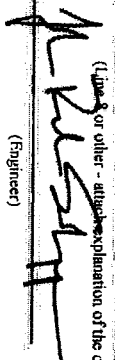
**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: 

Date: 9/20/2023

Payment of: \$ 20,046.80 (Line 8 or other - attach explanation of the other amount)

is recommended by:  09/22/2023 (Engineer) (Date)

Payment of: \$ (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) (Date)

Approved by: \_\_\_\_\_ (Date)

Funding Agency (if applicable) \_\_\_\_\_ (Date)



## Nunda Police Department Monthly Report

September 2023

Number of Complaints	256
Penal Law Arrests	4
Arrests Town/ Village	Town- 2, Village- 2
UTT's Issued	11
Warning Tickets Issued	19
Assists to other Dept's	9
Motor Vehicle Accidents	3
Miles Driven	720- 726 (26,204 miles), 725- 91 (53,652 miles) Fuel Gal. – 97.2 gal
Man Hours Worked	295
Property Checks	31

### Type of Complaints

Aggravated Harassment	2
Disorderly Conduct	4
Criminal Mischief	1
Domestic	3
Drug Offenses	2
DWI	0
Trespass	0
Larceny	1
Harassment	6
Fraud	3
Misc.	157

Respectfully Submitted,

Ryan Dale



## ***Draft Board Meeting Minutes***

**October 2, 2023**

**The Regular Meeting of the Joint Town/Village Police Commissioners was held on October 2, 2023, at the Nunda Government Center, 4 Massachusetts Street, Nunda, New York, at 6:00 PM with the following present:**

**Village Police Commissioner:** Mel Allen  
**Town Police Commissioner:** Michael Hillier  
**Town Police Commissioner:** Randy Morris  
**Village Police Commissioner:** Darren Snyder

**Clerk:** LeRoy Wood

**Commissioner Hillier** - called the meeting to order at 6:06 PM

**Roll Call** – all present

**Pledge of Allegiance** - led by Clerk Wood

### **Reports**

A. Police Reports – as provide by Chief Dale

**MOTION** was made by Commissioner Hillier to allow Chief Dale to purchase ammo for firearms range qualifications; as purchase will not exceed current budget parameters \$500.00, seconded by Commissioner Allen. Carried 4-0.

**MOTION** was made by Commissioner Hillier to pay the invoice from Ranger Outfitters for \$955.66, with a portion of the payment coming from the police general fund and the remainder from the vest reserve account, seconded by Commissioner Snyder. Carried 4-0.

### **New Business**

A. Speeder in village

Chief Dale stated he would add South Church Street in the village to the traffic watches to be conducted specifically in this month and subsequent months moving forward.

B. 2024 Police Budget

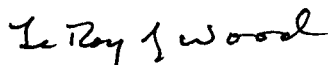
### **Other Business**

A. Personnel

### **Adjournment**

With no further business to be discussed, the motion to adjourn was made by Commissioner Allen at 7:21 PM, seconded by Commissioner Hillier. Carried 4-0.

Respectfully submitted,



LeRoy J. Wood, CMFO, RMC  
Clerk to the Police Commissioners Board

# WWTP Daily Work Log for SEPTEMBER 2023

Date	CO wkcd?	Work Performed
Fri, Sep 1, 23	Y	STC on site, went to Napa & Nunda lumber for parts & supplies, painted wall where lift sta panel was removed, installed new thermometer in new lift sta, went to Dansville DMV to order new plates for truck, cleaned desk
Sat, Sep 2, 23	N	
Sun, Sep 3, 23	N	Performed bi-monthly sampling, STC & MW Controls on site, washed gooches & glassware, callib pH meter & scale
Mon, Sep 4, 23	N	
Tue, Sep 5, 23	Y	Rick Collins of MOMAR on site for sales call, MW Controls on site, finished Aug work log and emailed to clerk, filed paperwork, hosed aeration tank #1 waterline, hosed mudwell
Wed, Sep 6, 23	Y	STC & MW Controls on site, finished calibrating new flow meter, continued painting elec room & labeling panels
Thu, Sep 7, 23	Y	
Fri, Sep 8, 23	Y	Switched U/V banks, cleaned desk, took receipts to gov't ctr, took trash to dumpster, took screenings to dumpster
Sat, Sep 9, 23	Y	
Sun, Sep 10, 23	Y	Callib pH meter, Dep Mayor Snyder on site to check upgrade progress, took fall land spreading samples, took screenings to dumpster, moved everything
Mon, Sep 11, 23	Y	
Tue, Sep 12, 23	Y	Installed new backup battery in U/V panel, gave Jamie instructions for when I'm off
Wed, Sep 13, 23	N	
Thu, Sep 14, 23	N	
Fri, Sep 15, 23	N	
Sat, Sep 16, 23	N	
Sun, Sep 17, 23	N	
Mon, Sep 18, 23	N	
Tue, Sep 19, 23	N	
Wed, Sep 20, 23	N	
Thu, Sep 21, 23	N	
Fri, Sep 22, 23	N	
Sat, Sep 23, 23	N	
Sun, Sep 24, 23	N	STC & MW Controls on site, callib pH meter, JP of MRB on site to check upgrade progress, started working on monthly report
Mon, Sep 25, 23	Y	
Tue, Sep 26, 23	Y	STC & MW Controls on site, discussed blackout/concrete plans with STC, finished monthly report & DMR, cleared debris from both RAS pmps & flushed RAS line
Wed, Sep 27, 23	Y	
Thu, Sep 28, 23	Y	STC on site, cont'd painting in elec rm, took trash to dumpster, installed new plates on truck, replaced bulb in office light
Fri, Sep 29, 23	Y	STC on site, emailed JP about upgrade issues, cleaned mudwell floats, replaced bulb in office light, had to stay late to work on north clarifier because STC left return pump off all night previous
Sat, Sep 30, 23	Y	

NOTE: ALL work listed above is IN ADDITION TO the daily responsibilities of the plant operator

NEW YORK STATE  
UNIFIED COURT SYSTEM



Hon. Joseph A. Zayas, J.S.C.  
Chief Administrative Judge

REC'D AUG 28 2023

Executive Office:  
Office of Court Administration  
25 Beaver Street  
New York, N.Y. 10004  
(212) 428-2100

Queens Chambers:  
Queens County Supreme Court  
125-01 Queens Boulevard  
Kew Gardens, N.Y. 11415  
(212) 428-2100

August 25, 2023

Mayor Jack E. Morgan  
Village of Nunda  
4 Massachusetts Street  
P.O. Box 537  
Nunda, NY 14517

Dear Mayor Morgan:

Section 2019-a of the Uniform Justice Court Act requires that village justices annually provide their court records and dockets to their respective village auditing board, and that such records then be examined, and that fact be entered into the minutes of the board's proceedings.

The Unified Court System's Internal Audit Services office is responsible for monitoring town and village board compliance with Section 2019-a. Accordingly, I am requesting you provide a copy of the audit of your local court's records for fiscal year ending in 2023 and a copy of your board resolution acknowledging the required examination was conducted. Please email the report and resolution to [tvauditcompliance@nycourts.gov](mailto:tvauditcompliance@nycourts.gov) or mail to Daniel Johnson, Chief Internal Auditor, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180. Please respond by October 31, 2023.

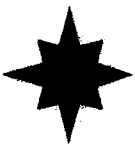
If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

Very truly yours,

A handwritten signature in black ink, appearing to be "DJ" or similar initials, written over a faint, illegible typed name.

/smw

c: Daniel Johnson, CPA  
Joan Casazza, CIA



# Five Star Bank

220 Liberty Street, P.O. Box 227, Warsaw, NY 14569-0227

Return Service Requested



24 HOUR TOUCH TONE BANKING

1-877-882-5782

www.five-starbank.com

customerservice@five-starbank.com

Date 9/29/23  
Account Number

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VILLAGE OF NUNDA  
PAYROLL ACCOUNT  
4 MASSACHUSETTS ST  
PO BOX 537  
NUNDA NY 14517

REC'D OCT 02 2023

## RELATIONSHIP SUMMARY

Account Number	Type of Account	Balance
	Money Market Public Account	5,656.77 <i>YOUTH</i>
	Money Market Public Account	517.49 <i>UNEMPLOYMENT RES</i>
	Money Market Public Account	205,982.47 <i>EQUIP. RES</i>
	Money Market Public Account	221,791.22 <i>SNOW EQUIP RES</i>
	Money Market Public Account	10,021.30 <i>EMPLOYEE BENE. RES</i>
	NOW Public Tiered Account	6,426.65 <i>PAYROLL</i>
	NOW Public Tiered Account	9,574.47 <i>OLD CHECKING</i>
	NOW Public Tiered Account	412,266.04 <i>GEN. SAVINGS</i>
	NOW Public Tiered Account	252,453.92 <i>WATER</i>
	NOW Public Tiered Account	144,595.84 <i>SEWER</i>
	NOW Public Tiered Account	44,581.84 <i>WWTP CIP</i>
	NOW Public Tiered Account	129,122.67 <i>NEW CHECKING</i>
	Public Checking Account	.00
	Public Checking Account	.00
	Certificate of Deposit	257,094.92 <i>CD RES</i>

## CHECKING ACCOUNTS

VILLAGE OF NUNDA  
PAYROLL ACCOUNT

NOW Public Tiered Account				7
Account Number	[REDACTED]	Statement Dates	9/01/23 thru	10/01/23
Beginning Balance	4,207.78	Days in the Statement Period		31
6 Deposits/Credits	29,012.26	Average Ledger	8,077.92	
14 Checks/Debits	26,793.53	Average Collected	8,077.92	
Service Charge	.00	Interest Earned	.14	
Interest Credited	.14	Annual Percentage Yield Earned	0.02%	
Ending Balance	6,426.65	2023 Interest Paid	1.17	

## DEPOSITS AND CREDITS

Date	Description	Amount
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# M&T Bank

M&T Retirement and Institutional Custody Services  
285 Delaware Avenue  
3rd Floor  
Buffalo, NY 14202

Date: 10/02/2023

01 AB 0.537 \*\*AUTO T6 1.7510 14517-053737 -C01-P01628-I



VLG OF NUNDA  
ATTN: TREASURER  
4 MASSACHUSETTS STREET POB 537  
NUNDA NY 14517-0537



REC'D OCT 10 2023

## Month-End Collateral Statement

Account Number: [REDACTED]

Account Name: VLG OF NUNDA

This advice is supplied as a part of the Tri-Party Collateral agreement between the custodian M&T Bank, the customer FIVE STAR BANK and the sub-account VLG OF NUNDA. Any questions should be directed to Institutional Administrative Services at 1-800-232-3656.

As custodian we confirm the following collateralized deposit information received from FIVE STAR BANK as of close of business date: 09/29/2023.

W on your behalf is as follows:

D d Deposit Balance as of 09/29/2023: \$1,457,480.05

C	0	C	COUPON	MATURITY DATE	QUANTITY	COLLATERAL VALUE
3			2.000%	10/01/2050	2,583,020.00	\$1,486,629.76
	5,656.77	+				
	517.49	+				
	205,982.47	+				
	221,791.22	+				
	10,021.30	+				
	6,420.65	+				
	9,574.77	+				
	412,200.04	+				
	222,153.92	+				
	122,100.81	+				
	22,501.81	+				
	100,122.67	+				
	257,001.92	+				
	1,700,000.00	*				
	1,700,000.00	+				
	250,000.00	-				
	1,450,000.00	*				
					TOTAL COLLATERAL VALUE:	\$1,486,629.76

*ok*  
*JW*



## MONTHLY REPORT OF TREASURER

### TO THE VILLAGE BOARD OF THE VILLAGE OF NUNDA:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of September, 2023:

DATED: October 2, 2023

*LeRoy Wood*  
TREASURER

	Balance 08/31/2023	Increases	Decreases	Balance 09/30/2023
<b>A GENERAL FUND</b>				
CASH - CHECKING	23,984.09	91,857.19	91,857.19	23,984.09
CASH - SAVINGS	488,715.58	15,389.20	91,857.19	412,247.59
PETTY CASH	100.00	0.00	0.00	100.00
CAPITAL RESERVE FUND-TYPE	25,068.32	0.00	0.00	25,068.32
EMPLOYEE BENEFIT ACCRUED LIABI	10,021.13	0.00	0.00	10,021.13
CAPITAL RESERVE FUND-SNOW REMO	221,783.68	0.00	0.00	221,783.68
UNEMPLOYMENT INSURANCE PAYMENT	517.48	0.00	0.00	517.48
CD - CAPITAL RESERVE FUND-TYPE	24,980.01	0.00	0.00	24,980.01
CD - CAPITAL RESERVE FUND EQUI	116,346.39	0.00	0.00	116,346.39
TOTAL	911,516.68	107,246.39	183,714.38	835,048.69
<b>F WATER</b>				
CASH - CHECKING	0.00	41,683.12	41,683.12	0.00
CASH - SAVINGS	218,473.40	75,655.67	41,683.12	252,445.95
PETTY CASH	50.00	0.00	0.00	50.00
CAPITAL RESERVE FUND-TYPE	150,917.19	0.00	0.00	150,917.19
CD - DEBT RESERVES	164.14	0.00	0.00	164.14
CD - CAPITAL RESERVE FUND-TYPE	58,384.44	0.00	0.00	58,384.44
TOTAL	427,989.17	117,338.79	83,366.24	461,961.72
<b>G SEWER FUND</b>				
CASH - CHECKING	0.00	13,383.89	13,383.89	0.00
CASH - SAVINGS	118,678.58	39,296.73	13,383.89	144,591.42
CAPITAL RESERVE FUND-TYPE	29,989.96	0.00	0.00	29,989.96
CD - DEBT RESERVES	66.95	0.00	0.00	66.95
CD-CAPITAL RESERVE FUND-TYPE	57,152.99	0.00	0.00	57,152.99
TOTAL	205,888.48	52,680.62	26,767.78	231,801.32
<b>H CAPITAL PROJECT - WWTP</b>				
CASH - CHECKING	151,740.92	101,811.85	208,973.33	44,579.44
TOTAL	151,740.92	101,811.85	208,973.33	44,579.44
<b>HA LAND WQIP AQUISITION</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>J YOUTH RECREATION</b>				
CASH - CHECKING	0.00	385.59	385.59	0.00

**MONTHLY REPORT OF TREASURER**

	<b>Balance 08/31/2023</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance 09/30/2023</b>
CASH - SAVINGS	6,042.31	0.00	385.59	5,656.72
TOTAL	6,042.31	385.59	771.18	5,656.72
TOTAL ALL FUNDS	1,703,177.56	379,463.24	503,592.91	1,579,047.89



## VILLAGE OF NUNDA - GENERAL FUND

### BALANCE SHEET

SEPTEMBER 30, 2023

#### ASSETS

A200	CASH - CHECKING	23,984.09
A201	CASH - SAVINGS	412,247.59
A202	CERTIFICATES OF DEPOSIT	0.00
A210	PETTY CASH	100.00
A231	CAPITAL RESERVE FUND-TYPE	25,068.32
A231EB	EMPLOYEE BENEFIT ACCRUED LIABILITY RES	10,021.13
A231S	CAPITAL RESERVE FUND-SNOW REMOVAL EQUIP	221,783.68
A231U	UNEMPLOYMENT INSURANCE PAYMENT RESERVE	517.48
A232	CAPITAL RESERVES - TYPE - EQUIPMENT	0.00
A233	CD - CAPITAL RESERVE FUND-TYPE	24,980.01
A233G	CD - CAPITAL RESERVE FUND EQUIPMENT	116,346.39
A250	TAXES RECEIVABLE - CURRENT	14,916.14
A260	TAXES RECEIVABLE - OVERDUE	0.00
A300	TAXES RECEIVABLE - PENDING	0.00
A320	TAX SALE CERTIFICATES	0.00
A380	ACCOUNTS RECEIVABLE	10.00
A391	DUE FROM OTHER FUNDS	0.00
A410	DUE FROM STATE & FEDERAL GOVERNMENT	0.00
	TOTAL	849,974.83

#### LIABILITIES AND FUND BALANCE

A600	ACCOUNTS PAYABLE	0.00
A601	ACCRUED LIABILITIES	0.00
A630	DUE TO OTHER FUNDS	6,858.94
A688	OTHER LIABILITIES	22,573.68
A690	OVERPAYMENTS/CLEARING ACCOUNT	2,560.02
A691	CLEARING ACCOUNT - TEMPORARY	0.00
	TOTAL	31,992.64
	UNEXPENDED FUND BALANCE	817,982.19
	TOTAL LIABILITIES & FUND BALANCE	849,974.83

# VILLAGE OF NUNDA

## GENERAL FUND DETAIL OF REVENUES SEPTEMBER 30, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
<b>REAL PROPERTY TAXES</b>					
A1001	REAL PROPERTY TAXES	495,000.00	494,057.00	943.00	0.2
	TOTAL REAL PROPERTY TAXES	495,000.00	494,057.00	943.00	0.2
<b>REAL PROPERTY TAX ITEMS</b>					
A1090	INTEREST & PENALTIES ON REAL PROP TAXES	2,500.00	1,766.29	733.71	29.3
	TOTAL REAL PROPERTY TAX ITEMS	2,500.00	1,766.29	733.71	29.3
<b>NON-PROPERTY TAX ITEMS</b>					
A1120	NON PROPERTY TAX DISTRIBUTION BY COUNTY	27,000.00	6,858.53	20,141.47	74.6
A1130	UTILITIES GROSS RECEIPTS TAX	12,619.00	1,178.50	11,440.50	90.7
A1170	FRANCHISE TAXES	0.00	0.00	0.00	0.0
	TOTAL NON-PROPERTY TAX ITEMS	39,619.00	8,037.03	31,581.97	79.7
<b>DEPARTMENTAL INCOME</b>					
A1230	TREASURER FEES	300.00	105.00	195.00	65.0
A1255	CLERK FEES	10.00	0.00	10.00	100.0
A1540	FIRE INSPECTION FEES	0.00	0.00	0.00	0.0
A1603	VITAL STATISTICS FEES	400.00	65.00	335.00	83.8
A2110	ZONING FEES	0.00	0.00	0.00	0.0
A2115	PLANNING BOARD FEES	0.00	0.00	0.00	0.0
A2130	RUFUSE AND GARBAGE REMOVAL	0.00	0.00	0.00	0.0
	TOTAL DEPARTMENTAL INCOME	710.00	170.00	540.00	76.1
<b>INTERGOVERNMENTAL CHARGES</b>					
A2300	TRANSPORTATION SERVICES, OTHER GOVTS	0.00	0.00	0.00	0.0
A2302	SNOW REMOVAL	23,500.00	961.95	22,538.05	95.9
	TOTAL INTERGOVERNMENTAL CHARGES	23,500.00	961.95	22,538.05	95.9
<b>USE OF MONEY AND PROPERTY</b>					
A2401	INTEREST & EARNINGS	200.00	54.94	145.06	72.5
A2401R	INTEREST & EARNINGS - RESERVES	1,000.00	25.39	974.61	97.5
A2401U	INTEREST & EARNINGS - UNEMPLOYMENT RES	1.00	0.01	0.99	99.0
A2410	RENTAL OF REAL PROPERTY	1,200.00	300.00	900.00	75.0
A2450	COMMISSIONS	0.00	0.00	0.00	0.0
	TOTAL USE OF MONEY AND PROPERTY	2,401.00	380.34	2,020.66	84.2
<b>LICENSES AND PERMITS</b>					
A2530	GAMES OF CHANCE	25.00	0.00	25.00	100.0
A2555	BUILDING PERMITS	1,000.00	278.80	721.20	72.1
A2590	SOLICITING PERMITS	0.00	0.00	0.00	0.0
	TOTAL LICENSES AND PERMITS	1,025.00	278.80	746.20	72.8

# VILLAGE OF NUNDA

## GENERAL FUND

### DETAIL OF REVENUES

SEPTEMBER 30, 2023

		Modified budget	Earned 2023-24	Unearned Balance	
<b>FINES AND FORFEITURES</b>					
A2610	FINES & FORFEITED BAIL	5,000.00	50.00	4,950.00	99.0
A2611	FINES & PENALTIES - DOG CASES	0.00	0.00	0.00	0.0
A2620	FORFEITURE OF DEPOSIT	0.00	0.00	0.00	0.0
	TOTAL FINES AND FORFEITURES	5,000.00	50.00	4,950.00	99.0
<b>SALE OF PROPERTY &amp; COMPENSATION FOR LOSS</b>					
A2650	SALES OF SCRAP & EXCESS MATERIALS	650.00	0.00	650.00	100.0
A2660	SALE OF REAL PROPERTY	0.00	0.00	0.00	0.0
A2665	SALE OF EQUIPMENT	500.00	5,620.00	-5,120.00	0.0
A2680	INSURANCE RECOVERY	0.00	0.00	0.00	0.0
	TOTAL SALE OF PROPERTY & COMPENSATION FOR LOS	1,150.00	5,620.00	-4,470.00	0.0
<b>MISCELLANEOUS LOCAL SOURCES</b>					
A2701	REFUNDS OF PRIOR YEARS EXPENDITURES	0.00	0.00	0.00	0.0
A2705	GIFTS & DONATIONS	0.00	0.00	0.00	0.0
A2750	AIM-Related Payments	10,717.00	0.00	10,717.00	100.0
A2770	OTHER UNCLASSIFIED REVENUES	18,850.00	13,190.04	5,659.96	30.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	29,567.00	13,190.04	16,376.96	55.4
<b>STATE AID</b>					
A3001	STATE REVENUE SHARING (PER CAPITA)	0.00	9,392.00	-9,392.00	0.0
A3005	MORTGAGE TAX/Sales & Foreclosures	5,000.00	0.00	5,000.00	100.0
A3089	STATE AID - OTHER - PER CAPITA AID (PCA)	0.00	0.00	0.00	0.0
A3097	GENERAL GOVT, CAPITAL PROJECTS	0.00	0.00	0.00	0.0
A3389	FIRE & BLDG CODE	0.00	0.00	0.00	0.0
A3501	CONSOLIDATED HIGHWAY AID/CHIPS	75,700.00	0.00	75,700.00	100.0
A3787	STATE AID-NY MAIN STREET GRANT	0.00	0.00	0.00	0.0
A3820	YOUTH PROGRAMS	0.00	0.00	0.00	0.0
A3897	CULTURE & RECREATION	0.00	0.00	0.00	0.0
A3960	EMERGENCY DISASTER ASSISTANCE	0.00	0.00	0.00	0.0
	TOTAL STATE AID	80,700.00	9,392.00	71,308.00	88.4
<b>FEDERAL AID</b>					
A4089	FEDERAL AID, OTHER	11,000.00	0.00	11,000.00	100.0
	TOTAL FEDERAL AID	11,000.00	0.00	11,000.00	100.0
<b>INTERFUND TRANSFERS</b>					
A5031	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.0
A5031R	TRANSFERS FROM RESERVE FUNDS	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	692,172.00	533,903.45	158,268.55	22.9

**VILLAGE OF NUNDA**  
**CASH RECEIPTS JOURNAL**  
**GENERAL FUND**

Year: 2023

Month: September

Number: 004

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	03		OVERPAYMENT OF PAYROLL TAXES-IRS		A2770	14.92
002	03		LEASE EMPIRE LONG DISTANCE		A2410	100.00
003	06		REAL PROPERTY TAXES #19		A250	837.03
004	06		REAL PROPERTY TAXES #19 PENALTIES		A1090	58.59
005	08		AUG23 JUSTICE F&F		A690	130.00
006	13		REAL PROPERTY TAXES #20		A250	1547.77
007	13		REAL PROPERTY TAXES #20 PENALTIES		A1090	108.35
008	29		STATE AID-AIMS PYMNT		A3001	9392.00
009	29		TAX SEARCH		A1230	15.00
010	29		GRT-COMPLIANCE SOLUTIONS		A1130	0.49
011	29		GRT-TWC		A1130	28.73
012	29		TAX SEARCH		A1230	15.00
013	29		T/O NUNDA-POLICE DEPT FUEL		A5110.41	1872.36
014	29		REAL PROPERTY TAXES #21		A250	1185.95
015	29		REAL PROPERTY TAXES #21 PENALTIES		A1090	83.01
<b>Total:</b>						<b>15,389.20</b>

**VILLAGE OF NUNDA**  
**GENERAL FUND**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
						Remaining
<b>GENERAL GOVERNMENT SUPPORT</b>						
<b>VILLAGE BOARD</b>						
A1010.1	Deputy Mayor & Trustees Salaries	9,100.00	4,550.00	0.00	4,550.00	50.0
A1010.4	CONTRACTUAL-Workshops/Ads/Notices	1,500.00	633.53	0.00	866.47	57.8
	TOTAL:	10,600.00	5,183.53	0.00	5,416.47	51.1
<b>VILLAGE JUSTICE</b>						
A1110.1	Justice & Acting Justice Salaries	7,020.00	2,340.00	0.00	4,680.00	66.7
A1110.11	VILLAGE JUSTICE - Court Clerk	6,420.00	2,140.00	0.00	4,280.00	66.7
A1110.12	VILLAGE JUSTICE - COURT SECURITY	0.00	0.00	0.00	0.00	0.0
A1110.4	VILLAGE JUSTICE - CONTRACTUAL	400.00	0.00	0.00	400.00	100.0
	TOTAL:	13,840.00	4,480.00	0.00	9,360.00	67.6
<b>MAYOR</b>						
A1210.1	MAYOR -1/2 Salary	0.00	0.00	0.00	0.00	0.0
A1210.4	MAYOR CONTRACTUAL-Workshops/Ads	1,000.00	698.45	0.00	301.55	30.2
	TOTAL:	1,000.00	698.45	0.00	301.55	30.2
<b>CLERK/TREASURER</b>						
A1325.1	CLERK/TREASURER - Salary - 40%	18,705.00	5,687.47	0.00	13,017.53	69.6
A1325.11	DEPUTY CLERK/TREASURER - Salary	0.00	0.00	0.00	0.00	0.0
A1325.2	CLERK/TREASURER-EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A1325.4	CLERK/TREASURER - CONTRACTUAL	7,500.00	2,318.11	0.00	5,181.89	69.1
	TOTAL:	26,205.00	8,005.58	0.00	18,199.42	69.5
<b>BUDGET</b>						
A1340.4	BUDGET - CONTRACTUAL/Legal Notices	250.00	0.00	0.00	250.00	100.0
	TOTAL:	250.00	0.00	0.00	250.00	100.0
<b>TAX ADVERTISING &amp; EXPENSE</b>						
A1362.4	TAX BILLS-CONTRACTUAL	2,500.00	1,394.53	0.00	1,105.47	44.2
	TOTAL:	2,500.00	1,394.53	0.00	1,105.47	44.2
<b>LAW</b>						
A1420.4	LAW - CONTRACTUAL	2,500.00	80.00	0.00	2,420.00	96.8
	TOTAL:	2,500.00	80.00	0.00	2,420.00	96.8
<b>ELECTIONS</b>						
A1450.4	ELECTIONS - Legal Notices/Inspectors	2,000.00	0.00	0.00	2,000.00	100.0
	TOTAL:	2,000.00	0.00	0.00	2,000.00	100.0
<b>RECORDS MANAGEMENT OFFICER</b>						
A1460.4	RECORDS MANAGEMENT- Supplies/Workshops	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
<b>BUILDINGS</b>						
A1620.1	BUILDINGS -Salaries/Custodian	6,000.00	0.00	0.00	6,000.00	100.0
A1620.2	BUILDINGS - BOILER ARPA ADA GRANT	13,850.00	0.00	0.00	13,850.00	100.0
A1620.4	BUILDINGS - CONTRACTUAL/Utilities	3,000.00	-1,856.97	0.00	4,856.97	161.9

**VILLAGE OF NUNDA**  
**GENERAL FUND**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
TOTAL:		22,850.00	-1,856.97	0.00	24,706.97	108.1
<b>CENTRAL GARAGE</b>						
A1640.1	CENTRAL GARAGE - Salaries	0.00	0.00	0.00	0.00	0.0
A1640.2	CENTRAL GARAGE-FUEL TANK ARPA	6,000.00	0.00	0.00	6,000.00	100.0
A1640.4	CENTRAL GARAGE - CONTRACTUAL-Phone/Utili	8,000.00	1,819.18	0.00	6,180.82	77.3
TOTAL:		14,000.00	1,819.18	0.00	12,180.82	87.0
<b>SPECIAL ITEMS</b>						
A1910.4	UNALLOCATED INSURANCE/Tompkins	20,000.00	0.00	0.00	20,000.00	100.0
A1920.4	MUNICIPAL ASSOCIATION DUES/NYCOM	813.00	0.00	0.00	813.00	100.0
A1930.4	JUDGEMENTS & CLAIMS	0.00	0.00	0.00	0.00	0.0
A1989.4	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.0
A1990.4	CONTINGENT ACCOUNT	10,000.00	0.00	0.00	10,000.00	100.0
TOTAL:		30,813.00	0.00	0.00	30,813.00	100.0
TOTAL GENERAL GOVERNMENT SUPPORT		126,558.00	19,804.30	0.00	106,753.70	84.4
<b>PUBLIC SAFETY</b>						
<b>POLICE</b>						
A3120.4	POLICE - CONTRACTUAL/Village Portion	86,000.00	86,000.00	0.00	0.00	0.0
TOTAL:		86,000.00	86,000.00	0.00	0.00	0.0
<b>FIRE DEPARTMENT</b>						
A3410.4	FIRE DEPARTMENT - CONTRACTUAL	53,620.00	53,620.00	0.00	0.00	0.0
TOTAL:		53,620.00	53,620.00	0.00	0.00	0.0
<b>SAFETY INSPECTION</b>						
A3620.1	SAFETY INSPECTION - Salary Code Enf. Off	6,000.00	1,846.16	0.00	4,153.84	69.2
A3620.2	SAFETY INSPECTION - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A3620.4	CONTRACTUAL- Workshops/cellphone	1,000.00	456.89	0.00	543.11	54.3
TOTAL:		7,000.00	2,303.05	0.00	4,696.95	67.1
TOTAL PUBLIC SAFETY		146,620.00	141,923.05	0.00	4,696.95	3.2
<b>PUBLIC HEALTH</b>						
<b>REGISTRAR OF VITAL STATISTICS</b>						
A4020.4	REGISTRAR/VITAL STATISTICS - CONTRACTUAL	0.00	0.00	0.00	0.00	0.0
TOTAL:		0.00	0.00	0.00	0.00	0.0
TOTAL PUBLIC HEALTH		0.00	0.00	0.00	0.00	0.0
<b>TRANSPORTATION</b>						
<b>STREET ADMINISTRATION</b>						
A5010.1	Superintendent DPW	45,000.00	12,878.70	0.00	32,121.30	71.4
A5010.2	STREET ADMINISTRATION	0.00	0.00	0.00	0.00	0.0
TOTAL:		45,000.00	12,878.70	0.00	32,121.30	71.4
<b>STREET MAINTENANCE</b>						
A5110.1	STREET MAINTENANCE- 1 & 1/3 FT & 1 PT	81,500.00	25,500.21	0.00	55,999.79	68.7
A5110.2	STREETS EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A5110.2R	EQUIPMENT RESERVES	0.00	0.00	0.00	0.00	0.0

# VILLAGE OF NUNDA

## GENERAL FUND DETAIL OF EXPENDITURES SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
A5110.4	CONTRACTUAL-Fuel, Phone, Materials	13,500.00	2,953.96	0.00	10,546.04	78.1
A5110.41	STREET MAINTENANCE - FUEL	11,000.00	-6,973.10	0.00	17,973.10	163.4
	TOTAL:	106,000.00	21,481.07	0.00	84,518.93	79.7
<b>PERMANENT IMPROVEMENTS</b>						
A5112.2	PERMANENT IMPROVEMENTS - Paving & CHIPS	100,000.00	51,900.14	0.00	48,099.86	48.1
	TOTAL:	100,000.00	51,900.14	0.00	48,099.86	48.1
<b>SNOW REMOVAL</b>						
A5142.1	SNOW REMOVAL - Reg. Plowing & OT	12,500.00	0.00	0.00	12,500.00	100.0
A5142.2	SNOW REMOVAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A5142.2R	SNOW REMOVAL - CAPITAL EQUIPMENT	210,000.00	0.00	0.00	210,000.00	100.0
A5142.4	SNOW REMOVAL - CONTRACT/Salt & Sand	10,000.00	0.00	0.00	10,000.00	100.0
	TOTAL:	232,500.00	0.00	0.00	232,500.00	100.0
<b>STREET LIGHTING</b>						
A5182.2	STREET LIGHTING - EQUIP ARPA LED LGHTNG	0.00	0.00	0.00	0.00	0.0
A5182.4	STREET LIGHTING - CONTRACTUAL/RG&E	29,000.00	8,571.76	0.00	20,428.24	70.4
	TOTAL:	29,000.00	8,571.76	0.00	20,428.24	70.4
<b>SIDEWALKS</b>						
A5410.1	SIDEWALKS - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
A5410.4	SIDEWALKS - CONTRACTUAL/Materials	19,455.00	5,256.00	0.00	14,199.00	73.0
	TOTAL:	19,455.00	5,256.00	0.00	14,199.00	73.0
<b>OFF STREET PARKING</b>						
A5650.1	OFF STREET PARKING - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
A5650.4	OFF STREET PARKING - Municipal Parking	19,500.00	12,083.18	0.00	7,416.82	38.0
	TOTAL:	19,500.00	12,083.18	0.00	7,416.82	38.0
	TOTAL TRANSPORTATION	551,455.00	112,170.85	0.00	439,284.15	79.7
<b>ECONOMIC ASSISTANCE AND OPPORTUNITY</b>						
<b>ECONOMICAL DEVELOPMENT</b>						
A6497.4	ECONOMIC DEVELOPMENT	5,000.00	5,000.00	0.00	0.00	0.0
	TOTAL:	5,000.00	5,000.00	0.00	0.00	0.0
	TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	5,000.00	5,000.00	0.00	0.00	0.0
<b>CULTURE AND RECREATION</b>						
<b>PARKS</b>						
A7110.2	PARKS - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A7110.4	CONTRACT-Playground equip/RG&E	3,500.00	347.19	0.00	3,152.81	90.1
	TOTAL:	3,500.00	347.19	0.00	3,152.81	90.1
<b>YOUTH PROGRAM</b>						
A7310.4	YOUTH PROGRAM - CONTRACT/Village Portion	8,186.00	8,186.00	0.00	0.00	0.0
	TOTAL:	8,186.00	8,186.00	0.00	0.00	0.0
<b>CELEBRATIONS</b>						
A7550.4	CELEBRATIONS - CONTRACTUAL/Flags	1,200.00	12.50	0.00	1,187.50	99.0
	TOTAL:	1,200.00	12.50	0.00	1,187.50	99.0

**VILLAGE OF NUNDA**  
**GENERAL FUND**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
<b>PERFORMING ARTS</b>						
A7560.4	PERFORMING ARTS - BSI License	450.00	421.00	0.00	29.00	6.4
	TOTAL:	450.00	421.00	0.00	29.00	6.4
	TOTAL CULTURE AND RECREATION	13,336.00	8,966.69	0.00	4,369.31	32.8
<b>HOME AND COMMUNITY SERVICES</b>						
<b>ZONING</b>						
A8010.1	ZONING - Zoning Officer Salary	6,000.00	1,846.08	0.00	4,153.92	69.2
A8010.2	ZONING - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A8010.4	CONTRACTUAL-Cellphone/Workshops	1,000.00	0.00	0.00	1,000.00	100.0
	TOTAL:	7,000.00	1,846.08	0.00	5,153.92	73.6
<b>PLANNING</b>						
A8020.1	PLANNING - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
A8020.4	CONTRACTUAL-Workshops/Meetings	200.00	0.00	0.00	200.00	100.0
	TOTAL:	200.00	0.00	0.00	200.00	100.0
<b>ENVIRONMENTAL CONTROL</b>						
A8090.4	ENVIRON. CONTROL - CID Monthly/Annual	14,000.00	1,287.38	0.00	12,712.62	90.8
	TOTAL:	14,000.00	1,287.38	0.00	12,712.62	90.8
<b>COMMUNITY BEAUTIFICATION</b>						
A8510.4	COMM. BEAUTIFICATION	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
<b>SHADE TREES</b>						
A8560.4	SHADE TREES - Tree Trim/Removal	10,000.00	5,400.00	0.00	4,600.00	46.0
A8560.41	TREES - TREE CITY USA	2,500.00	0.00	0.00	2,500.00	100.0
	TOTAL:	12,500.00	5,400.00	0.00	7,100.00	56.8
	TOTAL HOME AND COMMUNITY SERVICES	33,700.00	8,533.46	0.00	25,166.54	74.7
<b>EMPLOYEE BENEFITS</b>						
<b>EMPLOYEE BENEFITS</b>						
A9010.8	STATE RETIREMENT	25,000.00	0.00	0.00	25,000.00	100.0
A9030.8	SOCIAL SECURITY	19,000.00	4,414.81	0.00	14,585.19	76.8
A9040.8	WORKER'S COMPENSATION	2,803.00	2,803.00	0.00	0.00	0.0
A9050.8	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.0
A9050.8U	UNEMPLOYMENT INSURANCE - RESERVE	400.00	0.00	0.00	400.00	100.0
A9055.8	DISABILITY INSURANCE	1,300.00	130.39	0.00	1,169.61	90.0
	TOTAL:	48,503.00	7,348.20	0.00	41,154.80	84.9
<b>HEALTH INSURANCE</b>						
A9060.8	HEALTH INSURANCE Premiums	32,000.00	8,917.08	0.00	23,082.92	72.1
A9060.81	HEALTH INSURANCE - DEDUCTIBLE-Copays	0.00	0.00	0.00	0.00	0.0
	TOTAL:	32,000.00	8,917.08	0.00	23,082.92	72.1
	TOTAL EMPLOYEE BENEFITS	80,503.00	16,265.28	0.00	64,237.72	79.8
<b>INTERFUND TRANSFERS</b>						
<b>TRANSFERS TO OTHER FUNDS</b>						



**VILLAGE OF NUNDA**  
**GENERAL FUND**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

	Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
					Remaining
A9901.9	0.00	0.00	0.00	0.00	0.0
A9901.9R	0.00	0.00	0.00	0.00	0.0
TOTAL:	0.00	0.00	0.00	0.00	0.0
<b>TRANSFERS TO CAPITAL FUNDS</b>					
A9950.9	0.00	0.00	0.00	0.00	0.0
TOTAL:	0.00	0.00	0.00	0.00	0.0
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENDITURES:	957,172.00	312,663.63	0.00	644,508.37	67.3

**VILLAGE OF NUNDA**  
**CASH DISBURSEMENTS JOURNAL**  
**GENERAL FUND**

Year: 2023

Month: September

Number: 004

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	05	XXXX	PAYROLL # 18	09/03/2023	A1325.1	712.96
002	05	XXXX	PAYROLL # 18	09/03/2023	A3620.1	230.77
003	05	XXXX	PAYROLL # 18	09/03/2023	A5010.1	1692.00
004	05	XXXX	PAYROLL # 18	09/03/2023	A5110.1	3530.92
005	05	XXXX	PAYROLL # 18	09/03/2023	A8010.1	230.76
006	05	XXXX	PAYROLL # 18	09/03/2023	A9030.8	396.64
007	05	XXXX	PAYROLL # 18	09/03/2023	A9030.8	92.76
008	18	XXXX	PAYROLL # 19	09/17/2023	A1010.1	2275.00
009	18	XXXX	PAYROLL # 19	09/17/2023	A1110.1	585.00
010	18	XXXX	PAYROLL # 19	09/17/2023	A1110.11	535.00
011	18	XXXX	PAYROLL # 19	09/17/2023	A1325.1	712.96
012	18	XXXX	PAYROLL # 19	09/17/2023	A3620.1	230.77
013	18	XXXX	PAYROLL # 19	09/17/2023	A5010.1	1692.00
014	18	XXXX	PAYROLL # 19	09/17/2023	A5110.1	2798.64
015	18	XXXX	PAYROLL # 19	09/17/2023	A8010.1	230.76
016	18	XXXX	PAYROLL # 19	09/17/2023	A9030.8	561.73
017	18	XXXX	PAYROLL # 19	09/17/2023	A9030.8	131.37
018	12	2098	A.L. BLADES	2023 PAVING - MASSACHUSETTS ST IN VILLAGE	A5112.2	45263.01
019	12	2099	A.L. BLADES	2023 PAVING - MUNICIPAL PARKING LOT	A5650.4	11123.18
020	12	2102	EASTMAN TREE SERVICE	TREE REMOVAL AND STUMP GRINDING	A8560.4	3150.00
021	12	2106	MIRABITO ENERGY PRODUCTS	DIESEL FUEL	A5110.41	456.76
022	12	2106	MIRABITO ENERGY PRODUCTS	UNLEADED FUEL	A5110.41	1035.55
023	12	2106	MIRABITO ENERGY PRODUCTS	DIESEL FUEL	A5110.41	472.94
024	12	2108	MT MORRIS SHOPPER	ANNUAL ADVERTISING COSTS	A1010.4	633.53
025	12	2108	MT MORRIS SHOPPER		A1210.4	633.53
026	12	2108	MT MORRIS SHOPPER		A1325.4	633.54
027	12	2111	NAPA AUTO PARTS INC	LAMPS	A5110.4	4.11
028	12	2111	NAPA AUTO PARTS INC	PEAK	A5110.4	10.84
029	12	2112	NUNDA LUMBER & HARDWARE	CONCRETE MIX	A5110.4	20.37
030	12	2112	NUNDA LUMBER & HARDWARE		A5110.4	-6.79
031	12	2112	NUNDA LUMBER & HARDWARE	GREENWAY TRAIL POLES-ROLLER, TRAY LINER	A7110.4	18.96
032	12	2112	NUNDA LUMBER & HARDWARE	GREENWAY TRAIL POLES-ROLLER, PAINT TRAYS	A7110.4	9.47
033	12	2113	NYSEG	20 S CHURCH ST	A1640.4	26.77
034	12	2114	ROCHESTER GAS & ELECTRIC	4 STATE ST	A1620.4	131.11
035	12	2114	ROCHESTER GAS & ELECTRIC	CHURCH ST	A1640.4	47.87
036	12	2114	ROCHESTER GAS & ELECTRIC	STREET LIGHTING	A5182.4	2142.94
037	12	2114	ROCHESTER GAS & ELECTRIC	20 EAST ST GAZEBO	A7110.4	25.04

**VILLAGE OF NUNDA**  
**CASH DISBURSEMENTS JOURNAL**  
**GENERAL FUND**

Year: 2023

Month: September

Number: 004

Ref	Day	Check	Vendor	Description	Acct #	Debit
038	12	2115	STAPLES ADVANTAGE	MANILLA FOLDERS	A1325.4	65.22
039	12	2115	STAPLES ADVANTAGE	TOILET TISSUE	A1640.4	62.30
040	12	2119	PETTY CASH - VILLAGE OF	REPLENISH PETTY CASH FUND	A1325.4	70.23
041	12	2121	CURRY MASONRY	INSTALL SIDEWALK MASSACHUSETTS ST	A5410.4	5000.00
042	12	2122	SEAL-A-DEAL PAVEMENT	STRIPING MUNICIPAL PARKING	A5650.4	960.00
043	28	2124	ELAN FINANCIAL SERVICES	ZOOM SERVICES	A1325.4	15.99
044	28	2124	ELAN FINANCIAL SERVICES	POSTAGE-B/C TRANSCRIPT	A1325.4	3.00
045	28	2124	ELAN FINANCIAL SERVICES	POSTAGE-CEO	A3620.4	23.70
046	28	2124	ELAN FINANCIAL SERVICES	NYS CONFERENCE OF PUBLIC WORKS	A5110.4	620.00
047	28	2124	ELAN FINANCIAL SERVICES	NYS CONFERENCE OF PUBLIC WORKS LODGING	A5110.4	227.86
048	28	2125	EXCELLUS HEALTH PLAN -	HEALTHCARE FOR EMPLOYEES	A9060.8	2229.27
049	28	2126	FRONTIER	585-468-5983-010170-6	A1640.4	106.85
<b>Total:</b>						<b>91,857.19</b>

# VILLAGE OF NUNDA - WATER

## BALANCE SHEET

SEPTEMBER 30, 2023

### ASSETS

F200	CASH - CHECKING	0.00
F201	CASH - SAVINGS	252,445.95
F202	CERTIFICATES OF DEPOSIT	0.00
F210	PETTY CASH	50.00
F231	RESERVES - WATER DEBT 8226	0.00
F232	CAPITAL RESERVE FUND-TYPE	150,917.19
F233	CD - DEBT RESERVES	164.14
F233E	CD - CAPITAL RESERVE FUND-TYPE	58,384.44
F350	WATER RENTS RECEIVABLE	7,615.15
F380	ACCOUNTS RECEIVABLE	95.00
F391	DUE FROM OTHER FUNDS	4,628.26
	TOTAL	474,300.13

### LIABILITIES AND FUND BALANCE

F600	ACCOUNTS PAYABLE	0.00
F601	ACCRUED LIABILITIES	0.00
F615	Customer Deposits	0.00
F630	DUE TO OTHER FUNDS	0.00
	TOTAL	0.00

	UNEXPENDED FUND BALANCE	474,300.13
	TOTAL LIABILITIES & FUND BALANCE	474,300.13

# VILLAGE OF NUNDA

## WATER

### DETAIL OF REVENUES

SEPTEMBER 30, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
<b>DEPARTMENTAL INCOME</b>					
F1710	PUBLIC WORKS-LAND USE AGREEMENT	25,000.00	25,000.00	0.00	0.0
F2140	METERED SALES	218,000.00	57,013.28	160,986.72	73.8
F2140M	METERED SALES - COIN METER	7,000.00	2,800.00	4,200.00	60.0
F2142	UNMETERED SALES	1,800.00	450.00	1,350.00	75.0
F2144	SERVICE CHARGE FOR DEBT RETIREMENT	83,067.00	21,717.36	61,349.64	73.9
F2148	INTEREST & PENALTIES	5,000.00	2,008.91	2,991.09	59.8
	TOTAL DEPARTMENTAL INCOME	339,867.00	108,989.55	230,877.45	67.9
<b>USE OF MONEY AND PROPERTY</b>					
F2401	INTEREST & EARNINGS	102.00	22.41	79.59	78.0
F2401R	INTEREST & EARNINGS - RESERVES	500.00	15.21	484.79	97.0
F2410	RENTAL REAL PROPERTY	8,400.00	2,800.00	5,600.00	66.7
	TOTAL USE OF MONEY AND PROPERTY	9,002.00	2,837.62	6,164.38	68.5
<b>SALE OF PROPERTY &amp; COMPENSATION FOR LOSS</b>					
F2650	SALES OF SCRAP & EXCESS MATERIAL	0.00	0.00	0.00	0.0
F2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.0
	TOTAL SALE OF PROPERTY & COMPENSATION FOR LOS	0.00	0.00	0.00	0.0
<b>MISCELLANEOUS LOCAL SOURCES</b>					
F2701	REFUND OF PRIOR YEAR'S EXPENDITURES	0.00	0.00	0.00	0.0
F2770	MISCELLANEOUS	0.00	0.00	0.00	0.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	0.00	0.00	0.00	0.0
<b>STATE AID</b>					
F3960	EMERGENCY DISASTER ASSISTANCE	0.00	0.00	0.00	0.0
	TOTAL STATE AID	0.00	0.00	0.00	0.0
<b>FEDERAL AID</b>					
F4089	FEDERAL AID, OTHER	0.00	0.00	0.00	0.0
	TOTAL FEDERAL AID	0.00	0.00	0.00	0.0
<b>INTERFUND TRANSFERS</b>					
F5031	INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
F5050	INTERFUND TRANSFER FOR DEBT SERVICE	0.00	0.00	0.00	0.0
F522R	RESERVE EXPENDITURE	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	348,869.00	111,827.17	237,041.83	67.9

**VILLAGE OF NUNDA**  
**CASH RECEIPTS JOURNAL**  
**WATER**

**Year: 2023**

**Month: September**

**Number: 004**

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	30		W Pay/CR158 09/01/23-09/30/23		F350	269.34
002	30		W Pay/CR159 09/01/23-09/30/23		F350	536.45
003	30		W Pay/CR160 09/01/23-09/30/23		F350	706.76
004	30		W Pay/CR162 09/01/23-09/30/23		F350	106.16
005	30		W Pay/CR163 09/01/23-09/30/23		F350	163.76
006	30		W Pay/CR158 09/01/23-09/30/23		F350	7506.96
007	30		W Pay/CR159 09/01/23-09/30/23		F350	4547.41
008	30		W Pay/CR160 09/01/23-09/30/23		F350	15435.86
009	30		W Pay/CR161 09/01/23-09/30/23		F350	1440.89
010	30		W Pay/CR162 09/01/23-09/30/23		F350	2999.50
011	30		W Pay/CR163 09/01/23-09/30/23		F350	7161.83
012	30		W Pay/CR164 09/01/23-09/30/23		F350	1177.53
013	30		W Pay/CR158 09/01/23-09/30/23		F350	78.53
014	30		W Pay/CR163 09/01/23-09/30/23		F350	86.59
015	30		W Pay/CR158 09/01/23-09/30/23		F350	2534.53
016	30		W Pay/CR159 09/01/23-09/30/23		F350	208.39
017	30		W Pay/CR160 09/01/23-09/30/23		F350	376.54
018	30		W Pay/CR163 09/01/23-09/30/23		F350	60.33
019	30		W Pay/CR158 09/01/23-09/30/23		F350	216.38
020	30		W Pay/CR159 09/01/23-09/30/23		F350	189.93
021	30		W Pay/CR160 09/01/23-09/30/23		F350	1563.84
022	30		W Pay/CR162 09/01/23-09/30/23		F350	762.10
023	30		W Pay/CR163 09/01/23-09/30/23		F350	962.92
024	30		W Pay/CR159 09/01/23-09/30/23		F350	108.75
025	30		W Pay/CR160 09/01/23-09/30/23		F350	126.83
026	30		W Pen/CR160 09/01/23-09/30/23		F350	7.94
027	30		W Pen/CR161 09/01/23-09/30/23		F350	12.60
028	30		W Pen/CR164 09/01/23-09/30/23		F350	77.02
029	06		BULK WATER QUARTERS		F2140M	200.00
030	06		SEP23 LEASE PYMNT SCHIANO		F2410	700.00
031	29		BULK WATER QUARTERS		F2140M	330.00
032	29		MUNICIPAL AGREEMENT WITH T/O NUNDA		F1710	25000.00

**Total: 75,655.67**

**VILLAGE OF NUNDA**  
**WATER**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
						Remaining
<b>GENERAL GOVERNMENT SUPPORT</b>						
<b>LAW</b>						
F1420.4	LAW-CONTRACTUAL	2,000.00	0.00	0.00	2,000.00	100.0
	TOTAL:	2,000.00	0.00	0.00	2,000.00	100.0
<b>ENGINEER</b>						
F1440.4	ENGINEER - CONTRACTUAL	14,500.00	13,525.04	0.00	974.96	6.7
	TOTAL:	14,500.00	13,525.04	0.00	974.96	6.7
<b>SPECIAL ITEMS</b>						
F1910.4	UNALLOCATED INSURANCE	12,000.00	0.00	0.00	12,000.00	100.0
F1950.4	TAXES ON VILLAGE PROPERTIES OUTSIDE VILL	18,000.00	5,160.92	0.00	12,839.08	71.3
F1990.4	CONTINGENT ACCOUNT	22,600.00	0.00	0.00	22,600.00	100.0
	TOTAL:	52,600.00	5,160.92	0.00	47,439.08	90.2
	TOTAL GENERAL GOVERNMENT SUPPORT	69,100.00	18,685.96	0.00	50,414.04	73.0
<b>HOME AND COMMUNITY SERVICES</b>						
<b>WATER ADMINISTRATION</b>						
F8310.1	PERSONAL-30% CI, 1/4 DC	17,000.00	5,015.67	0.00	11,984.33	70.5
F8310.2	WATER ADMINISTRATION	0.00	0.00	0.00	0.00	0.0
F8310.2R	WATER ADMINISTRATION-ROOF	35,000.00	0.00	0.00	35,000.00	100.0
F8310.4	CONTRACTUAL-phone, postage, schooling	12,000.00	1,752.80	0.00	10,247.20	85.4
	TOTAL:	64,000.00	6,768.47	0.00	57,231.53	89.4
<b>SOURCE OF SUPPLY, POWER &amp; PUMPING</b>						
F8320.2	SOURCE OF SUPPLY/POWER/PUMPING	0.00	0.00	0.00	0.00	0.0
F8320.4	CONTRACTUAL-SOURCE OF SUPPLY/POWER/PUMP	3,000.00	403.82	0.00	2,596.18	86.5
	TOTAL:	3,000.00	403.82	0.00	2,596.18	86.5
<b>PURIFICATION</b>						
F8330.1	PERSONAL SERVICES- 1/2 and 1/3 WTO, OT	53,800.00	11,574.14	0.00	42,225.86	78.5
F8330.2	EQUIPMENT-BUILDING RESERVOIR	8,000.00	7,600.00	0.00	400.00	5.0
F8330.4	CONTRACTUAL-Utilities/Chemicals	30,500.00	15,867.66	0.00	14,632.34	48.0
	TOTAL:	92,300.00	35,041.80	0.00	57,258.20	62.0
<b>TRANSMISSION &amp; DISTRIBUTION</b>						
F8340.1	PERS SERV- Overtime	0.00	0.00	0.00	0.00	0.0
F8340.2	EQUIPMENT	400.00	355.39	0.00	44.61	11.2
F8340.4	CONTRACTUAL- pipes, valves, repair	35,200.00	12,921.79	0.00	22,278.21	63.3
	TOTAL:	35,600.00	13,277.18	0.00	22,322.82	62.7
<b>WATER, EQUIPMENT AND CAPITAL OUTLAY</b>						
F8397.2R	EQUIPMENT AND CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL HOME AND COMMUNITY SERVICES	194,900.00	55,491.27	0.00	139,408.73	71.5
<b>EMPLOYEE BENEFITS</b>						
<b>EMPLOYEE BENEFITS</b>						

# VILLAGE OF NUNDA

## WATER DETAIL OF EXPENDITURES SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	& Remaining
F9010.8	STATE RETIREMENT	11,000.00	0.00	0.00	11,000.00	100.0
F9030.8	SOCIAL SECURITY	7,000.00	1,269.13	0.00	5,730.87	81.9
F9040.8	WORKER'S COMPENSATION	1,402.00	1,401.50	0.00	0.50	0.0
F9050.8	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.0
F9055.8	DISABILITY INSURANCE	1,300.00	130.38	0.00	1,169.62	90.0
	TOTAL:	20,702.00	2,801.01	0.00	17,900.99	86.5
<b>HEALTH INSURANCE DEDUCTIBLE</b>						
F9060.8	HEALTH INSURANCE- 50% WTO, 1/4 C	16,100.00	4,558.40	0.00	11,541.60	71.7
F9060.81	HEALTH INSURANCE DEDUCTIBLE	0.00	0.00	0.00	0.00	0.0
	TOTAL:	16,100.00	4,558.40	0.00	11,541.60	71.7
	TOTAL EMPLOYEE BENEFITS	36,802.00	7,359.41	0.00	29,442.59	80.0
<b>DEBT SERVICE</b>						
<b>SERIAL BONDS</b>						
F9710.6	SERIAL BONDS - PRINCIPAL (USDA)	25,000.00	0.00	0.00	25,000.00	100.0
F9710.61	SERIAL BONDS - PRINCIPAL (RSVLT-CROSS)	23,000.00	0.00	0.00	23,000.00	100.0
F9710.7	SERIAL BONDS - INTEREST (USDA)	13,185.00	0.00	0.00	13,185.00	100.0
F9710.71	SERIAL BONDS - INTEREST (RSVLT-CROSS)	21,882.00	10,940.63	0.00	10,941.37	50.0
	TOTAL:	83,067.00	10,940.63	0.00	72,126.37	86.8
	TOTAL DEBT SERVICE	83,067.00	10,940.63	0.00	72,126.37	86.8
<b>INTERFUND TRANSFERS</b>						
<b>TRANSFERS TO OTHER FUNDS</b>						
F9901.9	INTERFUND TRANSFER REPAY GENERAL FUND	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
<b>TRANSFERS TO CAPITAL FUNDS</b>						
F9950.9	TRANSFER TO CAPITAL FUNDS	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.0
	TOTAL EXPENDITURES:	383,869.00	92,477.27	0.00	291,391.73	75.9



**VILLAGE OF NUNDA**  
**CASH DISBURSEMENTS JOURNAL**  
**WATER**

Year: 2023

Month: September

Number: 004

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	05	XXXX	PAYROLL # 18	09/03/2023	F8310.1	534.73
002	05	XXXX	PAYROLL # 18	09/03/2023	F8330.1	1346.37
003	05	XXXX	PAYROLL # 18	09/03/2023	F9030.8	116.63
004	05	XXXX	PAYROLL # 18	09/03/2023	F9030.8	27.28
005	12	2103	KESHEQUA CENTRAL SCHOOL	208.-1-11.1	F1950.4	518.51
006	12	2103	KESHEQUA CENTRAL SCHOOL	208.-1-20.123	F1950.4	530.87
007	12	2103	KESHEQUA CENTRAL SCHOOL	209.-1-10	F1950.4	341.12
008	12	2103	KESHEQUA CENTRAL SCHOOL	198.-1-73	F1950.4	1961.45
009	12	2103	KESHEQUA CENTRAL SCHOOL	198.-1-74	F1950.4	255.84
010	12	2103	KESHEQUA CENTRAL SCHOOL	208.-1-15.1	F1950.4	652.40
011	12	2103	KESHEQUA CENTRAL SCHOOL	209.-1-23.1	F1950.4	341.12
012	12	2103	KESHEQUA CENTRAL SCHOOL	640.89-9999-232.700-1881	F1950.4	559.61
013	12	2104	HESSE ELECTRICAL SERVICE	ELECTRICAL SERVICES ADDED TO RESERVOIR	F1440.4	7355.00
014	12	2104	HESSE ELECTRICAL SERVICE	ELECTRICAL SERVICES ADDED TO NEW BLDG	F1440.4	2920.89
015	12	2105	LIFE SCIENCE LABORATORIES	ANALYSIS	F8330.4	32.40
016	12	2105	LIFE SCIENCE LABORATORIES		F8330.4	91.80
017	12	2105	LIFE SCIENCE LABORATORIES		F8330.4	226.80
018	12	2108	MT MORRIS SHOPPER	RFP ADVERTISEMENT	F8310.4	61.00
019	12	2112	NUNDA LUMBER & HARDWARE	CHLORINE	F8330.4	109.96
020	12	2112	NUNDA LUMBER & HARDWARE		F8330.4	27.49
021	12	2114	ROCHESTER GAS & ELECTRIC	NEAR 9459 STONE QUARRY RD	F8340.4	559.49
022	12	2114	ROCHESTER GAS & ELECTRIC	51 STATE ST	F8320.4	102.29
023	12	2114	ROCHESTER GAS & ELECTRIC	2409 ROUTE 70	F8310.4	84.87
024	12	2117	USA BLUE BOOK	ROTARY DRUM PUMP	F8340.2	355.39
025	12	2120	BUGMAN CONTRACTING &	CONSTRUCT BLDG AT RESERVOIR	F8330.2	7600.00
026	18	XXXX	PAYROLL # 19	09/17/2023	F8310.1	1034.73
027	18	XXXX	PAYROLL # 19	09/17/2023	F8330.1	1559.42
028	18	XXXX	PAYROLL # 19	09/17/2023	F9030.8	160.84
029	18	XXXX	PAYROLL # 19	09/17/2023	F9030.8	37.62
030	28	2124	ELAN FINANCIAL SERVICES	POSTAGE-WATER DEPT-PERTECH	F8310.4	11.40
031	28	2125	EXCELLUS HEALTH PLAN -	GROUP ID #00092572-0001	F9060.8	1139.60
032	28	2126	FRONTIER	585-468-2273-090163-6	F8310.4	85.57
033	28		DEPOSITORY TRUST COMPANY		F9710.71	183.75
034	28		DEPOSITORY TRUST COMPANY		F9710.71	10756.88

Total:

41,683.12

**VILLAGE OF NUNDA - SEWER FUND****BALANCE SHEET**

SEPTEMBER 30, 2023

**ASSETS**

G200	CASH - CHECKING	0.00
G201	CASH - SAVINGS	144,591.42
G202	CERTIFICATES OF DEPOSIT	0.00
G210	PETTY CASH	0.00
G230	CASH - SPECIAL RESERVES	0.00
G231	RESERVES - SEWER DEBT 8226	0.00
G232	CAPITAL RESERVE FUND-TYPE	29,989.96
G233	CD - DEBT RESERVES	66.95
G233E	CD-CAPITAL RESERVE FUND-TYPE	57,152.99
G360	SEWER RENTS RECEIVABLE	6,819.65
G380	ACCOUNTS RECEIVABLE	644.34
G391	DUE FROM OTHER FUNDS	2,230.68
	TOTAL	<u>241,495.99</u>

**LIABILITIES AND FUND BALANCE**

G600	ACCOUNTS PAYABLE	0.00
G601	ACCRUED LIABILITIES	0.00
G626	BOND ANTICIPATION NOTE PAYABLE	0.00
G630	DUE TO OTHER FUNDS	0.00
	TOTAL	<u>0.00</u>
	UNEXPENDED FUND BALANCE	<u>241,495.99</u>
	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><b>241,495.99</b></u>

## VILLAGE OF NUNDA

### SEWER FUND

#### DETAIL OF REVENUES

SEPTEMBER 30, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
<b>DEPARTMENTAL INCOME</b>					
G2120	SEWER RENTS-DEBT RETIREMENT	0.00	0.00	0.00	0.0
G2122	SEWER CHARGES	232,000.00	60,346.41	171,653.59	74.0
G2128	INTEREST & PENALTIES	3,800.00	697.08	3,102.92	81.7
	TOTAL DEPARTMENTAL INCOME	235,800.00	61,043.49	174,756.51	74.1
<b>USE OF MONEY AND PROPERTY</b>					
G2401	INTEREST & EARNINGS	75.00	12.10	62.90	83.9
G2401R	INTEREST & EARNINGS - RESERVES	300.00	3.02	296.98	99.0
	TOTAL USE OF MONEY AND PROPERTY	375.00	15.12	359.88	96.0
<b>SALE OF PROPERTY &amp; COMPENSATION FOR LOSS</b>					
G2650	SALES OF SCRAP & EXCESS MATERIALS	100.00	0.00	100.00	100.0
G2652	SALES OF FOREST PRODUCTS	0.00	0.00	0.00	0.0
G2665	SALES OF EQUIPMENT	0.00	0.00	0.00	0.0
	TOTAL SALE OF PROPERTY & COMPENSATION FOR LOS	100.00	0.00	100.00	100.0
<b>MISCELLANEOUS LOCAL SOURCES</b>					
G2701	REFUNDS OF PRIOR YEARS EXPENDITURES	0.00	0.00	0.00	0.0
G2770	MISCELLANEOUS	0.00	0.00	0.00	0.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	0.00	0.00	0.00	0.0
<b>FEDERAL AID</b>					
G4089	FEDERAL AID, OTHER	0.00	0.00	0.00	0.0
	TOTAL FEDERAL AID	0.00	0.00	0.00	0.0
<b>INTERFUND TRANSFERS</b>					
G5031	INTERFUND TRANSFERS-Pay off Debt	0.00	0.00	0.00	0.0
G5031R	Interfund Transfer-Reserves	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	236,275.00	61,058.61	175,216.39	74.2

**VILLAGE OF NUNDA**  
**CASH RECEIPTS JOURNAL**  
**SEWER FUND**

Year: 2023

Month: September

Number: 003

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	30		S Pay/CR158 09/01/23-09/30/23		G360	222.00
002	30		S Pay/CR159 09/01/23-09/30/23		G360	444.00
003	30		S Pay/CR160 09/01/23-09/30/23		G360	518.00
004	30		S Pay/CR162 09/01/23-09/30/23		G360	74.00
005	30		S Pay/CR163 09/01/23-09/30/23		G360	148.00
006	30		S Pay/CR158 09/01/23-09/30/23		G360	1702.00
007	30		S Pay/CR159 09/01/23-09/30/23		G360	1776.00
008	30		S Pay/CR160 09/01/23-09/30/23		G360	5201.00
009	30		S Pay/CR162 09/01/23-09/30/23		G360	666.00
010	30		S Pay/CR163 09/01/23-09/30/23		G360	1488.03
011	30		S Pay/CR164 09/01/23-09/30/23		G360	222.00
012	30		S Pay/CR158 09/01/23-09/30/23		G360	8652.00
013	30		S Pay/CR159 09/01/23-09/30/23		G360	1924.00
014	30		S Pay/CR160 09/01/23-09/30/23		G360	7350.93
015	30		S Pay/CR161 09/01/23-09/30/23		G360	1182.00
016	30		S Pay/CR162 09/01/23-09/30/23		G360	1480.00
017	30		S Pay/CR163 09/01/23-09/30/23		G360	4144.00
018	30		S Pay/CR164 09/01/23-09/30/23		G360	326.57
019	30		S Pay/CR163 09/01/23-09/30/23		G360	95.00
020	30		S Pay/CR159 09/01/23-09/30/23		G360	95.00
021	30		S Pay/CR160 09/01/23-09/30/23		G360	855.00
022	30		S Pay/CR162 09/01/23-09/30/23		G360	190.00
023	30		S Pay/CR163 09/01/23-09/30/23		G360	285.00
024	30		S Pay/CR163 09/01/23-09/30/23		G360	190.00
025	30		S Pen/CR160 09/01/23-09/30/23		G360	7.20
026	30		S Pen/CR164 09/01/23-09/30/23		G360	22.20
027	30		S Pen/CR161 09/01/23-09/30/23		G360	7.20
028	30		S Pen/CR164 09/01/23-09/30/23		G360	29.60
<b>Total:</b>						<b>39,296.73</b>

**VILLAGE OF NUNDA**  
**SEWER FUND**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Unencumbered Encumbered	Unencumbered balance	% Remaining
<b>GENERAL GOVERNMENT SUPPORT</b>						
<b>ENGINEERING</b>						
G1440.4	ENGINEERING- Contractual	8,300.00	1,037.50	0.00	7,262.50	87.5
	TOTAL:	8,300.00	1,037.50	0.00	7,262.50	87.5
<b>SPECIAL ITEMS</b>						
G1910.4	UNALLOCATED INSURANCE	12,000.00	0.00	0.00	12,000.00	100.0
G1920.4	MUNICIPAL ASSOCIATION DUES	400.00	0.00	0.00	400.00	100.0
G1990.4	CONTINGENT ACCOUNT	5,223.00	0.00	0.00	5,223.00	100.0
	TOTAL:	17,623.00	0.00	0.00	17,623.00	100.0
	TOTAL GENERAL GOVERNMENT SUPPORT	25,923.00	1,037.50	0.00	24,885.50	96.0
<b>HOME AND COMMUNITY SERVICES</b>						
<b>ENVIRONMENTAL CONTRAL</b>						
G8090.4	ENVIRONMENTAL CONTRAL - WASTE/TRASH SERV	1,600.00	444.95	0.00	1,155.05	72.2
	TOTAL:	1,600.00	444.95	0.00	1,155.05	72.2
<b>SEWER ADMINISTRATION</b>						
G8110.1	SALARIES - Stip, 30%C, 1/4DC, M1/4	17,000.00	5,015.67	0.00	11,984.33	70.5
G8110.2	EQUIPMENT-HVAC	0.00	0.00	0.00	0.00	0.0
G8110.2R	SEWER ADMIN. - EQUIPMENT Reserve Fund	0.00	0.00	0.00	0.00	0.0
G8110.4	CONTRACTUAL- Phone/Internet, Workshops	10,000.00	1,975.48	0.00	8,024.52	80.2
	TOTAL:	27,000.00	6,991.15	0.00	20,008.85	74.1
<b>SANITARY SEWERS</b>						
G8120.1	SANITARY SEWERS - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
G8120.2	SANITARY SEWERS - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
G8120.4	SANITARY SEWERS - CONTRACTUAL	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
<b>SEWAGE TREATMENT &amp; DISPOSAL</b>						
G8130.1	PERS SERV- 1 and 1/3 WWTO, OT	80,000.00	21,481.74	0.00	58,518.26	73.1
G8130.2	EQUIPMENT-Tractor	0.00	0.00	0.00	0.00	0.0
G8130.2R	SEWAGE TREATMENT & DISPOSAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
G8130.4	CONTRACT-Chemicals, Analysis, Utilities	65,000.00	19,584.13	0.00	45,415.87	69.9
	TOTAL:	145,000.00	41,065.87	0.00	103,934.13	71.7
	TOTAL HOME AND COMMUNITY SERVICES	173,600.00	48,501.97	0.00	125,098.03	72.1
<b>EMPLOYEE BENEFITS</b>						
<b>EMPLOYEE BENEFITS</b>						
G9010.8	STATE RETIREMENT	11,000.00	0.00	0.00	11,000.00	100.0
G9030.8	SOCIAL SECURITY	11,000.00	2,027.05	0.00	8,972.95	81.6
G9040.8	WORKER'S COMPENSATION	1,402.00	1,401.50	0.00	0.50	0.0
G9050.8	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.0
G9055.8	DISABILITY INSURANCE	1,000.00	130.38	0.00	869.62	87.0
	TOTAL:	24,402.00	3,558.93	0.00	20,843.07	85.4

**VILLAGE OF NUNDA**  
**SEWER FUND**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
						Remaining
<b>HEALTH INSURANCE DEDUCTIBLE</b>						
G9060.8	HEALTH INS.-100% WWTO, Retiree, 1/4 C	12,350.00	1,452.84	0.00	10,897.16	88.2
G9060.81	HEALTH INSURANCE DEDUCTIBLE	0.00	0.00	0.00	0.00	0.0
	TOTAL:	12,350.00	1,452.84	0.00	10,897.16	88.2
	TOTAL EMPLOYEE BENEFITS	36,752.00	5,011.77	0.00	31,740.23	86.4
<b>DEBT SERVICE</b>						
<b>SERIAL BONDS</b>						
G9710.6	SERIAL BONDS - PRINCIPAL	0.00	0.00	0.00	0.00	0.0
G9710.7	SERIAL BONDS - INTEREST	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
<b>BOND ANTICIPATION NOTES</b>						
G9730.6	BOND ANTICIPATION NOTES, PRINCIPAL	0.00	0.00	0.00	0.00	0.0
G9730.7	BOND ANTICIPATION NOTES, INT	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	0.0
<b>INTERFUND TRANSFERS</b>						
<b>TRANSFERS TO CAPITAL FUNDS</b>						
G9950.9	TRANSFER TO RESERVE FUNDS	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.0
	TOTAL EXPENDITURES:	236,275.00	54,551.24	0.00	181,723.76	76.9

**VILLAGE OF NUNDA**  
**CASH DISBURSEMENTS JOURNAL**  
**SEWER FUND**

Year: 2023

Month: September

Number: 004

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	05	XXXX	PAYROLL # 18	09/03/2023	G8110.1	534.73
002	05	XXXX	PAYROLL # 18	09/03/2023	G8130.1	2582.18
003	05	XXXX	PAYROLL # 18	09/03/2023	G9030.8	193.25
004	05	XXXX	PAYROLL # 18	09/03/2023	G9030.8	45.20
005	12	2100	ALS GROUP USA, CORP	ANALYSIS	G8130.4	232.00
006	12	2101	CID-DIVISION OF WASTE MGTE	TRASH PICK-UP SERVICES	G8090.4	150.52
007	12	2107	MOMAR, INC.	SPRAY AEROSOL	G8130.4	322.34
008	12	2110	NORTHERN SAFETY &	GLOVES, MASONARY SET	G8130.4	155.91
009	12	2111	NAPA AUTO PARTS INC	REFRIGERANT	G8130.4	17.66
010	12	2111	NAPA AUTO PARTS INC	BATTERY CHARGER	G8130.4	51.99
011	12	2112	NUNDA LUMBER & HARDWARE	FT HOSE	G8130.4	40.15
012	12	2112	NUNDA LUMBER & HARDWARE	LONG TAPE, BLAD UTILITY	G8130.4	27.47
013	12	2112	NUNDA LUMBER & HARDWARE	GLUE, CABLE TIES	G8130.4	41.02
014	12	2114	ROCHESTER GAS & ELECTRIC	NEAR 8 WALNUT ST	G8130.4	2034.98
015	12	2114	ROCHESTER GAS & ELECTRIC	NEAR 8 WALNUT ST METER 2	G8130.4	2054.28
016	12	2115	STAPLES ADVANTAGE	PAPERTOWELS, SHARPIES	G8110.4	107.62
017	12	2115	STAPLES ADVANTAGE	TOILET TISSUE	G8110.4	54.99
018	18	XXXX	PAYROLL # 19	09/17/2023	G8110.1	1034.73
019	18	XXXX	PAYROLL # 19	09/17/2023	G8130.1	2866.10
020	18	XXXX	PAYROLL # 19	09/17/2023	G9030.8	241.85
021	18	XXXX	PAYROLL # 19	09/17/2023	G9030.8	56.56
022	28	2125	EXCELLUS HEALTH PLAN -	10/1/2023 THROUGH 10/31/2023	G9060.8	363.21
023	28	2126	FRONTIER	585-468-3862-010170-6	G8110.4	175.15

Total:

13,383.89

## VILLAGE OF NUNDA - CAPITAL PROJECT - WWTP

### BALANCE SHEET

SEPTEMBER 30, 2023

#### ASSETS

H200	CASH - CHECKING	44,579.44
H230	SAVINGS	0.00
H232	RESERVES - EQUIP 8226	0.00
H391	DUE FROM OTHER FUNDS	0.00
	TOTAL	44,579.44

#### LIABILITIES AND FUND BALANCE

H600	ACCOUNTS PAYABLE	0.00
H626	CAPITAL PROJECT DEBT	362,132.52
H630	DUE TO OTHER FUNDS	0.00
	TOTAL	362,132.52
	UNEXPENDED FUND BALANCE	-317,553.08
	TOTAL LIABILITIES & FUND BALANCE	44,579.44



**VILLAGE OF NUNDA**  
**CAPITAL PROJECT - WWTP**  
**DETAIL OF REVENUES**  
 SEPTEMBER 30, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
<b>USE OF MONEY AND PROPERTY</b>					
H2401	INTEREST & EARNINGS	0.00	4.25	-4.25	0.0
H2401R	INTEREST & EARNINGS - RESERVE	0.00	0.00	0.00	0.0
	TOTAL USE OF MONEY AND PROPERTY	0.00	4.25	-4.25	0.0
<b>STATE AID</b>					
H3991	STATE AID - WATER CAPITAL PROJECTS	362,132.52	0.00	362,132.52	100.0
	TOTAL STATE AID	362,132.52	0.00	362,132.52	100.0
<b>INTERFUND TRANSFERS</b>					
H5031	INTERFUND TRANSFER	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	362,132.52	4.25	362,128.27	100.0

**VILLAGE OF NUNDA**  
**CAPITAL PROJECT - WWTP**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
<b>GENERAL GOVERNMENT SUPPORT</b>						
<b>FISCAL AGENT FEES</b>						
H1380.4	FISCAL AGENT FEES	15,000.00	1,527.25	0.00	13,472.75	89.8
	TOTAL:	15,000.00	1,527.25	0.00	13,472.75	89.8
<b>ENGINEERING</b>						
H1440.4	ENGINEERING - CONTRACTUAL	30,000.00	19,331.77	0.00	10,668.23	35.6
	TOTAL:	30,000.00	19,331.77	0.00	10,668.23	35.6
	TOTAL GENERAL GOVERNMENT SUPPORT	45,000.00	20,859.02	0.00	24,140.98	53.6
<b>TRANSPORTATION</b>						
<b>EQUIPMENT</b>						
H5130.2	EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL TRANSPORTATION	0.00	0.00	0.00	0.00	0.0
<b>HOME AND COMMUNITY SERVICES</b>						
<b>SEWER COLLECTION SYSTEMS CAPITAL PROJECT</b>						
H8120.4	SEWER COLLECTION SYSTEMS CAPITAL PROJECT	643,951.13	348,771.17	0.00	295,179.96	45.8
	TOTAL:	643,951.13	348,771.17	0.00	295,179.96	45.8
	TOTAL HOME AND COMMUNITY SERVICES	643,951.13	348,771.17	0.00	295,179.96	45.8
	TOTAL EXPENDITURES:	688,951.13	369,630.19	0.00	319,320.94	46.3

**VILLAGE OF NUNDA**  
**CASH DISBURSEMENTS JOURNAL**  
**CAPITAL PROJECT - WWTP**

Year: 2023

Month: September

Number: 003

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	12	2109	MW CONTROLS SERVICE INC	WWTP CIP APPLICATION #15	H8120.4	10773.00
002	12	2116	STC CONSTRUCTION	WWTP CIP APPLICATION #18	H8120.4	88998.85
003	12	2123	MRB GROUP	WWTP CIP PROFESSIONAL ENGINEERING SERV	H1440.4	2040.00
004	12		MRB GROUP		H1440.4	1924.00
005	12		MRB GROUP		H1440.4	4736.00
006	12		MRB GROUP		H1440.4	1440.70
007	12		MRB GROUP		H1440.4	2304.70
008	12		MW CONTROLS SERVICE INC		H8120.4	21753.58
009	12		STC CONSTRUCTION		H8120.4	75002.50

Total:

208,973.33

## VILLAGE OF NUNDA - YOUTH RECREATION

### BALANCE SHEET

SEPTEMBER 30, 2023

#### ASSETS

J200	CASH - CHECKING	0.00
J201	CASH - SAVINGS	5,656.72
J391	DUE FROM OTHER FUNDS	0.00
	TOTAL	5,656.72

#### LIABILITIES AND FUND BALANCE

J600	ACCOUNTS PAYABLE	0.00
J630	DUE TO OTHER FUNDS	0.00
	TOTAL	0.00

UNEXPENDED FUND BALANCE	5,656.72
TOTAL LIABILITIES & FUND BALANCE	5,656.72

**VILLAGE OF NUNDA**

**YOUTH RECREATION**

**DETAIL OF REVENUES**

SEPTEMBER 30, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
<b>DEPARTMENTAL INCOME</b>					
J2001	FIELD TRIP ADMISSIONS	619.00	1,224.00	-605.00	0.0
J2011	FIELD TRIP ADMISSIONS	0.00	0.00	0.00	0.0
	TOTAL DEPARTMENTAL INCOME	619.00	1,224.00	-605.00	0.0
<b>INTERGOVERNMENTAL CHARGES</b>					
J2390	SHARE OF JOINT VENTURE	19,964.00	19,964.00	0.00	0.0
	TOTAL INTERGOVERNMENTAL CHARGES	19,964.00	19,964.00	0.00	0.0
<b>USE OF MONEY AND PROPERTY</b>					
J2401	INTEREST EARNINGS	1.00	0.65	0.35	35.0
	TOTAL USE OF MONEY AND PROPERTY	1.00	0.65	0.35	35.0
<b>MISCELLANEOUS LOCAL SOURCES</b>					
J2705	DONATIONS	0.00	253.05	-253.05	0.0
J2770	UNCLASSIFIED REVENUE	0.00	0.00	0.00	0.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	0.00	253.05	-253.05	0.0
<b>STATE AID</b>					
J3820	NYS REFUND	0.00	0.00	0.00	0.0
	TOTAL STATE AID	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	20,584.00	21,441.70	-857.70	0.0

**VILLAGE OF NUNDA**  
**YOUTH RECREATION**  
**DETAIL OF EXPENDITURES**  
 SEPTEMBER 30, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
<b>CULTURE AND RECREATION</b>						
		0.00	0.00	0.00	0.00	0.0
J7140.1	- PERSONAL SERVICES	19,964.00	16,618.45	0.00	3,345.55	16.8
J7140.4	- CONTRACTUAL	5,000.00	3,903.76	0.00	1,096.24	21.9
	TOTAL:	24,964.00	20,522.21	0.00	4,441.79	17.8
	TOTAL CULTURE AND RECREATION	24,964.00	20,522.21	0.00	4,441.79	17.8
<b>EMPLOYEE BENEFITS</b>						
<b>EMPLOYEE BENEFITS</b>						
J9030.8	SOCIAL SECURITY	1,800.00	1,271.31	0.00	528.69	29.4
J9055.8	DISABILITY	0.00	0.00	0.00	0.00	0.0
	TOTAL:	1,800.00	1,271.31	0.00	528.69	29.4
	TOTAL EMPLOYEE BENEFITS	1,800.00	1,271.31	0.00	528.69	29.4
	TOTAL EXPENDITURES:	26,764.00	21,793.52	0.00	4,970.48	18.6

VILLAGE OF NUNDA  
**CASH DISBURSEMENTS JOURNAL**  
**YOUTH RECREATION**

Year: 2023

Month: September

Number: 003

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	28	2124	ELAN FINANCIAL SERVICES	TOPS-YOUTH RECREATION	J7140.4	114.00
002	12	2115	STAPLES ADVANTAGE	9OZ CUPS FOR YOUTH PROGRAM	J7140.4	189.80
003	12	2118	KIWANIS	REPLACEMENT TOP OF TOILET-DAMAGE DURING YOUTH REC	J7140.4	81.79
<b>Total:</b>						<b>385.59</b>

**VILLAGE OF NUNDA  
Payroll Certification**

Payroll # 18

PP Begin 8/21/23 to PP End 09/03/23

Check Date: 09/08/23

Employee	Gross Pay	Hrs	OT	Fed Tax	NYS Tax	FICA	M'care	Retire	Arrears	Loan	Other	Net Pay
BENNETT, TROY G.	2256.00	80.00		333.53	113.68	139.87	32.71				252.94	1383.27
EMKE, BRIAN R.	1855.20	80.00		253.13	86.52	115.02	26.90				197.60	1176.03
GRANGER, LUKE J.	461.53			22.60	7.08	28.61	6.69					396.55
HOWE, GRAHAM P.	546.70	38.50		32.82	10.48	33.90	7.93					461.57
HUGI, MARKUS A.	2514.25	80.00	13.66	164.98	115.42	155.88	36.46				46.44	1995.07
WOOD, ALAN J.	1979.32	80.00	10.66	285.50	112.11	122.72	28.70	69.28			60.54	1300.47
WOOD, LEROY J.	1782.42	70.00		295.70	100.36	110.51	25.85					1250.00
<b>Total</b>	<b>11395.42</b>	<b>428.50</b>	<b>24.32</b>	<b>1388.26</b>	<b>545.65</b>	<b>706.51</b>	<b>165.24</b>	<b>69.28</b>	<b>0.00</b>	<b>0.00</b>	<b>557.52</b>	<b>7962.96</b>

**CERTIFICATE OF APPROVED CERTIFIED PAYROLL OFFICER**

I hereby certify that the 7 persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll is approved for the period of 8/21/23 to 9/3/23 at \$ 11,395.42 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Signed: *Leroy J Wood*  
 Title: *CEO* Date: *9/1/23*



**VILLAGE OF NUNDA  
Payroll Certification**

Payroll # 19

PP Begin 9/1/23 to PP End 09/17/23

Check Date: 09/22/23

Employee	Gross Pay	Hrs	OT	Fed Tax	NYS Tax	FICA	Micare	Retire	Arrears	Loan	Other	Net Pay
ALLEN, MELVIN W.	550.00					34.10	7.98					507.92
BENNETT, TROY G.	2791.52	80.00	12.66	452.56	143.29	173.07	40.48				292.51	1689.61
DAVIS, WILLIAM	550.00					34.10	7.98					507.92
DUFFY, SHEILA L.	535.00			50.00	10.00	33.17	7.76					434.07
EMKE, BRIAN R.	2226.00	80.00	10.66	331.86	107.02	138.01	32.28				225.00	1391.83
GRANGER, LUKE J.	461.53			22.60	7.08	28.61	6.69					396.55
HUGI, MARKUS A.	2001.60	80.00		104.60	85.38	124.10	29.02				36.97	1621.53
LOVE, JENEAN	585.00					36.27	8.48					540.25
MORGAN, JACK	1000.00					62.00	14.50					923.50
SNYDER, DARREN E.	625.00					38.75	9.06					577.19
WILCOX, DR, DONALD R.	550.00					34.10	7.98					507.92
WOOD, ALAN J.	1897.04	80.00	8.00	267.88	107.20	117.62	27.51				60.54	1249.89
WOOD, LEROY J.	1782.42	70.00		295.70	100.36	110.51	25.85					1250.00
<b>Total</b>	<b>15555.11</b>	<b>390.00</b>	<b>31.32</b>	<b>1525.20</b>	<b>560.33</b>	<b>964.41</b>	<b>225.57</b>	<b>66.40</b>	<b>0.00</b>	<b>0.00</b>	<b>615.02</b>	<b>11598.18</b>

**CERTIFICATE OF APPROVED CERTIFIED PAYROLL OFFICER**

I hereby certify that the 13 persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll is approved for the period of 9/1/23 to 9/17/23 at \$ 15,555.11 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Signed: *Er Roy J Wood*

Title: *CFO* Date: *9/18/23*

Town & Village of Nunda Planning Board  
4 Massachusetts Street  
Nunda, New York 14517  
Minutes of Meeting held October 3, 2023, at 6:30 PM

Members:  
Alex Pierce; Chairperson  
Tim Cassidy  
Joe Lindstrom  
Joan Schumaker, *absent*  
Michele Seifried, *absent*  
Joe Tamimie, *absent*  
Brenda Weaver

Recording Clerk: Tammy McCallum

Mark Mullikin; Town of Nunda Code Enforcement and Zoning Officer, *absent*  
Luke Granger; Village of Nunda Code Enforcement and Zoning Officer, *absent*

Guests: Martha Blair, Lawrence Tillack

Chairperson Pierce brought the meeting to order at 6:34 PM and declared there was a quorum. All stood as the Pledge of Allegiance was recited. Roll call was made with 3 Planning Board Members absent.

A. Approval of Minutes

1. **There was a motion** to approve the minutes of the September 5, 2023, meeting made by Joe Lindstrom, seconded by Brenda Weaver, and carried 4-0.

B. CEO issues to come before the Planning Board

1. There were no monthly activity reports from either the Town or Village Code Enforcement officers.

C. Privilege of the floor

1. Chairperson Pierce acknowledged Lawrence Tillack. Mr. Tillack told the Board that he has submitted plans to build a hybrid Family Dollar/Dollar Tree store on the property he purchased at 9050 Route 408, Nunda, NY 14517. He requested permission to allow someone to tear down the barn on the property. He was told that he should fill out a building permit for demolition and was given a blank permit. He also told the Board that he planned to build a restaurant on the same property. He showed the board renderings of what the building would look like.

D. Updates to the Town/Village Zoning Code.

The revisions will be presented to the County Planning Board at their October meeting on 10/12/23. Chairperson Pierce wanted the Negative SEQR declaration read into the minutes of this meeting. This is the declaration:

ADOPTING SEQR NEGATIVE DECLARATION FOR THE JOINT TOWN AND VILLAGE OF NUNDA TO REVISE AND UPDATE ITS ZONING CODE.

**WHEREAS**, the Joint Town and Village of Nunda Planning Board have updated and revised the Zoning Law of the Town and Village of Nunda; and

**WHEREAS**, the Joint Town and Village of Nunda Planning Board have also updated and revised the Bulk and Use Tables of the Town and Village of Nunda; and

**WHEREAS**, potential impacts on the environment have been identified and will not result in any important impacts; now, therefore, be it

**RESOLVED**, that the Joint Town and Village of Nunda Planning Board hereby declares itself Lead Agency in accordance with the provisions of the State Environmental Quality Review Act; and be it further

Town & Village of Nunda Planning Board  
4 Massachusetts Street  
Nunda, New York 14517  
Minutes of Meeting held October 3, 2023, at 6:30 PM

**RESOLVED**, that the Joint Town and Village of Nunda Planning Board, as Lead Agency, hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

**RESOLVED**, that the Joint Town and Village of Nunda Planning Board hereby determines that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Joint Town and Village of Nunda Planning Board hereby adopts the Negative Declaration for the project.

Dated at Nunda, New York  
September 5, 2023  
Joint Town and Village of Nunda Planning Board

Chairperson Pierce relayed that we would be returning to the assigned sections of the Comprehensive Plan at next month's meeting. He agreed that anyone that wanted to meet at the Government Center to work on their sections is welcome to do so. It was agreed that the meeting date for November would remain as November 7, even though that is Election Day.

As there was no further business, **there was a motion** to adjourn the meeting made by Tim Cassidy, seconded by Brenda Weaver, and carried 4-0. The meeting ended at 7:30 PM.

Respectfully Submitted,

Tamara McCallum  
Recording Clerk

# YOUTH RECREATION DEPARTMENT 2024 BUDGET PROPOSAL

## Culture and Recreation

	2022	2023	2024
J7140.1 Wages/Salaries	\$ 18,977	\$ 19,964	\$ 22,350
J7140.4 Goods/Services	\$ 4,000	\$ 5,000	\$ 5,500
<b>Employee Benefits</b>			
J9030.8 Social Security	\$ 1,600	\$ 1,800	\$ 1,600
	<b>\$ 24,577</b>	<b>\$ 26,764</b>	<b>\$ 29,450</b>

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## PROPOSED FOR 2024

	2022 Budget	2023 Budget	2024 Budget
Appropriated from prior year	\$ 4,300	\$ 6,200	\$ 5,100
Village of Nunda (41% Share)	\$ 8,315	\$ 8,431	\$ 9,984
Town of Nunda (41% Share)	\$ 8,315	\$ 8,431	\$ 9,984
Town of Portage (18% Share)	\$ 3,650	\$ 3,702	\$ 4,382
	<b>\$ 24,580</b>	<b>\$ 26,764</b>	<b>\$ 29,450</b>

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## Youth Recreation Budget 2024 Proposal

Hourly Personnel	Rate Per Hr 2023	Hours Worked	Total Wages 2023	Rate Per Hr 2024	Hours Worked	Total Wages 2024
Employee 1	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 2	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 3	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 4	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 5	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 6	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 7	\$ 14.20	40	\$ 568	\$ 15	60	\$ 900
	\$ 99.40	119	\$ 11,814	\$ 105	900	\$ 13,500

### Salaried Personnel

	2023	2024	2025
Director	\$ 2,400	\$ 2,500	
Deputy Director	\$ 1,950	\$ 2,150	
Swim Instructor	\$ 1,900	\$ 2,100	
Swim Instructor	\$ 1,900	\$ 2,100	
Salaried	\$ 8,150	\$ 8,850	
Hourly	\$ 11,814	\$ 13,500	
<b>Total</b>	<b>\$ 19,964</b>	<b>\$ 22,350</b>	

		Towns/Village Provided	County Provided	Total Employee Count
Number of Employees	2023	9	0	9
Including Director	2022	8	0	8
Deputy Director	2021	8	2	10
Water/Swim Instructor	2020	8	2	10
	2019	9	2	11
	2018	9	2	11

# CALGON CARBON CORPORATION

## OFFER SHEET/SCOPE OF SUPPLY



Contact: Troy Bennett	Email: <a href="mailto:dpw@villageofnunda.org">dpw@villageofnunda.org</a>
Project: 2023 – GAC Supply	Date: 10/4/2023
Location: The Village of Nunda	Title: 2023 – Filtrasorb 200

Volume: 2,200lbs (40 bags)
Turnkey Pricing: \$5,852.00 → Enough to do 1 filter

### ITEMS INCLUDED:

- Product: Filtrasorb 200 in 50lb bags
- Quantity: 2,200lbs (40 bags)
- Scope: Pricing for the supply of 2,200lbs (40 bags) of F200 in 50lb bags delivered to the Village of Nunda.

### ITEMS NOT INCLUDED:

- Any applicable taxes not included.

# CALGON CARBON CORPORATION

## OFFER SHEET/SCOPE OF SUPPLY



### SPECIAL TERMS AND CONDITIONS:

1. Unless otherwise noted, or until other Terms and Conditions are provided, this Offer is made only under Calgon Carbon Corporation's General Terms and Conditions for Purchase.
2. Scope of Supply/Pricing does not include any Payment or Performance Bonds. Costs for any such Bond (if necessary or requested by the Purchaser) will be added to the quoted pricing.
3. Upon acknowledgement of any Purchase Order, the Buyer will be requested to complete a Credit Application and provide Tax Exemption Documentation.
4. The quoted price is valid until 12/31/2023.

For Information or to Place an Order, Contact:

Zac Cronin  
Calgon Carbon Corporation  
Inside Sales Representative  
[Zachary.cronin@kuraray.com](mailto:Zachary.cronin@kuraray.com)  
412-932-7709



**VILLAGE OF NUNDA  
PROCUREMENT POLICY  
January 1, 1992**

**WHEREAS**, Section 104-b of General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

**WHEREAS**, comments have been solicited from all officers in the Village of Nunda involved in the procurement process, now therefore,

**BE IT RESOLVED**, that the Village of Nunda does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

**PROCUREMENT POLICY FOR THE VILLAGE OF NUNDA**

Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, considering past purchases and the aggregate amount to be spent in a year.

In addition, it is the desire of the Village of Nunda to consider whether purchasing locally will result in cost savings after all factors, including charges for service, material, and delivery, have been considered. This could be accomplished by comparisons of prices to catalogs or other market price comparisons.

The following items are not subject to competitive bidding pursuant to § 103 of the General Municipal Law:

- (1) Purchase contracts under \$20,000 and public works contracts under \$35,000.
- (2) Emergency purchases.
- (3) Certain municipal hospital purchases.
- (4) Goods purchased from agencies for the blind or severely handicapped.
- (5) Goods purchased from correctional institutions.
- (6) Purchases under state and county contracts.
- (7) Surplus and secondhand purchases from another governmental entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser or detailing the circumstances which led to an emergency purchase or any other written documentation that is appropriate.

All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided except in the following circumstances:



- (1) Purchase contracts over \$20,000 and public works contracts over \$35,000.
- (2) Goods purchased from agencies for the blind or severely handicapped pursuant to § 175-b of the State Finance Law.
- (3) Goods purchased from correctional institutions pursuant to § 186 of the Correction Law.
- (4) Purchases under state contracts pursuant to § 104 of the General Municipal Law.
- (5) Purchases under county contracts pursuant to § 103, Subdivision 3, of the General Municipal Law.
- (6) Purchases pursuant to subdivision G of this policy.

The following methods of purchase will be used when required by this policy to achieve the highest savings and documented on the “Village of Nunda Quote Form for Purchases”:

**(1) For purchase contracts:**

Estimated Amount of Purchase Contract	Method
\$1 to \$499.99	At the discretion of Purchasing Department.
*All purchases over \$499.99 for the Joint Village/Town Police Department require prior approval from both Boards prior to any purchase action taking place, per Village Board Resolution May 9, 2016.	*All purchases over \$500 require Village Board approval prior to any purchasing action taking place, per Village Board Resolution May 9, 2016.
\$500 to \$1,499	Two (2) Written/fax/email quotations, Administrators approval.
\$1,500 to \$19,999	Three (3) Written/fax/email quotations or request for proposals (RFP), Board approval.
\$20,000 and over	Competitive sealed bid process, Board approval.

**(2) For public works contracts:**

Estimated Amount of Public Works Contract	Method
\$1 to \$499.99	At the discretion of Purchasing Department.
*All purchases over \$249.99 for the Joint Village/Town Police Department require	*All purchases over \$500 require Village Board Approval prior to any purchasing action taking place, per Board Resolution May 9, 2016.

Estimated Amount of Public Works Contract	Method
\$501 to \$4,999	Two (2) Verbal quotations, Administrator approval.
\$5,000 to \$14,999	Two (2) Written/fax/email quotations, Board approval.
\$15,000 to \$34,999	Three (3) Written/fax/email quotations of or written request for proposals, Board approval.
\$35,000 and over	RFP, Competitive sealed bid process, Board approval.

All public works contracts/quotes are required to be submitted to the municipality using prevailing wages. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement process.

**Minority- and Women-Owned Business Enterprise (M/WBE) Participation in Procurement and Contracting:**

(1) In an effort to affirmatively increase procurement and contracting opportunities for minority- and women owned business enterprises, the Village of Nunda will solicit up to three MBEs and/or WBEs as part of its procurement process, when appropriate. Solicitation may be undertaken via advertisements in minority publications or direct outreach by letter or email to identified State certified M/WBEs. Or by working with a clearinghouse such as the Syracuse Minority Business Development Center.

The Village’s established purchase/contracting thresholds will apply.

(2) For purposes of the above, the M/WBE must be certified by Empire State Development (ESD) through the Division of Minority and Women Business Development (DMWBD).

The Village will maintain documentation of M/WBE solicitation in its records and any response(s) thereto.

(3) Section 3 Business Participation in Procurement and Contracting:

For federally funded projects or activities subject to Section 3 of 24 CFR Part 135 of the Housing and Urban Development Act of 1968, as amended, the Village will, to the greatest extent feasible, facilitate participation of Section 3 residents and Section 3 businesses in the procurement of goods and services pursuant to its Section 3 Participation Plan.

Solicitation may be undertaken via advertisements in local publications encouraging Section 3 participation, or direct outreach by letter or email to identified Section 3



businesses or individuals included on the Department of Housing and Urban Development's Section 3 Businesses Registry.

The Village's established thresholds for purchase/contracting will apply.

The Village will maintain documentation of Section 3 solicitation in its records and any response(s) thereto.

Documentation is required of each action taken in connection with each procurement.

Documentation and an explanation is required whenever a contract is awarded to other than the lowest responsible offeror. This documentation will include an explanation of how the award will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

Pursuant to General Municipal Law § 104-b, Subdivision 2f, the procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances, it may not be in the best interests of the Village of Nunda to solicit quotations or document the basis for not accepting the lowest bid:

(1) Professional services or services requiring special or technical skill, training, or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits into this category the Board of Trustees shall take into consideration the following guidelines:

- (1) Whether the services are subject to state licensing or testing requirements.
- (2) Whether substantial formal education or training is a prerequisite to the performance of the services.
- (3) Whether the services require a personal relationship between the individual and municipal officials.
- (4) Professional or technical services shall include but not be limited to the following:
  - (a) Services of an attorney.
  - (b) Services of a physician
  - (c) Technical services of an engineer engaged to prepare plans, maps, and estimates.
  - (d) Securing insurance coverage and/or services of an insurance broker.
  - (e) Services of a certified public accountant.
  - (f) Investment management services.
  - (g) Printing services involving extensive writing, editing or art work.
  - (h) Management of municipally owned property.

(i) Computer software or programming services for customized programs, or services involved in substantial modification and customizing of prepackaged software.

Emergency purchases pursuant to § 103, Subdivision 4, of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay to seek alternate proposals may threaten the life, health, safety, or welfare of the residents. This section does not preclude alternate proposals if time permits.

Purchases of surplus and secondhand goods from any source. If alternate proposals are required, the Village of Nunda is precluded from purchasing surplus and secondhand goods at auctions or through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods and a lower price may indicate an older product.

Goods or services under \$500. The time and documentation required to purchase through this policy may be more costly than the item itself and would therefore not be in the best interests of the taxpayer. In addition, it is not likely that such minimal contracts would be awarded based on favoritism.

Village Credit Cards will be issued through the Village of Nunda's authorized banking institution and authorized vendors (Walmart, Tractor Supply, etc.) only.

Guidelines on use of the Village credit card(s) will be in accordance with this Procurement Policy. Banking institution village credit cards will be issued to ~~the Mayor and Chief Fiscal Officer, and other~~ municipal employees only as directed through governing board action and will be utilized as a last resort when payment by check is not accepted by a vendor. ~~Village credit cards, provided by a specific vendor, may be issued to the Superintendent of Water and Streets or his/her designee on occasion as needed.~~ All village credit card holders ~~Superintendent of Water and Street or designee~~ will adhere to strict safety and security of village credit cards and follow this procurement policy when making purchases. When not in use, all Village credit cards will be on file with the village chief fiscal officer.

Online purchases, will be authorized in accordance with this Procurement Policy and guidelines. Strict assurances of safety and security of the village credit card must be met with each purchase whether online, in-person, or over the telephone.

In final, all purchases will follow strict adherence to this Procurement Policy and will be a part of the abstract process of review by the Village of Nunda Board of Trustees - monthly.

### **Travel Request, Use of Credit Card**

All travel outside of the Village of Nunda's territory overnight must be preapproved by the Nunda Village Board of Trustees.

Once approval has been established, the employee leaving the Village-on-Village business will contact the Village Clerk-Treasurer for assistance in ascertaining classroom, seminar, or conference registration requirements or fees and overnight room accommodations to the best of



their ability while utilizing **the appropriate issued employee** village Clerk-Treasurer credit card. A hotel room tax-exempt form will then be provided to the employee prior to leaving the Village-on-Village business.

Once the employee has returned from their travel a final reimbursement voucher will be submitted to the Village Board of Trustees for review and approval of all valid expenses while away from the Village.

### **Disposition of Surplus Equipment**

The disposal of obsolete or non-working equipment with a repair value exceeding current inventory cost will be discarded according to the following guidelines;

Items with a value of \$500 or more and a useful life expectancy of more than one year will be declared as surplus by Village Board of Trustees Resolution.

Items with a value of less than \$500 and no remaining usefulness will be submitted to the Clerk-Treasurer for review. The Clerk-Treasurer will determine with the department head the best and most practical means of disposal.

### **Sale of Scrap**

All departmental supervisors which produce or collect scrap metal or other items through the normal operating guidelines of their departments will dispose of this scrap in a manner that is environmentally safe. Any transactions completed will be discussed with Village Clerk-Treasurer.

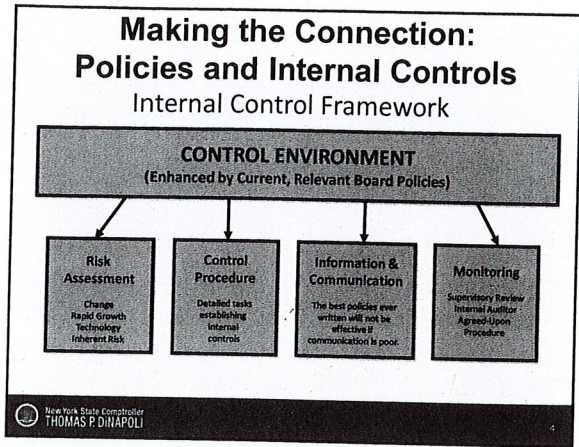
Any cash provided to the Village in return of this scrap will be turned in to the Village Clerk-Treasurer with a general receipt made out to the department head responsible.

### **Violations**

**Any violation of this procurement policy, may hold the employee personally liable for reimbursement of funds back to the municipality; or, personally pay for supplies, materials, or services to the vendor in question. Other significant consequences can include suspension without pay up to termination.**

This policy shall go into effect January 1, 1992 and will be reviewed annually.

Revised: April 13, 2015, May 9, 2016, April 17, 2017, May 14, 2018, June 11, 2019, quote form will be adjusted according to this policy, December 13, 2021. October 13, 2023.




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- ### Required Board Policies
- **Code of Ethics** – General Municipal Law (GML) Section 806
  - **Deposits and Investments** – GML Section 39
  - **Procurement** – GML Section 104(b)
  - **Workplace Violence Prevention** – Labor Law Article 2, Section 27-b
  - **Sexual Harassment Prevention** – Executive Law Article 15
  - **Breach Notification** – State Technology Law Section 208
  - **State Emergencies Involving Public Health** – Labor Law §27-c
- Board Review/Update Annually/Communicate ✓
- New York State Comptroller  
THOMAS P. DI NAPOLI

*MUST HAVES*

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- ### Code of Ethics
- **Requirements**
    - Standards of conduct reasonably expected
    - Disclosure of interest in legislation before the local government
    - Investments in conflict with public duties
    - Private employment or business interests in conflict with official duties
  - **Other Considerations**
    - Annual statements of financial disclosure
    - Acceptance of gifts from vendors — *\$ AMOUNT?*
    - Avoiding the appearance of impropriety
  - **Distribute to employees and post**
- New York State Comptroller  
THOMAS P. DI NAPOLI

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