

April 13, 2015

The Nunda Village Board met on April 13, 2015 for the Organizational, Regular Meeting and a Public Hearing on the 2015-2016 Budget with the following present:

Mayor: Robert Cox

Deputy Mayor: Fritz Amrhein

Trustees: Jeff Essler

Darren Snyder

Trustee Elect: Jack Morgan

Supt. DPW/Chief Water Operator: Troy Bennett 7:18 P.M.

Chief Sewer Operator: Markus Hugi 7:30 P.M.

Clerk-Treasurer: Lori Gray

Deputy Clerk-Treasurer: LeRoy Wood

Deputy Code Enforcement/Zoning Officer: Mark Mullikin

Citizens: Dick Beardsley

Vinnie Hark

Toby Emo

Rick Moran, Town Highway Supt.

Mayor Robert Cox called the meeting to order at 7:00 P.M.

Roll Call - All present

Pledge of Allegiance led by Trustee Essler

Oaths of Office administered to newly elected Trustee Jack Morgan by Lori Gray, Village Clerk-Treasurer

Village Appointments by Mayor Cox

<i>Clerk-Treasurer/Clerk of the Board</i>	Lori J. Gray
<i>Deputy Clerk-Treasurer</i>	LeRoy Wood
<i>Deputy Clerk</i>	Elsie Greenberg
<i>Deputy Mayor</i>	Fritz Amrhein

COMMITTEES:

<i>Administrative</i> <i>(Includes insurance, planning, office, phone, computer, data)</i>	Bob Cox/Jeff Essler
<i>Public Safety/Police</i>	Darren Snyder/Fritz Amrhein
<i>Water</i>	Fritz Amrhein/Jeff Essler
<i>Other Utilities</i> <i>(Includes sewer, streets, trees, cable)</i>	Fritz Amrhein/Jack Morgan
<i>Youth/Parks</i>	Darren Snyder/Bob Cox
<i>Budget Preparation</i>	Mayor/Village Board

Legal Consultant	John Vogel Secondary, Richardson Pullen, P.C. Secondary, Peter K. Skivington
Financial Depository	Five Star Bank Secondary, M & T Secondary, JP Morgan Chase
Financial Consultant	Bernard P. Donegan
Official Newspaper	Genesee Country Express Alternate: Liv. Co News/Hornell Evening Tribune
Code Enforcement Officer/Zoning Officer	Vacant
Deputy Zoning/Code Enforcement Officer	Mark Mullikin
Local Addressing Official	Vacant
Fair Housing Officer	Lori J. Gray
Court Clerk	Cindy Essler
Acting Justice	Vacant
Historian	Valerie Griffing
Registrar	Lori J. Gray
Deputy Registrar	LeRoy Wood
Subregistrar	Elsie Greenberg
Records Management Officer	LeRoy Wood
Assessor	Brian Knapp (Town)
Meeting Nights	2nd Mondays @ 7 PM 4th Monday at 7:30 PM, if needed
Clerk's Office Hours	M-F 9 AM--12:30; 1PM -- 4:30 PM
<u>TOWN/VILLAGE PLANNING BOARD</u> Meet first Tuesday of the month if needed.	Town Chairperson, Jeff Long Town Members: Alex Pierce Michele Siefried Vacant Village Members: Joan Schumaker Joseph Colombo Vacant Alternate: (vacant)
Secretary, Cheyenne DeMarco	

TOWN/VILLAGE ZONING BOARD OF APPEALS

Public Hearings, as needed

Town Acting Chairperson: Robert Piper

Town Member: Shelly Trim

Village Members:

George Lucas

Scott Amidon

Carolyn Lowell

Alternate (vacant)

Secretary, Cheyenne DeMarco

VILLAGE OF NUNDA REVITALIZATION REVIEW BOARD - LOCAL LAW #1-2009

Secretary, Lori Gray

Nunda Chamber: Barbara Baldwin

Resident: Rev. Ron Duttweiler

Resident: Dorothy Ayotte

Mayor: Bob Cox

Trustee: Darren Snyder

Alternate Trustee:

BE IT RESOLVED that the Nunda Village Board of Trustees approve the appointments as listed by Mayor Cox. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

Mayor Cox suggested that the remainder of the Organizational Meeting items be adopted as a Consent Agenda. Mayor Cox asked if any member of the Board had any questions. With none, the Mayor declared a Consent Agenda for the remaining Organizational Meeting items.

Regular Meetings

BE IT RESOLVED that the regular meetings of the Village Board be held the second Monday of each month at 7:00 PM. If needed, meetings will be held the fourth Monday of the month at 7:30 PM.

Organizational Meeting

BE IT RESOLVED that the next Organizational Meeting be held on April 11, 2016 at 7:00PM

Procurement Policy

BE IT RESOLVED that the existing Procurement Policy be accepted with the implementation of required documentation utilizing the Quote Form for Purchases, and “the desire of the Village of Nunda to consider whether purchasing locally will result in cost savings after all factors, including charges for service, material and delivery, have been considered. This could be accomplished by comparisons of prices to catalogs or other market price comparisons”, unless NYS changes certain criteria in its policy.

Audit of Claims

“**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit claims for public utility service, postage, freight and express charges; and Health Insurance and,

WHEREAS all claims shall be presented at the next regular meeting for audit; and

WHEREAS the claimant and officer incurring or approving the claim jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and health insurance. All claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That this resolution shall take effect immediately.”

Mileage Allowance

“**WHEREAS** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement top Village officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees will approve reimbursement to such officers and employees at the rate authorized by the IRS currently at the rate of \$.57.5 per mile.

Section 2. That this resolution is effective immediately.”

Attendance at Schools and Conferences

“**WHEREAS** attendance by certain municipal officials and employees at one or more of workshops, seminars or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That attendance at any workshops, seminars and schooling is decided on an individual basis throughout the year.

Section 2. That this resolution is effective immediately.”

Depositories

“**WHEREAS** the Board of Trustees has determined that Village Law requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all monies received by the village treasurer, clerk and receiver of taxes. Names of Institutions: Five-Star Bank, M&T Bank, JP Morgan Chase

Section 2. That this resolution is effective immediately.”

Clerk and Permit Fees

BE IT RESOLVED that the Clerk’s fees and Permit fees be accepted as they now exist.

Emergency Management Plans

BE IT RESOLVED that the Nunda Village Board of Trustees adopt the Livingston County Comprehensive Emergency Management Plan, the Village of Nunda Water Emergency Response Plan and the Village of Nunda Wastewater Plant Emergency Response Plan as updated, unless NYS or Livingston County changes certain criteria in its policies.

BE IT RESOLVED that the Nunda Village Board of Trustees approve the Consent Agenda as presented. The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

Visitor's Forum

Postponed until later in the meeting

Approval of Minutes

A. March 9, 2015

B. March 23, 2015

BE IT RESOLVED that the Nunda Village Board of Trustees approve the minutes as presented. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

Approval of Bills, Abstract No. 11

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on Abstract No. 11 minus the billing from Town & Country Agway in the amount of \$443.84 from the Sewer Fund as the Village was incorrectly billed for a Town of Nunda purchase:

General: \$19,929.92

Water: \$18,826.59

Sewer: \$ 9,627.76

Youth: \$ 105.00

TOTAL: \$48,489.27

The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

Reports

A. Police

1. Monthly Report –March 2015

Trustee Essler stated his thanks and appreciation to Officer Bauers for the way he handled a highly charged emergency call; this was seconded by Deputy Mayor Amrhein. A letter of appreciation will be sent from the Board to Officer Bauers.

2. Town of Nunda Budget Report –February 2015

Board members stated that they need to receive timely Police Budget Reports, which are provided by the Town Clerk. Police Commissioners are questioning where the \$8,000 went that was remaining at the end of fiscal year. It does not appear in the 2015 reports.

3. Payroll Reports 2/22/15 - 4/4/15

There was a question regarding the high number of hours worked March 14th & 15th. This may be attributed to St. Patrick's Day celebrations during the weekend.

Deputy Mayor Amrhein stated that during a Police Commissioners meeting he suggested a Meet & Greet date with the General Public and Police Officers during Nunda Fun Days, perhaps on Saturday morning. There was opposition to the suggestion. The Nunda Village Board of Trustees is in support of the idea.

B. Code Enforcement/Zoning

1. Monthly Report –March 2015

Visitor's Forum

Toby Emo, Vinnie Hark and Town Highway Superintendent Rick Moran were present to discuss the status of the requested water extension to Mr. Emo's new veterinary clinic. Mr. Emo feels there has been a lot of talk, but no action. He received the letter of approval to connect to the existing water system from the Village Board in response to the Town of Nunda's request on his behalf. It was stated that other residents have written letters to the Town expressing their interest to hook up. The Village has not received copies of such letters.

Trustee Essler and Trustee Snyder verbalized their strong support of the project. Trustee Essler has presented figures on the cost of materials for the piping, etc. It has been proposed that the Village and Town employees could work together to lay the pipe. It has also been proposed that the Village would contribute \$5,000 to the cost of the extension, with the Town doing the same. Mr. Emo and all other residents would need to bear the remainder of costs for connecting, engineering, etc.

Mr. Emo added that sewer is also needed.

A letter will be sent to the Nunda Town Board requesting a Joint Village/Town Board Meeting for the purpose of discussing a Water Extension Project along NYS Route 436 (Portage Street) from the existing Village of Nunda Water Main to Tax Map Parcel 184-1-30.2. Clerk Gray to ask for copies of letters sent to the Town regarding the extension.

Reports Continued

C. Sewer

1. DEC Inspection Report
2. Blower Drives: Both drivers are in and running. Little bit of work left to hookup switch box and bypass
3. Spring Land Spreading: Samples have been taken for Spring Spreading. Should have results back soon. Back up with sludge, wants to run.
4. Infrastructure Planning Grant: Spoke with JC Smith from NY Regional Economic Development Council and JP Schepp from Chatfield Engineers. Need to submit a Letter of Interest for the application of grants funds.

BE IT RESOLVED that a Letter of Interest be submitted for the application of grant funds through the New York State DEC/EFC Wastewater Infrastructure Engineering Planning Grant. The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

D. DPW

1. March Calendar
2. Spring Clean Up Schedule
3. NYSDOT CHIPS Program: Funding to remain the same, but include Winter Recovery Funds again this year. May utilize on State and Center Streets.
4. Intrastate Mutual Aid Program: Does not wish to Opt Out
5. 2015 Highway School May 31 – June 2, 2015, Cost \$110: Troy Bennett

BE IT RESOLVED that the Nunda Village Board of Trustees approve the attendance of Troy Bennett to the 2015 Highway School. The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

6. FEMA Change in Scope of Work Site 4: Melodee Lane Update – Troy obtaining price for pipe and filler. Meeting again with representative on April 22nd, will then be resubmitted to FEMA.
7. Quotes to Repair 2013 International Dump Truck Door: Regional International \$3,049.60 and T&R Towing and Service Centers \$2,480.63 if able to repair and reinstall door, \$3,139.45 if need to replace door & hardware.

BE IT RESOLVED that the Nunda Village Board of Trustees accept the quote from T&R Towing not to exceed \$3,139.45 since they will utilize parts if possible and due to the business location being in closer in distance. The motion was made by Mayor Cox, seconded by Trustee Snyder. Carried 5-0.

8. No quotes received as of yet for Backhoe
9. Sidewalks: Determination needs to be made in regards to replacement plan with the money budgeted next fiscal year

Mayor Cox declared the Public Hearing open at 8:00 P.M. on the 2015-2016 Tentative Budget.

E. Water

1. New York Rural Water Association's Conference May 18 – 21, 2015, Turning Stone: Cost \$325.00 plus hotel

BE IT RESOLVED that the Nunda Village Board of Trustees approve Troy Bennett to attend the New York Rural Water Association Conference May 18th – 21st. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 5-0.

2. Known water leak, unable to locate. Production is up by 50,000 gallons a day.
3. Still working on controls and totalizer with Mark Massa from PlantIQ

Board would like the Well exercised once a month to keep seals good

F. Justice

1. Monthly Reports – March 2015

G. Treasurer's Reports

1. Monthly Reports – March 2015

2. Tax Freeze: Government Efficiency Plan in conjunction with Livingston County. Clerk Gray stated that the Village had already demonstrated a 1% saving for the upcoming fiscal year with the reduction in Health Insurance Co-Pay reimbursements to employees. The Board prefers to stand on own with an Efficiency Plan.

H. ZBA/Planning Board: None

BE IT RESOLVED that the Nunda Village Board of Trustees accept the reports as presented. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 5-0.

New Business

A. Approval to Relevy outstanding Water/Sewer Bills as of May 1, 2015 onto 2015 Village Taxes

BE IT RESOLVED that the Nunda Village Board of Trustees authorize the Village Clerk-Treasurer to re-levy any outstanding Water/Sewer Bills as of May 1, 2015 onto the 2015 Village Tax Bills. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

B. Waiver of Water/Sewer Late Penalties:

BE IT RESOLVED that the Nunda Village Board of Trustees waive late penalties assessed to Finger Lakes DDSO due to new billing procedure for Accounts # 1011 - \$64.17, #1377 - \$48.38, #1542 - \$80.52 and #1543 - \$62.85. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 5-0.

Old Business

A. Village Park/Gazebo Surveillance: Still gathering info. Need new cameras, therefore ADT proposal will not be a viable solution. Would also like to move surveillance monitor and internet hook-up from Parts Plus to the garage located on the Trinity Church property since the church leases the park area to the Village. A letter of request for permission to be sent to the Trinity Church Council.

B. Town and Village of Nunda Zoning Law March 2015

BE IT RESOLVED that the Nunda Village Board of Trustees approve proposed Town and Village of Nunda Zoning Law March 2015, further defined as Local Law No. 1 of the year 2015, a local law Amending Zoning Law Providing For Zoning Law For The Village Of Nunda, for a Joint Public Hearing with the Town of Nunda as soon as possible. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 5-0.

C. Water Extension: State Route 436: Discussed during Visitor's Forum.

Communications/Information Items

- A. Calendar –April & May 2015
- B. Time Warner Cable
- C. Livingston County Planning Board
- D. Genesee Valley Water News
- E. Five Star Bank Letter
- F. Association Village Boards Dinner April 15, 2015
- G. National Register of Historic Places: Elmwood, 19 N. Walnut Street
- H. Spring 2015 Regional Local Government Workshop
- I. Genesee-Finger Lakes Regional Trails
- J. Spring 2015 employer forum

2015 – 2016 Village Budget

Clerk Gray provided additional budget information as requested by Trustees since the last meeting of the Board. Although there is no increase in tax levy, the tax rate will increase from \$10.461308 to \$10.72 per thousand due to the decrease in property assessments. There were no questions or comments from the public.

Trustee Essler stated that he had gathered some figures to remodel the DPW building at a cost of approximately \$62,000 rather than build new at a cost of \$174,400. The remodel would be accomplished over several years time. Clerk Gray responded that \$8,000 had been put in the upcoming budget to replace the overhead door and 2 walk-in man doors. Could utilize that money to start project.

With no further discussion to be held, the motion to close the Public Hearing on the 2015-2016 Village Budget at 9:37 P.M. was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

BE IT RESOLVED that the Nunda Village Board of Trustees adopt the 2015-2016 Budget of the Village of Nunda as follows:

- GENERAL FUND: \$565,284.00
- SEWER FUND: \$244,680.00
- WATER FUND: \$305,162.00
- YOUTH RECREATION: \$18,598.00

Grand Total Amount is \$1,133,724.00 with \$424,464.00 to be raised by taxes for the General Fund at the Tax Rate of \$10.72 per thousand. The Water Debt Charge will decrease from \$32.00 to \$30.75 per quarter, per living unit. The Sewer Debt Charge will increase from \$4.35 to \$4.53 per quarter, per Sewer Unit. The motion was made by Trustee Essler, seconded by Mayor Cox. Carried 5-0.

Executive Session

BE IT RESOLVED that the Nunda Village Board of Trustees enter Executive Session at 9:39 P.M. for the purpose of discussing personnel issues. The motion was made Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

BE IT RESOLVED that the Nunda Village Board of Trustees exit Executive Session at 10:27 P.M. The

motion was made by Trustee Snyder, seconded by Trustee Essler. Carried 5-0.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Trustee Essler at 10:30 P.M., seconded by Deputy Mayor Amrhein. Carried 5-0.

Respectfully submitted,

Lori J. Gray
Clerk-Treasurer