

# **Draft Meeting Minutes for viewing purposes**

March 31, 2020

A Special Meeting of the Nunda Village Board of Trustees was held on March 31, 2020 at the Nunda Government Center Building, at 7:00 PM with the following present:

**Mayor:** Jack Morgan  
**Trustees:** Mel Allen  
William McTarnaghan  
Donald Wilcox

**Water and Streets Superintendent:** Troy Bennett  
**Administrator/Clerk-Treasurer:** LeRoy Wood

**\*Meeting was in person and set outside on porch of government center with physical distancing measures in place for all attendees as the COVID-19 Pandemic is creating much change to normal municipal operations. The public was allowed to view and listen to this meeting from the sidewalk and parking lot areas of government center while promoting physical distancing measures.**

**Mayor Morgan** - called the meeting to order at 6:50 PM

**Roll Call:** Deputy Mayor Snyder absent

**Pledge of Allegiance:** Led by Mayor Morgan

## **New Business**

A. Review proposed 2020/2021 Tentative Budget

### **GENERAL BUDGET**

1. Tax Levy – Increase levy from \$453,669 to \$462,852 totaled \$9,183

<u>2018 Taxable Assessed Value per \$1000</u>	= \$10.586572	(\$42,013,030)
<u>2019 Taxable Assessed Value per \$1000</u>	= \$10.514617	(\$43,146,506)
<u>2020 Taxable Assessed Value per \$1000</u>	= \$10.561141	(\$43,825,945)

Administrator Wood stated the current tax increase allowed is 2.02% as researched on New York State Comptroller's Webpage. Concerns of exceeding the 2% tax cap were stated and discussed by Board members thoroughly.

**MOTION** was made by Mayor Morgan to reduce the tax levy increase to 2% and seek additional guidance from New York State Comptroller as to final tax rate allowed by law and to present any findings prior to final budget adoption at the April 2020 Village Board Meeting, seconded by Trustee Allen. Carried 4-0.

Other budget/discussion points: Tires for backhoe  
Village Park upgrades  
Copier/facsimile/scanner- in capital equip. 5-year plan  
Pay increase of \$.50 per hour for DPW/WWTP personnel  
Mayor reduced salary by \$2,000 to help offset sidewalk infrastructure costs

### **WA TER BUDGET**

1. Quarterly Debt Service Charge – Increase \$0.72 – starting June 1<sup>st</sup> to be set at \$29.59.

Other budget/discussion points: Turbidimeter  
Trimble Water Meter Reader-in capital equip. 5-year plan  
Roof at Water Plant (Reserve Funds)

### **SEWER BUDGET**

1. Quarterly Debt Service Charge – Increase \$0.17 – starting June 1<sup>st</sup> to be set at \$4.56.

Other budget/discussion points: Zero-turn mower

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<u>2018/2019</u> combined water/sewer debt charge per quarter = \$29.30 + \$4.54 = \$33.84	Increase \$0.94
<u>2019/2020</u> combined water/sewer debt charge per quarter = \$28.87 + \$4.39 = \$33.26	Decrease \$0.58
<u>2020/2021</u> combined water/sewer debt charge per quarter = \$29.59 + \$4.56 = \$34.15	Increase \$0.89

## YOUTH BUDGET

1. Total contributions to this Program are as listed, this budget was adopted in November 2019;

Appropriated from 2019 available	\$4,940.00
Total required from Village (41%)	\$6,418.00
Total required from Town of Nunda (41%)	\$6,418.00
Total required from Town of Portage (18%)	<u>\$2,817.00</u>
	\$20,593.00

## Resolution No. 2020-013

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the 2020/2021 Tentative Budget as presented with the following Appropriations: General Fund \$626,555.00 with \$462,852.00 to be raised by Taxes, Sewer Fund \$248,458.00, Water Fund \$330,282.00 and Youth Recreation \$20,593.00. Such budgets include the Mayor's salary of \$2,000.00; Deputy Mayor \$2,500.00; and three Trustee positions at \$2,200.00 each – totals annual compensation;

**AND FURTHERMORE, BE IT RESOLVED**, a Public Hearing on the budget adoption to be held on Tuesday, April 14, 2020 at 6:30 PM.

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 4-0.

## B. Approval of Mission Statement

Mayor Morgan presented a Mission Statement to best describe municipal and community responsibilities in promoting a positive and active civic minded public outlook for Nunda. The Village Board reviewed and discussed this statement.

## Village of Nunda Mission Statement

The Village of Nunda seeks to provide, for both present and future citizens, a safe, livable, resilient and culturally vibrant community that provides opportunities for success to all members of the population. We strive to balance historical preservation, future development, and conservation of open space to ensure that Nunda remains a great place to live, work and play. We achieve these goals by guiding development into desired areas, protecting assets that are essential to our rural and historical character, creating and enhancing regional approaches to economic development, and advancing community development objectives. Our mission is guided in all cases by the community vision embodied in our Comprehensive Plan.

## Resolution No. 2020-014

**BE IT RESOLVED** that the Nunda Village Board of Trustees adopt this municipal mission statement as present by Mayor Morgan.

The motion was made by Trustee Wilcox, seconded by Trustee McTarnaghan. Carried 4-0.

## C. Lawson Property Mining Permit

**MOTION** was made by Mayor Morgan to pursue the research required to ascertain the proper changing procedure of the current mining permit for the Lawson Properties to be transferred into the Village of Nunda's name, seconded by Trustee Wilcox. Carried 4-0.

## D. Vendor payment for Grant Work

**MOTION** was made by Trustee Allen to allow the Village Administrator to pay vendors as needed once work completed under certain grants has been accomplished and funding is available/received, seconded by Trustee McTarnaghan. Carried 4-0.

## E. CDBG Funding for Local Assistance

## Resolution No. 2020-015

**BE IT RESOLVED** the Nunda Village Board of Trustees approve repurposing of available funding remaining in the 2019 Community Development Block Grant (CDBG) to assist low to

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moderately low income families in providing subsistence for families in need in our community. The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 4-0.

**Other Business** – Organizational Meeting Schedule discussed -after village election

### **Adjournment**

With no further business to be discussed, the motion to adjourn was made by Trustee Allen at 7:15 PM.

Respectfully submitted,

LeRoy J. Wood  
Administrator/  
Clerk-Treasurer