

A Regular Meeting of the Nunda Village Board of Trustees was held July 14, 2014 with the following present:

Mayor: Bob Cox  
Deputy Mayor: Fritz Amrhein  
Trustees: Darren Snyder  
Gary Galton  
Jeff Essler

Citizens: Ron & Betty Adam  
Paul Claud  
Jennifer Amrhein  
Kirk Brickwood

Chief Water Operator/Supt. DPW: Troy Bennett  
Chief WWTO: Markus Hugi 8:17 P.M.  
CEO/Zoning Officer: Shawn Grasby  
Clerk-Treasurer: Lori Gray

Mayor Cox called the meeting to order at 7:00 P.M.

Pledge of Allegiance led by Trustee Snyder

Roll Call: All Present

**Visitor's Forum**

A. Jennifer Amrhein: Property Maintenance - Ms. Amrhein stated her frustration with the property located at 27 Mill Street being abandoned for 1 year. She made a formal complaint in October and has had no reply from the Village. There are broken windows, open doors, overgrown yard, garbage, etc. She showed a photo of the property to Board members stating that she has personally taken care of the yard, but is done doing so.

Mayor Cox responded that the Village is working on getting things cleaned up. CEO/Zoning Officer Shawn Grasby stated that the property is currently in limbo and has not been fully foreclosed on by the bank. Citizen Kirk Brickwood stated that the property owner could be taken to court. Clerk Lori Gray stated that there are Village adopted procedures that must be followed in order to get to that point.

B. Paul Claud: Veteran's Exemption – Mr. Claud inquired as to the status of his previous request for the Village to consider an increase/expansion for Veteran's Exemptions. Mayor Cox responded that he has taken the issue to Assessor Brian Knapp in order to obtain numbers. Will continue to follow up.

**Approval of Minutes**

- A. May 12, 2014
- B. June 9, 2014

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the meeting minutes as presented. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

**Approval of Bills**

- A. Abstract No. 2

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the bills for payment on Abstract No. 2 as follows:

GENERAL- \$136,811.40

WATER - \$3,573.61  
SEWER - \$8,331.50  
YOUTH- \$332.77  
**TOTAL – \$149,049.28**

The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

- B. NY Main Street: Drawdown No. 4 - \$11,000
- C. NY Main Street: Drawdown No. 5 - \$35,000
- D. NY Main Street: Drawdown No. 6 - \$57,600

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve NY Main Street Grant Drawdown No. 3, No. 4 and No. 5 in the total amount of \$103,600.00. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 5-0.

## Reports

### A. Police

- 1. Monthly Report: June 2014

**BE IT RESOLVED** that the Nunda Village Board of Trustees accept the resignation of Officer Paul Ricotta effective June 30, 2014, with thanks & regrets. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 5-0.

- 2. Town of Nunda Budget Report: May, June 2014 - Unavailable
- 3. Payroll Reports: 6/1/14 – 6/28/14

### B. Code Enforcement/Zoning

- 1. Monthly Report: June 2014

### C. Sewer

- 1. NYSEG: Gas Utility to Sewer Plant - \$5,500 for 1 ¼” pipe (1,775 ft.) No Charge for installation of line up to 250 ft. Village would dig remainder. Estimates for costs would need to be obtained from Tom Hillier for furnaces, potentially 3, and a hot water heater. Trustee Essler suggested putting in propane and then switch over to natural gas. Quotes to be obtained from Griffith Energy & Burnwell. Clerk Gray to contact Thoma Development regarding grants pertaining to heating. Clerk Gray also asked to contact RG&E to inquire as to why a Demand Meter was installed at the Sewer Plant and how to get off of it.
- 2. New Hach test meter
- 3. Sludge status: Getting ready for landspreading
- 4. Drying bed: Friday and Saturday to pour concrete

### D. DPW

- 1. Superintendent DPW: Truck at home on weekends – The Board gave the okay for Superintendent Bennett to take the Village truck home every night & weekends.
- 2. Kiwanis Club Letter
- 3. Safe Driver Solutions Semi-Annual Report
- 4. Stop Sign & Yield Sign at Second Street, West & Seward Streets: Signs were in place when Agway was in business. Since this is no longer the case, the suggestion was made to have a Stop sign at the end of Second St and pull the Yield sign from West & Seward. The Board to take a look at.
- 5. Paving completed, tonnage went over but not killed budget wise. Driveway aprons to be completed.
- 6. Special Brush Pick-Up upcoming Monday due to storms
- 7. Drainage issues during storms East & Vermont
- 8. Superintendent Bennett has not heard back from Richard Gray of Teitsworth, Inc. to evaluate equipment.

E. Water

1. All good except for basket at Public Bulk Water Station destroyed. Needs to be replaced. Cost through Blair Supply \$300-\$500. Five Corners suggested

F. Justice

1. Monthly Reports: June 2014-Unavailable
2. Justice Court Audit: Postponed

G. Treasurer's Reports

1. May 2014
2. June 2014
3. J. P. Morgan Chase Reserve Accounts: Close and open new accounts with Five Star Bank. Clerk Gray to look into various interest rates, including CD's.

H. ZBA/Planning Board: None

I. Youth Recreation

1. Open Volleyball Request

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the request for extension of the Open Volleyball through August 17, 2014. The motion was made by Trustee Essler, seconded Deputy Mayor Amrhein. Carried 5-0.

2. Summer Recreation Schedule

3. Swim Instructors: Hourly Pay for Letchworth Park Swim Trips

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve an hourly pay rate of minimum wage for the Learn to Swim Program Instructors chaperoning the afternoon Letchworth Swim Trips. The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

**BE IT RESOLVED** that the Nunda Village Board of Trustees accept the reports as presented. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 5-0.

**New Business**

A. School Zone Speed Limit

**BE IT RESOLVED** that the Nunda Village Board of Trustees declare the School Zone Speed Limit to be 20 mph from 7 AM to 6 PM when school is in session. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

Mayor Cox added that he has spoken directly with Assemblyman Nojay, also Senator Young regarding signage by NYSDOT at Church & Mill St.

B. Proposed Prior Notice Policy as recommended by Selective Insurance per Safety Management Survey conducted 1/9/2014

**BE IT RESOLVED** that the Nunda Village Board of Trustees adopt the Prior Notice Policy as follows:

- Complaints are received by telephone, facsimile, in writing, or verbally from the taxpayers of the Village of Nunda, employees of the Village of Nunda and elected officials. All complaints should be forwarded to the Village Clerk, who should complete a numbered, Road Service Complaint Form. One copy will remain in the office and another copy will be used to determine if the work should be scheduled as a work order. The following information must be documented:
  - Date request received
  - Person receiving the request
  - Name, address, and telephone number of the requestor
  - Location and nature of work needed
- The Superintendent of DPW will review the complaint and determine if he/she will investigate the nature of the work requested or will assign it to another DPW employee to investigate.

- The Superintendent of DPW will either approve or disapprove the work to be done based on his/her investigation of the work requested or from the information provided by the DPW employee. If disapproved, a reason will be documented on the form. If approved, a work order will be prepared.
- The completed *Road Service Complaint Form* will be filed numerically in the Village Clerk's Office.
- If the request is not approved, a copy will be provided to the appointed DPW Committee Member from the Nunda Village Board of Trustees

The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

C. Removal of Water/Sewer Penalties

**BE IT RESOLVED** that the Nunda Village Board of Trustees waive the Water/Sewer Penalties assessed to Once Again Nut Butter accounts for the period ending April 30, 2014 since payments were lost in mail and envelope was postmarked 6/11/14. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

**Old Business**

A. Village Property Route 408: Annexation- temporarily postponed

B. Parking Law: Board discussion on 2 AM to 6 AM parking restriction on Village streets. Mayor Cox stated it is consistent with every other community. Deputy Mayor Amrhein stated that the restriction should go back to Nov. 1<sup>st</sup> through April 1<sup>st</sup>. Trustee Essler stated that it is hard to retrain people. Easier to stay consistent year round.

Citizen Kirk Brickwood questioned the reasoning for not allowing parking in the apron of the driveway. He understands if it is a safety issue, but this would not be the case. Mayor Cox stated that most communities have the same restriction. Center St. is narrow. Many properties do not have adequate driveways. Trustee Essler has measured the road to be 49 ½ ft. wide. Sunday church services pose a problem with parking along the street on both sides. Would be difficult for an emergency vehicle to get through. Perhaps look at parking on one side of the street, also Church & East Street near churches.

More research to be done with recommendations to follow.

C. Employee Benefits Comparisons: Avon

D. Website: Board to look at sites currently hosted by proposed providers. To be discussed next meeting.

**Communications/Information Items**

A. Calendar: July & August 2014

B. Excellus Proposed Premium Rate Changes

C. Time Warner Cable

D. NYCOM Property Tax Freeze

E. Nunda Historical Society Grant Award

F. Ron Duttweiler Revised Letter

G. Village Appointments/Committees

H. RESTORE

I. NYCOM News

J. Livingston County Village Tax Rates: June 1, 2014

K. Five Star Bank Invitation

**Other Business**

A. Village Park Security

Deputy Mayor Amrhein stated that he is continuing to work on camera system at the Village Park. Three cameras are connected. The fourth is not powered by anything

B. Executive Session

**BE IT RESOLVED** that the Nunda Village Board of Trustees enter Executive Session at 8:54 P.M. for the purpose of discussing potential Litigation, Negotiations and Personnel. The motion was made by Trustee Galton, seconded by Trustee Snyder. Carried 5-0.

**BE IT RESOLVED** that the Nunda Village Board of Trustees exit Executive Session at 9:50 P.M. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 5-0.

**BE IT RESOLVED** that the Nunda Village Board of Trustees, authorize the acceptance of the counter offer of \$2,500 for the Real Property Sale to Wilma Willey, contingent upon receiving a copy of the appraisal report showing value \$2,500. The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

With no further business to be discussed, the Motion to adjourn was made by Trustee Essler at 10:05 P.M., seconded by Deputy Mayor Amrhein. Carried 5-0.

Respectfully submitted,

Lori j. Gray  
Clerk-Treasurer