

June 13, 2022

**The Regular Meeting of the Nunda Village Board of Trustees was held on June 13, 2022, at the Nunda Government Center Building with the following present:**

**Mayor:** Jack Morgan

**Deputy Mayor:** Darren Snyder

**Trustees:** Mel Allen

William Davis

Dr. Donald Wilcox

**Police Chief:** Ryan Dale

**Assistant Police Chief:** Brian Schirmer

**Planning Board Chairperson:** Alex Pierce

**Code Enforcement/Zoning Officer:** Mark Mullikin

**Administrator/Clerk-Treasurer:** LeRoy Wood

**Mayor Morgan** - called the meeting to order at 7:00 PM.

**Roll Call** Deputy Mayor: Darren Snyder - **absent**

Trustee William Davis - **absent**

**Pledge of Allegiance** led by Mayor Morgan

### **Visitor Forum**

Charrisa Omans – Introduced herself as an upcoming Keshequa graduate this year and her involvement in the CONA Initiative for Youth. Charrisa mentioned she would be able to attend an annual (CONA) conference this year as it has been cancelled the past two years due to COVID-19. She was asking for help in funding her trip as she will be graduated from Keshequa and not be able to accept funding from this source. Charrisa will be attending Roberts Wesleyan College in the Fall to study Social Work. Mayor Morgan thanked Charrisa for attending the Board Meeting and introducing herself and explaining the initiative she is pursuing. Mayor Morgan asked if she could send her contact information as the Board would need to further discuss any action that may be allowed to help her attend her conference.

### **Approval of Minutes**

A. May 9, 2022

**MOTION** was made by Trustee Allen to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Wilcox. Carried 3-0.

### **Reports**

A. Police

1. Monthly Reports-May 2022

2. Police Budget

3. Draft Commissioners Meeting Minutes-June 6, 2022

B. Code Enforcement/Zoning

1. Monthly Report-May 2022

C. Waste Water Treatment Plant

1. Departmental Activity Log-May 2022

2. WWTP CIP Update

D. Water/DPW

1. Departmental Activity Log-May 2022

Trustee Allen **thanked** Superintendent Bennett for his work in preparation of Nunda Fundays 2022 with the community steering committee responsible for this annual event.

E. Justice

1. Monthly Reports-May 2022

F. Treasurer's Reports

1. Monthly Bank Statement Account-May 2022

2. Collateralization Report-May 2022

3. Monthly Treasurer's Reports-May 2022

4. Payroll - #9 & 10 - Certification Review

5. Departmental Activity Log-May 2022

6. End of Fiscal Year 2021-2022 Abstract #014 approved at May 9, 2022 Meeting for end of year transactions to be processed and reviewed during the first governing board meeting in June 2022.

**MOTION** was made by Trustee Wilcox to accept the departmental reports as presented, seconded by Trustee Allen. Carried 3-0.

- G. ZBA/Planning Board
- H. Youth Recreation

**MOTION** was made by Trustee Wilcox to accept the two departmental reports as presented, seconded by Trustee Allen. Carried 3-0.

**Approval of Invoices**

A. Application #6 – STC Construction – GC WWTP CIP

**Resolution No. 2022-030**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves payment #6 to STC Construction – General Contractor in the amount of \$327,085.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

B. Application #3 – M.W. Controls – Electrical WWTP CIP

**Resolution No. 2022-031**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the bills for payment on the Waste Water Treatment Plant Capital Improvement Project, Drawdown No. #3, in the amount of \$11,715.87 once funding has been received for the following vendor list:

M.W. Controls – Electrical MRB Project No. 1436.18002

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 3-0.

**C. Abstract No. 001**

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 001 as follows:

GENERAL	(A)	- \$ 25,858.74
WATER	(F)	- \$ 14,362.97
SEWER	(G)	- \$ 3,673.21
WWTP CIP	(H)	- \$ 338,944.87
YOUTH	(J)	- \$ 180.00
<b>TOTAL</b>		<b>- \$ 383,019.79</b>

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

**New Business**

A. Security Systems – Cost & Funding

Waste Water Treatment Plant	\$4,395
Water Plant	\$2,434
DPW Building	\$1,232

**Resolution No. 2022-032**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve using ARPA Funding to install security camera/equipment at the Village Waste Water Treatment Plant at a cost of \$4,395, Village Water Plant at a cost of \$2,434 and at the Village DPW Building at a cost of \$1,232; to be installed by Custom Security Connections forthwith.

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

- B. Livingston County Re-Connect Broadband (2023)
- C. Chronic Nuisance-Property Maintenance Law
- D. CDBG – Sonnleitner Application

Mrs. Joanne Sonnleitner’s participation in the 2020 CDBG Program-letter received for discussion; Per letter received from Thoma Development, the municipalities consultant in CDBG Project No.# 831HR142-20, Subject: Joanne Sonnleitner’ Participation in the 2020 CDBG Program, the governing board must complete steps in order to ascertain participation of this applicant in the Village CDBG Grant Program.

The following items were discussed by the Nunda Village Board of Trustees:

- (1) openly discuss at Board meeting Mrs. Sonnleitner’s intended participation in the program

and the nature of the conflict-Mayor Morgan read aloud the letter in its entirety along with providing copies of the consultant's letter to each Board member.

(2) obtain an Opinion of Counsel letter stating that his participation does not violate State or local law-Mayor Morgan stated he believed this village resident does not violate any state or local law prohibiting his participation.

(3) submit a letter of request to the State-this process will be completed by consultant.

The Village Board reviewed this applicant request to participate

Mayor Morgan recapped the program requirements and the exceptional opportunity this Community Development Block Grant provides to the community.

Mayor Morgan stated the village attorney should be contacted to fulfill the requirement of submitting a Letter of Opinion on behalf of Mrs. Sonnleitner for participation in this program.

### **Resolution No. 2022-033**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve Joanne Sonnleitner's application for CDBG Project No.#831HR142-20 Grant for work to be performed at her residence located at 65 North State Street, Nunda, New York 14517 so long as final approval from higher authority is received. The motion was made by Trustee Allen, seconded by Trustee Wilcox. Carried 3-0.

E. Village Credit card for Chief Hugi

**MOTION** was made by Trustee Allen to allow for Chief Operator Markus Hugi to have a Village Credit Card, seconded by Trustee Wilcox. Carried 3-0.

### **Old Business**

A. Rental of building on Route 70 village-owned property

**MOTION** was made by Trustee Wilcox to allow for the contract of leasing to begin forthwith and to prorate for the month of June 2022 the agreed upon lease amount owed to allow for the business to begin leasing out space located on Village property on New York State Route 70, in the Town of Nunda, seconded by Trustee Allen. Carried 3-0

B. Use of space at 1 Mill Street

C. Mural completed to be placed week of June 20<sup>th</sup>

### **Communications / Informational / Discussion Items**

A. 39 Massachusetts Street & 33 Vermont Street

### **Resolution No. 2022-034**

**BE IT RESOLVED** that the Nunda Village Board of Trustees approves Mayor Morgan to introduce to Superior Court information related to 39 Massachusetts Street and 33 Vermont Street in the Village of Nunda as to continued property maintenance issues in violation to Local Village Law that have not been rectified.

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 3-0.

B. Farm vehicles/ATV's

### **Adjournment**

The motion to adjourn was made by Trustee Allen at 8:15 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC  
Administrator/  
Clerk-Treasurer