

September 28, 2016

**The Special Meeting of the Nunda Village Board of Trustees was held on September 28, 2016, at the Nunda Government Center, in the Executive Board Room with the following present:**

**Mayor:** Robert Cox

**Deputy Mayor/Trustee:** Fritz Amrhein

**Trustees:** Darren Snyder

Jack Morgan

Mell Allen

**Clerk-Treasurer:** LeRoy Wood

**Citizens:** Ron Adam

Teresa Piper

Ronald Duttwieller

Julie Simone

Brenda Weaver

**Mayor Cox** - *called the meeting to order at 7:00 PM*

**Roll Call:** Trustee Morgan arrived at 7:01 PM

**Pledge of Allegiance** - led by Mayor Cox

**Visitor's Forum** NONE

**Public Hearing:** Mayor Cox opened the **Public Hearing** on the **Restore NY** Grant process for discussion at 7:05 PM.

### **Approval of Minutes**

A. September 12, 2016

#### **Resolution no. 2016-139**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees have reviewed and approved the meeting minutes as presented.

The motion was made by Deputy Mayor Amrhein, seconded by Trustee Morgan. Carried 5-0.

B. September 13, 2016

Trustee Morgan asked why the Trinity Church of Nunda was not listed as a Joint Member in the Board Meeting Minutes of the September 13, 2016 Joint Village/Town of Nunda Board Meeting. Clerk-Treasurer Wood stated that because the Trinity Church of Nunda was not a Public Body that they were not included in the opening list of Joint Board Member Attendees. Trustee Morgan stated he contacted NYCOM and was told that listing the Trinity Church of Nunda was certainly appropriate for the meeting that took place. Clerk-Treasurer Wood again stated that because the Trinity Church of Nunda was not a Public Body that they were not listed as a member of this Joint Meeting. Mayor Cox stated that these meeting minutes did not need to be approved at this time and that NYCOM should be contacted and under their advisement, appropriate action should take place.

### **Visitor's Forum**

#### **Reports**

A. Treasurer's Reports

1. Monthly Reports – May 2016 -End of month treasurer's report provided to each Board member for review.
2. Certificate of Deposit status – As requested by Trustee Morgan, other banking institutions were contacted to attain a better return rate on the Village's Certificate of Deposit. Five Star Bank provided the best rate of .25% on a twelve-month CD. The Village will renew the certificate of deposit at Five Star Bank. Trustee Morgan mentioned changing term limits from the twelve-month term to a longer term length for a better return on investment. Clerk-Treasurer Wood will research and report back to Board on future possibilities.

3. Annual Updated Document status – report will be filed with New York State by September 30, 2016

B. Sewer

1. WWTP Capital Improvement Plan – Mayor Cox recommended contacting the Livingston County Grant Writer, Heather Grant for assistance in attaining grant funding for this Capital Improvement Plan

**New Business**

A. Insurance – Police Professional Liability Insurance and Cyber Security Liability Insurance Tompkins Insurance has contacted the Village and has recommended adding the Village/Town of Nunda Joint Police Department onto the Village's liability insurance. The annual cost for this coverage is approximately \$2500.00. The Town of Nunda would also continue carrying liability coverage for out of Village related liability claims.

Cyber security is also being encouraged by our insurance carrier. A completed application for future costs associated with cyber security liability insurance will be submitted for a price quote to be presented to the Board in the future. Discussion with Town Councilman James Forrester is recommended as the Town is also looking into cyber security liability insurance at this time.

B. Restore NY Application – create listing of Zombie House within Village – Information related to this grant process was received just two weeks ago. With the magnitude of recommended information required for grant submission, the Village decided at this time to begin gathering information for any future related grants. Also, it was mentioned that the Zombie House law which takes effect in December 2016 could alleviate some processes related to this concern in grant writing and submission requirements. Mayor Cox has requested Code Enforcement Officer Mullikin and Clerk-Treasurer Wood to create a listing of Zombie house within the Village and present at the next regularly scheduled board meeting for discussion.

C. Transfer Snow Plow to Town of Nunda – Inter-municipality Agreement

**Resolution no. 2016-140**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approve the transfer of one each, Plow-Viking 10' one-way plow all steel to the Town of Nunda as an inter-municipality transfer, this snow plow was declared surplus by the Village of Nunda on September 12, 2016 Resolution 2016-133, with a value of less than \$100.00.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

D. Schedule Board Committee meeting with employees to discuss 2017 Employee Healthcare A request for the scheduling of the annual healthcare meeting with Village Employees was discussed. The committee for Employee Relations requested Village Employees be contacted and have them come up with a date to meet, prior to October 2016 regularly schedule Board Meeting. Clerk-Treasurer Wood will contact all parties and communicate a date.

Brenda Weaver asked the Village Board what do the employees pay at this time? Mayor Cox stated 10% of healthcare for the Village employees is paid by the Village Employees.

E. Waive Town of Nunda Water/Sewer Penalty Fees

**Resolution no. 2016-141**

**BE IT RESOLVED**, that the Nunda Village Board of Trustees approve the adjustment of said water bill customer as listed;

Water Bill adjustment – Account # 1521 – Town of Nunda – \$ 9.86

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

**Old Business**

A. Village Park- meeting Tuesday, September 13, 2016 at 6:00 pm – Committee discussion Mayor Cox stated that the Village and Trinity Church of Nunda Park's committees did meet and discuss the concerns of both parties. Mayor Cox had concerns with the condition of the gazebo and the fence on the property and that the Village would held responsible for the cost of repairs, painting and other maintenance related the property if a resolution was not defined. Discussion at the committee meeting was for the possible creation of a Friends in the Park

Group that could address the issues with the gazebo and fence. Trustee Snyder stated that the Village would be responsible for the general maintenance of the Park. Reverend Duttwieller mentioned that the Trinity Church of Nunda would like to offer help with the Village to get the Park back up and running. Trustee Allen stated he wanted to get this agreement taken care of. Mr. Adam stated he spoke with a Town Councilman about having the Park a Joint Town/Village Park.

Motion was made to rewrite the Agreement to Lease for the Village Park and present at the next joint Village/Trinity Church of Nunda Parks Committee meeting.

Motion was made by Deputy Mayor Amrhein, seconded by Trustee Allen. Carried 4-0 (1 abstention, Trustee Morgan).

### **Other Business**

Deputy Mayor Amrhein asked about the Village Well Site and the annexation progress. Clerk-Treasurer Wood stated that the land surveyor has been contacted and has requested a copy of the abstract for the property. It was mentioned to contact Tamara Adams and request a copy of her properties abstract as it is this property that has the annexation on hold. It does appear that a portion of the Adams property is located in the Town of Nunda adjacent to the Village of Nunda property the Village is trying to annex into the Village. Trustee Snyder recommended contacting Attorney Theron Foote's Office to obtain the Title Company responsible for providing the Title when the property was sold to Tamara Adams. Clerk-Treasurer Wood will reach out to Theron Foote's Office for assistance and report back to the Village Board at the next regularly scheduled Board meeting in October 2016.

Motion to close Public Hearing at 7:55 PM was made by Deputy Mayor Amrhein, seconded by Trustee Snyder.

Motion carried 5-0.

### **Adjournment**

With no further business to be discussed, the motion to adjourn was made by Trustee Allen, seconded by Deputy Mayor Amrhein at 8:04 PM. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood  
Clerk-Treasurer