

July 9, 2018

The Regular Meeting of the Nunda Village Board of Trustees was held on July 9, 2018, at the Nunda Government Center Building, at 7:00 PM with the following present:

Mayor: Jack Morgan
Trustees: Mel Allen
William McTarnaghan
Donald Wilcox

Village Attorney: Mason Meyer
Town of Nunda Council Member: William Mann
Water and Streets Superintendent: Troy Bennett
Waste Water Treatment Operator: Markus Hugi arrived at 8:21 PM
Code Enforcement/Zoning Officer: Mark Mullikin
Clerk-Treasurer: LeRoy Wood

Citizens: Ron Adam Mechelle Gillen

Mayor Morgan - called the meeting to order at 7:00 PM

Roll Call: Deputy Mayor Darren Snyder absent

Pledge of Allegiance: led by Clerk-Treasurer Wood

Visitor's Forum

Village Attorney Mason Meyer introduced himself to the Village Board. Mayor Morgan thanked Mr. Meyer for his introduction and visit to the Village Board Meeting.

Town Councilmember Mann wanted to discuss his support of the Joint Venture - Youth Recreation Program. Mr. Mann mentioned payroll and other budgetary matters that were a concern of the Director of this program. Clerk-Treasurer Wood mentioned the payroll concerns Director Gordinier had and the resolve of the matter. Mayor Morgan thanked Councilmember Mann coming to the Village Board Meeting to discuss the Youth Recreation Program.

Approval of Minutes

A. June 11, 2018

MOTION was made by Trustee Wilcox to approve the minutes as presented and reviewed with two changes as amended, seconded by Trustee Allen. Carried 4-0.

Approval of Invoices

A. Abstract No. 007

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 007 as follows:

GENERAL -	\$ 117,906.52
WATER -	\$ 17,130.11
SEWER -	\$ 5,541.56
YOUTH-	\$ 389.50
WWTP CIP	\$ 4,439.00
TOTAL –	\$ 145,406.69

The motion was made by Trustee Allen, seconded by Trustee McTarnaghan. Carried 4-0.

Reports

A. *Police*

1. Monthly Report of Complaints – June 2018

2. Monthly Police Report – June 2018
3. Community Policing Report – June 2018
4. Payroll Reports – not provided
5. Police Abstract – not provided
6. Town of Police Budget Report – not provided
7. Police Chiefs Uniform Log – June 2018

B. Code Enforcement/Zoning

1. Monthly Report – June 2018

C. Department of Public Works

1. Americana Days

Mayor Morgan thanked the Superintendent for their contributions over the weekend in the success of the 1st Annual Americana Days.

2. Sidewalk repairs
3. Stump removal – more than 50 stumps need to be removed

D. Water

1. Water tap for 42 South State Street completed
2. Both water tanks have been pressure washed

E. Justice

1. Monthly Reports – June 2018

F. Treasurer's Reports

1. Monthly Treasurer's Reports – June 2018 – not completed
2. Monthly Bank Statement Accounts – June 2018 provided and discussed
3. Collateralization Report – June 2018 – not received
4. Annual Updated Document
 - a. Village AUD
 - b. Youth Recreation AUD
 - c. Police AUD

All three AUD's were distributed and discussed thoroughly.

G. ZBA/Planning Board

H. Youth Recreation

1. Update on Program progress

Resolution no. 2018-029

BE IT RESOLVED that the Nunda Village Board of Trustees approve the hiring of Ashley Gillen, Lelia Spencer, Alyssa Cartwright, and Brooklyn Duttweiler as Part Time Youth Recreation Assistants for the duration of the 2018 Youth Recreation Program, as recommended by the Youth Recreation Committee and the Director of the Youth Recreation Program, at the wage rate of \$ 10.40 per hour.

The motion was made by Trustee Wilcox to approve the hiring of these three individuals as Youth Recreation Assistants at a rate of \$10.40 per hour for the 2018 Summer Youth Recreation Program, seconded by Trustee Allen. Carried 4-0.

Resolution no. 2018-030

BE IT RESOLVED that the Nunda Village Board of Trustees approve the hiring of Kyle Karst as a Part Time Lifeguard for the duration of the 2018 Youth Recreation Program, as recommended by the Youth Recreation Committee and the Director of the Youth Recreation Program, at the wage rate of \$ 10.40 per hour.

The motion was made by Trustee Wilcox to approve the hiring of Kyle Karst as a part time lifeguard at a rate of \$ 10.40 for the 2018 Summer Youth Recreation Program, seconded by Trustee Allen. Carried 4-0.

Resolution no. 2018-031

BE IT RESOLVED that the Nunda Village Board of Trustees approve the rehiring of Valerie McAllister as a Part Time Youth Recreation Assistant for the duration of the 2018 Youth Recreation Program, as recommended by the Youth Recreation Committee and the Director of the Youth Recreation Program, at the wage rate of \$ 10.50 per hour.

The motion was made by Trustee Wilcox to approve the hiring of Valerie McAllister as a Part Time Youth Recreation Assistant at a rate of \$10.50 per hour for the 2018 Summer Youth Recreation Program, seconded by Trustee Allen. Carried 4-0.

Resolution no. 2018-032

BE IT RESOLVED that the Nunda Village Board of Trustees approve the hiring of Tessa Gordinier as the Part Time Youth Recreation Water Safety Instructor for the duration of the 2018 Youth Recreation Program, as recommended by the Youth Recreation Committee and the Director of the Youth Recreation Program, at the salary of \$ 1,440.00.

The motion was made by Trustee Wilcox to approve the hiring of Tessa Gordinier as the Part Time Youth Recreation Water Safety Instructor with a salary of \$1,440.00 for the 2018 Summer Youth Recreation Program, seconded by Trustee Allen. Carried 4-0.

MOTION was made by Trustee McTarnaghan that the Nunda Village Board of Trustees accepts the reports as reviewed, presented and discussed, seconded by Trustee Allen. Carried 4-0.

New Business

- A. Joint Meeting with Town of Nunda – Agenda - reviewed
- B. Discussion on burning procedures – to be discussed in August 2018
- C. Approval for Clerk-Treasurer to attend NYCOM’s Annual Fall Training School

MOTION was made by Trustee Wilcox to approve Clerk-Treasurer Wood to attend the 2018 *NYCOM Annual Training Conference* in Lake Placid, New York, seconded by Trustee Allen. Carried 4-0.

- D. Halloween date

MOTION was made by Trustee Allen to celebrate Halloween this year on Wednesday, October 31, 2018 from 6:00 PM through 8:00 PM in the Village of Nunda, seconded by Trustee Wilcox. Carried 4-0.

- E. Intermunicipal Agreement on Grant writing services through the County

Resolution no. 2018-033

BE IT RESOLVED that the Nunda Village Board of Trustees approve entering into an Intermunicipal Agreement with Livingston County for Grant writing services, retroactive to January 1, 2018. The motion was made by Trustee Wilcox, seconded by Trustee McTarnaghan. Carried 4-0.

Old Business

- A. Cyber Security Insurance

Mayor Morgan requested additional information on the probability of an event that could happen. Clerk-Treasurer Wood stated he would request this information from the insurance carrier.

- B. Village Park Rules Review

Trustee Wilcox provided a template of a local law and signage for park rules.

C. Shared Services Agreement – Nunda Government Center
Trustee Wilcox provided a copy of a municipal building agreement

D. Rules on weekend responsibilities – WWTP – not provided

E. Mortar work at 1 Mill Street

F. GML Article 6 Section 121A – Police Department – to be discussed at the Joint Board Meeting scheduled for Monday, July 16, 2018.

Reports Continued

A. Sewer

1. Update on WWTP Capital Project
MRB Group updating scope of grant to include disinfection portion of a NYS requirement.

SPDES permit received

2. Update on tractor purchase – requisition for tractor submitted to vendor.

3. Sewer Ordinance – discussed, will require updating

4. DEC Sludge reduction report

MOTION was made by Trustee Wilcox that the Nunda Village Board of Trustees accept the reports as presented and discussed, seconded by Trustee McTarnaghan. Carried 4-0.

Old Business Continued

G. Moratorium on conversion of single family dwellings – Local Law review

H. Deputy Mayor Snyder – WWTP additional Village personnel hours responsibilities – defined

I. Part Time Village Deputy Clerk-Treasurer

Resolution no. 2018-034

BE IT RESOLVED that the Nunda Village Board of Trustees approve the hiring of Mechelle Gillen as the Part Time Village Deputy Clerk-Treasurer for the period to include up to the next Village of Nunda Organizational Meeting in April 2019, as recommended by the Village Clerk-Treasurer, at the salary of \$12.25 per hour.

The motion was made by Trustee Allen to appoint Mechelle Gillen as the Village of Nunda part-time **Deputy Clerk-Treasurer** for a period up until the next Village Organizational Meeting, April 8, 2019 commencing July 30, 2018, seconded by Trustee McTarnaghan. Carried 4-0.

J. Recreation and Parks Local Law discussion

K. Property and Building Nuisance Law – table for now

L. Soliciting Ordinance – table for now

Policy Review

A. Employee Policy Review – table for now

B. Investment and Borrowing Policy – reviewed and discussed with no changes at this time

Other Business

MOTION was made by Trustee Wilcox to enter into executive session, at 8:45 PM, for the discussion of personnel matters, the motion was seconded by Trustee Allen. Carried 4-0.

MOTION was made by Trustee Allen to exit executive session, at 9:06 PM, the motion was seconded by Trustee McTarnaghan. Carried 4-0.

Communications/Information Items

A. Action List - distributed

Adjournment

With no further business to be discussed, the motion to adjourn was made Trustee Wilcox, by seconded by Trustee Allen at 9:07 PM. Carried 4-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer