

June 12, 2017

The Regular Meeting of the Nunda Village Board of Trustees was held on June 12, 2017, at the Nunda Government Center Building, at 7:00PM with the following present:

Mayor: Robert Cox

Deputy Mayor: Fritz Amrhein

Trustees: Darren Snyder

Mel Allen

Jack Morgan

Water and Streets Acting Superintendent: Brian Emke

Waste Water Treatment Operator: Markus Hugi arrived at 7:50 PM

Code Enforcement/Zoning Officer: Mark Mullikin

Clerk-Treasurer: LeRoy Wood

Citizens:	Larry Walsworth	Robert Kelly	Patricia Kelly	Jim George
	Chuck Strickland	Gary Brink	Richard Friedman	Ron Adam
	Tim Cassidy Sr.	John Mc Allister	Mary Ann Roby	

Mayor Cox - called the meeting to order at 7:00 PM

Roll Call: Trustee Jack Morgan arrived at 7:02 PM

Pledge of Allegiance - led by Trustee Allen

Public Hearing

MOTION to open the public hearing on potential *Trash Collection Services* for the Village of Nunda residents was made by Trustee Snyder at 7:01 PM, seconded by Deputy Mayor Amrhein. Carried 4-0.

Visitor's Forum

Chuck Strickland opened with questions and concerns for potential trash collection services and the impact these services would be on his rental properties. Currently, Mr. Strickland has a dumpster for his tenants and negotiates his own trash collection services. Trustee Allen mentioned other municipalities that currently participate in trash collection services.

John Mc Allister asked if the property owner would be charged by units or just as one location.

Mr. Strickland asked for what basis is the Village making Wyoming County the example.

Trustee Allen stated other municipalities were looked at; Livonia and Caledonia and that there would be a fee to the taxpayer. Trustee Snyder mentioned that the Board was inquiring about what the people may want and that no decisions would be made tonight. Trustee Morgan stated that the Board would look into the costs on multiple houses. Mr. Strickland asked if this service would be optional or mandatory. Trustee Allen stated mandatory. Gary Brink asked why is the Board doing this. Trustee Allen stated he was approached by several folks in the Village about the service. Mayor Cox also stated that he had been approached about a potential service and that this is the reason the Board has started the research into this service.

Mary Ann Roby mentioned that this service could lower the cost per individual home owner.

Robert Kelly mentioned an apartment building in the Village that does not provide trash collection services and that this service could work for them.

Trustee Snyder stated the Board is looking to help the taxpayer save money. Mayor Cox stated that with trash brings vermin.

Mr. Strickland stated it is a great goal in saving taxpayer's money. Trustee Allen stated that this was an opinion type meeting with the public.

Mr. Kelly had health concerns with people now leaving trash in and on their property without pick-up.

Mr. Friedman, Mr. Brink and Mr. Strickland all brought their current costs of trash collection to the Board. Mr. Friedman stated if the Board can ascertain better pricing than do it.

Mr. Strickland asked about having a dumpster versus having eight trash cans for his multiple tenant house. Mayor Cox related the costs are to save residents money. Mr. George stated he would like to hear more on the subject.

Trustee Snyder asked Mr. Walsworth his thoughts. Mr. Walsworth stated he did not want his taxes going up and that he is out in the Village and Town and does not see a problem at this time.

Ms. Roby stated again that individual homeowners would benefit the most. CEO Mullikin stated that an open forum to take suggestions would be best. Also, how many units does one have, would multi-units have a dumpster versus individual trash cans. CEO Mullikin stated that the Village is looking to see if this service would be feasible and that in moving forward it would take a few meetings to figure out.

Mr. Mc Allister asked if this is something to vote on. Mr. Brink asked would this be voted on. Mayor Cox stated there would be a referendum.

Mr. Strickland asked if there would be an option or not an option for a fixed fee. Would this be negotiated.

Mayor Cox stated there are a lot of questions to look for answers at this point.

MOTION to close the public hearing on potential *Trash Collection Services* for the Village of Nunda residents was made by Deputy Mayor Amrhein at 7:57 PM, seconded by Trustee Snyder. Carried 4-0.

Approval of Minutes

A. May 23, 2017

MOTION was made by Trustee Morgan to approve the minutes as presented and reviewed, seconded by Trustee Allen. Carried 5-0.

Approval of Invoices

A. Abstract No. 010

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 010 as follows:

GENERAL -	\$ 15,089.98
WATER -	\$ 2,291.75
SEWER -	\$ 6,593.33
YOUTH-	\$ 90.00
TOTAL –	\$ 24,065.06

The **motion** was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

Concerns mentioned were the electrical use at the Waste Water Treatment Facility, keep this monitored.

Reports

A. *Police*

1. Monthly Report - May 2017
2. Payroll Reports
3. Police Abstract #6

Speed trailer was again discussed. The Board would like statistics this year as they were provided last year, the Village Clerk-Treasurer will inquire.

B. *Code Enforcement/Zoning*

1. Monthly Report - May 2017

C. Sewer

D. DPW

1. May 2017 Calendar
2. DI repaired at the mall area
3. DI on Second Street repaired
4. Lines will be painted in the Village
5. Trees have started being cut and trimmed throughout the Village

E. Water

1. New York Rural Water – visit – Water and Street Acting Superintendent Emke stated the Water Department toured the Village looking for leak detections. Pin hole leaks were found on West and Fair Streets. The process of which the leak detections were found was remarkable with the equipment used by NY Rural Water.

F. Justice

1. Monthly Reports – May 2017

G. Treasurer's Reports

1. Monthly Reports – May 2017 – End of month reports are still being processed for reviewed and completion. Along with the end of month reports, is the yearend New York State submission of the Village's Annual Updated Document, due July 31, 2017. This report will be processed, reviewed and submitted after the all 2016/2017 financial reports have been completed.

2. Total 2017 taxes received to date - 24.7%

H. ZBA/Planning Board

I. Youth Recreation

1. Interviews for summer youth recreation assistants

Resolution no. 2017-026

BE IT RESOLVED that the Nunda Village Board of Trustees approve the hiring of Gabrielle Cartwright as a Part Time Youth Recreation Assistants at the wage rate of \$ 9.70 per hour. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 5-0.

J. Board Departmental Liaison Reports

1. Mayor Cox has asked the Board members for monthly reports of departments of which they are liaisons for.
2. *Administrative*- nothing to report
3. *Water* – nothing to report
4. *Other utilities* – Tree cutting in the Village is happening at this time
5. *Youth/Parks* – a review of the current Park Rules is in progress; final approval will hopefully take place in July 2017 with signage to be created with the rules listed.
Trustee Morgan asked if an additional date for Music in the Park could be added to the Village Calendar, Clerk Wood informed Trustee Morgan that the date was open and as the Park is at a first come - first serve basis, the date requested is granted.
6. *Budget Preparation* – new fiscal year has started
7. *Code Enforcement* – nothing to report
8. *Bank reconciliation* – Trustee Allen performed the most recent bank statement Review with several questions to the Clerk-Treasurer, answers were satisfactory.

MOTION was made by Trustee Morgan that the Nunda Village Board of Trustees accepts the reports as presented, seconded by Deputy Mayor Amrhein. Carried 5-0.

New Business

A. Standard Work Day

Resolution no. 2017-027

BE IT RESOLVED that the Nunda Village Board of Trustees, Location Code 40280, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employee's Retirement System based on the time keeping system

or the record of activities maintained and submitted by these members to the Clerk-Treasurer of this body:

<u>Job Title</u>	<u>Standard Work Day (Hrs/day)</u>
Clerk-Treasurer	7.00
Code Enforcement Officer	6.00
Deputy Clerk-Treasurer	7.00
Village Justice	6.00
Village Justice Clerk	6.00
Laborer	8.00
Water and Streets Superintendent	8.00
Water and Waste Water Plant Operator	8.00
Youth Recreation Assistant	6.00
Zoning Officer	6.00

The **motion** was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

B. Declaration "July is Fair Housing Month"

Resolution no. 2017-027

WHEREAS, in accordance with Title VIII Fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of July 2017 has been designated by the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month,

NOW THEREFORE BE IT RESOLVED, that the Nunda Village Board of Trustees hereby declares and proclaims July 2017 as Fair Housing Month in the Village.

The **motion** was made by Deputy Mayor Amrhein, seconded by Trustee Morgan. Carried 5-0.

C. Nunda Fun Days

D. Resignation of Korey Gillen

MOTION was made by Deputy Mayor Amrhein to accept Part Time Laborer - Korey Gillen's resignation from the Village of Nunda's Department of Public Works with thanks and regrets, seconded by Trustee Allen. Carried 5-0.

Old Business

A. Annexation - Well Site

B. Trash Collection – discussed during Public Hearing

C. Cyber Security Insurance

D. Shared Services Agreement – Nunda Government Center – Mayor Cox working with Trustee Morgan

E. Village Park sign cost & rules

F. Village No Parking vs. No Stopping

Resolution no. 2017-028

BE IT RESOLVED that the Nunda Village Board of Trustees have scheduled a public hearing on the discussion of review and discuss Local Law No. 1 of 1997, Regulating Parking in the Village for Monday, July 10, 2017 at 7:00 PM, at the Nunda Government Center Building.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

G. Mortar work at 1 Mill Street – Trustee Morgan mentioned the possibility of having

1 Mill Street added to the National Registry, additional research would need to take place

H. Seasonal Laborer

Resolution no. 2016-029

BE IT RESOLVED that the Nunda Village Board of Trustees approve the hiring of Ryan Snyder as a Seasonal Part Time Laborer effective June 19, 2017 at the wage rate of \$10.00 per hour.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

I. Part time Laborer

Resolution no. 2017-030

BE IT RESOLVED that the Nunda Village Board of Trustees approve the hiring of Mechelle Gillen as a Part Time Laborer effective June 26, 2017 at the wage rate of \$10.00 per hour. The motion was made by Trustee Morgan, seconded by Trustee Allen. Carried 5-0.

Other Business

Discussion of the Board on a probationary period for newly hired employees took place. With much deliberation and review of current Village Employee Policy, the Board acted on an emergency basis in creating language to update the Employee Policy to add the establishment of a probationary period for new employees.

Resolution no. 2017-031

BE IT RESOLVED that the Nunda Village Board of Trustees approve changes to the Employee Policy, on an emergency health and safety basis, in establishing a probationary period for newly hired employees as set here; probationary period for a part time employee will be 30 days and for a full-time employee 6 months with evaluation by immediate supervisor and reported back to the governing board of this municipality. The motion was made by Trustee Allen, seconded by Deputy Mayor Amrhein. Carried 5-0.

Additional discussion was on creating an indoctrination program for newly hired employees.

Communications/Information Items

- A. Calendar – June & July 2017
- B. Association of Village Boards Meeting, Wednesday, June 21, 2017 - Dansville, NY
- C. Shared Services Meetings at Livingston County Government Center – State mandate

Adjournment

With no further business to be discussed, the motion to adjourn was made by Deputy Mayor Amrhein, seconded by Trustee Allen at 9:48 PM. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer