

July 26, 2021

A Special Meeting of the Nunda Village Board of Trustees was held on July 26, 2021, at the Nunda Government Center Building with the following present:

Mayor: Jack Morgan

Deputy Mayor: Darren Snyder

Trustees: Mel Allen

William McTarnaghan

Dr. Donald Wilcox

Water and Streets Superintendent: Troy Bennett

Chief Sewer Operator: Markus Hugi

Code Enforcement/Zoning Officer: Mark Mullikin

Director of Youth Recreation: John Gordinier

Administrator/Clerk-Treasurer: LeRoy Wood

Deputy Clerk-Treasurer: Tammy McCallum

Mayor Morgan - called the meeting to order at 7:00 PM.

Roll Call: All present

Pledge of Allegiance: led by Mayor Morgan

Visitor Forum: Robert Cox

Mayor Morgan **opened Public Hearing** on Local Law #3 of 2021 – Amending Local Law No.1 of 2008, Implementation of the Property Maintenance Code of the State of New York and to Assist in the Continued Revitalization of areas throughout the Village of Nunda at 7:01 PM

Approval of Minutes

A. July 12, 2021

MOTION was made by Trustee Wilcox to accept the minutes as presented, discussed, and reviewed, seconded by Trustee Allen. Carried 5-0.

Department Reports

A. Youth Recreation

Director Gordinier discussed many issues related to this year's program to include; manning concerns, number of participants, training of staff, implementation of a new form to better accommodate staff with enforcing participant count when home in the village or away on a field trip. Continued thanks to Dalton Nunda School for their participation with transportation. Mayor Morgan asked about the swim program; Director Gordinier stated it is going well with the third week beginning this week. The Program has participation rates of 40-50 each day and does fluctuate. The municipality hire four local applicants as the County provided two staff members.

New Business

A. CDBG No. 2

A Letter of Congratulations from the Commissioner/CEO of New York State Homes and Community Renewal was provided to Board members stating the Village of Nunda has received an award of \$500,000 for Community Development while enhancing local home owners' residences over a two-year period.

- CDBG Application approval

Resolution No. 2021-024

BE IT RESOLVED that the Nunda Village Board of Trustees approve Mayor Morgan, Chief Executive Officer for the Village of Nunda, to sign the New York State Community Development Block Grant Agreement between the Housing Trust Fund Corporation (HTFC) as represented by the Office of Community Renewal and the Village of Nunda for Project No. 831HR142-20 in the amount not to exceed \$500,000.00.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 5-0.

- Designation of Depository – Five Star Bank will be used to include an already established account for CDBG purposes. Current balance of this account is \$0.00.

- Authorized Signature Form

- Review/designate internal manager/approval of RFP for Grant Administration Services & Program Delivery

Resolution No. 2021-025

BE IT RESOLVED, that the Nunda Village Board of Trustees approves Village Administrator/Clerk-Treasurer's Request for Proposal (RFP) for Professional Services of Grant Administration for Community Development Block Grant, 831HR142-20.

The **motion** was made by Trustee Wilcox, seconded by Trustee McTarnaghan. Carried 5-0.

B. MOU-Letchworth Gateway Villages Municipal Collaboration & Genesee Valley Geotourism Initiative – tabled to discuss with Town of Nunda on July 28, 2021

Mayor Morgan **closed Public Hearing** on Local Law #3 of 2021 – Amending Local Law No. 1 of 2008, Implementation of the Property Maintenance Code of the State of New York and to Assist in the Continued Revitalization of areas throughout the Village of Nunda at 7:50 PM.

Review & discuss Local Law #3 of 2021

Mayor Morgan asked all present if there were any final discussion on the amended changes to Local Law #1 of 2008-Property Maintenance.

Code Enforcement/Zoning Officer Mullikin made several inquiries into the law as the Board was very engaged in the discussion points presented. Mayor Morgan stated that actions to be taken by the Code Enforcement/Zoning Officer will take place when five signed complaints written by five different individuals are received. This is stated in the local law. Mayor Morgan stated that there was very little changes to (amending) this law as they are non-substantive, typographical and grammatical in nature.

Resolution No. 2021-026

BE IT RESOLVED, the Nunda Village Board of Trustees upon much discussion with Village residents and the municipal Code Enforcement/Zoning Officer adopts Local Law #3 of 2021, Amending Local Law No.1 of 2008, Implementation of the Property Maintenance Code of the State of New York and to Assist in the Continued Revitalization of areas throughout the Village of Nunda.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Wilcox. Carried 5-0.

C. Approval for Administrator/Clerk-Treasurer to attend NYCOM's Annual Fall Training Conference – September 20 – 24, 2021

MOTION was made by Trustee Wilcox to approve Administrator/Clerk-Treasurer Wood to attend the 2021 NYCOM Annual Training Conference in Saratoga Springs, New York, seconded by Trustee McTarnaghan. Carried 5-0.

D. Joint Town/Village Board Meeting scheduled for Wednesday, July 28, 2021.
Items for discussion will be the Joint Town/Village Police Department and the MOU-Letchworth Gateway Villages Municipal Collaboration & Genesee Valley Geotourism Initiative

Approval of Invoices

A. Abstract No. 003

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 003 as follows:

GENERAL	(A)	- \$ 7,736.57
WATER	(F)	- \$ 2,198.82
SEWER	(G)	- \$ 5,549.62
WWTP CIP	(H)	- \$ 2,285.20

YOUTH (J) - \$ 510.87
TOTAL - \$ 18,281.08

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee McTarnaghan. Carried 5-0.

Old Business

A. Part-time help while employee out on Disability - amend previous MOTION to hire fulltime employee & add wages

MOTION was made by Trustee Allen to amend previous board action of hiring a full-time laborer, Ray Houtz, to now change to part-time laborer at a rate of \$17.00 per hour while full-time employee is out on Disability following surgery, seconded by Deputy Mayor Snyder. Carried 5-0.

B. Local Law #2 of 2021 - Opting-Out of Marihuana Regulation & Taxation Act for the Village of Nunda -update with referendum

C. ARPA Funding Received (50%)

D. Sidewalks

Policy Review

A. Vehicle-Use Policy - discussed & tabled

B. Investment and Borrowing Policy - discussed/reviewed

MOTION was made by Deputy Mayor Snyder at 8:19 PM to enter into executive session to discuss *two* employee personal concerns separately, seconded by Trustee Allen. Carried 5-0.

MOTION was made by Trustee Allen at 8:49 PM to exit executive session, seconded by Deputy Mayor Snyder. Carried 5-0.

Adjournment

MOTION was made to adjourn by Trustee Allen, seconded by Deputy Mayor Snyder at 8:49 PM.