

DRAFT BOARD MEETING MINUTES

January 9, 2023

The Regular Meeting of the Nunda Village Board of Trustees was held on January 9, 2023, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Police Chief: Ryan Dale

Assistant Police Chief: Brian Schirmer

Water & Streets Superintendent: Troy Bennett

Chief Sewer Operator: Markus Hugi

Code Enforcement/Zoning Officer: Mark Mullikin

Youth Recreation Director: John Gordinier

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call: All board members present

Pledge of Allegiance: Led by Mayor Morgan

Mayor Morgan presented Youth Recreation Director John Gordinier with a Certificate of Recognition & Appreciation for his 20 Years of Service to the community.

Visitor Forum

Louise Wadsworth & Molly Downing from Livingston County Economic Development
Items discussed during presentation:

Grow Liv Co

Wayfinding Plan

2022 Annual Report

NYS Main Streets Grants

Restore NY

NY Forward Program

Mayor Morgan **opened the public hearing** on discussion of Local Law No. 3 of 2021, Property Maintenance Code for the Village of Nunda at 7:29 PM.

Approval of Minutes

A. December 9, 2022

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MOTION was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 5-0.

Reports

- A. Police
- B. Code Enforcement/Zoning
- C. Waste Water Treatment Plant
 - 1. WWTP CIP Update
- D. Water/DPW
- E. Justice

MOTION was made by Mayor Morgan to enter into Executive Session at 8:23 PM to discuss Personnel concerns, seconded by Trustee Davis. Carried 5-0.

MOTION was made by Trustee Wilcox to exit Executive Session at 8:43 PM, seconded by Deputy Mayor Snyder. Carried 5-0.

- F. Administrator/Clerk-Treasurer
 - 1. Monthly Bank Statement Account-December 2022
 - 2. Collateralization Report-December 2022
 - 3. Monthly Treasurer's Report
 - 4. Payroll - #25, 25A, 26, 26A-Certification Review
 - 5. Total OT Wages for 2022
 - 6. Monthly Clerk's Report
- G. ZBA/Planning Board
- H. Youth Recreation

MOTION was made by Deputy Mayor Snyder to accept all departmental reports as presented, seconded by Trustee Davis. Carried 5-0.

Approval of Invoices

- A. Application #11 – STC Construction – GC WWTP CIP

Resolution No. 2023-001

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #11 to STC Construction – General Contractor in the amount of \$18,101.30 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** to adopt was made by Trustee Davis, seconded by Trustee Allen. Carried 5-0.

- B. Application #8 – M.W. Controls – Electrical Contractor WWTP CIP

Resolution No. 2023-002

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #8 to M.W. Controls – Electrical Contractor in the amount of \$26,919.86 for work performed at the Waste Water Treatment Plant's Capital Project, once funding becomes available.

The **motion** to adopt was made by Trustee Davis, seconded by Trustee Allen. Carried 5-0.

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C. Abstract No. 009

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 009 as follows:

GENERAL	(A)	- \$ 33,706.96
WATER	(F)	- \$ 20,713.11
SEWER	(G)	- \$ 55,901.29
WWTP CIP	(H)	- \$ 52,754.66
YOUTH	(J)	- \$ _____ .00
TOTAL		- \$163,076.02

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 5-0.

New Business

- A. Budget Call Letter presented by municipal CFO
- B. Public Water Sanitary Survey 2022 Report Review at next Board Meeting in February 2023
- C. Nunda Methodist Church Sewer Concern

Old Business

- A. Bucci Proposal

Other Business

- A. 1 Mill Street Grant Update
- B. Street Lighting Update
- C. Youth Recreation Director search
- D. CDBG Drawdown No. 4: \$8,154.02

Resolution No. 2023-003

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on CDBG No. 831HR142-20 Drawdown No. 4 in the amount of \$8,154.02 once funding has been received for the following vendor list:

Thoma Development - \$8,154.02

The **motion** to adopt was made by Trustee Allen, seconded by Trustee Davis. Carried 5-0.

- E. CDBG Application Form

Resolution No. 2023-004

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR142-20, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from Nancy Genova residing at 4 South Church Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$19,861.88.

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The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Davis. Carried 4-0 (One Abstain vote; Trustee Allen).

F. CDBG Application Form

Resolution No. 2023-005

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR142-20, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from George & Constance Kenney residing at 6 South Church Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$24,963.68.

The **motion** to adopt was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 5-0.

Mayor Morgan **closed the public hearing** on discussion of Local Law No. 3 of 2021, Property Maintenance Code for the Village of Nunda at 9:24 PM.

Communications / Informational / Discussion Items

A. Property Maintenance Code

Resolution No. 2023-006

BE IT RESOLVED, the Nunda Village Board of Trustees upon much discussion adopts Local Law #1 of 2023, Amending Local Law No.3 of 2021, Implementation of the Property Maintenance Code of the State of New York and to Assist in the Continued Revitalization of areas throughout the Village of Nunda.

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 5-0.

B. Advertise for Part-time Code Enforcement/Zoning Officer

C. Advertise for Part-time Youth Recreation Director

Adjournment

The **motion** to adjourn was made by Trustee Allen at 9:26 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer