

Draft Meeting Minutes for viewing purposes

May 12, 2020

The Regular Meeting of the Nunda Village Board of Trustees was held on May 12, 2020 remotely using ZOOM Virtual Platform with Public Welcomed to attend due to COVID-19 Pandemic, at 6:30 PM with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen
William McTarnaghan
Donald Wilcox

Planning Board Chairperson: Alex Pierce
Water and Streets Superintendent: Troy Bennett
Waste Water Treatment Plant Chief Operator: Markus Hugi
Code Enforcement/Zoning Officer: Mark Mullikin
Administrator/Clerk-Treasurer: LeRoy Wood

Mayor Morgan - called the meeting to order at 6:32 PM

Roll Call: All Present

Pledge of Allegiance: Led by Mayor Morgan

Visitor Forum: Alex Pierce discussed Memorial Day Ceremonies being held, closed to the public with a small contingent making sure there will be no negative impact to the community. Memorial Day Parade and open ceremony for the community is cancelled for safety reason associated with COVID-19.

New Business

A. Summer Youth Recreation Program Status – COVID-19

Mayor Morgan stated he would contact School's Superintendent Tom Kopp, Youth Recreation Director John Gordinier, and Kiwanis to discuss program status for this Summer.

B. Tax Warrant

Resolution No. 2020-022

BE IT RESOLVED, that the Nunda Village Board of Trustees authorizes the Mayor and Village Administrator/Clerk-Treasurer to sign the tax warrant in the amount of \$461,744.00, to also include the water re-levies in the amount of \$6,559.03 and sewer re-levies in the amount of \$4,506.88.

The **motion** to amend was made by Deputy Mayor Snyder seconded by Trustee Allen.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

C. Economic Development MOU renewal

MOTION was made by Trustee McTarnaghan to allow the Village of Nunda to enter into a Memorandum of Understanding with Livingston County Economic Development Corporation for the year beginning June 1, 2020 through May 31, 2021 at a cost of \$ 4,000.00 annual to assist in developing and engaging in community and economic development incentives to enhance better marketing strategies for the Village of Nunda, seconded by Mayor Morgan.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

D. Trees planting

Mayor Morgan stated he has been researching grant possibilities for the procurement of trees

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to replace the ones cut down over the past several years with little replacement of new trees established. Tree City USA was recommended to follow as this platform provides grant capabilities that would benefit the municipality the most along with requirements being able to be met.

MOTION was made by Trustee Wilcox to set-up a Tree Advisory Board and have a Public Hearing on establishing a local law related to tree maintenance, budget, and formation of a five- member advisory board, seconded by Trustee McTarnaghan.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

E. Approval of Invoices

Abstract No. 012

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 012 as follows:

GENERAL -	\$ 30,150.12
WATER -	\$ 16,893.45
SEWER -	\$ 10,146.67
WWTP CIP -	\$ 5,632.80
YOUTH-	\$.00
TOTAL -	\$ 62,823.04

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

F. Lawson Properties – Appraisal

Resolution no. 2020-023

BE IT RESOLVED, that the Village of Nunda has approved the services of CNY Pomeroy Appraisers, as recommended by New York Department of Conservation, to appraise three properties related to the land acquisition grant and set as a required component of said grant. These services have been budgeted under the grant process accordingly and will not exceed \$5,800.00.

The **motion** was made by Trustee Wilcox, seconded by Trustee McTarnaghan.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

G. CDBG Drawdown No. 9: \$5,300.00

Resolution No. 2020-024

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bill for payment on CBDG No. 831HR350-18 Drawdown No. 9 in the amount of \$5,300.00 once funding has been received. The vendor listed is *Townline General Contractor* for work completed at one local residents' home-Bennion.

The **motion** was made by Trustee Allen seconded by Trustee Wilcox.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

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H. End of Fiscal Year Close-Out Meeting

MOTION was made by Mayor Morgan to schedule a meeting for end of year financial review and close-out on May 26, 2020 at 6:30 PM, seconded by Trustee Wilcox.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

I. Employee Accruals

MOTION was made by Trustee Wilcox to allow municipal employees who earn accruals; personal time, vacation time, sick time the ability to carryover, as needed, these accruals while the COVID-19 pandemic continues restricting travel, as well as, with other local/state limitations remaining in place, including stay-at-home orders when not working. This board decision will be revisited once restrictions have been lifted. The **motion** was seconded by Trustee Allen.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

J. Water Plant Roof

Resolution No. 2020-025

BE IT RESOLVED, that the Nunda Village Board of Trustees approves the transfer of \$12,000.00 from the Water Fund 2019-2020 budget to the Capital Reserve Fund – Type to be used for future building improvements as directed by the governing board.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Absent
	Trustee Wilcox	Yes

Other Business

- A. Lawson Property Update -Mining Permit, Land Appraisal, Contract
- B. WWTP CIP Update
- C. CDBG Update
- D. State Route 436 Sidewalk to Kiwanis - Installation Update
- E. Northern Border Regional Commission Grant Application
- F. Government Center

MOTION was made by Trustee Allen to open the Nunda Government Center on Monday, May 18, 2020 for business, seconded by Mayor Morgan.

Verbal Roll Call vote as recorded:	Mayor Morgan	Yes
By Clerk	Deputy Mayor Snyder	Yes
	Trustee Allen	Yes
	Trustee McTarnaghan	Yes
	Trustee Wilcox	Yes

G. Old Golf Course

Mayor Morgan stated a local entrepreneur is interested in opening a business in the Town of Nunda that will require water and sewer services. Creating a water district was mentioned. Mayor Morgan stated the Town of Nunda would need to be contacted in moving forward.

Adjournment

MOTION was made to adjourn by Trustee Allen at 7:47PM.

Respectfully submitted,

LeRoy J. Wood
Administrator/
Clerk-Treasurer