

DRAFT BOARD MEETING MINUTES

November 14, 2022

The Regular Meeting of the Nunda Village Board of Trustees was held on November 14, 2022, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William Davis

Dr. Donald Wilcox

Water and Street Superintendent: Troy Bennett arrived at 7:31 PM

Chief Sewer Operator: Markus Hugi arrived at 7:14 PM

Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call Trustee Davis arrived at 7:39 PM

Trustee Allen absent

Pledge of Allegiance led by Mayor Morgan

Mayor Morgan opened the Public Hearing on the 2023 Youth Recreation Budget at 7:03 PM

Approval of Minutes

A. October 4, 2022

MOTION was made by Deputy Mayor Snyder to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Wilcox. Carried 3-0.

Reports

A. Police

1. Connor Mann appointment

MOTION was made by Trustee Wilcox to rehire Connor Mann as a part-time Joint Town/Village Police Department Police Officer, seconded by Deputy Mayor Snyder. Carried 3-0.

2. Draft Police Commissioner Board Meeting Minutes November 7, 2022

B. Code Enforcement/Zoning-emailed to all board members for review

C. Waste Water Treatment Plant

1. Fall Land Spreading

MOTION was made by Deputy Mayor Snyder to authorize the purchase of a backflow prevention device to be used at the Sewer Plant, with a not-to-exceed value of \$1,100.00, seconded by Trustee Wilcox. Carried 3-0.

D. Water/DPW

E. Justice

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F. Administrator/Clerk-Treasurer

- 1. Monthly Bank Statement Account-October 2022
- 2. Collateralization Report-October 2022
- 3. Monthly Treasurer’s Report
- 4. Payroll - #20, 21 & 22 - Certification Review
- 5. Monthly Clerk’s Report

G. ZBA/Planning Board

H. Youth Recreation

Approval of Invoices

A. Application #10 – STC Construction – GC WWTP CIP

Resolution No. 2022-055

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #10 to STC Construction – General Contractor in the amount of \$43,985.00 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to adopt was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 3-0.

B. Application #7 – M.W. Controls – Electrical Contractor WWTP CIP

Resolution No. 2022-056

BE IT RESOLVED that the Nunda Village Board of Trustees approves payment #7 to M.W. Controls – Electrical Contractor in the amount of \$30,084.16 for work performed at the Waste Water Treatment Plant’s Capital Project, once funding becomes available.

The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 3-0.

C. Abstract No. 007

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 007 as follows:

GENERAL	(A)	- \$	35,696.61
WATER	(F)	- \$	4,818.14
SEWER	(G)	- \$	15,130.69
WWTP CIP	(H)	- \$	80,281.96
YOUTH	(J)	- \$	<u>113.65</u>
TOTAL		- \$	136,061.05

The **motion** to approve was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 3-0.

New Business

A. Intermunicipal Agreement Extension with Livingston County

Resolution no. 2022-057

BE IT RESOLVED that the Nunda Village Board of Trustees approves entering into an Intermunicipal Government Agreement Extension with the County of Livingston, New York for machinery, tools, equipment, and service sharing commencing January 1, 2023 through December 31, 2023.

The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

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- B. Village Justice Coverage
- C. Mine Survey
- D. Quote from Slack Chemical Company

MOTION was made by Trustee Wilcox to approve the procurement of equipment which aids in chemical requirements at the Water Plant in the amount of \$2,372.00 from Slack Chemical, seconded by Trustee Davis. Carried 4-0.

- E. CDBG Application Form

Resolution No. 2022-058

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR142-20, and,

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from Sarah Pfuntner residing at 10 Mill Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$33,544.75.

The **motion** to adopt was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 4-0.

Mayor Morgan left meeting at 8:10 PM.

- F. CDBG Drawdown No. 2: \$34,278.63

Resolution No. 2022-059

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on CDBG No. 831HR142-20 Drawdown No. 2 in the amount of \$34,278.63 once funding has been received for the following vendor list:

Townline General Construction - \$24,700.00

Thoma Development - \$9,578.63

The **motion** to adopt was made by Trustee Davis, seconded by Trustee Wilcox. Carried 3-0.

Old Business

- A. CDBG Update
- B. WWTP Update

10. Other Business

- A. Property Maintenance Local Law review
- B. Budget modifications

MOTION was made by Trustee Davis to approve budget modifications as presented by Administrator Wood to the Village Board of trustees, seconded by Trustee Wilcox. Carried 3-0.

- C. Tuscarora Sportsman Club

MOTION was made by Trustee Davis to allow the Tuscarora Sportsman Club to set up at the Municipal Parking Lot for a Christmas in Nunda event on December 10, 2022, seconded by Trustee Wilcox. Carried 3-0.

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Policy Review

A. Employee Policy Healthcare Insurance review

Resolution No. 2022-060

BE IT RESOLVED that the Nunda Village Board of Trustees approves the 2023 Health Care Employee Benefits Package as discussed with the employees and as listed:

2023 Health Care – Village of Nunda Excellus SimplyBlue Plus Silver 2

The **motion** was made by Trustee Wilcox, seconded by Trustee Davis. Carried 3-0.

B. Employee Policy Discussion-Two Proposed Changes Presented

1. Add language for allowing participation should a Qualifying Life Event occur
2. Percentage based in lieu payments for non-participants

Both initiatives presented will be further discussed at the December 12, 2022 Board Meeting

Communications / Informational / Discussion Items

Deputy Mayor Snyder **closed** the Public Hearing at 8:36 PM on the 2023 Youth Recreation Budget

A. Youth Recreation Budget review/adoption

Resolution No. 2022-061

BE IT RESOLVED that the Nunda Village Board of Trustees **adopt** the 2023-2024 Joint Youth Recreation Budget for the Village of Nunda as lead agent, as follows:

YOUTH RECREATION: \$26,764

The **motion** was made by Trustee Wilcox, seconded by Trustee Davis. Carried 3-0.

Adjournment

The motion to adjourn was made by Trustee Davis, seconded by Trustee Wilcox at 8:37 PM.

Respectfully submitted,

LeRoy J. Wood, CMFO, RMC
Administrator/Clerk-Treasurer