

The Regular Meeting of the Nunda Village Board of Trustees was held on October 19, 2015 with the following present:

Mayor: Robert Cox
Deputy Mayor: Fritz Amhrein
Trustees: Jack Morgan
Darren Snyder

Code Enforcement/Zoning Officer: Mark Mullikin
Chief Water Operator/Superintendent - Department of Public Works Supervisor: Troy Bennett
Chief Waste Water Treatment Operator: Markus Hugi
Clerk-Treasurer: LeRoy Wood

Town Highway Superintendent: Rick Moran

Citizens: Mr. Emo Timothy Cassidy Sr.

Mayor Cox called the meeting to order at 7:00 P.M.

Roll Call: Trustee Jeffery Essler absent

Pledge of Allegiance led by Trustee Morgan

Visitor’s Forum

Mr. Emo requested an update to the status of the Route 436 - Portage Street Water/Sewer Extension Project. Mayor Cox stated that Clerk-Treasurer Wood will be the contact person for any and all information purposes related to this joint project from all municipalities, engineers, residents and businesses involved.

Clerk-Treasurer Wood stated the progress to date with the Town of Nunda and the Village of Nunda’s joint project. An application for a highway permit is required to do any work on or adjacent to a state road. The application along with insurance forms and a sheeting solution for the work is needed and has been provided to the New York State Department of Transportation Office in Rochester, New York. Additionally, contact with the NYSDOT Office has been done.

The application was received and is being processed by NYSDOT. The Village anticipates a completed authorized highway permit to be received sometime this week.

Clerk-Treasurer Wood thanked Village Mayor Cox, Town Supervisor Baldwin, Village Department of Public Works Bennett, Town Highway Superintendent Moran and Town Clerk DeMarco for their help and support with the submission of the highway permit application.

Approval of Minutes

- A. September 14, 2015
- B. September 22, 2015 Special Meeting – DPW Building
- C. September 22, 2015 Joint Village/Town Meeting

BE IT RESOLVED, that the Nunda Village Board of Trustees have reviewed and approved the meeting minutes as presented. The motion was made by Trustee Morgan, seconded by Trustee Snyder. Carried 4-0.

Approval of Bills

- A. Abstract Number #4

BE IT RESOLVED, that the Nunda Village Board of Trustees has reviewed and approve bills for payment on Abstract Number #4 as follows:

GENERAL -	\$ 24,145.06
WATER -	\$ 10,650.66
SEWER -	\$ 6,616.36
YOUTH -	<u>\$ 1,759.50</u>

TOTAL - \$ 43,171.58

The motion was made by Deputy Mayor Amhrein, seconded by Trustee Morgan. Carried 4-0.

Reports

A. Police

1. Monthly Report: September 2015
2. Town of Nunda Budget Report: September 2015
3. Payroll Reports: 8/22/2015
4. Police Account – Abstract
5. Grant Received for Fingerprinting Equipment

BE IT RESOLVED that the Nunda Village Board of Trustees accepts the resignation of Officer Matthew Whitney, with thanks and regrets, effective immediately. The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 4-0.

B. Code Enforcement/Zoning

1. Monthly Report: September 2015

Code Enforcement Officer Mullikin stated he was not contacted after the most recent fire in the Village by the Nunda Fire Department Chief. CEO Mullikin discussed with the Nunda Fire Chief the importance of informing the CEO and it was determined that the CEO will be contacted in the future when a concern of this matter occurs.

C. Sewer

1. Now that temperatures are dropping, started incremental reduction of aeration tank blower speed. First increment was 5% which is approx \$50/month savings. Will continue reductions until lowest acceptable speed found.
2. Started chemical de-foaming agent trial.
3. #1 Clarifier mixer motor is OOC. A new rear bracket has been ordered. Lead time 2 weeks. Cost only \$38.
4. Samples for land spreading taken on Oct. 6-7. Results to follow in ~10-14 business days; spreading to commence sometime thereafter.
5. Comprehensive Inspection of WWTF results – a copy will be provided to the WWTP Superintendent.

Mayor Cox requested that WWTP Superintendent Hugi contact Livingston County to see if there are individuals available to help at the Waste Water Treatment Plant.

D. DPW

1. September 2015 Calendar
2. Backhoe

BE IT RESOLVED that the Nunda Village Board of Trustees approve the purchase of a backhoe contingent on the use of a buy-back program or outright purchase, whichever is more economically cost effective for the Village. The motion was made by Trustee Morgan, seconded by Trustee Snyder. Carried 4-0.

Mayor Cox asked Deputy Mayor Amhrein and Trustee Snyder to meet with DPW Superintendent Bennett and the New York State Contract Vendor to discuss purchasing options. The meeting will take place the last week in October 2015.

3. Genesee Valley Educational Partnership Work Experience: Phillip Giambra –

BE IT RESOLVED that the Nunda Village Board of Trustees approve the Genesee Valley Educational Partnership Student Work Experience Program between Keshequa Central School Student Phillip Giambra and the Village of Nunda. The motion was made by Deputy Mayor Amhrein, seconded by Trustee Snyder. Carried 4-0.

4. State Snow & Ice Control Agreement

BE IT RESOLVED that the agreement which became effective July 1, 1974, between the County of Livingston and the Village of Nunda, relating to the control of snow and ice on the State Highways within this Village, and such adjacent territory within said County as might be agreed upon by the County and the Village Superintendent of Highways, and the changes and modifications of said agreement heretofore approved by this Village, be and the same hereby are

extended for an additional period of one year, until June 30, 2018.

The motion was made by Deputy Mayor Amrhein, seconded by Trustee Morgan. Carried 4-0.

5. CHIPS Reimbursement Request Submitted to NYSDOT – Because of the Gibbs Street, Price Street and Fourth Street Apron road work, the full amount of both Extreme Winter Recovery and CHIPS balance was requested for reimbursement. Total requested reimbursement submitted is \$ 34,069.88.

DPW Building has been repaired with the exception of the overhead door to be installed the last week in October 2015. Concrete will be removed where the overhead door comes down and replaced for a more smoother/better seal.

E. Water

1. Sandy's Café Restaurant disconnection

Sandy Bartholomew contacted the Clerk-Treasurer's office on September 28, 2015 to have the water disconnected and water meter removed to her upstairs apartment as it will no longer be used as an apartment. A final meter reading was done with final bill mailed.

In discussion with the Chief Water Operator/Superintendent Bennett, a review of the Local Law Number #1 Water Rules and Regulations should take place in the near future, the Village Board agreed.

F. Justice

1. Monthly Reports: September 2015
2. Appointment of Court Clerk

G. Treasurer's Reports

1. August 2015
2. September 2015
3. State Aid – AIM has been received

H. ZBA/Planning Board

I. Youth Recreation

1. Youth Recreation Programs Director John Gordinier was contacted about the Summer 2016 budget submission.

New Business

- A. Water Bill - Account #1077 - McMaster Family LLC – When water meter was read during the most recent billing cycle the meter was averaged up. This reading created usage on the water meter thus creating additional charges to the customer. The resident contacted the Village Clerk's Office for explanation as to the excessive charge. In reading the meter a second time, it was found that no water had been used and the original reading was averaged up and should not have been.

BE IT RESOLVED that the Nunda Village Board of Trustees grant the request by James McMaster for a Water/Sewer Billing adjustment from \$153.58 reduced to \$35.28 for the period ending July 31, 2015 due to a misreading of the water meter. The motion was made by Trustee Snyder, seconded by Deputy Mayor Amrhein. Carried 4-0.

- B. Water Bill - Account #1253 - Timothy Cassidy – Resident reported possible meter read discrepancy due to high water/sewer bills the past two billing cycles. Chief Water Superintendent Bennett checked on several occasions this discrepancy. Additional meter reads were conducted having reports printed and reviewed. The usage was not in standard with past meter readings at this location. It was discovered that the meter placed at this residence due to size of meter intake was giving false meter reads. Meter has been replaced.

BE IT RESOLVED that the Nunda Village Board of Trustees grant the request by Timothy Cassidy for a Water/Sewer Billing adjustments for the last two billing cycles of a combined water overcharge of \$303.60 for the period February 1, 2015 through July 31, 2015 due to installation of incorrect water meter at customer's residence. The motion was made by Trustee Morgan, seconded by Trustee Snyder. Carried 4-0.

C. Halloween - Date and times

BE IT RESOLVED that the Nunda Village Board of Trustees declares that Trick-or-Treating will be allowed from 6-8 P.M. on Saturday, October 31, 2015, this day only. The motion was made by Trustee Snyder, seconded by Trustee Morgan. Carried 4-0.

D. Clerk-Treasurer's computer

BE IT RESOLVED that the Nunda Village Board of Trustees approve the purchase of a computer for the Clerk-Treasurer, not to exceed \$1,300.00 for the cost of computer, software, delivery, and program file and information transfer. The motion was made by Trustee Morgan, seconded by Trustee Snyder. Carried 4-0.

E. Schedule of meeting with Village Employees – November - Board Review of Benefits Package with Employees: Meeting to be scheduled. Bond Financial Network to be contacted in order to give a presentation to the Board, employees and their spouses regarding the 2016 Health Insurance Plan Options.

Old Business

- A. Nunda Zoning Law: Temporary Structures
- B. Sidewalks
- C. Water/Sewer Extension Route 436 – Livingston County Department of Health, NYSDOT and Chatfield Engineers correspondence.
- D. Welder – 2 quotes received and reviewed with Board and DPW Superintendent Bennett. No decision has been made at this time.

Other Business

Communications/Information Items

- A. Calendar: October and November 2015
- B. Time Warner Cable
- C. Genesee/Finger Lakes Regional Planning Council Workshop - Deputy Mayor Amrhein requested to be signed up to attend workshop on October 26, 2015
- D. Selective Insurance Policy Changes
- E. Ground Breaking Ceremony – Ann and Carl Myers Cancer Center – at Nicholas H. Noyes Hospital – October 28, 2015
- F. New York State Department of Public Service Message – Reforming Energy Vision
- G. NYCOM – Planning and Zoning Webinars
- H. Grant and Public Information Coordinator Update

Executive Session

BE IT RESOLVED that the Nunda Village Board of Trustees enter Executive Session at 9:18 P.M. for the purpose of discussing proposed, pending, and current litigation. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Morgan. Carried 4-0.

BE IT RESOLVED that the Nunda Village Board of Trustees exit Executive Session at 9:32 P.M. The motion was made by Mayor Cox, seconded by Deputy Mayor Amrhein. Carried 4-0.

Mayor Cox requested information on insurance coverage for the Village Board of Trustees.

Executive Session

BE IT RESOLVED that the Nunda Village Board of Trustees enter Executive Session at 9:36 P.M. for the purpose of discussing personnel matters. The motion was made by Mayor Cox, seconded by Trustee Morgan. Carried 4-0.

BE IT RESOLVED that the Nunda Village Board of Trustees exit Executive Session at 9:56 P.M. The motion was made by Mayor Cox, seconded by Deputy Mayor Amrhein. Carried 4-0.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Deputy Mayor Amrhein at 9:57 P.M., seconded by Trustee Morgan. Carried 4-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer