

March 26, 2019

The Special Meeting of the Nunda Village Board of Trustees was held on March 26, 2019 at the Nunda Government Center Building, at 6:30 PM with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen
William McTarnaghan
Donald Wilcox

Honorary Board Member: Reggie Grosse

Village Justice: James R. Mann Jr.

Water and Streets Superintendent: Troy Bennett

Waste Water Treatment Operator: Markus Hugi arrived at 6:32 PM

Code Enforcement/Zoning Officer: Mark Mullikin

Clerk-Treasurer: LeRoy Wood

Deputy Water and Streets Superintendent: Brian Emke

Deputy Clerk Mechelle Gillen

Citizens: Approximately 10 Citizens

Mayor Morgan - called the meeting to order at 6:30 PM

Roll Call: Trustee Wilcox arrived at 6:35 PM

Pledge of Allegiance: Led by Trustee Allen

Justice Report

Mayor Morgan welcomed Judge Mann and asked him to present his annual Justice Report to the Nunda Village Board of Trustees. Judge Mann discussed and submitted the following Justice Reports; Annual Audit Checklist and Annual Cashbook. Mayor Morgan took receipt of all reports. Mayor Morgan reviewed all reports line by line with the Nunda Village Board of Trustees and Judge Mann. The Mayor thanked Judge Mann for his presentation of his annual reports.

Resolution no. 2019-014

BE IT RESOLVED that the Nunda Village Board of Trustees accept the 2018 Justice Audit Report as presented by Justice James R. Mann Jr., with the next Annual Village Court Audit to be held during the regular meeting of the Nunda Village Board of Trustees in March 2020.

The motion was made by Mayor Morgan, seconded by Trustee Wilcox. Carried 5-0.

Motion to amend Resolution No. 2019-013 from March 12, 2019 on appointment of Village Administrator; to now state Appointment of the Village Administrator LeRoy J. Wood is on an interim (or acting) basis until such time as to when civil service requirements for establishment of said position are fulfilled through both Livingston County Personnel Office and Village of Nunda actions and responsibilities.

The motion was made by Mayor Morgan, seconded by Deputy Mayor Snyder. Carried 5-0.

New Business

1. Open Public Hearing on Proposed Local Law #2 of 2019 - Village Administrator

Mayor Morgan opened the public hearing at 6:43 PM. Mayor Morgan asked if there were any questions of the attendees on the proposed local law.

Many questions from the public on this new position were asked. Why create a position and financial considerations were the main focus. Mayor Morgan emphasized the position was to streamline daily operational effectiveness and efficiencies. Some decisions would be able to be made by the Village

Administrator in the best interest of the municipality on the spot versus seeking the Mayor or Board for approval and having to wait sometimes a full month before a decision could be made. Mayor Morgan stated that in providing a local law this would strengthen the position and provide for a firmer and more legal basis.

Mayor Morgan asked the attendees that should any recommendations or suggestions arise, to please contact him through email.

2. Organizational Meeting – April 2019
3. Soliciting License/Permit for Papa Don's Hots – April 1st through December 31st

MOTION was made by Trustee Wilcox to allow the Clerk-Treasurer to issue a *no-fee soliciting permit* to Donald Hooker, DBA Papa Don's, for the purposes of selling hot dogs, chips, sausages, pulled-pork, and non-alcoholic drinks to the public. This permit will expire December 31, 2019.

The motion was seconded by Trustee Wilcox. Carried 5-0.

4. Water Withdrawal Report for 2018 reviewed
5. 2019 Clean-Up Schedule reviewed
6. Accumulators for JCB Loader, Village Administrator, with Water and Street Superintendent Bennett's recommendation, approved purchase after budget review and employee and resident equipment operational safety concerns two-each for \$ 1697.83 total cost.
7. Quote from Moran's Glass, Inc. increase original motion to provide for the additional window replacement (5 pieces) at Water Plant. Increase from \$2270 to \$2960. Village Administrator approved additional work after reviewing budget and with Chief Water Operators recommendation of replacement.

MOTION was made by Trustee Wilcox to increase funding to complete additional window replacements at the Water Treatment Plant increasing total expenditure \$690 to \$2,960.

The motion was seconded by Trustee McTarnaghan. Carried 5-0.

8. Purchase of a replacement turbidimeter for Water Plant. Total cost with maintenance added \$ 4,060. Village Administrator approved equipment purchase after reviewing budget and with Chief Water Operators recommendation of replacement.

9. **Proposed 2019/2020 Tentative Budget**

Mayor Morgan invited Water and Streets Superintendent Bennett and Waste Water Treatment Plant Chief Operator to the Board table to review budget with all department heads.

GENERAL BUDGET

- a. Tax Levy – Increase levy from \$444,774 to \$453,669 totaled \$8,895.

2018 Taxable Assessed Value per \$1000 = \$10.586572 (\$42,013,030)

2019 Taxable Assessed Value per \$1000 = \$10.514617 (\$43,146,506)

Reviewed Capital Equipment Purchasing Plan

WA TER BUDGET

- a. Quarterly Debt Service Charge – Decrease \$ 0.43 – starting June 1st to be set at \$ 28.87 for the new fiscal year.

SEWER BUDGET

- a. Quarterly Debt Service Charge – Decrease \$ 0.15 – starting June 1st to be set at \$ 4.39 for the fiscal year.

**The short-term financing on the Waste Water Treatment Plant Capital Improvement Project may affect this quarterly debt charge moving into the future. At some point the municipality residents will be required to start paying this debt.

2017/2018 combined water/sewer debt charge per quarter = \$ 28.50 + \$ 4.40 = \$ 32.90
2018/2019 combined water/sewer debt charge per quarter = \$ 29.30 + \$ 4.54 = \$ 33.84 Increase \$ 0.94
2019/2020 combined water/sewer debt charge per quarter = \$ 28.87 + \$ 4.39 = \$ 33.26 Decrease \$ 0.58

Mayor Morgan closed public hearing on proposed Local Law #2 of 2019 – Village Administrator at 9:44 PM.

Mayor Morgan opened a Public Hearing on proposed revocation of Local Law #1 of 2018 – Providing for the Control of Dogs at 9:44 PM.

YOUTH BUDGET

a. Increases to Youth Recreation Budget were due to New York State mandatory minimum wage increases. Total contributions to this Program are as listed;

Appropriated from 2018 available	\$ 3,896.79
Total required from Village (41%)	\$ 6,929.00
Total required from Town of Nunda (41%)	\$ 6,929.00
Total required from Town of Portage (18%)	<u>\$ 3,042.00</u>
	\$20,796.79

Resolution No. 2019-015

BE IT RESOLVED that the Nunda Village Board of Trustees approve the 2019/2020 Tentative Budget as presented with the following Appropriations: General Fund \$ 642,403 with \$ 453,669 to be raised by Taxes, Sewer Fund \$ 276,818, Water Fund \$ 308,602 and Youth Recreation \$ 20,796.79. Such budgets include the Mayor’s salary of \$ 2,000; Deputy Mayor \$ 2,500; and three Trustee positions at \$ 2,200 each. The motion was made by Mayor Morgan, seconded by Trustee Wilcox. Carried 5-0.

MOTION was made by Trustee Wilcox to have a public hearing on adoption of 2019/2020 Budget to be held on Tuesday, April 9, 2019 at 6:30 PM. The motion was seconded by Trustee McTarnaghan. Carried 5-0.

MOTION was made by Mayor Morgan to enter into Executive Session at 9:53 PM. to discuss personnel issues. The motion was seconded by Trustee Wilcox. Carried 5-0.

MOTION was made by Mayor Morgan to eliminate a Village of Nunda - Water and Waste Water Treatment Plant Operator position. The motion was seconded by Deputy Mayor Snyder. Carried 5-0.

MOTION was made by Trustee Allen to exit Executive Session at 10:34 PM. The motion was seconded by Deputy Mayor Snyder. Carried 5-0.

Other Business

Mayor Morgan closed public hearing on Proposed Revocation of Local Law #1 of 2018 – Providing for the Control of Dogs at 10:35 PM.

Resolution No. 2019-015

BE IT RESOLVED, that the Nunda Village Board of Trustees approves the revocation of Local Law #1 of 2018 – Providing for the Control of Dogs as the Town of Nunda Local Law on Dog Control provides coverage and residential safety concerns related to control of dogs within the municipality. The motion was made by Trustee Wilcox, seconded by Deputy Mayor Snyder. Carried 5-0.

MOTION was made by Trustee Wilcox to hold the annual Organizational Meeting of the Village Board of Trustees Tuesday, April 2, 2019 at 6:30 PM at the Nunda Government Center. The motion was seconded by Trustee Allen. Carried 5-0.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Trustee McTarnaghan at 10:36 PM. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood
 Administrator/Clerk-Treasurer