

VILLAGE OF NUNDA
AGENDA
REGULAR BOARD MEETING
NOVEMBER 13, 2023 at 7:00 P.M.

1. Call to order
2. Roll Call
3. Pledge of Allegiance

Open Public Hearing on 2024 Youth Recreation Budget

4. Open Forum
5. Approval of Minutes
 - A. October 13, 2023

6. Approval of Invoices
 - A. Application #16 - M.W. Controls - Electrical Contractor WWTP CIP

Resolution No. 2023-____

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #16 to M.W. Controls – Electrical Contractor in the amount of \$20,046.80 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

- C. Abstract No. 005

GENERAL	(A)	- \$
WATER	(F)	- \$
SEWER	(G)	- \$
WWTP CIP	(H)	- \$
YOUTH	(J)	- \$
TOTAL		- \$

7. Reports

- A. Police
 1. Police Dept. Budget 2024 discussion
- B. Code Enforcement/Zoning
- C. Sewer
 1. Departmental Daily Report
- D. DPW/Water
- E. Justice
- F. Treasurer’s Report’s
 1. Monthly Bank Statement Account-October 2023-emailed earlier for review
 2. Collateralization Report-October 2023-not received
 3. Treasurer’s Report-October 2023
 4. Payroll-20 & 21 Certification Review

MOTION was made by _____ after review and discussion to approve and Certify Payrolls #20 and #21, seconded by _____.

4. Departmental Daily Report
- G. Youth Recreation
 1. 2024 Youth Recreation Budget review

CLOSE PUBLIC HEARING ON YOUTH RECREATION 2024 BUDGET

2. Youth Recreation Budget adoption

Resolution No. 2023-__

BE IT RESOLVED that the Nunda Village Board of Trustees **adopt** the 2024-2025 Joint Youth Recreation Budget for the Village of Nunda as lead agent, as follows:

Appropriated from current year	\$ 5,100
Village of Nunda (41% Share)	\$ 9,984
Town of Nunda (41% Share)	\$ 9,984
Town of Portage (18% Share)	\$ 4,382
	\$ 29,450

YOUTH RECREATION: \$ 29,450

Open Public Hearing on the Joint Village/Town Zoning Law

H. ZBA/Planning Board

1. Joint Town/Village Zoning Law review

8. New Business

- A. Account #1829-Water Charges for selling home
- B. Shared Services review
- C. Internet availability at Sewer Plant
- D. Moratorium on Multi and two-family homes

9. Old Business

- A. Military Banner update
- B. Land Mark Society Public Meeting
- C. Boom at municipal source water area
- D. Veteran’s exemption discussion

10. Other Business

- A. Public Informational Meeting-tentatively November 27, 2023
- B. Dissolving of the village court/justice position

11. Policy Review

- A. Employee Policy Healthcare Insurance review

Resolution No. 2023-__

BE IT RESOLVED that the Nunda Village Board of Trustees approves the 2024 Health Care Employee Benefits Package as discussed with the employees and as listed:

2024 Health Care – Village of Nunda Excellus SimplyBlue Plus Silver 2

- B. Employee Policy Discussion/Proposed Changes

12. Communications/Information Items

- A. Sexual Harassment Training Schedule-date

CLOSE PUBLIC HEARING ON THE JOINT VILLAGE/TOWN ZONING LAW

13. Adjournment

LEGAL NOTICE PUBLIC HEARING

A Public Hearing on the 2024 Youth Recreation Budget will be held at the Nunda Government Center on Monday, November 13, 2023 at 7:00 P.M. to review, discuss, and consider before final adoption.

By order of the Nunda Village Board of Trustees.

LeRoy J. Wood, RMC, CMFO
Administrator/Clerk-Treasurer
Dated: October 13, 2023

YOUTH RECREATION DEPARTMENT 2024 BUDGET PROPOSAL

Culture and Recreation

	2022	2023	2024
J7140.1 Wages/Salaries	\$ 18,977	\$ 19,964	\$ 22,350
J7140.4 Goods/Services	\$ 4,000	\$ 5,000	\$ 5,500
Employee Benefits			
J9030.8 Social Security	\$ 1,600	\$ 1,800	\$ 1,600
	\$ 24,577	\$ 26,764	\$ 29,450

PROPOSED FOR 2024

	2022 Budget	2023 Budget	2024 Budget
Appropriated from prior year	\$ 4,300	\$ 6,200	\$ 5,100
Village of Nunda (41% Share)	\$ 8,315	\$ 8,431	\$ 9,984
Town of Nunda (41% Share)	\$ 8,315	\$ 8,431	\$ 9,984
Town of Portage (18% Share)	\$ 3,650	\$ 3,702	\$ 4,382
	\$ 24,580	\$ 26,764	\$ 29,450

Youth Recreation Budget 2024 Proposal

Hourly Personnel	Rate Per Hr 2023	Hours Worked	Total Wages 2023	Rate Per Hr 2024	Hours Worked	Total Wages 2024
Employee 1	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 2	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 3	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 4	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 5	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 6	\$ 14.20	132	\$ 1,874	\$ 15	140	\$ 2,100
Employee 7	\$ 14.20	40	\$ 568	\$ 15	60	\$ 900
	\$ 99.40	119	\$ 11,814	\$ 105	900	\$ 13,500

Salaried Personnel

	2023	2024	2025
Director	\$ 2,400	\$ 2,500	
Deputy Director	\$ 1,950	\$ 2,150	
Swim Instructor	\$ 1,900	\$ 2,100	
Swim Instructor	\$ 1,900	\$ 2,100	
Salaried	\$ 8,150	\$ 8,850	
Hourly	\$ 11,814	\$ 13,500	
Total	\$ 19,964	\$ 22,350	

		Towns/Village Provided	County Provided	Total Employee Count
Number of Employees	2023	9	0	9
Including Director	2022	8	0	8
Deputy Director	2021	8	2	10
Water/Swim Instructor	2020	8	2	10
	2019	9	2	11
	2018	9	2	11

DRAFT BOARD MEETING MINUTES

October 13, 2023

The Regular Meeting of the Nunda Village Board of Trustees was held on October 13, 2023, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Waste Water Chief Operator: Markus Hugi

Planning Board Chairperson: Alex Pierce

Code/Zoning Officer: Luke Granger

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call: Trustee William Davis absent

Pledge of Allegiance: Led by Mayor Morgan

Visitor Forum-Mary Ann Roby and one civilian. Discussion on the water quality was mentioned and future recommendations moving forward with corrections to our system. Infrastructure, chemicals, pretreatment, water source protection, Annual Water Quality Report, and possible placing a boom at the reservoir were deliberated.

Approval of Minutes

A. September 11, 2023

MOTION was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 4-0.

Application #16 - M.W. Controls - Electrical Contractor WWTP CIP

Resolution No. 2023-063

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #16 to M.W. Controls – Electrical Contractor in the amount of \$20,046.80 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

B. Abstract No. 005

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 005 as follows:

GENERAL	(A)	- \$24,444.74
WATER	(F)	- \$10,258.43
SEWER	(G)	- \$ 7,491.90

DRAFT BOARD MEETING MINUTES

WWTP CIP	(H)	- \$23,250.35
YOUTH	(J)	- \$ 114.00
TOTAL		- \$65,559.42

The **motion** to approve was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

Reports

A. Police

1. Police Dept. Budget 2024-**not discussed by order of Trustee Allen**
2. Police Commissioners Board Meeting Minutes-October 2, 2023

B. Code Enforcement/Zoning

C. Sewer

D. Justice

1. Annual Justice Audit 2022-2023 Completed

Resolution no. 2023-064

BE IT RESOLVED, that the Nunda Village Board of Trustees accept the 2022-2023 Justice Audit Report for Justice Stoufer as presented by Village Administrator Wood, with the next Annual Village Court Audit to be held during the regular meeting of the Nunda Village Board of Trustees in June 2024.

The **motion** was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 4-0.

2. Annual Justice Audit 2022-2023 Completed

Resolution no. 2023-065

BE IT RESOLVED, that the Nunda Village Board of Trustees accept the 2022-2023 Justice Audit Report for Justice Love as presented by Village Administrator Wood, with the next Annual Village Court Audit to be held during the regular meeting of the Nunda Village Board of Trustees in June 2024.

The **motion** was made by Trustee Allen, seconded by Deputy Mayor Snyder. Carried 4-0.

E. Treasurer's Report's

1. Monthly Bank Statement Account-September 2023
2. Collateralization Report-September 2023
3. Treasurer's Report-September 2023
4. Payroll-18 & 19-Certification Review

MOTION was made by Trustee Wilcox after review and discussion to approve and Certify Payrolls #18 and #19, seconded by Deputy Mayor Snyder. Carried 4-0.

F. ZBA/Planning Board

1. Planning Board Meeting Minutes-October 3, 2023

Planning Board Chairperson Pierce discussed the Joint Zoning Law extensively. There were a few recommendations from the most recent Livingston County review along with Mayor Morgan also providing a few changes prior to final draft, review, discussion, and adoption into a local law. Chairperson Pierce stated he would review ALL recommendations with the Town and Village Code Enforcement Officers/Zoning

DRAFT BOARD MEETING MINUTES

Officers. The Town of Nunda has already had their public hearing on this law and the village would need to schedule a hearing.

2. Joint Town/Village Zoning Law review-Schedule Public Hearing November 2023

G. Youth Recreation

1. 2024 Youth Recreation Budget

MOTION was made by Deputy Mayor Snyder to schedule a Public Hearing on the 2024 Youth Recreation Budget for November 13, 2023 at 7:00PM, Nunda Government Center, seconded by Trustee Allen. Carried 4-0.

MOTION was made by Trustee Wilcox to accept all departmental reports as reviewed, presented, and discussed, seconded by Deputy Mayor Snyder. Carried 4-0.

New Business

A. Water Plant Charcoal purchase

MOTION was made by Deputy Mayor Snyder to approve the purchase of two sets/filters of charcoal at a total cost of \$11,704 from Calgon Carbon Corporation for the municipal water filtration system, seconded by Trustee Wilcox. Carried 4-0.

MOTION was made by Trustee Wilcox to have the Water and Streets Superintendent to install charcoal filters forthwith to help with water concerns throughout the community unless the superintendent states other circumstances that should delay installation, seconded by Trustee Allen. Carried 4-0.

B. Subordination Agreement (CDBG)-I. Jackson

Resolution No. 2023-066

BE IT RESOLVED that the Nunda Village Board of Trustees approves a subordination agreement between the mortgagee-Village of Nunda and mortgagor-Inessa Jackson to allow for the mortgagor to attain/secure an additional mortgage on her home residence for additional improvements.

The **motion** to accept and have Mayor Morgan sign the subordination agreement was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

Old Business

- A. Tri-Board Meeting tentative date-Monday, October 23, 2023 at 7:00PM-KCS Board Room
- B. Land Mark Society Public Meeting
- C. Military Banner update

Other Business

A. October 31, 2023 Halloween Observance

MOTION was made by Deputy Mayor Snyder to observe Halloween in the Village of Nunda this year on Tuesday, October 31, 2023, between the hours of 5:00PM and 8:00PM for trick-or-treaters, seconded by Trustee Wilcox. Carried 4-0.

B. CD Renewal-this year is 4.00%; current interest rate was 2.90%

C. Public Informational Meeting-tentatively November 27, 2023

DRAFT BOARD MEETING MINUTES

Policy Review

A. Procurement Policy

Changes to the Procurement Policy after review;

1. Public Works Contracts Section- added all public works contracts/quotes are required to be submitted using prevailing wages.
2. Guidelines for Village Credit Cards- removed named village employees with credit cards and added all village employees issued a village credit card as directed by governing board. Also eliminated all references to specific vendor credit cards (Walmart, Tractor Supply) as these cards have been cancelled and destroyed with village employees using the municipal banking institution credit cards for all purchasing requiring a credit card to be used.
3. Instituted a Violations Sections-any violations of the procurement policy can hold the employee personally liable for payment back to the vendor; adding the employee can face disciplinary charges including suspension without pay up to termination.

MOTION was made by Deputy Mayor Snyder to accept all changes discussed on the municipal Procurement Policy; related items include Public Works Contracts, Prevailing Wages, Village Credit Card use, and Violations of this Policy; seconded by Trustee Wilcox. Carried 4-0.

B. State Emergencies Involving Public Health

NY State has mandated **ALL** municipalities to have a policy defining emergencies involving public health. Moving forward this policy will be developed and presented to the village board in the future.

Communications/Information Items

A. Sexual Harassment Training Schedule-December 2023

B. November 2023-review of employee healthcare-increase of 11.85%

Adjournment

The **motion** to adjourn was made by Trustee Allen at 9:28PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer

PAYMENT REQUISITION**APPLICATION #:** Nineteen (19) **DATE:** 10/31/2023**TO:** Village of Nunda
4 Massachusetts St
Nunda, NY 14517**FROM:** MRB Group
The Culver Road Armory
145 Culver Road, Suite 160
Rochester, NY 14620**RE:** Village of Nunda - WWTP Improvements
Name of Contractor – STC Construction - GC
MRB Project # 1436.18002

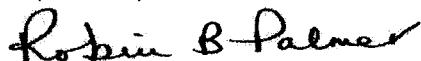
The attached invoice, from the above captioned contractor, for work and/or materials, in place or delivered, has been reviewed and approved for payment, as of the above date, as follows:

INVOICE AMOUNT:	\$45,200.00
LESS RETAINAGES OR DEDUCTIONS NOTED:	(2,260.00)
NET INVOICE:	\$42,940.00

Budget estimates and/or contractor's bid status are as follows:

	<u>Contractor's Bid</u>
TOTAL	\$2,448,800.00
CHANGE ORDERS TO DATE	\$-41,821.00
PAID TO DATE	(\$2,047,800.05)
THIS PAYMENT	(\$42,940.00)
BALANCE TO PAY	\$316,238.95

Respectfully submitted,



Robin B Palmer
MRB GROUP REPRESENTATIVE

WWTP Daily Work Log for October 2023

Date	CO wkcd?	Work Performed
Sun, Oct 1, 23	Y	Cont'd cleaning clarifier #2 STC on site, JP on site to check upgrade progress, calib pH meter. ROE on site to remove old 220v service, emailed t/s to clerk, placed order with USA Blue Book, cont'd painting lab bldg
Mon, Oct 2, 23	Y	STC, MW Controls, & Xylem/Sanitaire on site, washed goocehs & glassware, performed bi-monthly sampling, Rick Collins of MOMAR on site for sales call, cleaned desk & started removing out-of-date manuals, calib scale
Tue, Oct 3, 23	Y	STC, MW Controls, & Xylem/Sanitaire on site, south clarifier OOC, started pumping down, cleared sludge under conveyor, cont'd wk on drying beds
Wed, Oct 4, 23	Y	STC, MW Controls, Sanitaire, & Koester on site, Pumped ~10,000 gals through press, one clarifier couldn't handle flow, greased press bearings, took trash to dumpster, New Kaeser blower online
Thu, Oct 5, 23	Y	STC on site, finished clarifier/filter cleanup, finished Sept Board Log & emailed to Clerk, emailed proposed SBR start-up sequence to all upgrade parties, took screenings to dumpster, put new bio-blok in lift station, cleaned lift station transducer
Fri, Oct 6, 23	Y	
Sat, Oct 7, 23	N	
Sun, Oct 8, 23	N	
Mon, Oct 9, 23	N	Power loss resulted in new blower offline, CO Hugl assisted Brian via phone to get back online
Tue, Oct 10, 23	Y	STC on site, talked to Galton about spreading, calib pH meter, Aaron Bissell of MRB on site to check upgrade progress, went to Harbor Freight Tools for supplies
Wed, Oct 11, 23	Y	CO Hugl attended WNYMW Fall Conference in Cheekowaga
Thu, Oct 12, 23	Y	STC on site, JP of MRB on site to attend Zoom mtg with Sanitaire, Roll-N-View farms on site to land apply dried biosolids
Fri, Oct 13, 23	Y	North clarifier upset again, spent all day working on it, took trash to dumpster
Sat, Oct 14, 23	Y	CO Hugl came in Saturday to continue working on clarifier, cleaned UV trough and post-aeration tank waterline
Sun, Oct 15, 23	N	
Mon, Oct 16, 23	Y	STC, MW Controls, Dep Mayor Snyder, & MRB on site for upgrade mtg, cont'd working on workshop & new air fittings
Tue, Oct 17, 23	Y	Performed bi-monthly sampling, STC on site, cont'd working on workshop & new air fittings, repaired electric room door sill
Wed, Oct 18, 23	Y	Dep Mayor Snyder on site to help install new phone line conduit, went to Nunda Lumber for parts, cont'd working on workshop & new air fittings, measured & discussed paving/concrete quote from STC with MRB, checked sludge blanket lv in North clarifier, reinstalled elec room door sill
Thu, Oct 19, 23	Y	North clarifier failed overnight, worked on it all day, started work on old elec meter panel
Fri, Oct 20, 23	Y	STC on site
Sat, Oct 21, 23	N	
Sun, Oct 22, 23	N	
Mon, Oct 23, 23	Y	STC on site, switched WWTP process to new ICEAS SBR system, drained #2 clarifier
Tue, Oct 24, 23	Y	Cont'd working on litany of SBR startup problems, talked to Sanitaire
Wed, Oct 25, 23	Y	STC on site, JP of MRB and Pete of STC on site to check upgrade progress, switched to south clarifier
Thu, Oct 26, 23	Y	STC on site, Pumped ~23,000 gals through press, vacuumed lab, B/R, & workshop, took trash to dumpster
Fri, Oct 27, 23	Y	STC on site, talked to Sanitaire, cleaned & adjusted lift station transducer, attended weekly Admin mtg, started working on Digester Schematics drawing, edited daily log worksheets
Sat, Oct 28, 23	Y	worked on post-aeration tank air supply, adjusted blower speed
Sun, Oct 29, 23	Y	adjusted blower cycle
Mon, Oct 30, 23	Y	Took fecal sample to Lozier Labs, went to MRB for upgrade mtg, started working on monthly report
Tue, Oct 31, 23	Y	Finished monthly report & DMR, cleared sludge under conveyor, cont'd work on drying beds, took trash to dumpster

NOTE: All work listed above is IN ADDITION TO the daily responsibilities of the plant operator

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF NUNDA:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of October, 2023:

DATED: November 1, 2023

LeRoy Wood

TREASURER

	Balance 09/30/2023	Increases	Decreases	Balance 10/31/2023
A GENERAL FUND				
CASH - CHECKING	23,984.09	43,104.73	43,101.60	23,987.22
CASH - SAVINGS	412,247.59	9,738.70	43,101.60	378,884.69
PETTY CASH	100.00	0.00	0.00	100.00
CAPITAL RESERVE FUND-TYPE	25,068.32	1.68	0.00	25,070.00
EMPLOYEE BENEFIT ACCRUED LIABI	10,021.13	0.34	0.00	10,021.47
CAPITAL RESERVE FUND-SNOW REMO	221,783.68	14.83	0.00	221,798.51
UNEMPLOYMENT INSURANCE PAYMENT	517.48	0.01	0.00	517.49
CD - CAPITAL RESERVE FUND-TYPE	24,980.01	724.42	0.00	25,704.43
CD - CAPITAL RESERVE FUND EQUI	116,346.39	3,374.04	0.00	119,720.43
TOTAL	835,048.69	56,958.75	86,203.20	805,804.24
F WATER				
CASH - CHECKING	0.00	16,954.88	16,954.88	0.00
CASH - SAVINGS	252,445.95	6,758.00	16,954.88	242,249.07
PETTY CASH	50.00	0.00	0.00	50.00
CAPITAL RESERVE FUND-TYPE	150,917.19	10.09	0.00	150,927.28
CD - DEBT RESERVES	164.14	4.76	0.00	168.90
CD - CAPITAL RESERVE FUND-TYPE	58,384.44	1,693.15	0.00	60,077.59
TOTAL	461,961.72	25,420.88	33,909.76	453,472.84
G SEWER FUND				
CASH - CHECKING	0.00	19,089.69	19,089.69	0.00
CASH - SAVINGS	144,591.42	2,820.40	19,089.69	128,322.13
CAPITAL RESERVE FUND-TYPE	29,989.96	2.00	0.00	29,991.96
CD - DEBT RESERVES	66.95	1.94	0.00	68.89
CD-CAPITAL RESERVE FUND-TYPE	57,152.99	1,657.44	0.00	58,810.43
TOTAL	231,801.32	23,571.47	38,179.38	217,193.41
H CAPITAL PROJECT - WWTP				
CASH - CHECKING	44,579.44	23,048.62	23,250.35	44,377.71
TOTAL	44,579.44	23,048.62	23,250.35	44,377.71
HA LAND WQIP AQUISITION				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
J YOUTH RECREATION				
	0.00	0.00	0.00	0.00

MONTHLY REPORT OF TREASURER

	Balance 09/30/2023	Increases	Decreases	Balance 10/31/2023
CASH - SAVINGS	5,656.72	0.09	0.00	5,656.81
TOTAL	5,656.72	0.09	0.00	5,656.81
TOTAL ALL FUNDS	1,579,047.89	128,999.81	181,542.69	1,526,505.01

VILLAGE OF NUNDA - GENERAL FUND**BALANCE SHEET**

OCTOBER 31, 2023

ASSETS

A200	CASH - CHECKING	23,987.22
A201	CASH - SAVINGS	378,884.69
A202	CERTIFICATES OF DEPOSIT	0.00
A210	PETTY CASH	100.00
A231	CAPITAL RESERVE FUND-TYPE	25,070.00
A231EB	EMPLOYEE BENEFIT ACCRUED LIABILITY RES	10,021.47
A231S	CAPITAL RESERVE FUND-SNOW REMOVAL EQUIP	221,798.51
A231U	UNEMPLOYMENT INSURANCE PAYMENT RESERVE	517.49
A232	CAPITAL RESERVES - TYPE - EQUIPMENT	0.00
A233	CD - CAPITAL RESERVE FUND-TYPE	25,704.43
A233G	CD - CAPITAL RESERVE FUND EQUIPMENT	119,720.43
A250	TAXES RECEIVABLE - CURRENT	14,916.14
A260	TAXES RECEIVABLE - OVERDUE	0.00
A300	TAXES RECEIVABLE - PENDING	0.00
A320	TAX SALE CERTIFICATES	0.00
A380	ACCOUNTS RECEIVABLE	10.00
A391	DUE FROM OTHER FUNDS	0.00
A410	DUE FROM STATE & FEDERAL GOVERNMENT	0.00
	TOTAL	<u>820,730.38</u>

LIABILITIES AND FUND BALANCE

A600	ACCOUNTS PAYABLE	0.00
A601	ACCRUED LIABILITIES	0.00
A630	DUE TO OTHER FUNDS	6,858.94
A688	OTHER LIABILITIES	22,573.68
A690	OVERPAYMENTS/CLEARING ACCOUNT	2,475.02
A691	CLEARING ACCOUNT - TEMPORARY	0.00
	TOTAL	<u>31,907.64</u>
	UNEXPENDED FUND BALANCE	<u>788,822.74</u>
	TOTAL LIABILITIES & FUND BALANCE	<u>820,730.38</u>

VILLAGE OF NUNDA

GENERAL FUND DETAIL OF REVENUES

OCTOBER 31, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
REAL PROPERTY TAXES					
A1001	REAL PROPERTY TAXES	495,000.00	494,057.00	943.00	0.2
	TOTAL REAL PROPERTY TAXES	495,000.00	494,057.00	943.00	0.2
REAL PROPERTY TAX ITEMS					
A1090	INTEREST & PENALTIES ON REAL PROP TAXES	2,500.00	1,766.29	733.71	29.3
	TOTAL REAL PROPERTY TAX ITEMS	2,500.00	1,766.29	733.71	29.3
NON-PROPERTY TAX ITEMS					
A1120	NON PROPERTY TAX DISTRIBUTION BY COUNTY	27,000.00	15,384.24	11,615.76	43.0
A1130	UTILITIES GROSS RECEIPTS TAX	12,619.00	1,208.91	11,410.09	90.4
A1170	FRANCHISE TAXES	0.00	0.00	0.00	0.0
	TOTAL NON-PROPERTY TAX ITEMS	39,619.00	16,593.15	23,025.85	58.1
DEPARTMENTAL INCOME					
A1230	TREASURER FEES	300.00	135.00	165.00	55.0
A1255	CLERK FEES	10.00	0.00	10.00	100.0
A1540	FIRE INSPECTION FEES	0.00	0.00	0.00	0.0
A1603	VITAL STATISTICS FEES	400.00	115.00	285.00	71.3
A2110	ZONING FEES	0.00	0.00	0.00	0.0
A2115	PLANNING BOARD FEES	0.00	0.00	0.00	0.0
A2130	RUFUSE AND GARBAGE REMOVAL	0.00	0.00	0.00	0.0
	TOTAL DEPARTMENTAL INCOME	710.00	250.00	460.00	64.8
INTERGOVERNMENTAL CHARGES					
A2300	TRANSPORTATION SERVICES, OTHER GOVTS	0.00	0.00	0.00	0.0
A2302	SNOW REMOVAL	23,500.00	1,709.96	21,790.04	92.7
	TOTAL INTERGOVERNMENTAL CHARGES	23,500.00	1,709.96	21,790.04	92.7
USE OF MONEY AND PROPERTY					
A2401	INTEREST & EARNINGS	200.00	92.64	107.36	53.7
A2401R	INTEREST & EARNINGS - RESERVES	1,000.00	4,140.70	-3,140.70	0.0
A2401U	INTEREST & EARNINGS - UNEMPLOYMENT RES	1.00	0.02	0.98	98.0
A2410	RENTAL OF REAL PROPERTY	1,200.00	300.00	900.00	75.0
A2450	COMMISSIONS	0.00	0.00	0.00	0.0
	TOTAL USE OF MONEY AND PROPERTY	2,401.00	4,533.36	-2,132.36	0.0
LICENSES AND PERMITS					
A2530	GAMES OF CHANCE	25.00	0.00	25.00	100.0
A2555	BUILDING PERMITS	1,000.00	428.80	571.20	57.1
A2590	SOLICITING PERMITS	0.00	0.00	0.00	0.0
	TOTAL LICENSES AND PERMITS	1,025.00	428.80	596.20	58.2

VILLAGE OF NUNDA

GENERAL FUND

DETAIL OF REVENUES

OCTOBER 31, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
FINES AND FORFEITURES					
A2610	FINES & FORFEITED BAIL	5,000.00	157.00	4,843.00	96.9
A2611	FINES & PENALTIES - DOG CASES	0.00	0.00	0.00	0.0
A2620	FORFEITURE OF DEPOSIT	0.00	0.00	0.00	0.0
	TOTAL FINES AND FORFEITURES	5,000.00	157.00	4,843.00	96.9
SALE OF PROPERTY & COMPENSATION FOR LOSS					
A2650	SALES OF SCRAP & EXCESS MATERIALS	650.00	0.00	650.00	100.0
A2660	SALE OF REAL PROPERTY	0.00	0.00	0.00	0.0
A2665	SALE OF EQUIPMENT	500.00	5,620.00	-5,120.00	0.0
A2680	INSURANCE RECOVERY	0.00	0.00	0.00	0.0
	TOTAL SALE OF PROPERTY & COMPENSATION FOR LOS	1,150.00	5,620.00	-4,470.00	0.0
MISCELLANEOUS LOCAL SOURCES					
A2701	REFUNDS OF PRIOR YEARS EXPENDITURES	0.00	0.00	0.00	0.0
A2705	GIFTS & DONATIONS	0.00	0.00	0.00	0.0
A2750	AIM-Related Payments	10,717.00	0.00	10,717.00	100.0
A2770	OTHER UNCLASSIFIED REVENUES	18,850.00	13,190.04	5,659.96	30.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	29,567.00	13,190.04	16,376.96	55.4
STATE AID					
A3001	STATE REVENUE SHARING (PER CAPITA)	0.00	9,392.00	-9,392.00	0.0
A3005	MORTGAGE TAX/Sales & Foreclosures	5,000.00	0.00	5,000.00	100.0
A3089	STATE AID - OTHER - PER CAPITA AID (PCA)	0.00	0.00	0.00	0.0
A3097	GENERAL GOVT, CAPITAL PROJECTS	0.00	0.00	0.00	0.0
A3389	FIRE & BLDG CODE	0.00	0.00	0.00	0.0
A3501	CONSOLIDATED HIGHWAY AID/CHIPS	75,700.00	0.00	75,700.00	100.0
A3787	STATE AID-NY MAIN STREET GRANT	0.00	0.00	0.00	0.0
A3820	YOUTH PROGRAMS	0.00	0.00	0.00	0.0
A3897	CULTURE & RECREATION	0.00	0.00	0.00	0.0
A3960	EMERGENCY DISASTER ASSISTANCE	0.00	0.00	0.00	0.0
	TOTAL STATE AID	80,700.00	9,392.00	71,308.00	88.4
FEDERAL AID					
A4089	FEDERAL AID, OTHER	11,000.00	0.00	11,000.00	100.0
	TOTAL FEDERAL AID	11,000.00	0.00	11,000.00	100.0
INTERFUND TRANSFERS					
A5031	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.0
A5031R	TRANSFERS FROM RESERVE FUNDS	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	692,172.00	547,697.60	144,474.40	20.9

**VILLAGE OF NUNDA
CASH RECEIPTS JOURNAL
GENERAL FUND**

Year: 2023

Month: October

Number: 005

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	02		TAX SEARCH		A1230	15.00
002	07		BLDG PERMIT		A2555	50.00
003	07		B/C TRANSCRIPT		A1603	20.00
004	10		SEP23 JUSTICE F&F		A690	170.00
005	14		SOW & ICE		A2302	748.01
006	14		TAX SEARCH		A1230	15.00
007	23		BLDG PERMIT		A2555	100.00
008	23		LIV CTY SALES TAX DISTRIBUTION		A1120	8525.71
009	23		GRT-TWC		A1130	29.92
010	23		GRT-COMPLIANCE SOLUTIONS		A1130	0.49
011	24		D/C		A1603	30.00
Total:						9,704.13

VILLAGE OF NUNDA
GENERAL FUND
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
						Remaining
GENERAL GOVERNMENT SUPPORT						
VILLAGE BOARD						
A1010.1	Deputy Mayor & Trustees Salaries	9,100.00	4,550.00	0.00	4,550.00	50.0
A1010.4	CONTRACTUAL-Workshops/Ads/Notices	1,500.00	745.53	0.00	754.47	50.3
	TOTAL:	10,600.00	5,295.53	0.00	5,304.47	50.0
VILLAGE JUSTICE						
A1110.1	Justice & Acting Justice Salaries	7,020.00	2,925.00	0.00	4,095.00	58.3
A1110.11	VILLAGE JUSTICE - Court Clerk	6,420.00	2,675.00	0.00	3,745.00	58.3
A1110.12	VILLAGE JUSTICE - COURT SECURITY	0.00	0.00	0.00	0.00	0.0
A1110.4	VILLAGE JUSTICE - CONTRACTUAL	400.00	133.76	0.00	266.24	66.6
	TOTAL:	13,840.00	5,733.76	0.00	8,106.24	58.6
MAYOR						
A1210.1	MAYOR -1/2 Salary	0.00	0.00	0.00	0.00	0.0
A1210.4	MAYOR CONTRACTUAL-Workshops/Ads	1,000.00	873.45	0.00	126.55	12.7
	TOTAL:	1,000.00	873.45	0.00	126.55	12.7
CLERK/TREASURER						
A1325.1	CLERK/TREASURER - Salary - 40%	18,705.00	7,826.35	0.00	10,878.65	58.2
A1325.11	DEPUTY CLERK/TREASURER - Salary	0.00	0.00	0.00	0.00	0.0
A1325.2	CLERK/TREASURER-EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A1325.4	CLERK/TREASURER - CONTRACTUAL	7,500.00	4,624.13	0.00	2,875.87	38.3
	TOTAL:	26,205.00	12,450.48	0.00	13,754.52	52.5
BUDGET						
A1340.4	BUDGET - CONTRACTUAL/Legal Notices	250.00	0.00	0.00	250.00	100.0
	TOTAL:	250.00	0.00	0.00	250.00	100.0
TAX ADVERTISING & EXPENSE						
A1362.4	TAX BILLS-CONTRACTUAL	2,500.00	1,394.53	0.00	1,105.47	44.2
	TOTAL:	2,500.00	1,394.53	0.00	1,105.47	44.2
LAW						
A1420.4	LAW - CONTRACTUAL	2,500.00	1,587.50	0.00	912.50	36.5
	TOTAL:	2,500.00	1,587.50	0.00	912.50	36.5
ELECTIONS						
A1450.4	ELECTIONS - Legal Notices/Inspectors	2,000.00	0.00	0.00	2,000.00	100.0
	TOTAL:	2,000.00	0.00	0.00	2,000.00	100.0
RECORDS MANAGEMENT OFFICER						
A1460.4	RECORDS MANAGEMENT- Supplies/Workshops	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
BUILDINGS						
A1620.1	BUILDINGS -Salaries/Custodian	6,000.00	0.00	0.00	6,000.00	100.0
A1620.2	BUILDINGS - BOILER ARPA ADA GRANT	13,850.00	0.00	0.00	13,850.00	100.0
A1620.4	BUILDINGS - CONTRACTUAL/Utilities	3,000.00	-1,675.89	0.00	4,675.89	155.9

VILLAGE OF NUNDA
GENERAL FUND
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
TOTAL:		22,850.00	-1,675.89	0.00	24,525.89	107.3
CENTRAL GARAGE						
A1640.1	CENTRAL GARAGE - Salaries	0.00	0.00	0.00	0.00	0.0
A1640.2	CENTRAL GARAGE-FUEL TANK ARPA	6,000.00	0.00	0.00	6,000.00	100.0
A1640.4	CENTRAL GARAGE - CONTRACTUAL-Phone/Utili	8,000.00	2,049.84	0.00	5,950.16	74.4
TOTAL:		14,000.00	2,049.84	0.00	11,950.16	85.4
SPECIAL ITEMS						
A1910.4	UNALLOCATED INSURANCE/Tompkins	20,000.00	0.00	0.00	20,000.00	100.0
A1920.4	MUNICIPAL ASSOCIATION DUES/NYCOM	813.00	0.00	0.00	813.00	100.0
A1930.4	JUDGEMENTS & CLAIMS	0.00	0.00	0.00	0.00	0.0
A1989.4	MISCELLANEOUS	0.00	3,245.00	0.00	-3,245.00	0.0
A1990.4	CONTINGENT ACCOUNT	10,000.00	0.00	0.00	10,000.00	100.0
TOTAL:		30,813.00	3,245.00	0.00	27,568.00	89.5
TOTAL GENERAL GOVERNMENT SUPPORT		126,558.00	30,954.20	0.00	95,603.80	75.5
PUBLIC SAFETY						
POLICE						
A3120.4	POLICE - CONTRACTUAL/Village Portion	86,000.00	86,000.00	0.00	0.00	0.0
TOTAL:		86,000.00	86,000.00	0.00	0.00	0.0
FIRE DEPARTMENT						
A3410.4	FIRE DEPARTMENT - CONTRACTUAL	53,620.00	53,620.00	0.00	0.00	0.0
TOTAL:		53,620.00	53,620.00	0.00	0.00	0.0
SAFETY INSPECTION						
A3620.1	SAFETY INSPECTION - Salary Code Enf. Off	6,000.00	2,538.47	0.00	3,461.53	57.7
A3620.2	SAFETY INSPECTION - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A3620.4	CONTRACTUAL- Workshops/cellphone	1,000.00	719.39	0.00	280.61	28.1
TOTAL:		7,000.00	3,257.86	0.00	3,742.14	53.5
TOTAL PUBLIC SAFETY		146,620.00	142,877.86	0.00	3,742.14	2.6
PUBLIC HEALTH						
REGISTRAR OF VITAL STATISTICS						
A4020.4	REGISTRAR/VITAL STATISTICS - CONTRACTUAL	0.00	0.00	0.00	0.00	0.0
TOTAL:		0.00	0.00	0.00	0.00	0.0
TOTAL PUBLIC HEALTH		0.00	0.00	0.00	0.00	0.0
TRANSPORTATION						
STREET ADMINISTRATION						
A5010.1	Superintendent DPW	45,000.00	17,277.90	0.00	27,722.10	61.6
A5010.2	STREET ADMINISTRATION	0.00	0.00	0.00	0.00	0.0
TOTAL:		45,000.00	17,277.90	0.00	27,722.10	61.6
STREET MAINTENANCE						
A5110.1	STREET MAINTENANCE- 1 & 1/3 FT & 1 PT	81,500.00	33,813.65	0.00	47,686.35	58.5
A5110.2	STREETS EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A5110.2R	EQUIPMENT RESERVES	0.00	0.00	0.00	0.00	0.0

VILLAGE OF NUNDA

GENERAL FUND DETAIL OF EXPENDITURES OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
A5110.4	CONTRACTUAL-Fuel, Phone, Materials	13,500.00	5,821.48	0.00	7,678.52	56.9
A5110.41	STREET MAINTENANCE - FUEL	11,000.00	-3,732.70	0.00	14,732.70	133.9
	TOTAL:	106,000.00	35,902.43	0.00	70,097.57	66.1
PERMANENT IMPROVEMENTS						
A5112.2	PERMANENT IMPROVEMENTS - Paving & CHIPS	100,000.00	51,900.14	0.00	48,099.86	48.1
	TOTAL:	100,000.00	51,900.14	0.00	48,099.86	48.1
SNOW REMOVAL						
A5142.1	SNOW REMOVAL - Reg. Plowing & OT	12,500.00	0.00	0.00	12,500.00	100.0
A5142.2	SNOW REMOVAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A5142.2R	SNOW REMOVAL - CAPITAL EQUIPMENT	210,000.00	0.00	0.00	210,000.00	100.0
A5142.4	SNOW REMOVAL - CONTRACT/Salt & Sand	10,000.00	0.00	0.00	10,000.00	100.0
	TOTAL:	232,500.00	0.00	0.00	232,500.00	100.0
STREET LIGHTING						
A5182.2	STREET LIGHTING - EQUIP ARPA LED LGHTNG	0.00	0.00	0.00	0.00	0.0
A5182.4	STREET LIGHTING - CONTRACTUAL/RG&E	29,000.00	11,995.57	0.00	17,004.43	58.6
	TOTAL:	29,000.00	11,995.57	0.00	17,004.43	58.6
SIDEWALKS						
A5410.1	SIDEWALKS - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
A5410.4	SIDEWALKS - CONTRACTUAL/Materials	19,455.00	5,335.99	0.00	14,119.01	72.6
	TOTAL:	19,455.00	5,335.99	0.00	14,119.01	72.6
OFF STREET PARKING						
A5650.1	OFF STREET PARKING - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
A5650.4	OFF STREET PARKING - Municipal Parking	19,500.00	12,148.72	0.00	7,351.28	37.7
	TOTAL:	19,500.00	12,148.72	0.00	7,351.28	37.7
	TOTAL TRANSPORTATION	551,455.00	134,560.75	0.00	416,894.25	75.6
ECONOMIC ASSISTANCE AND OPPORTUNITY						
ECONOMICAL DEVELOPMENT						
A6497.4	ECONOMIC DEVELOPMENT	5,000.00	6,750.00	0.00	-1,750.00	0.0
	TOTAL:	5,000.00	6,750.00	0.00	-1,750.00	0.0
	TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	5,000.00	6,750.00	0.00	-1,750.00	0.0
CULTURE AND RECREATION						
PARKS						
A7110.2	PARKS - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A7110.4	CONTRACT-Playground equip/RG&E	3,500.00	372.30	0.00	3,127.70	89.4
	TOTAL:	3,500.00	372.30	0.00	3,127.70	89.4
YOUTH PROGRAM						
A7310.4	YOUTH PROGRAM - CONTRACT/Village Portion	8,186.00	8,186.00	0.00	0.00	0.0
	TOTAL:	8,186.00	8,186.00	0.00	0.00	0.0
CELEBRATIONS						
A7550.4	CELEBRATIONS - CONTRACTUAL/Flags	1,200.00	12.50	0.00	1,187.50	99.0
	TOTAL:	1,200.00	12.50	0.00	1,187.50	99.0

VILLAGE OF NUNDA
GENERAL FUND
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Unencumbered Encumbered	Unencumbered balance	% Remaining
PERFORMING ARTS						
A7560.4	PERFORMING ARTS - BSI License	450.00	421.00	0.00	29.00	6.4
	TOTAL:	450.00	421.00	0.00	29.00	6.4
	TOTAL CULTURE AND RECREATION	13,336.00	8,991.80	0.00	4,344.20	32.6
HOME AND COMMUNITY SERVICES						
ZONING						
A8010.1	ZONING - Zoning Officer Salary	6,000.00	2,538.36	0.00	3,461.64	57.7
A8010.2	ZONING - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
A8010.4	CONTRACTUAL-Cellphone/Workshops	1,000.00	0.00	0.00	1,000.00	100.0
	TOTAL:	7,000.00	2,538.36	0.00	4,461.64	63.7
PLANNING						
A8020.1	PLANNING - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
A8020.4	CONTRACTUAL-Workshops/Meetings	200.00	0.00	0.00	200.00	100.0
	TOTAL:	200.00	0.00	0.00	200.00	100.0
ENVIRONMENTAL CONTROL						
A8090.4	ENVIRON. CONTROL - CID Monthly/Annual	14,000.00	1,287.38	0.00	12,712.62	90.8
	TOTAL:	14,000.00	1,287.38	0.00	12,712.62	90.8
COMMUNITY BEAUTIFICATION						
A8510.4	COMM. BEAUTIFICATION	0.00	2,318.43	0.00	-2,318.43	0.0
	TOTAL:	0.00	2,318.43	0.00	-2,318.43	0.0
SHADE TREES						
A8560.4	SHADE TREES - Tree Trim/Removal	10,000.00	5,400.00	0.00	4,600.00	46.0
A8560.41	TREES - TREE CITY USA	2,500.00	0.00	0.00	2,500.00	100.0
	TOTAL:	12,500.00	5,400.00	0.00	7,100.00	56.8
	TOTAL HOME AND COMMUNITY SERVICES	33,700.00	11,544.17	0.00	22,155.83	65.7
EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						
A9010.8	STATE RETIREMENT	25,000.00	0.00	0.00	25,000.00	100.0
A9030.8	SOCIAL SECURITY	19,000.00	5,742.55	0.00	13,257.45	69.8
A9040.8	WORKER'S COMPENSATION	2,803.00	2,803.00	0.00	0.00	0.0
A9050.8	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.0
A9050.8U	UNEMPLOYMENT INSURANCE - RESERVE	400.00	0.00	0.00	400.00	100.0
A9055.8	DISABILITY INSURANCE	1,300.00	246.55	0.00	1,053.45	81.0
	TOTAL:	48,503.00	8,792.10	0.00	39,710.90	81.9
HEALTH INSURANCE						
A9060.8	HEALTH INSURANCE Premiums	32,000.00	11,146.35	0.00	20,853.65	65.2
A9060.81	HEALTH INSURANCE - DEDUCTIBLE-Copays	0.00	0.00	0.00	0.00	0.0
	TOTAL:	32,000.00	11,146.35	0.00	20,853.65	65.2
	TOTAL EMPLOYEE BENEFITS	80,503.00	19,938.45	0.00	60,564.55	75.2
INTERFUND TRANSFERS						
TRANSFERS TO OTHER FUNDS						

VILLAGE OF NUNDA
GENERAL FUND
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

	Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
A9901.9 TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.0
A9901.9R TRANSFER TO RESERVE FUNDS	0.00	0.00	0.00	0.00	0.0
TOTAL:	0.00	0.00	0.00	0.00	0.0
TRANSFERS TO CAPITAL FUNDS					
A9950.9 TRANSFERS TO CAPITAL FUNDS	0.00	0.00	0.00	0.00	0.0
TOTAL:	0.00	0.00	0.00	0.00	0.0
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENDITURES:	957,172.00	355,617.23	0.00	601,554.77	62.8

VILLAGE OF NUNDA
CASH DISBURSEMENTS JOURNAL
GENERAL FUND

Year: 2023

Month: October

Number: 005

Ref	Day	Check	Vendor	Description	Acct #	Debit
040	13	2141	NUNDA LUMBER & HARDWARE	BEE SPRAY	A1640.4	23.97
041	13	2141	NUNDA LUMBER & HARDWARE	GRASS SEED	A5410.4	79.99
042	13	2141	NUNDA LUMBER & HARDWARE	CONCRETE MIX-GREENWAY TRAIL	A8510.4	54.32
043	13	2141	NUNDA LUMBER & HARDWARE	WEDGE BOLTS	A8510.4	13.56
044	13	2141	NUNDA LUMBER & HARDWARE	CONCRETE MIX-GREENWAY TRAIL	A8510.4	13.58
045	13	2141	NUNDA LUMBER & HARDWARE		A8510.4	6.79
046	13	2141	NUNDA LUMBER & HARDWARE	SDS PH WAFER HD 10-24X1	A8510.4	19.49
047	13	2141	NUNDA LUMBER & HARDWARE	WEDGE BOLT	A8510.4	17.88
048	13	2141	NUNDA LUMBER & HARDWARE	CONCRETE MIX, TUBES	A8510.4	57.73
049	13	2141	NUNDA LUMBER & HARDWARE	CONCRETE MIX, DIGGER POSTS	A8510.4	93.52
050	13	2141	NUNDA LUMBER & HARDWARE	TREATED LUMBER	A5650.4	65.54
051	13	2141	NUNDA LUMBER & HARDWARE	SPRAY PAINT	A8510.4	60.95
052	13	2141	NUNDA LUMBER & HARDWARE	KIOSK MATERIALS-GREENWAY TRAIL	A8510.4	1916.80
053	13	2143	NYSEG	1 MILL ST	A1620.4	35.51
054	13	2143	NYSEG	20 S CHURCH ST	A1640.4	40.82
055	13	2144	STATE COMPTROLLER	JUL23 -JUSTICE FINES & FEES	A690	125.00
056	13	2144	STATE COMPTROLLER	AUG23 JUSTICE FINES & FEES	A690	23.00
057	13	2145	ROCHESTER GAS & ELECTRIC	STREET LIGHTING	A5182.4	3423.81
058	13	2145	ROCHESTER GAS & ELECTRIC	20 EAST ST GAZEBO	A7110.4	25.11
059	13	2145	ROCHESTER GAS & ELECTRIC	4 STATE ST	A1620.4	145.57
060	13	2145	ROCHESTER GAS & ELECTRIC	CHURCH ST	A1640.4	55.45
061	13	2146	UDIG NY, INC.	DIG NOTICES	A5110.4	8.00
062	13	2147	UNIQUE PAVING MATERIALS	COLD MIX	A5110.4	308.38
063	13	2149	VILLAGE OF PERRY	LGV-ANNUAL MEMBERSHIP	A6497.4	1750.00
064	13	2151	WILLIAMSON LAW BOOK	VILLAGE COURT PRINTED RECEIPTS	A1110.4	133.76
065	13	2152	LEROY J WOOD	MILAGE REIMB; BANK, NYCOM CONF	A1325.4	168.03
066	13	2155	LIVINGSTON COUNTY HIGHWAY	RESERVED PARKING SIGN	A5110.4	9.71
067	13	2158	MARK MULLIKIN	GEO/ZO CONSULTANT FEES	A3620.4	262.50
068	13	2159	SEDAM FARM & COMMERCIAL	TIRES	A5110.4	730.50
069	13	2160	SHELTER POINT LIFE	EMPLOYEE NY DBL/PFL INSURANCE	A9055.8	116.16
070	25	2161	ELAN FINANCIAL SERVICES	ZOOM SERVICES	A1325.4	15.99
071	25	2161	ELAN FINANCIAL SERVICES	LODGING-NYCOM CONFERENCE	A1325.4	844.00
072	25	2162	EXCELLUS HEALTH PLAN -	HEALTHCARE FOR EMPLOYEES	A9060.8	2229.27
073	25	2163	FRONTIER	585-468-5983-010170-6	A1640.4	110.42

Total:

43,101.60

VILLAGE OF NUNDA
CASH DISBURSEMENTS JOURNAL
GENERAL FUND

Year: 2023

Month: October

Number: 005

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	02	XXXXX	PAYROLL # 20	10/01/2023	A1325.1	712.96
002	02	XXXXX	PAYROLL # 20	10/01/2023	A3620.1	230.77
003	02	XXXXX	PAYROLL # 20	10/01/2023	A5010.1	1692.00
004	02	XXXXX	PAYROLL # 20	10/01/2023	A5110.1	2427.48
005	02	XXXXX	PAYROLL # 20	10/01/2023	A8010.1	230.76
006	02	XXXXX	PAYROLL # 20	10/01/2023	A9030.8	328.23
007	02	XXXXX	PAYROLL # 20	10/01/2023	A9030.8	76.76
008	16	XXXXX	PAYROLL # 21	10/15/2023	A1110.1	585.00
009	16	XXXXX	PAYROLL # 21	10/15/2023	A1110.11	535.00
010	16	XXXXX	PAYROLL # 21	10/15/2023	A1325.1	712.96
011	16	XXXXX	PAYROLL # 21	10/15/2023	A3620.1	230.77
012	16	XXXXX	PAYROLL # 21	10/15/2023	A5010.1	1579.20
013	16	XXXXX	PAYROLL # 21	10/15/2023	A5110.1	2963.60
014	16	XXXXX	PAYROLL # 21	10/15/2023	A8010.1	230.76
015	16	XXXXX	PAYROLL # 21	10/15/2023	A9030.8	423.91
016	16	XXXXX	PAYROLL # 21	10/15/2023	A9030.8	99.14
017	30	XXXXX	PAYROLL # 22	10/29/2023	A1325.1	712.96
018	30	XXXXX	PAYROLL # 22	10/29/2023	A3620.1	230.77
019	30	XXXXX	PAYROLL # 22	10/29/2023	A5010.1	1128.00
020	30	XXXXX	PAYROLL # 22	10/29/2023	A5110.1	2922.36
021	30	XXXXX	PAYROLL # 22	10/29/2023	A8010.1	230.76
022	30	XXXXX	PAYROLL # 22	10/29/2023	A9030.8	323.94
023	30	XXXXX	PAYROLL # 22	10/29/2023	A9030.8	75.76
024	13	2129	ROBERT B. DEMING	WEBSITE MGMT-9/1/23 - 8/31/24	A1325.4	1188.00
025	13	2130	DOUGLASS FORD	TIRES 2018 RAM	A5110.4	1766.95
026	13	2131	KRUK & CAMPBELL, P.C.	ATTORNEY FEES 7/26/23-9/30/23	A1420.4	1507.50
027	13	2132	LAND MARK SOCIETY OF	NATIONAL REGISTER HISTORIC NOMINATION	A1989.4	3245.00
028	13	2134	LIV. COUNTY HUMAN	EAP SERVICES 7/1/23/6/30/24	A1210.4	175.00
029	13	2135	MIRABITO ENERGY PRODUCTS	UNL 87	A5110.41	385.11
030	13	2135	MIRABITO ENERGY PRODUCTS	DIESEL	A5110.41	712.52
031	13	2135	MIRABITO ENERGY PRODUCTS	UNL 87	A5110.41	619.86
032	13	2135	MIRABITO ENERGY PRODUCTS		A5110.41	329.57
033	13	2135	MIRABITO ENERGY PRODUCTS	DIESEL	A5110.41	596.96
034	13	2135	MIRABITO ENERGY PRODUCTS	UNL 87	A5110.41	596.38
035	13	2136	MT MORRIS SHOPPER	JOB OPPORTUNITY-DEP CLERK	A1010.4	112.00
036	13	2137	NYS ASSN OF CITY & VILL	ANNUAL DUES	A1325.4	50.00
037	13	2139	NYSSMFO	ANNUAL MEMBERSHIP DUES	A1325.4	40.00
038	13	2140	NAPA AUTO PARTS INC	BATTERY=GARDEN CLUG TRACTOR	A8510.4	63.81
039	13	2141	NUNDA LUMBER & HARDWARE	LINERS	A5110.4	43.98

VILLAGE OF NUNDA - WATER

BALANCE SHEET

OCTOBER 31, 2023

ASSETS

F200	CASH - CHECKING	0.00
F201	CASH - SAVINGS	242,249.07
F202	CERTIFICATES OF DEPOSIT	0.00
F210	PETTY CASH	50.00
F231	RESERVES - WATER DEBT 8226	0.00
F232	CAPITAL RESERVE FUND-TYPE	150,927.28
F233	CD - DEBT RESERVES	168.90
F233E	CD - CAPITAL RESERVE FUND-TYPE	60,077.59
F350	WATER RENTS RECEIVABLE	2,712.03
F380	ACCOUNTS RECEIVABLE	95.00
F391	DUE FROM OTHER FUNDS	4,628.26
	TOTAL	460,908.13

LIABILITIES AND FUND BALANCE

F600	ACCOUNTS PAYABLE	0.00
F601	ACCRUED LIABILITIES	0.00
F615	Customer Deposits	0.00
F630	DUE TO OTHER FUNDS	0.00
	TOTAL	0.00
	UNEXPENDED FUND BALANCE	460,908.13
	TOTAL LIABILITIES & FUND BALANCE	460,908.13

VILLAGE OF NUNDA

WATER

DETAIL OF REVENUES

OCTOBER 31, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
DEPARTMENTAL INCOME					
F1710	PUBLIC WORKS-LAND USE AGREEMENT	25,000.00	25,000.00	0.00	0.0
F2140	METERED SALES	218,000.00	57,053.35	160,946.65	73.8
F2140M	METERED SALES - COIN METER	7,000.00	3,875.00	3,125.00	44.6
F2142	UNMETERED SALES	1,800.00	450.00	1,350.00	75.0
F2144	SERVICE CHARGE FOR DEBT RETIREMENT	83,067.00	21,740.10	61,326.90	73.8
F2148	INTEREST & PENALTIES	5,000.00	2,008.91	2,991.09	59.8
	TOTAL DEPARTMENTAL INCOME	339,867.00	110,127.36	229,739.64	67.6
USE OF MONEY AND PROPERTY					
F2401	INTEREST & EARNINGS	102.00	39.48	62.52	61.3
F2401R	INTEREST & EARNINGS - RESERVES	500.00	1,723.21	-1,223.21	0.0
F2410	RENTAL REAL PROPERTY	8,400.00	3,500.00	4,900.00	58.3
	TOTAL USE OF MONEY AND PROPERTY	9,002.00	5,262.69	3,739.31	41.5
SALE OF PROPERTY & COMPENSATION FOR LOSS					
F2650	SALES OF SCRAP & EXCESS MATERIAL	0.00	0.00	0.00	0.0
F2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.0
	TOTAL SALE OF PROPERTY & COMPENSATION FOR LOS	0.00	0.00	0.00	0.0
MISCELLANEOUS LOCAL SOURCES					
F2701	REFUND OF PRIOR YEAR'S EXPENDITURES	0.00	0.00	0.00	0.0
F2770	MISCELLANEOUS	0.00	0.00	0.00	0.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	0.00	0.00	0.00	0.0
STATE AID					
F3960	EMERGENCY DISASTER ASSISTANCE	0.00	0.00	0.00	0.0
	TOTAL STATE AID	0.00	0.00	0.00	0.0
FEDERAL AID					
F4089	FEDERAL AID, OTHER	0.00	0.00	0.00	0.0
	TOTAL FEDERAL AID	0.00	0.00	0.00	0.0
INTERFUND TRANSFERS					
F5031	INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
F5050	INTERFUND TRANSFER FOR DEBT SERVICE	0.00	0.00	0.00	0.0
F522R	RESERVE EXPENDITURE	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	348,869.00	115,390.05	233,478.95	66.9

VILLAGE OF NUNDA
CASH RECEIPTS JOURNAL
WATER

Year: 2023

Month: October

Number: 005

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	01		SEP23 INTEREST EARNED		F2401	7.97
002	31		W Pay/CR166 10/01/23-10/31/23		F350	112.75
003	31		W Pay/CR168 10/01/23-10/31/23		F350	107.44
004	31		W Pay/CR165 10/01/23-10/31/23		F350	506.99
005	31		W Pay/CR166 10/01/23-10/31/23		F350	1074.00
006	31		W Pay/CR167 10/01/23-10/31/23		F350	0.50
007	31		W Pay/CR168 10/01/23-10/31/23		F350	2406.56
008	31		W Pay/CR166 10/01/23-10/31/23		F350	105.13
009	31		W Pay/CR165 10/01/23-10/31/23		F350	90.03
010	31		W Pay/CR166 10/01/23-10/31/23		F350	134.64
011	31		W Pay/CR168 10/01/23-10/31/23		F350	50.00
012	31		W Pen/CR166 10/01/23-10/31/23		F350	11.28
013	31		W Pen/CR168 10/01/23-10/31/23		F350	10.74
014	31		W Pen/CR165 10/01/23-10/31/23		F350	32.45
015	31		W Pen/CR166 10/01/23-10/31/23		F350	81.57
016	31		W Pen/CR168 10/01/23-10/31/23		F350	208.88
017	31		W Pen/CR166 10/01/23-10/31/23		F350	10.51
018	31		W Pen/CR165 10/01/23-10/31/23		F350	9.00
019	31		W Pen/CR166 10/01/23-10/31/23		F350	13.46
020	31		OCT23 INTEREST EARNED		F2401	9.10
021	06		BULK WATER QUARTERS		F2140M	368.00
022	12		BULK WATER QUARTERS		F2140M	257.00
023	26		BULK WATER QUARTERS		F2140M	450.00
024	06		OCT23 SCHIANO LEASE		F2410	700.00

Total:

6,758.00

VILLAGE OF NUNDA
WATER
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
GENERAL GOVERNMENT SUPPORT						
LAW						
F1420.4	LAW-CONTRACTUAL	2,000.00	0.00	0.00	2,000.00	100.0
	TOTAL:	2,000.00	0.00	0.00	2,000.00	100.0
ENGINEER						
F1440.4	ENGINEER - CONTRACTUAL	14,500.00	13,525.04	0.00	974.96	6.7
	TOTAL:	14,500.00	13,525.04	0.00	974.96	6.7
SPECIAL ITEMS						
F1910.4	UNALLOCATED INSURANCE	12,000.00	0.00	0.00	12,000.00	100.0
F1950.4	TAXES ON VILLAGE PROPERTIES OUTSIDE VILL	18,000.00	5,160.92	0.00	12,839.08	71.3
F1990.4	CONTINGENT ACCOUNT	22,600.00	0.00	0.00	22,600.00	100.0
	TOTAL:	52,600.00	5,160.92	0.00	47,439.08	90.2
	TOTAL GENERAL GOVERNMENT SUPPORT	69,100.00	18,685.96	0.00	50,414.04	73.0
HOME AND COMMUNITY SERVICES						
WATER ADMINISTRATION						
F8310.1	PERSONAL-30% CI, 1/4 DC	17,000.00	6,619.86	0.00	10,380.14	61.1
F8310.2	WATER ADMINISTRATION	0.00	0.00	0.00	0.00	0.0
F8310.2R	WATER ADMINISTRATION-ROOF	35,000.00	0.00	0.00	35,000.00	100.0
F8310.4	CONTRACTUAL-phone, postage, schooling	12,000.00	2,505.68	0.00	9,494.32	79.1
	TOTAL:	64,000.00	9,125.54	0.00	54,874.46	85.7
SOURCE OF SUPPLY, POWER & PUMPING						
F8320.2	SOURCE OF SUPPLY/POWER/PUMPING	0.00	0.00	0.00	0.00	0.0
F8320.4	CONTRACTUAL-SOURCE OF SUPPLY/POWER/PUMP	3,000.00	403.82	0.00	2,596.18	86.5
	TOTAL:	3,000.00	403.82	0.00	2,596.18	86.5
PURIFICATION						
F8330.1	PERSONAL SERVICES- 1/2 and 1/3 WTO, OT	53,800.00	16,198.62	0.00	37,601.38	69.9
F8330.2	EQUIPMENT-BUILDING RESERVOIR	8,000.00	7,600.00	0.00	400.00	5.0
F8330.4	CONTRACTUAL-Utilities/Chemicals	30,500.00	16,848.37	0.00	13,651.63	44.8
	TOTAL:	92,300.00	40,646.99	0.00	51,653.01	56.0
TRANSMISSION & DISTRIBUTION						
F8340.1	PERS SERV- Overtime	0.00	0.00	0.00	0.00	0.0
F8340.2	EQUIPMENT	400.00	355.39	0.00	44.61	11.2
F8340.4	CONTRACTUAL- pipes, valves, repair	35,200.00	13,589.66	0.00	21,610.34	61.4
	TOTAL:	35,600.00	13,945.05	0.00	21,654.95	60.8
WATER, EQUIPMENT AND CAPITAL OUTLAY						
F8397.2R	EQUIPMENT AND CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL HOME AND COMMUNITY SERVICES	194,900.00	64,121.40	0.00	130,778.60	67.1
EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						

VILLAGE OF NUNDA

WATER DETAIL OF EXPENDITURES OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
F9010.8	STATE RETIREMENT	11,000.00	0.00	0.00	11,000.00	100.0
F9030.8	SOCIAL SECURITY	7,000.00	1,745.62	0.00	5,254.38	75.1
F9040.8	WORKER'S COMPENSATION	1,402.00	1,401.50	0.00	0.50	0.0
F9050.8	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.0
F9055.8	DISABILITY INSURANCE	1,300.00	246.54	0.00	1,053.46	81.0
	TOTAL:	20,702.00	3,393.66	0.00	17,308.34	83.6
HEALTH INSURANCE DEDUCTIBLE						
F9060.8	HEALTH INSURANCE- 50% WTO, 1/4 C	16,100.00	5,698.00	0.00	10,402.00	64.6
F9060.81	HEALTH INSURANCE DEDUCTIBLE	0.00	0.00	0.00	0.00	0.0
	TOTAL:	16,100.00	5,698.00	0.00	10,402.00	64.6
	TOTAL EMPLOYEE BENEFITS	36,802.00	9,091.66	0.00	27,710.34	75.3
DEBT SERVICE						
SERIAL BONDS						
F9710.6	SERIAL BONDS - PRINCIPAL (USDA)	25,000.00	0.00	0.00	25,000.00	100.0
F9710.61	SERIAL BONDS - PRINCIPAL (RSVLT-CROSS)	23,000.00	0.00	0.00	23,000.00	100.0
F9710.7	SERIAL BONDS - INTEREST (USDA)	13,185.00	6,592.50	0.00	6,592.50	50.0
F9710.71	SERIAL BONDS - INTEREST (RSVLT-CROSS)	21,882.00	10,940.63	0.00	10,941.37	50.0
	TOTAL:	83,067.00	17,533.13	0.00	65,533.87	78.9
	TOTAL DEBT SERVICE	83,067.00	17,533.13	0.00	65,533.87	78.9
INTERFUND TRANSFERS						
TRANSFERS TO OTHER FUNDS						
F9901.9	INTERFUND TRANSFER REPAY GENERAL FUND	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
TRANSFERS TO CAPITAL FUNDS						
F9950.9	TRANSFER TO CAPITAL FUNDS	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.0
	TOTAL EXPENDITURES:	383,869.00	109,432.15	0.00	274,436.85	71.5

VILLAGE OF NUNDA
CASH DISBURSEMENTS JOURNAL
WATER

Year: 2023

Month: October

Number: 005

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	02	XXXXX	PAYROLL # 20	10/01/2023	F8310.1	534.73
002	02	XXXXX	PAYROLL # 20	10/01/2023	F8330.1	1263.89
003	02	XXXXX	PAYROLL # 20	10/01/2023	F9030.8	111.51
004	02	XXXXX	PAYROLL # 20	10/01/2023	F9030.8	26.08
005	16	XXXXX	PAYROLL # 21	10/15/2023	F8310.1	534.73
006	16	XXXXX	PAYROLL # 21	10/15/2023	F8330.1	1768.00
007	16	XXXXX	PAYROLL # 21	10/15/2023	F9030.8	142.77
008	16	XXXXX	PAYROLL # 21	10/15/2023	F9030.8	33.39
009	30	XXXXX	PAYROLL # 22	10/29/2023	F8310.1	534.73
010	30	XXXXX	PAYROLL # 22	10/29/2023	F8330.1	1592.59
011	30	XXXXX	PAYROLL # 22	10/29/2023	F9030.8	131.89
012	30	XXXXX	PAYROLL # 22	10/29/2023	F9030.8	30.85
013	13	2133	LIFE SCIENCE LABORATORIES	ANALYSIS	F8330.4	32.40
014	13	2133	LIFE SCIENCE LABORATORIES		F8330.4	91.80
015	13	2142	NY RURAL WATER	ANNUAL MEMBERSHIP DUES	F8310.4	410.00
016	13	2143	NYSEG	9510 NUNDA DALTON RD	F8340.4	34.28
017	13	2145	ROCHESTER GAS & ELECTRIC	2409 ROUTE 70-DALTON	F8310.4	86.60
018	13	2145	ROCHESTER GAS & ELECTRIC	NEAR 9459 STONE QUARRY RD	F8340.4	633.59
019	13	2148	USDA/RURAL DEVELOPMENT	INTEREST PAYMENT	F9710.7	3982.50
020	13	2148	USDA/RURAL DEVELOPMENT		F9710.7	2610.00
021	13	2152	LEROY J WOOD		F8310.4	168.02
022	13	2154	HACH COMPANY	PHOSPHATE	F8330.4	420.01
023	13	2154	HACH COMPANY	CHLORINE	F8330.4	436.50
024	13	2160	SHELTER POINT LIFE	POLICY #D654880	F9055.8	116.16
025	25	2162	EXCELLUS HEALTH PLAN -	GROUP ID#00092572-0001	F9060.8	1139.60
026	25	2163	FRONTIER	585-468-2273-090163-6	F8310.4	88.26

Total:

16,954.88

VILLAGE OF NUNDA - SEWER FUND

BALANCE SHEET

OCTOBER 31, 2023

ASSETS

G200	CASH - CHECKING	0.00
G201	CASH - SAVINGS	128,322.13
G202	CERTIFICATES OF DEPOSIT	0.00
G210	PETTY CASH	0.00
G230	CASH - SPECIAL RESERVES	0.00
G231	RESERVES - SEWER DEBT 8226	0.00
G232	CAPITAL RESERVE FUND-TYPE	29,991.96
G233	CD - DEBT RESERVES	68.89
G233E	CD-CAPITAL RESERVE FUND-TYPE	58,810.43
G360	SEWER RENTS RECEIVABLE	4,066.85
G380	ACCOUNTS RECEIVABLE	644.34
G391	DUE FROM OTHER FUNDS	2,230.68
	TOTAL	224,135.28

LIABILITIES AND FUND BALANCE

G600	ACCOUNTS PAYABLE	0.00
G601	ACCRUED LIABILITIES	0.00
G626	BOND ANTICIPATION NOTE PAYABLE	0.00
G630	DUE TO OTHER FUNDS	0.00
	TOTAL	0.00
	UNEXPENDED FUND BALANCE	224,135.28
	TOTAL LIABILITIES & FUND BALANCE	224,135.28

VILLAGE OF NUNDA

SEWER FUND

DETAIL OF REVENUES

OCTOBER 31, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
DEPARTMENTAL INCOME					
G2120	SEWER RENTS-DEBT RETIREMENT	0.00	0.00	0.00	0.0
G2122	SEWER CHARGES	232,000.00	60,405.13	171,594.87	74.0
G2128	INTEREST & PENALTIES	3,800.00	697.08	3,102.92	81.7
	TOTAL DEPARTMENTAL INCOME	235,800.00	61,102.21	174,697.79	74.1
USE OF MONEY AND PROPERTY					
G2401	INTEREST & EARNINGS	75.00	20.98	54.02	72.0
G2401R	INTEREST & EARNINGS - RESERVES	300.00	1,664.40	-1,364.40	0.0
	TOTAL USE OF MONEY AND PROPERTY	375.00	1,685.38	-1,310.38	0.0
SALE OF PROPERTY & COMPENSATION FOR LOSS					
G2650	SALES OF SCRAP & EXCESS MATERIALS	100.00	0.00	100.00	100.0
G2652	SALES OF FOREST PRODUCTS	0.00	0.00	0.00	0.0
G2665	SALES OF EQUIPMENT	0.00	0.00	0.00	0.0
	TOTAL SALE OF PROPERTY & COMPENSATION FOR LOS	100.00	0.00	100.00	100.0
MISCELLANEOUS LOCAL SOURCES					
G2701	REFUNDS OF PRIOR YEARS EXPENDITURES	0.00	0.00	0.00	0.0
G2770	MISCELLANEOUS	0.00	0.00	0.00	0.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	0.00	0.00	0.00	0.0
FEDERAL AID					
G4089	FEDERAL AID, OTHER	0.00	0.00	0.00	0.0
	TOTAL FEDERAL AID	0.00	0.00	0.00	0.0
INTERFUND TRANSFERS					
G5031	INTERFUND TRANSFERS-Pay off Debt	0.00	0.00	0.00	0.0
G5031R	Interfund Transfer-Reserves	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	236,275.00	62,787.59	173,487.41	73.4

VILLAGE OF NUNDA
CASH RECEIPTS JOURNAL
SEWER FUND

Year: 2023

Month: October

Number: 004

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	31		S Pay/CR168 10/01/23-10/31/23		G360	74.00
002	31		S Pay/CR165 10/01/23-10/31/23		G360	74.00
003	31		S Pay/CR166 10/01/23-10/31/23		G360	444.00
004	31		S Pay/CR168 10/01/23-10/31/23		G360	946.72
005	31		S Pay/CR165 10/01/23-10/31/23		G360	222.00
006	31		S Pay/CR166 10/01/23-10/31/23		G360	148.00
007	31		S Pay/CR168 10/01/23-10/31/23		G360	666.00
008	31		S Pen/CR168 10/01/23-10/31/23		G360	7.40
009	31		S Pen/CR165 10/01/23-10/31/23		G360	7.40
010	31		S Pen/CR166 10/01/23-10/31/23		G360	44.40
011	31		S Pen/CR168 10/01/23-10/31/23		G360	81.40
012	31		S Pen/CR165 10/01/23-10/31/23		G360	14.80
013	31		S Pen/CR166 10/01/23-10/31/23		G360	14.80
014	31		S Pen/CR168 10/01/23-10/31/23		G360	66.60
015	01		SEP23 INTEREST EARNED		G2401	4.42
016	31		OCT23 INTEREST EARNED		G2401	4.46
Total:						2,820.40

VILLAGE OF NUNDA
SEWER FUND
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
						Remaining
GENERAL GOVERNMENT SUPPORT						
ENGINEERING						
G1440.4	ENGINEERING- Contractual	8,300.00	1,037.50	0.00	7,262.50	87.5
	TOTAL:	8,300.00	1,037.50	0.00	7,262.50	87.5
SPECIAL ITEMS						
G1910.4	UNALLOCATED INSURANCE	12,000.00	0.00	0.00	12,000.00	100.0
G1920.4	MUNICIPAL ASSOCIATION DUES	400.00	0.00	0.00	400.00	100.0
G1990.4	CONTINGENT ACCOUNT	5,223.00	0.00	0.00	5,223.00	100.0
	TOTAL:	17,623.00	0.00	0.00	17,623.00	100.0
	TOTAL GENERAL GOVERNMENT SUPPORT	25,923.00	1,037.50	0.00	24,885.50	96.0
HOME AND COMMUNITY SERVICES						
ENVIRONMENTAL CONTRAL						
G8090.4	ENVIRONMENTAL CONTRAL - WASTE/TRASH SERV	1,600.00	596.92	0.00	1,003.08	62.7
	TOTAL:	1,600.00	596.92	0.00	1,003.08	62.7
SEWER ADMINISTRATION						
G8110.1	SALARIES - Stip, 30%C, 1/4DC, MI/4	17,000.00	6,619.86	0.00	10,380.14	61.1
G8110.2	EQUIPMENT-HVAC	0.00	0.00	0.00	0.00	0.0
G8110.2R	SEWER ADMIN. - EQUIPMENT Reserve Fund	0.00	0.00	0.00	0.00	0.0
G8110.4	CONTRACTUAL- Phone/Internet, Workshops	10,000.00	2,342.88	0.00	7,657.12	76.6
	TOTAL:	27,000.00	8,962.74	0.00	18,037.26	66.8
SANITARY SEWERS						
G8120.1	SANITARY SEWERS - PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.0
G8120.2	SANITARY SEWERS - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
G8120.4	SANITARY SEWERS - CONTRACTUAL	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
SEWAGE TREATMENT & DISPOSAL						
G8130.1	PERS SERV- 1 and 1/3 WWTO, OT	80,000.00	30,648.16	0.00	49,351.84	61.7
G8130.2	EQUIPMENT-Tractor	0.00	0.00	0.00	0.00	0.0
G8130.2R	SEWAGE TREATMENT & DISPOSAL - EQUIPMENT	0.00	0.00	0.00	0.00	0.0
G8130.4	CONTRACT-Chemicals, Analysis, Utilities	65,000.00	26,080.53	0.00	38,919.47	59.9
	TOTAL:	145,000.00	56,728.69	0.00	88,271.31	60.9
	TOTAL HOME AND COMMUNITY SERVICES	173,600.00	66,288.35	0.00	107,311.65	61.8
EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						
G9010.8	STATE RETIREMENT	11,000.00	0.00	0.00	11,000.00	100.0
G9030.8	SOCIAL SECURITY	11,000.00	2,851.00	0.00	8,149.00	74.1
G9040.8	WORKER'S COMPENSATION	1,402.00	1,401.50	0.00	0.50	0.0
G9050.8	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.0
G9055.8	DISABILITY INSURANCE	1,000.00	246.53	0.00	753.47	75.3
	TOTAL:	24,402.00	4,499.03	0.00	19,902.97	81.6

VILLAGE OF NUNDA
SEWER FUND
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
						Remaining
HEALTH INSURANCE DEDUCTIBLE						
G9060.8	HEALTH INS.-100% WWTO, Retiree, 1/4 C	12,350.00	1,816.05	0.00	10,533.95	85.3
G9060.81	HEALTH INSURANCE DEDUCTIBLE	0.00	0.00	0.00	0.00	0.0
	TOTAL:	12,350.00	1,816.05	0.00	10,533.95	85.3
	TOTAL EMPLOYEE BENEFITS	36,752.00	6,315.08	0.00	30,436.92	82.8
DEBT SERVICE						
SERIAL BONDS						
G9710.6	SERIAL BONDS - PRINCIPAL	0.00	0.00	0.00	0.00	0.0
G9710.7	SERIAL BONDS - INTEREST	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
BOND ANTICIPATION NOTES						
G9730.6	BOND ANTICIPATION NOTES, PRINCIPAL	0.00	0.00	0.00	0.00	0.0
G9730.7	BOND ANTICIPATION NOTES, INT	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	0.0
INTERFUND TRANSFERS						
TRANSFERS TO CAPITAL FUNDS						
G9950.9	TRANSFER TO RESERVE FUNDS	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.0
	TOTAL EXPENDITURES:	236,275.00	73,640.93	0.00	162,634.07	68.8

VILLAGE OF NUNDA
CASH DISBURSEMENTS JOURNAL
SEWER FUND

Year: 2023

Month: October

Number: 005

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	02	XXXXX	PAYROLL # 20	10/01/2023	G8110.1	534.73
002	02	XXXXX	PAYROLL # 20	10/01/2023	G8130.1	3202.64
003	02	XXXXX	PAYROLL # 20	10/01/2023	G9030.8	231.72
004	02	XXXXX	PAYROLL # 20	10/01/2023	G9030.8	54.19
005	16	XXXXX	PAYROLL # 21	10/15/2023	G8110.1	534.73
006	16	XXXXX	PAYROLL # 21	10/15/2023	G8130.1	2964.43
007	16	XXXXX	PAYROLL # 21	10/15/2023	G9030.8	216.95
008	16	XXXXX	PAYROLL # 21	10/15/2023	G9030.8	50.74
009	30	XXXXX	PAYROLL # 22	10/29/2023	G8110.1	534.73
010	30	XXXXX	PAYROLL # 22	10/29/2023	G8130.1	2999.35
011	30	XXXXX	PAYROLL # 22	10/29/2023	G9030.8	219.11
012	30	XXXXX	PAYROLL # 22	10/29/2023	G9030.8	51.24
013	13	2127	ALS GROUP USA, CORP	ANALYSIS	G8130.4	232.00
014	13	2127	ALS GROUP USA, CORP		G8130.4	1225.00
015	13	2127	ALS GROUP USA, CORP		G8130.4	232.00
016	13	2130	DOUGLASS FORD	NYS INSPECTION-2011 FORD F150	G8110.4	21.00
017	13	2141	NUNDA LUMBER & HARDWARE	BATTERY, AERO, 16OZ FLUORECENT ORANGE	G8130.4	33.26
018	13	2141	NUNDA LUMBER & HARDWARE	HOSE, BRUSH, THERMOMETER	G8130.4	47.34
019	13	2145	ROCHESTER GAS & ELECTRIC	NEAR 8 WALNUT SEWER	G8130.4	2201.48
020	13	2145	ROCHESTER GAS & ELECTRIC	NEAR 8 WALNUT ST METER 2	G8130.4	2187.96
021	13	2150	CID-DIVISION OF WASTE MGTE	TRASH PICL-UP SERVICES	G8090.4	151.97
022	13	2152	LEROY J WOOD		G8110.4	168.02
023	13	2156	MOMAR, INC.	AEROSOL	G8130.4	337.36
024	13	2160	SHELTER POINT LIFE	7/1/23 THROUGH 9/30/23	G9055.8	116.15
025	25	2162	EXCELLUS HEALTH PLAN -	11/1/2023 THROUGH 11/30/2023	G9060.8	363.21
026	25	2163	FRONTIER	585-468-3862-010170-6	G8110.4	178.38

Total:

19,089.69

VILLAGE OF NUNDA - CAPITAL PROJECT - WWTP

BALANCE SHEET

OCTOBER 31, 2023

ASSETS

H200	CASH - CHECKING	44,377.71
H230	SAVINGS	0.00
H232	RESERVES - EQUIP 8226	0.00
H391	DUE FROM OTHER FUNDS	0.00
	TOTAL	44,377.71

LIABILITIES AND FUND BALANCE

H600	ACCOUNTS PAYABLE	0.00
H626	CAPITAL PROJECT DEBT	385,177.57
H630	DUE TO OTHER FUNDS	0.00
	TOTAL	385,177.57
	UNEXPENDED FUND BALANCE	-340,799.86
	TOTAL LIABILITIES & FUND BALANCE	44,377.71

VILLAGE OF NUNDA
CAPITAL PROJECT - WWTP
DETAIL OF REVENUES
OCTOBER 31, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
USE OF MONEY AND PROPERTY					
H2401	INTEREST & EARNINGS	0.00	7.82	-7.82	0.0
H2401R	INTEREST & EARNINGS - RESERVE	0.00	0.00	0.00	0.0
	TOTAL USE OF MONEY AND PROPERTY	0.00	7.82	-7.82	0.0
STATE AID					
H3991	STATE AID - WATER CAPITAL PROJECTS	362,132.52	0.00	362,132.52	100.0
	TOTAL STATE AID	362,132.52	0.00	362,132.52	100.0
INTERFUND TRANSFERS					
H5031	INTERFUND TRANSFER	0.00	0.00	0.00	0.0
	TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	362,132.52	7.82	362,124.70	100.0

VILLAGE OF NUNDA
CASH RECEIPTS JOURNAL
CAPITAL PROJECT - WWTP

Year: 2023**Month: October****Number: 003**

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	01		SEP23 INTEREST EARNED		H2401	2.40
003	31		OCT23 INTEREST EARNED		H2401	1.17
Total:						3.57

VILLAGE OF NUNDA
CAPITAL PROJECT - WWTP
DETAIL OF EXPENDITURES
OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	% Remaining
GENERAL GOVERNMENT SUPPORT						
FISCAL AGENT FEES						
H1380.4	FISCAL AGENT FEES	15,000.00	3,704.80	0.00	11,295.20	75.3
	TOTAL:	15,000.00	3,704.80	0.00	11,295.20	75.3
ENGINEERING						
H1440.4	ENGINEERING - CONTRACTUAL	30,000.00	20,357.77	0.00	9,642.23	32.1
	TOTAL:	30,000.00	20,357.77	0.00	9,642.23	32.1
	TOTAL GENERAL GOVERNMENT SUPPORT	45,000.00	24,062.57	0.00	20,937.43	46.5
TRANSPORTATION						
EQUIPMENT						
H5130.2	EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.0
	TOTAL:	0.00	0.00	0.00	0.00	0.0
	TOTAL TRANSPORTATION	0.00	0.00	0.00	0.00	0.0
HOME AND COMMUNITY SERVICES						
SEWER COLLECTION SYSTEMS CAPITAL PROJECT						
H8120.4	SEWER COLLECTION SYSTEMS CAPITAL PROJECT	643,951.13	368,817.97	0.00	275,133.16	42.7
	TOTAL:	643,951.13	368,817.97	0.00	275,133.16	42.7
	TOTAL HOME AND COMMUNITY SERVICES	643,951.13	368,817.97	0.00	275,133.16	42.7
	TOTAL EXPENDITURES:	688,951.13	392,880.54	0.00	296,070.59	43.0

VILLAGE OF NUNDA
CASH DISBURSEMENTS JOURNAL
CAPITAL PROJECT - WWTP

Year: 2023

Month: October

Number: 004

Ref	Day	Check	Vendor	Description	Acct #	Debit
001	13	2128	GATEHOUSE MEDIA NY	BOND RESOLUTION	H1380.4	205.30
002	13	2138	MW CONTROLS SERVICE INC	WWTP CIP APPLICATION #16	H8120.4	20046.80
003	13	2153	FISCAL ADVISORS &	WWTP CIP -FINANCIAL CONSULTANT FEES	H1380.4	1972.25
004	13	2157	MRB GROUP	WWTP CIP-ENGINEERING CONSULTANT FEES	H1440.4	1026.00
Total:						23,250.35

VILLAGE OF NUNDA - YOUTH RECREATION**BALANCE SHEET**

OCTOBER 31, 2023

ASSETS

J200	CASH - CHECKING	0.00
J201	CASH - SAVINGS	5,656.81
J391	DUE FROM OTHER FUNDS	0.00
	TOTAL	<u>5,656.81</u>

LIABILITIES AND FUND BALANCE

J600	ACCOUNTS PAYABLE	0.00
J630	DUE TO OTHER FUNDS	0.00
	TOTAL	<u>0.00</u>

	UNEXPENDED FUND BALANCE	<u>5,656.81</u>
	TOTAL LIABILITIES & FUND BALANCE	<u>5,656.81</u>

VILLAGE OF NUNDA

YOUTH RECREATION

DETAIL OF REVENUES

OCTOBER 31, 2023

		Modified budget	Earned 2023-24	Unearned Balance	%
DEPARTMENTAL INCOME					
J2001	FIELD TRIP ADMISSIONS	619.00	1,224.00	-605.00	0.0
J2011	FIELD TRIP ADMISSIONS	0.00	0.00	0.00	0.0
	TOTAL DEPARTMENTAL INCOME	619.00	1,224.00	-605.00	0.0
INTERGOVERNMENTAL CHARGES					
J2390	SHARE OF JOINT VENTURE	19,964.00	19,964.00	0.00	0.0
	TOTAL INTERGOVERNMENTAL CHARGES	19,964.00	19,964.00	0.00	0.0
USE OF MONEY AND PROPERTY					
J2401	INTEREST EARNINGS	1.00	0.74	0.26	26.0
	TOTAL USE OF MONEY AND PROPERTY	1.00	0.74	0.26	26.0
MISCELLANEOUS LOCAL SOURCES					
J2705	DONATIONS	0.00	253.05	-253.05	0.0
J2770	UNCLASSIFIED REVENUE	0.00	0.00	0.00	0.0
	TOTAL MISCELLANEOUS LOCAL SOURCES	0.00	253.05	-253.05	0.0
STATE AID					
J3820	NYS REFUND	0.00	0.00	0.00	0.0
	TOTAL STATE AID	0.00	0.00	0.00	0.0
	TOTAL REVENUES:	20,584.00	21,441.79	-857.79	0.0

**VILLAGE OF NUNDA
CASH RECEIPTS JOURNAL
YOUTH RECREATION**

Year: 2023**Month: October****Number: 004**

Ref	Day	Vendor	Received From	Invoice	Acct #	Credit
001	01		SEP23 INTEREST EARNED		J2401	0.05
002	31		OCT23 INTEREST EARNED		J2401	0.04
Total:						0.09

VILLAGE OF NUNDA
YOUTH RECREATION
DETAIL OF EXPENDITURES
 OCTOBER 31, 2023

		Modified budget	Expended 2023-24	Encumbered	Unencumbered balance	%
						Remaining
CULTURE AND RECREATION						
		0.00	0.00	0.00	0.00	0.0
J7140.1	- PERSONAL SERVICES	19,964.00	16,618.45	0.00	3,345.55	16.8
J7140.4	- CONTRACTUAL	5,000.00	3,903.76	0.00	1,096.24	21.9
	TOTAL:	24,964.00	20,522.21	0.00	4,441.79	17.8
	TOTAL CULTURE AND RECREATION	24,964.00	20,522.21	0.00	4,441.79	17.8
EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						
J9030.8	SOCIAL SECURITY	1,800.00	1,271.31	0.00	528.69	29.4
J9055.8	DISABILITY	0.00	0.00	0.00	0.00	0.0
	TOTAL:	1,800.00	1,271.31	0.00	528.69	29.4
	TOTAL EMPLOYEE BENEFITS	1,800.00	1,271.31	0.00	528.69	29.4
	TOTAL EXPENDITURES:	26,764.00	21,793.52	0.00	4,970.48	18.6

VILLAGE OF NUNDA

Payroll Certification

PP Begin _____ to PP End 10/01/23 Check Date: 10/06/23

Payroll # 20

Employee	Gross Pay	Hrs	OT	Fed Tax	NYS Tax	FICA	M'care	Retire	Arrears	Loan	Other	Net Pay
BENNETT, TROY G.	2256.00	80.00		333.53	113.68	139.87	32.71				252.94	1383.27
EMKE, BRIAN R.	1855.20	80.00		253.13	86.52	115.02	26.90				197.60	1176.03
GRANGER, LUKE J.	461.53			22.60	7.08	28.61	6.69					396.55
HUGI, MARKUS A.	2495.49	80.00	13.16	162.77	114.32	154.72	36.18				46.09	1981.41
WOOD, ALAN J.	1979.32	80.00	10.66	285.50	112.11	122.72	28.70	69.28			60.54	1300.47
WOOD, LEROY J.	1782.42	70.00		295.70	100.36	110.51	25.85					1250.00
Total	10829.96	390.00	23.82	1353.23	534.07	671.45	157.03	69.28	0.00	0.00	557.17	7487.73

CERTIFICATE OF APPROVED CERTIFIED PAYROLL OFFICER

I hereby certify that the 6 persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll is approved for the period of _____ at \$ 10,829.96 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Signed: _____

Title: _____ Date: _____

VILLAGE OF NUNDA

Payroll Certification

Payroll # 21

PP Begin _____ to PP End 10/15/23

Check Date: 10/20/23

Employee	Gross Pay	Hrs	OT	Fed Tax	NYS Tax	FICA	M'care	Retire	Arrears	Loan	Other	Net Pay
BENNETT, TROY G.	2706.92	80.00	10.66	433.75	138.61	167.83	39.25				286.26	1641.22
DUFFY, SHEILA L.	535.00			50.00	10.00	33.17	7.76					434.07
EMKE, BRIAN R.	2504.28	80.00	18.66	393.71	122.41	155.27	36.31				245.56	1551.02
GRANGER, LUKE J.	461.53			22.60	7.08	28.61	6.69					396.55
HUGI, MARKUS A.	2414.43	80.00	11.00	153.23	109.57	149.69	35.01				44.59	1922.34
LOVE, JENEAN	585.00					36.27	8.48					540.25
WOOD, ALAN J.	1649.60	80.00		215.35	92.43	102.28	23.92	57.74			60.54	1097.34
WOOD, LEROY J.	1782.42	70.00		295.70	100.36	110.51	25.85					1250.00
Total	12639.18	390.00	40.32	1564.34	580.46	783.63	183.27	57.74	0.00	0.00	636.95	8832.79

CERTIFICATE OF APPROVED CERTIFIED PAYROLL OFFICER

I hereby certify that the 8 persons named in the foregoing payroll are employed solely in and have actually performed the proper duties of positions and employments indicated, and that the persons described herein as "laborers" are employed at ordinary unskilled labor only; that said payroll is approved for the period of _____ at \$ 12,639.18 and is certified for payment from the appropriations authorized and that the persons named herein, except those appointed and employed as laborers have taken and filed the Constitutional Oath in accordance with the provisions of Chapter 574, Laws of 1917.

Signed: _____

Title: _____ Date: _____

October 2023

Village Clerk-Treasurer's Monthly Report

Day	Time In	Time Out	Departmental Work		
1	Sunday	0856	1158	3.00	<i>NYSLRS Rpt, NYS Payroll Tax Rpt, IRS Qtrly Payroll Rpts</i>
2	Monday	0749	1930	9.50	<i>Payroll, banking, Police Comm mtg</i>
3	Tuesday	0721	1655	9.00	<i>Police Comm Mtg minutes, WWTP CIP, municipal insurance</i>
4	Wednesday	0752	1635	8.25	<i>CDBG, WWTP CIP, board mtg agenda, notices</i>
5	Thursday	0758	1630	8.00	<i>CDBG</i>
6	Friday	0735	1005	2.50	<i>Taxes to CTY, CBDG, A/P, banking</i>
7	Saturday	0808	1125	3.25	<i>CDBG</i>
8	Sunday				
9	Monday	0826	1100	2.50	<i>A/P, Board mtg agenda</i>
10	Tuesday	0745	1635	8.25	<i>Board mtg agenda, CDBG, emails</i>
11	Wednesday	0755	1630	8.00	<i>wtr/swr bills, CDBG, board mtg agenda, A/P</i>
12	Thursday	0753	1630	8.00	<i>CDBG, emails, wtr/swr bills, banking</i>
13	Friday	0752	1200	8.00	<i>A/P, Board mtg agenda, emails</i> 4 hour board mtg+work
14	Saturday	0741	1300	5.25	<i>Board mtg minutes, board mtg business, A/P, Payroll, banking</i>
15	Sunday				
16	Monday	7P			
17	Tuesday	7H			
18	Wednesday	7H			
19	Thursday	7H			
20	Friday	7H			
21	Saturday				
22	Sunday				
23	Monday	0758	1650	10.25	<i>Wtr/swr bills, emails, voicemails, triboard mtg</i>
24	Tuesday	0757	1630	8	<i>CDBG#1 work, prepays, wtr/swr bills</i>
25	Wednesday	0758	1640	8	<i>CDBG#1, wtr/swr bills, budgeting, CHiPS</i>
26	Thursday	0741	1625	8.25	<i>1 Mill ST grant, banking, emails</i>
27	Friday	0930	1130	2	<i>emails, CDBG, wtr/swr bills</i>
28	Saturday				
29	Sunday	0934	1145	2.00	<i>Wtr/swr bills, website maintenance, emails</i>
30	Monday	0744	1640	8.25	<i>Payroll, banking, wtr/swr bills-red tags, wtr meter reads</i>
31	Tuesday	0755	1640	8.25	<i>wtr/swr bills, emails, IRS payroll taxes-new method</i>

L. Ray Wood
 Submitted by

11/8/23
 Date

Hours of Operation
 M-F 8:30 AM - 4:00 PM
 Closed for lunch 1215 - 1245
 Closed holidays

AGRICULTURAL SUPPORT INDUSTRY – Any industry that services farm production including feed and seed stores, farm machinery, livestock, commercial composting facility, and veterinary services.

@@ AIR B & B – A primary residence {definition} offering lodging, primarily homestays, or tourism experiences in the form of renting a residence or a single room within the primary residence for a temporary overnight stay.

ALLEY – A publicly or privately owned service-way less than 22 feet in width providing a secondary means of access to abutting properties.

ALTERATION – As applied to a building or structure, a change or rearrangement in the structural parts or in the exit facilities, or an enlargement, whether by extending on a side or by increasing in height, or the moving from one location or position to another.

ANIMAL VETERINARY OFFICE – A facility providing animal medical care, run by a licensed Doctor of Veterinary Medicine (DVM).

@@ APARTMENT – An area within the primary residence containing its own entrance from the outside separated from the primary living space of the residence by a wall or door. Containing its own kitchen, bathroom, bedroom(s) and living quarters.

@@ APARTMENT STUDIO/IN-LAW– An area within the primary residence containing its own entrance from the outside of the home and still accessible from within the home, separated from the primary living space of the residence by a wall or door. Containing its own kitchen, Bathroom, Bedrooms, and living quarters. Not to exceed two bedrooms and a total of 600 square feet in total area.

BANQUET, EVENT, CONFERENCE FACILITY – A facility that offers space and/or food service for banquets, conferences, receptions, educational, corporate, charitable, or other social gatherings, including indoor and outdoor activities.

BAR OR TAVERN – A business establishment with a New York State Liquor License authorizing sale of liquor for on-premises consumption in which liquor sales represent 25% or more of sales receipts.

****the words “primary residence” shall be changed to “dwelling”****

Administration

- 1-6. Enforcement. @@ {I find this section confusing. Who is responsible for keeping records- the “code enforcement officer”, the “zoning officer”- are they the same person? Can there be multiple “enforcement officers.” Once you say “is herein after referred to as the Enforcement Officer”, you then refer to the “code enforcement officer” and the “zoning officer”. Are they not the “enforcement officer?” Does the Village designate someone “as the officer charged with the enforcement of this chapter?” May the village also “duly appoint an individual” other than “the Town and Village of Nunda Enforcement Officer, or the Nunda Code Enforcement Officer” with enforcement of this chapter?}

The Town and Village of Nunda Enforcement Officer, or the Nunda Code Enforcement Officer, **or any other individual duly appointed by the Town Board, is hereby designated by the Town as the officer charged with the enforcement of this chapter** and is herein after referred to as the Enforcement Officer. ****The Village of Nunda Zoning Officer, or the Town of Nunda Code Enforcement Officer, or any other individual duly appointed by the Town and/or Village Boards, is hereby designated by the Town as the officer charged with the enforcement of this chapter.****

The Enforcement Officer shall make periodic inspections of the ****Town and/or Village**** **{Is the Village’s Code Enforcement Officer responsible for periodic inspections of the town? **no**}** to ensure that violation of this statute does not exist and that the requirements of this law are met. Any observed violations shall be noted in writing **at the Town Hall** and the property owner contacted for compliance. **The Town Board **and/or Village Board** shall determine the frequency of these periodic inspections.**

Any person may file a complaint in writing with the Enforcement Officer that a violation of this law may have occurred. The Enforcement Officer shall record and investigate any such complaint within 48 hours. Any observed violations shall be noted and recorded at the Town Hall and the property owner contacted for compliance.

It shall be the duty of the **Code Enforcement or Zoning Officer to keep a record of all applications for permits and a record of all permits issued with a notification of all special conditions relating thereto.** Such records shall be filled in by the Code Enforcement or Zoning Officer and shall be available for use by the Town and Village Boards of the Town and Village of Nunda and the Municipal Clerks. The Planning Board of the Town and Village of Nunda shall issue no permit for the use of any property not in conformity with the requirements of this chapter and all other regulations of the Town and Village of Nunda. @@ **{It doesn’t seem clear to me who is responsible for records, enforcement, inspections, the schedule of periodic inspections etc. within the village., as opposed to within the town but outside the village.}**

****Section 1-7 goes on to explain the duties of the “Code Enforcement Officer” (Town) and the Zoning Officer (Village)**

ARTICLE IV

Violations

1-23. Enforcement.

It shall be the duty of the Code Enforcement or Zoning Officer and any duly authorized assistants to enforce the provisions of this chapter or of any determination of the Zoning Board of Appeals and/ or the Planning Board.

1-24. @@ Penalties for offenses.

The violation of any of the provisions of this chapter is an offense and shall subject the person violating the same to a fine not to exceed:

\$350 for the 1st offense per day. ** we will be removing the phrase “per day”**

\$500 for the 2nd offense, within 5 years of the 1st offense, per day. **same**

\$750 for the 3rd offense, within 5 years of the 1st offense, per day. **same**

1-25. Continued violation.

Each day’s continued violation shall be considered a separate and distinct offense.
{“Per Day seems inconsistent with section on “continued violations”}

1-26. Other relief.

Nothing contained in this article shall preclude the municipality or its agents from seeking such other relief as may be lawful in order to compel

1-52. Junk Yard Regulations

Any person wishing to store junk or rubbish, on their property for longer than thirty (30) days must apply for and be approved for a Special Use permit for a Junkyard from the Town of Nunda Planning Board and Town of Nunda Enforcement Officer. In addition to the requirements set forth in the Town of Nunda Land Development Code the following must be observed; no junk or rubbish shall be stored within

- A. One hundred (100) feet from any adjoining property line
- B. One hundred (100) feet from any water supply well, stream, lake, pond, or State or Federal wetland, or other body of water that contains water more than four (4) months of the year
- C. Three hundred (300) feet from any church, public park, educational facility, nursing home, hospital or other place of public gathering
- D. Fifty (50) feet from the right-of-way (highway boundary) of any public highway

Other requirements for Junk Yards shall include:

- E. There must be erected and maintained an eight (8) foot high fence enclosing the entire junkyard and a locking gate, adequate to prevent the entrance of children and others. This requirement may be waived if the topography or other natural conditions effectively prohibit the entrance of children and others
- F. @@ Lot size must be three (5) acres or larger {"three" and "5" seem inconsistent} **we will change to "five (5) acres or larger"***
- G. Where a junkyard is or would be visible from a public highway or neighboring residential or commercial property the fence must be constructed of solid material, or a screening of evergreens of adequate size and growth habit must be planted along the fence line to completely screen the junk yard from view

No material may be burned unless permitted

- A. Deliveries shall not interfere with safe traffic movement on adjacent roadways.

1-60. Two Family & Multi-family dwellings.

- A. Driveways for ingress and egress as well as allowing for adequate parking shall be required and approved by the Town and Village of Nunda Planning & zoning boards for all two Family & Multi Family homes.
- B. The minimum distance between buildings in a multi-family development shall be 25 feet. No multi-family dwelling or required recreation area shall be closer to a preexisting single family or two-family dwelling than 50 feet.
- C. Parking areas may be located in any yard other than the front yard, but no closer than 20 feet from any property line and shall comply with all other regulations of the district in which the use is located.
- D. Every multi-family dwelling building in a development shall have minimum setback of 20 feet from all interior roads, driveways and parking areas.
- E. Each multi-family dwelling in a development shall provide a recreation area or areas furnished with suitable equipment at a standard of 100 square feet for each dwelling unit with minimum of 1,600 square feet per area. **@@ A multi family dwelling containing 3 units or less or two-family dwelling not in a development constructed solely on a single lot and not within a development shall not require a recreation area.**
{ does “not in a development constructed solely on a single lot and not within a development” refer to multi-family dwellings or only to two-family dwellings- doesn’t seem clear }
- F. Multi-family dwellings & Two Family ****we will add the word dwellings here**** @@ **{is the word “dwellings” needed here?}** must be served by public water and sanitary sewers.
- G. Development applications for multi family dwelling units & Two-family dwellings shall be subject to Site Plan Review by the Planning Board in accordance with Article XIV.
- H. No multi-family building shall contain more than eight dwelling units.

****E.** The Planning Board interpreted this section to mean:
Neither a two-family dwelling or a three-unit dwelling needs to have a recreation area as long as they are constructed alone and on a single lot.

Village of Nunda Shared Services

Services/Facilities/Activities	Stakeholders	Agreement/ MOU
<i><u>Shared Facilities</u></i>		
Nunda Government Center*	Town of Nunda	Yes
Utilities - 4 South State Street	Nunda Fire Department	Yes
1 Mill Street-Police Department	Town of Nunda	Yes
<i><u>Joint Activities</u></i>		
Planning Board-Joint	Town of Nunda	
Police Department-Joint	Town of Nunda	Yes
Youth Recreation-Joint	Towns of Nunda, Portage, KCS	
Zoning Board of Appeals-Joint	Town of Nunda	
<i><u>Shared Services</u></i>		
Economic Development	Livingston County	Yes
Elections	Livingston County	
Employee Assistance Program	Livingston County	
Snow Removal	Livingston County	Yes
Tax Collection Assistance-Program only	Livingston County	
Tools, Machinery (Highway Dept)	Livingston County	Yes
Worker Compensation-Pooled	Livingston County	Yes
Worksite Sponsor Program	Livingston County	Yes
Ambulance Services-EMS	Nunda Ambulance	Yes
Fuel Service	Nunda Ambulance	
Fire Protection	Nunda Fire Department	Yes
Fuel Service	Nunda Fire Department	
Sweep Parking Area for Graduation	KCS	
Property fields - rolled for sports activities	KCS (school & Rymer Fields), Kiwanis	
Tree trimming	KCS	
Parking lot accessibility - DPW Building	KCS	
DPW and Highway Depts - Manpower, tools, equipment	Town of Nunda, KCS (Equip)	
Snow Removal	Town of Nunda, KCS, Kiwanis	

* Nunda Government Center, Owned and Operated by the Town of Nunda,
offers the following services to both Town and Village of Nunda Taxpayers

Town Code Enforcement/Zoning Officer	Town & Village Court
Town Clerk's Office	Justice & Court Clerk
Town Historian	IT Services for all offices
Custodial Services	Assessor
Village Administrators/Clerk-Treasurer's Office	

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one.)

of Nunda

Local Law No. _____ of the year 20 _____

A local law imposing a one year Moratorium on construction of Multi-Family and two family residential units.
(Insert Title)

Be it enacted by the Village Board of Trustees of the
(Name of Legislative Body)

County City Town Village
(Select one.)

of Nunda as follows:

Section 1. This Local Law shall be referred to as the "Local Law imposing a one year Moratorium on construction of Multi-Family and two family residential units."

Section 2. The purpose of this Local Law is to provide the Village Board of Trustees for the Village of Nunda and its designees time to develop recommendations for modification of current rules, regulations, codes, and laws pertaining to multi-family dwellings, including two family dwellings to enhance their ability to remediate or mitigate the negative impacts on public health, safety and general welfare that the board has identified

Section 3. Pursuant to the statutory powers vested in the Village of Nunda to regulate and control land use and to protect the health, safety, and welfare of its residents, the Village Board of Trustees of the Village of Nunda hereby declares a one year moratorium on the issuance of new building permits for the construction of new multi-family residential units or two family units, or in the adapting of existing single family units in-to a two family or multifamily units. This Moratorium will apply only to existing parcels or lots of record one month from the passage of this resolution, It is not intended to apply to Bed & Breakfast or other structures where the owner resides in that structure. Or to existing and established Multi-family or two family units of record for the purpose of remodeling said structure as long as the classification of the unit is not changed.

Section 4. This moratorium imposed by Local Law shall be in effect for a period of one year from the effective date of this Local Law.

Section 5. This Local Law shall take effect immediately when it is filed in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the ~~(County)(City)(Town)(Village)~~ of Nunda _____ was duly passed by the Village Board of Trustees _____ on _____ 20____, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ and was deemed duly adopted *(Elective Chief Executive Officer*)* on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. *(Elective Chief Executive Officer*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

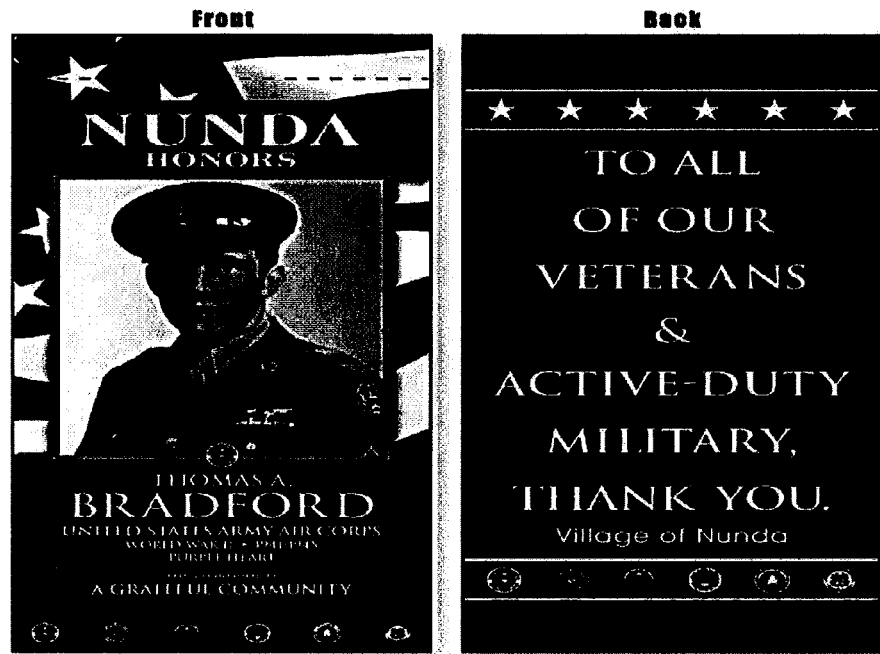
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: _____

MILITARY TRIBUTE BANNER APPLICATION



SPECIFICATIONS: **Size: 24" X 48" Finished Size**
Finishing: 3.5" Pockets (2.5" opening, 1" seam w/grommets)
Material: 18 oz. UltraFlex Vinyl

Join the Nunda community in recognizing a family member, friend, or loved one with a military tribute banner honoring those who served or are serving our community and nation in times of war and peace.

Please provide us with a photograph of the honoree, the years of service, the military branch, & awards or decorations received. This information may be left at the Nunda Village Office or sent by email to Treasurer@NundaTrinity.org. Trinity Church of Nunda is handling all our financial transactions.

Currently there is no charge to Gold Star Families since 1990.

Beginning in January, 2024 this will be extended back to the Viet Nam War. For each honoree please provide a check for \$180.00 made out to "Trinity Church of Nunda" -on the memo line please write "NMT" and the name of the honoree. The check may be left at the Village Office.

For more information, please visit www.villageofnunda.org, email us at NundaMilitaryTribute@gmail.com or contact Jack Morgan, Mayor at (585) 468 -2675.

Public Information Meeting

NOVEMBER 27TH 2023

7:00 PM @ NUNDA FIRE HALL

Information on Current Village Topics

Followed by Q & A on each topic

Topics will include, but are not limited to:

- Village Water
- Streets
- Property Maintenance
 - WWTP Project
 - Sidewalks
- Communication
- Street Banners (Military Tribute, Historical, Graduates)
 - Murals
 - Celebrations
 - Youth Recreation
- Village Building Project
 - Tree City USA
 - Feral Cats
- Other Topics of Interest

Village of Nunda

. Legislative intent.

- A. The intent of the Board of Trustees of the Village of Nunda is to abolish and terminate the Nunda Village Court System and the two Village Justice positions pursuant to its authority under Village Law §§ 3-301, 3-302 and 3-303. It is the intent of the Board of Trustees of the Village of Nunda to immediately terminate the unfilled Village Justice position. The remaining Village Justice position would continue until _____ when the present term is due to expire. On _____, the Nunda Village Court System would cease to exist.
- B. During the period from _____ to _____, the one Village Court Justice position due to expire on _____ shall remain. By _____ the Mayor shall appoint, and the Board of Trustees shall agree, a person to fill the position of Acting Village Court Justice, who will serve when requested by the Village Court Justice or in the absence or inability of the Village Court Justice.
- C. On _____, the Nunda Village Court would cease to exist and the remaining Village Justice, Acting Village Justice, Village Court Clerk and all supportive services would terminate.

§ 55-7. Timeline for terminations.

Effective _____, the Village Justice position due for election on _____, will terminate. Effective _____, there will be an Acting Village Court Justice position created. Effective _____, the remaining Village Justice, the Acting Village Justice, the full-time Court Clerk and the Nunda Village Court System shall cease to exist.

§ 55-8. Town courts will adjudicate.

On or after _____, all matters necessitating the intervention of the local justice court system, both criminal and civil actions, originating in the Village of Nunda or once adjudicated in the Nunda Village Court System shall be docketed in the Town of Nunda Justice Court by virtue of the Village of Nunda being located in the aforementioned town.

§ 55-9. Filings.

Within five days of the effective date of the local law, the Board of Trustees of the Village of Nunda shall file a copy of such local law with the Clerk of the Town of Nunda and with the State Office of Court Administration.

October 2023

REC'D OCT 27 2023

3851 1010
ATTN: GROUP ADMINISTRATOR
VILLAGE OF NUNDA
4 MASSACHUSSETTS ST
PO BOX 537
NUNDA, NY 14517

NOTICE OF RENEWAL AND 2024 PREMIUM RATES

Dear Valued Customer:

Thank you for being an Excellus BlueCross BlueShield customer. Your membership is important to us. We want you to know that your group health insurance coverage is coming up for renewal. Your group policy will be automatically renewed on January 1, 2024 as long as your group continues to be eligible. Your group's members will be automatically re-enrolled unless you choose another policy. Included are changes we'll be making to your policy, the new premium for this policy, and some information about options if you wish to change policies.

Premium rate changes:

The premium rates for your health insurance policy are changing. The new rates below will take effect on January 1, 2024 and have been approved by the New York State Department of Financial Services (DFS).

To determine the approximate total new premium for your group just multiply your current enrollment by the new premium. This will provide an estimate based on the current enrollment of your group. This amount may change depending on the individuals who actually enroll in the policy.

	2023 Product Rate	2024 Product Rate
Single	\$605.37	\$686.76
Subscriber with Spouse	\$1,210.74	\$1,373.53
Subscriber with Child	\$1,029.13	\$1,167.50
Family	\$1,725.30	\$1,957.28

If you have any questions about your total premium rate, please contact your independent broker or account consultant.

You may visit the DFS website at www.dfs.ny.gov for more information regarding this rate change. You may also contact us by calling our general rate information line at 1-855-561-2836 or contact your account consultant or benefits administrator.

Other changes to your current health insurance policy (subject to deductible if applicable):

	2023 Plan Benefits - Out of Pocket	2024 Plan Benefits - Out of Pocket
Product Name	SimplyBlue Plus Silver 2	SimplyBlue Plus Silver 2+
Single Deductible In-Network*	\$3,000	\$3,200
Single Deductible Out of Network*	\$5,000	\$5,000
Single Out of Pocket Max. In-Network*	\$7,500	\$8,000
Single Out of Pocket Max. Out of Network*	\$10,000	\$10,000
Emergency Room In-Network	ded/coins	ded/coins
Ambulance In-Network	ded/coins	ded/coins
Coinsurance In-Network	20%	20%
Coinsurance Out of Network	40%	40%
PCP Visit In-Network	ded/coins	ded/coins
Specialist Visit In-Network	ded/coins	ded/coins
Inpatient Hospital In-Network	ded/coins	ded/coins
Outpatient Surgery In-Network	ded/coins	ded/coins
Diagnostic Lab and Pathology In-Network	ded/coins	ded/coins
Advanced Imaging In-Network	ded/coins	ded/coins
Drug (Rx) In-Network	\$10/\$45/\$90	\$10/\$45/\$90

* The Family deductibles and out of pocket maximums are two times the corresponding Single amount.

+ Beginning with 1/1/2024 renewals, the following additional benefit changes apply:

- In-Network Outpatient Mental and Behavioral Health Services, including substance use support, are now covered in full, subject to deductible.
- In-Network digital physical therapy telemedicine visits are now available and covered in full, subject to deductible.
- Active&Fit ExerciseRewards and Calm will be replaced by ThriveWell. ThriveWell includes rewards up to \$200 per subscriber and \$200 per spouse, or domestic partner, for total rewards payout of \$400 per plan year.
- A new kidney care program will provide complex care for members with end stage renal diseases who are in stages 4 and 5.

If you have an HSA (Health Savings Account) qualified HDHP (High Deductible Health Plan), your group's members must reach their deductible first if applicable.

Availability of summary health information:

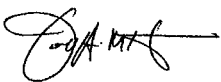
Choosing a health coverage option is an important decision. To help you make an informed choice, your plan makes available a Summary of Benefits and Coverage (SBC), which summarizes important information about any health coverage option in a standard format to help you compare across options. Excellus BlueCross BlueShield makes your SBC available on the benefit summary screen when you log into the member portal at ExcellusBCBS.com. A paper copy is also available, free of charge, from your employer or by calling the telephone number listed on your member card.

For all questions regarding claims and benefits, you can call Customer Care at the telephone number listed on your member card. We appreciate the opportunity to serve you and look forward to serving you well into the future.

Getting help in other languages:

Para obtener asistencia en Español, llame al a tención al Cliente llamando al número que aparece en el reverso de su tarjeta de identificación.

Best in health,



Todd Muscatello
SVP Segment Strategy & Performance



Employee Policy

NW Nunda WWTP <wwtp@villageofnunda.org>
Fri, 03 Nov 2023 09:43:24 -0400
To "Nunda Clerk" <clerk@villageofnunda.org>

Roy,

The only thing I have is that I believe the boot allowance should be increased to \$300.

The boot allowance has been the same amount since I have been employed here.

They did not increase it even after I got them to change the policy to two pairs instead of just one back in 2012.

Had the boot allowance increased by the C.O.L.A. of 3%, after 15 years we should be getting \$311.

However, I think \$300 is fine.

Thanks,

Markus A. Hugi, Chief Operator
Village of Nunda WWTP
Phone/Fax: (585)468-3862

VILLAGE OF NUNDA

EMPLOYEE POLICY

The Village of Nunda Board of Trustees retains the sole rights to manage its municipality and direct its workforce, including the right to decide the number and locations of its work and services operations to be conducted and rendered, and the methods, processes and means used in operating its municipality, including the controls of its buildings, real estate, equipment, tools, machinery and all vehicles.

The Village of Nunda Board of Trustees reserves the right to interpret any and all information presented to such Board at any time.

This policy does not create a contract, expressed or implied. The Village Board of Trustees reserves the right to revise, amend or rescind this and any policy at any time. (2015)

In order to maintain open communication between the Village Board of Trustees and the Village employees, this employee policy cannot be amended, revised or rescinded unless notification and discussion with all village employees takes place at least 30 days prior to any change being implemented, with the exception of any potential emergency as determined by the governing board of the Village. (2016)

I. SICK LEAVE: PERMANENT FULL TIME EMPLOYEES

Newly hired permanent full-time employees will be issued two (2) days of sick leave at the end of six months of successful probationary employment. (2003)

Five (5) days of sick leave credit will be issued on the employee's employment anniversary date for the first five (5) years of full employment.

After five (5) years of full-time employment, sick leave credits will be issued at a rate of six (6) days per year each full year of employment.

Sick leave credits may accumulate up to one- hundred-ten (110) days as of June 1, 1998.

Use of sick leave credits is to be limited to time off due to employee sickness or illness or death in the employee's immediate family

The Village Board will be responsible for overseeing and monitoring sick leave use according to the following rules:

- A. Sick leave may be used in units of ½ hour.
- B. An absence to attend a funeral of someone other than family may not be charged to sick leave.
- C. Employee will be granted three (3) days leave with pay in the event of a death in the

immediate family. This will not be charged against sick. (Immediate family shall include but not be limited to: grandparents, mother, father, spouse/partner, children, siblings, mother-in-law and father-in-law (2003))

D. Sick leave in excess of three (3) consecutive days will require a doctor's certificate stating a need for sick leave use and that the employee is fit to return to work. (This does not apply to item 2 above.) (2006)

E. Each day of sick time credit owed at the time of retirement (not voluntary separation) will be compensated as follows:

1. The employee may choose to take the time off up until his/her retirement date (added 2014), **or**

2. Each day of sick time remaining up to 110 days will be paid at the regular basic hourly rate, **or**

3. If the employee is currently enrolled in the Village's health insurance plan, each day of sick time remaining up to 110 days will be applied to future payments of hospital insurance premiums, under the plan the retiring employee requests (single, employee/spouse, employee w/no spouse, family plans), at the regular basic hourly rate until such funds are depleted, **or**

4. If the employee is currently enrolled in the Village's health insurance plan, the accumulated days of sick time remaining up to 110 days will be divided as follows; 50% of the days remaining will be paid at the regular basic hourly rate and the other 50% of days remaining will be applied to future payments of hospital insurance premiums at the regular basic hourly rate until such funds are depleted. (Changed 2012)

F. Upon request, retired employees will receive a Statement of Funds remaining as applied to hospital insurance premiums until depleted. (Added 2014)

G. Authorization to use of up to four hours' annually for fulltime employees is considered an - excused - absence from work to participate in a Breast and/or Prostate Cancer screening process. No accrual will be charged for such screenings (2016).

H. Any employee leaving village employment, other than official New York State Retirement, shall forfeit all sick time and shall not be reimbursed for said time.

II. HEALTH INSURANCE

It is the desire of the Village Board that all permanent full-time employees be covered by a health insurance plan for the protection of themselves and their families and to facilitate that goal the Village Board offers a health insurance plan to all eligible employees.

The Village will cover the cost of insurance premiums for current full-time employees participating in the health care plan offered as follows: 90% Village pays, and 10% to be paid by

all full-time hourly employees. (2022)

All part-time employees, Village of Nunda retirees (2017), and/or members of the Nunda Village Board of Trustees may enroll in the health care plan offered during open enrollment, should a healthcare program exist. Participants will be responsible for 100% of the health insurance premium.

Any full-time employee not participating in the Village offered health care program must sign a waiver indicating they have health care coverage elsewhere and provide proof of such coverage.

Compensation in the amount of 38% of the total annual cost to the village of the approved village healthcare insurance plan for a **Single Person Plan**, in lieu of the insurance premiums based on healthcare insurance billings received in December, will be paid on or about December 15th of current year to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village.

Compensation in the amount of 38% of the total annual cost to the village of the approved village healthcare insurance plan for an **Employee/Spouse Plan**, in lieu of the insurance premiums based on healthcare insurance billings received in December, will be paid on or about December 15th of current year to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village.

Compensation in the amount of 38% of the total annual cost to the village of the approved village healthcare insurance plan for a **Family with no Spouse Plan**, in lieu of the insurance premiums based on healthcare insurance billings received in December, will be paid on or about December 15th of current year to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village.

Compensation in the amount of 30% of the total annual cost to the village of the approved village healthcare insurance plan for a **Family Plan**, in lieu of the insurance premiums based on healthcare insurance billings received in December, will be paid on or about December 15th of current year to the employee provided the employee has not joined the Village's health care insurance plan during the year and is still employed by the Village.

Payment will be made on a pro-rated basis on or about December 31st of the following year or at the time of termination of employment.

Details of the current health insurance plan, including premiums are available in the Village Clerk's Office.

A. QUALIFYING LIFE EVENT

Should a **Qualifying Life Event** occur to a permanent full-time village employee in regards to healthcare, so long as there is a healthcare plan offered, said employee is authorized to enroll (or adjust their current village healthcare plan, if already participating in the program) in the village healthcare program forthwith, while notifying governing board **prior** to enrollment/adjustment.

Definition of Qualifying Life Event –

1. Loss of health coverage (losing existing health coverage, including job-based, individual, and student plans; losing eligibility for Medicare, Medicaid, or CHIP (Children's Health Insurance Program); turning 26 and losing coverage through a parent's plan).
2. Changes in household (retirement, getting married or divorced; having a baby or adopting a child; death in the family).
3. Changes in residence (moving to a different ZIP code or county; a student moving to or from the place they attend school; moving to or from a shelter or other transitional housing).

The plan will be reviewed and updated annually.

III. DISABILITY INSURANCE

Disability insurance is provided by the Village of Nunda and fully paid by the Village of Nunda, for each employee, excluding elected officials.

V. OVERTIME

A. SCHEDULED OVERTIME POLICY

Hourly employees are paid overtime, payable at one and a half (1-1/2) times the hourly rate of full-time employees for any hours worked over the scheduled 8-hour workday.

B. UNSCHEDULED OVERTIME POLICY

Any employee called for emergency duty status, or by alarm requiring a physical response to the alarm site, or for snow plowing/removal activities shall be paid a minimum of two (2) hours at their overtime rate when called out.

The DPW/Street Superintendent (or representative when the DPW/Street Superintendent is not available) shall evaluate and direct all emergency duty status or snow plowing/removal activities for Village Streets (and roads under signed agreement).

If there is unscheduled overtime that needs to be worked (e.g., snow removal, water main breaks, etc.), the Equalization of Overtime will be followed.

C. EQUALIZATION OF OVERTIME

The equalization of unscheduled overtime pertains to all permanent active hourly employees. In an effort to equalize overtime employment opportunities, the Superintendent of Highways (or that person in charge of calling employees for particular overtime work) will develop and use an appropriate rotation procedure. Only employees qualified for a particular job will be called for that job. Full-time employees will be called before part-time employees.

D. AVAILABILITY FOR OVERTIME

An employee must provide a phone number so that he or she can be contacted in the event overtime is required. If he or she cannot be contacted, this will be considered the same as a "No" reply to the overtime offer.

VI. HOURS OF OPERATION, BREAK & LUNCH BREAK

The hours of operation are set by the Village Board of Trustees. The hours of operation are subject to change according to the season. (2015)

Employees are allowed ½ hour for their unpaid lunch break each day. In addition, they shall be able to take two fifteen-minute breaks when time allows.

VII. PAID HOLIDAYS

Permanent full-time employees will receive the following paid holidays:

1. New Years
2. Martin Luther King Jr. Day (added 2010)
3. Presidents' Day (added 2014)
4. Memorial Day
5. July 4th
6. Labor Day
7. Columbus Day (added 2014)
8. Veterans Day (added 2011)
9. Thanksgiving Day
10. Day after Thanksgiving (4/27/87)
11. 1/2 day before Christmas
12. Christmas Day
13. Day after Christmas (1/13/97)
14. Each permanent full-time employee will be allowed to take his or her birthday as a paid holiday. (If the birthday falls on a weekend or other holiday, the birthday may be taken anytime in the two weeks immediately preceding or succeeding the birthday.) (6/1/98)

In order to qualify for holiday pay, each employee must work the scheduled workday before the holiday and the scheduled workday after the holiday, unless they are on approved vacation.

VIII. PERSONAL/BUSINESS DAYS

Each permanent full-time employee will be issued five (5) personal and/or business days each year on the employee's employment anniversary date after one year of full employment (changed 2012). Use of personal/business days within the first six months of employment shall be with the supervisor's approval. Unused days are not cumulative. Advanced scheduling, when possible, would be appreciated. Each employee will be reimbursed any personal time remaining upon separation, termination, retirement, or death.

A. Personal Time may be used in units of ½ hour.

IX. VACATION FOR FULL-TIME EMPLOYEES

A. ELIGIBLE EMPLOYEES

Two (2) days will be issued at the end of six (6) months of successful probationary period.

1 week after one year

2 weeks after three years

2 weeks + one day after four years

2 weeks + two days after five years

2 weeks + three days after six years

2 weeks + four days after seven years

3 weeks after eight years (6/1/98)

4 weeks after fifteen years (6/1/98)

Each employee will be reimbursed any vacation time remaining upon separation, termination, retirement, or death.

B. SCHEDULING/APPROVALS

It is felt by the Village Board that the employee should take the vacations he/she is entitled to each year. Each employee as of his or her anniversary date can hold over five (5) days of vacation without Board approval. Under unusual circumstances the board may approve more than five days of held over vacation time (6/1/00).

Due to the fact that the Village has a small staff and needs to correlate vacations to maintain coverage of our facilities, all employees, including Water Plant Operator and/or Waste Water Treatment Plant Operator, at least one-month prior to taking vacation for more than one (1) week, or as soon as reasonably practical, must submit a written request for vacation to the employee's *supervisor*. Seniority will no longer be relevant as of March 19, 2001, per Village Board decision. This clause does not pertain to the Overtime section of this employee policy.

Regularly scheduled time-off will be approved using a Time-Off Request Form **prior** to time being taken off. The employee will submit Time-Off Request Form stating specific day(s) off,

what accrual will be used, and return date. This request will be approved by the employee's supervisor (2019).

C. QUALIFICATIONS

In order to qualify for vacation pay, any employee must

1. Be employed as of anniversary day or be on approved sick leave.
2. Have worked at least 75% of annual work schedule.

D. CALCULATION OF VACATION PAY

Each employee's vacation time will be calculated from his full years of service. (Using his/her basic straight time rate as of June 1st of current fiscal year and a standard workweek.)

E. DETERMINATION OF LENGTH OF SERVICE

Years of service shall be determined as of employment anniversary date. Number of full years of service as of that day, will establish length of vacation.

X. PART-TIME & SEASONAL EMPLOYEES

Part-time & seasonal employees will receive only benefits listed below other than New York State Retirement coverage for those who desire to join. They will also be covered under Workman's Compensation and Disability Insurance under the Village policies.

A. Part time Employees – Paid Time Off

1. Accruing paid time off.

All part time employees will receive paid time off annually on their anniversary date if they have been employed the entire prior calendar year and have worked at least 700 total hours. Eligible employees will earn paid time off at a rate of 16 hours annually.

2. Use of paid time off.

Part time employees may use earned paid time off in hourly increments. Advanced use of paid time off must be approved by the part time employee's direct supervisor. Request for use of paid time off by part time employee shall not be reasonably denied.

3. Payment upon Termination/Separation of Employment

Accumulated unused paid time off, up to twenty-four (24) hours, shall be paid at the time of termination/separation of employment under the conditions listed;

- a. The employee resigns and provides no less than fourteen (14) calendar days written notification to direct supervisor and works the entire two weeks prior to resignation date, OR,
- b. The employee is laid off by the employer, OR,
- c. The employee dies in service.

XI. DEATH OF EMPLOYEE OR RETIREE

Upon the death of an employee or retired employee, all unused accumulated Sick Time will be paid incrementally (not lump sum) to the surviving spouse or designee.

XII. ALLOWANCE FOR SAFETY SHOES

Each full-time employee, working in water, sewer or streets departments will be allowed to purchase up to two (2) pairs of safety shoes per fiscal year (June 1st - May 31st) at a cost of up to \$200 (changed 2012). Employee will present paid receipt to Village Clerk/Treasurer for reimbursement. The employee will pay any cost over \$200.

XIII. T-SHIRTS

The Village of Nunda will purchase a bulk supply of T-shirts/Sweatshirts in needed sizes and dispense them to employees as needed.

XIV. OUT OF VILLAGE ACTIVITIES

All wages and fees paid for activities/responsibilities outside the Village Limits/District Limits shall be paid only upon prior approval of such activities by the Village Board. Equipment needs status is to be determined by the affected department head. This would be for (and not limited to) workshops, seminars, training sessions and picking up of parts.

The Village Clerk, during office hours shall be informed of any employee that is required to leave the Village or District area. The Mayor or Deputy Mayor shall be informed if no one in the Village Clerk's Office is available.

When a Village vehicle is not available for approved travel, or the employee wishes to utilize his/her own vehicle, he/she shall be reimbursed at the current IRS designated mileage rate after submitting expense documentation. Should any damages occur to the personal vehicle, the Village of Nunda will not be financially responsible for such damages, but it will be processed through the employee's own insurance policy.

Employees who are members of the Nunda Fire Department, Inc. or the Nunda Ambulance Corps are allowed to respond to emergency calls without losing their pay for the time spent in response to the emergency.

XV. SEXUAL HARASSMENT POLICY

A written policy in regards to Sexual Harassment was adopted by the Village Board at a regularly scheduled Board meeting on 02/13/2006, and is available in the Village office.

XVI. LICENSES

The Village of Nunda will pay \$1.00 more per hour when employees receive their water treatment plant operator's license, and \$1.00 more per hour when the employee receives their waste-water treatment plant operator's license. There is no rate increase for the receipt of any

other licenses.

The Village will pay the fee for renewal of an employee's Wastewater Treatment Plant Operator Certificate. (Added 2011)

The Village will pay the difference in the renewal fees for the NYS regular driver's license and the NYS commercial driver's license for any employee required to have the NYSCDL.

The Village will pay for a NYSDOT physical, required in order to possess a NYSCDL license, for all qualified Village employees who operate Village Equipment which requires such license to operate. (2016)

The Village will pay Notary Public licensing fee for any current employee providing this service to the public.

XVII. EQUAL EMPLOYMENT OPPORTUNITY POLICY

The Village of Nunda, NY (the "Village"), an Equal Opportunity Employer, is committed to a work environment free of discrimination and harassment and reaffirms its support of and compliance with all applicable laws governing nondiscrimination in employment. It is the policy of the Village to recruit, hire, train and promote the most qualified applicants without regard to race, religion, color, sex, sexual orientation, age, national origin, citizenship, disability, marital status, pregnancy, and membership in the armed forces, veteran status, genetic information, or any other basis. Such a policy ensures that only relevant factors are considered and that equitable and consistent standards of conduct and performance are applied. The Village expects all personnel to commit and adhere to sharing the responsibility of maintaining a work environment that is free of discrimination, retaliation, and harassment. And will not tolerate any violations of this policy. Any employee found to be in violation of this prohibition will be disciplined and may be subject to other legal action.

A. NOTIFICATION OF POLICY VIOLATIONS

It is an employee's responsibility to report any perceived violation of this policy to the Village Clerk, Deputy Clerk or appropriate Commissioner and the employee will not suffer adverse employment consequences as a result of making the complaint. In the event the employee is unwilling or unable to discuss this matter with the Village Clerk, Deputy Clerk or appropriate Commissioner, the complaint should be reported in writing to the mayor. All complaints of discrimination will be investigated thoroughly and promptly. Employee cooperation is required during investigations of such complaints.

B. REASONABLE ACCOMMODATION

The Village will attempt to determine whether a reasonable accommodation is available to enable a disabled employee or applicant to perform the required functions of a job, without imposing an undue hardship on the Village and/or operations of a program, or an unacceptable risk to health or safety. The Village may require documentation necessary to verify the existence and extent of the disability and the need for accommodation. This may include Physical exams when in

compliance with the law.

C. PROHIBITING HARASSMENT

The Village intends to provide a work environment that is agreeable, professional and free from threat, harassment, animosity or other such conditions that might interfere with work performance. The Village will not tolerate harassment, intimidation or bullying of any sort. Such activity will violate the Village's policy, even if it is not so severe or pervasive as to be illegal. Harassment can take many forms, including, but not limited to: verbal, physical, visual, or sexual harassment. For examples of actions that are considered harassment and those which are not, please contact the Village office.

D. REPORTING HARASSMENT

The Village and its employees are responsible for maintaining a workplace free of discrimination and harassment. Any employee who believes that he or she has been harassed should immediately report the alleged harassment to the Village Clerk, Deputy Clerk or appropriate Commissioner. All complaints will be promptly investigated, and the Village will take appropriate action to ensure adherence with this policy. Employee cooperation is required during investigations of such complaints and failure to do so may lead to disciplinary action(s). Appropriate action, up to and including suspension without pay and/or termination, will be taken against any employee engaging in prohibited conduct. Complaints will be kept as confidential as possible without impeding the investigation of the complaint. Employees alleging the complaint will be informed as soon as possible of the results of the investigation. There will be no form of retaliation or discipline for the filing of a bona fide complaint or for assisting in a complaint investigation. Retaliatory conduct may lead to discipline up to and including suspension without pay and/or termination.

XVIII. RULES OF CONDUCT

A. ETHICS

To promote public confidence in the Nunda Village government, it is necessary for all Village officers and employees to maintain a high level of ethical conduct. To ensure this, the Village of Nunda Board of Trustees has established a Code of Ethics that must be followed by all Village employees. The full text of the Code of Ethics is available in the Village office.

B. CONFIDENTIALITY

The Village of Nunda endorses and promotes open government and complies with all requirements regarding public access. However, all Village documents are considered confidential unless they are provided to the public during the normal course of business. Protecting the Village's confidential information is the responsibility of every employee and we all share a common interest in making sure it is not improperly or accidentally disclosed. No present or former officer or employee of the Village may disclose confidential information that was obtained in the course of employment or use such information to further the personal or private interest of himself or herself or others. Employees must take all reasonable precautions to prevent the unauthorized disclosure of confidential information. Confidential information may

not be discussed with or exposed to anyone who is not authorized to access such information. All inquiries by outsiders, including the press, should not be handled by any individual staff member, but should be directed to the mayor. Upon termination of employment, employees may not obtain or take with them any notes, records, documents or other material concerning confidential information about the Village prepared or obtained in the course of employment.

C. NO SMOKING POLICY

In accordance with Article 13-E of the Public Health Law of the State of New York, smoking is prohibited in all Village facilities, including Village buildings and Village vehicles. Any violations of this policy should be brought to the attention of the mayor. Violators will be subject to disciplinary action.

D. DRUG AND ALCOHOL POLICY

It is Village policy that no employee shall work, report to work or be present on work premises, in Village vehicles or engaged in Village activities while under the influence of alcohol or any controlled substance. In addition, the unlawful or unauthorized use, possession or distribution of controlled substances or alcohol on Village work premises, in Village vehicles, or while engaged in Village activities, is strictly prohibited. Violation of this policy may result in disciplinary action, up to and including discharge, in accordance with applicable law.

E. EMPLOYEE RELATIONS

It is the policy of the Nunda Village Board that the Village's supervisory process be ongoing, constructive and cooperative, with emphasis placed on effective methods of assisting each employee to achieve the job expectations established by the Village. The policy of this Village is to be fair, reasonable and honest with personnel and to respect the rights of employees. The mayor will strive to achieve and maintain mutual respect and a positive working relationship with each employee.

F. RULES AND DISCIPLINE

The Nunda Village Board of Trustees approve changes to the Employee Policy, on an emergency health and safety basis, in establishing a probationary period for newly hired employees as set here; probationary period for a part time laborer will be 30 days and for a full-time employee 6 months with evaluation by immediate supervisor and reported back to the governing board of this municipality, effective June 12, 2017.

Violations of Village policies, rules and generally recognized standards of conduct have an effect on the Village and employee performance and can result in disciplinary action. Disciplinary measures appropriate to the nature of misconduct including oral and written warnings, counseling, probation, suspension or discharge will be administered except in the case of certain violations which may be subject to immediate discharge. Where a written warning or suspension is issued, the affected employee will sign a form acknowledging receipt of disciplinary action and the signed form will be placed in the employee's file. The Village reserves the right to take disciplinary action including but not limited to suspension without pay and dismissal. Disciplinary action, appeals from disciplinary action, and all related matters will conform to the

requirements of the New York Civil Service Law (Sections 75, 76 and 77) wherever applicable. Cause for disciplinary action and possible dismissal includes but is not limited to: unsatisfactory work due to incompetence or unfitness, conduct unbecoming to a Village employee, violation of Village policies, rules and standards of conduct, and any conduct deemed to be against the best interest of the Village.

G. FIREARMS AND WEAPONS

With the exception of Law Enforcement and Security personnel, Village employees are prohibited from possessing firearms or other weapons while on Village premises, in Village vehicles, while conducting business for the Village, or at work sites, or any other location during working hours or while representing the Village, regardless of whether the person is licensed to carry the weapon. If any employee has knowledge of another employee's possession of a weapon, that knowledge should be reported to a supervisor, or the Mayor or Deputy Mayor as soon as possible.

H. POLICY VIOLATIONS

Violations of this policy will result in immediate disciplinary action, up to and including termination and/or legal action.

XIX. PUBLIC RELATIONS

The Village is often judged by the manner in which Village employees interact with the public. Village business, therefore, should be conducted in such a manner as to leave a lasting good impression. When dealing with the public, employees should give each person the best possible attention and courtesy in a professional manner, providing, where necessary, accurate and appropriate information. Inquiries by the media should not be addressed by any individual staff, but should be directed to the mayor.

XX. COMPUTER SYSTEMS, INTERNET/E-MAIL SERVICE AND WIRELESS COMMUNICATION

The Village purposes to develop policies regarding computer systems, the Internet, e-mail and wireless communication as the need arises.

XXI. PAY RATES AND PAY RAISES

Pay-raises, when warranted, will be by dollar amount and based upon individual employee performance. (Added 2010)

XXII. SPECIAL TRAINING

In accepting training, time, tuition payments and use of facilities, employees agree to continue in village employment. Details, as approved by the Village Board, including required years of employment, exceptions, buy-outs, etc. are available in the Village office. (Added 2010)

XXIII. RETIREMENT INCENTIVES

Any Retirement Incentives will be at the discretion of the Village Board. (Added 2010)

XXIV. BOARD REVIEW OF BENEFITS PACKAGE

The Village Board will review the employee benefits package annually. To facilitate this review, the Administrative Committee and all interested employees will meet and communicate throughout the year as needed. There will be at least one official meeting of the Administrative Committee and all interested employees in October/November of each year to discuss possible changes in this policy and review health insurance options after new rates and policies are made available for the upcoming calendar year. All will strive toward open communication regarding any needed, suggested or anticipated changes in the policy. (Changed 2014)

I have received the employee policy, with adopted changes dated December 12, 2022.

Name: _____

Signature: _____ Date _____

UPDATED: MARCH 2002, APRIL 2003, APRIL 2004, APRIL 2006, JULY-OCTOBER 2008, MARCH-JUNE 2010, SEPTEMBER – NOVEMBER 2011, FEBRUARY 2012, MARCH 2014, NOVEMBER 2014, JANUARY 2016, FEBRUARY 2016, SEPTEMBER 2016, NOVEMBER 2016, FEBRUARY 2017, MAY 2017, DECEMBER 2017, NOVEMBER 2018, APRIL 2019, DECEMBER 2019(COMP TIME Removed), NOVEMBER 2020, MAY 2021, MAY 2022 (Healthcare Information Updated, DECEMBER 2022.