

Draft Meeting Minutes for viewing purposes

July 14, 2020

The Regular Meeting of the Nunda Village Board of Trustees was held on July 14, 2020 at the Nunda Government Center Building, at 6:30 PM with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen
William McTarnaghan
Donald Wilcox

Water and Streets Superintendent: Troy Bennett

Waste Water Treatment Plant Chief Operator: Markus Hugi arrived at 6:35 PM

Planning Board Chairperson: Alex Pierce

Youth Recreation Director: John Gordinier

Administrator/Clerk-Treasurer: LeRoy Wood

Citizens: (1) Civilian

Mayor Morgan - called the meeting to order at 6:32 PM

Roll Call: All present

Pledge of Allegiance: Led by Trustee McTarnaghan

Visitor's Forum: None

Reports

A. Police

1. Nunda Police Department Monthly Report-June 2020

B. Code Enforcement/Zoning

1. Monthly Report-June 2020

C. Waste Water Treatment Plant

1. Departmental Activity Log-June 2020

D. Water/DPW

1. Departmental Activity Log-June 2020

E. Justice

1. Monthly Reports-June 2020

2. Letter of upcoming Justice Audit

Mayor Morgan asked Administrator Wood to schedule a time for this audit.

F. Treasurer's Reports

1. Monthly Bank Statement Account-June 2020

2. Collateralization Report-June 2020

3. Monthly Treasurer's Reports-June 2020

4. Payroll - #14-Certification Review

5. Departmental Activity Log-June 2020

G. ZBA/Planning Board

H. Youth Recreation

Director Gordinier stated numbers for attendance are low at this time. Advertising was requested to spark interest in this year's program. Swimming component of the program is full/exceeding expectations.

MOTION was made by Trustee McTarnaghan that the Nunda Village Board of Trustees accepts the reports as reviewed, presented, and discussed, seconded by Trustee Wilcox. Carried 5-0.

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Approval of Invoices

The Nunda Village Board of Trustees has reviewed and approve invoices for payment on Abstract no. 02 as follows:

A. Abstract No. 02

GENERAL(A)	- \$ 21,055.47
WATER (F)	- \$ 2,862.46
SEWER (G)	- \$ 8,892.00
YOUTH (J)	- \$ 311.26
WWTP CIP (H)	- \$ <u>1,011.60</u>
TOTAL	- \$ 34,132.79

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 5-0.

New Business

A. Estimate for Milling Village Streets \$4,380.00 from Donegal Construction Corporation

MOTION was made by Trustee Allen to accept milling services from Donegal Construction Corporation in the amount of \$4,380.00 for street maintenance in the Village of Nunda, seconded by Deputy Mayor Snyder. Carried 5-0.

B. CDBG Application Forms (2) applicants

Resolution No. 2020-029

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR350-18, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from Myra Snyder residing at 28 Mill Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$30,725.00.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 5-0.

Resolution No. 2020-030

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR350-18, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from George and Constance Kenney residing at 6 South Church Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$11,055.00.

The **motion** was made by Trustee McTarnaghan, seconded by Deputy Mayor Snyder. Carried 5-0.

C. Move received 2019-2020 Snow & Ice monies into Snow Equipment Reserve Account
Total \$20,457.60.

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MOTION was made by Deputy Mayor Snyder to move incoming 2019/2020 Snow & Ice revenues from the General Savings Bank Account to the Snow Equipment Reserve Account in the amount of \$20,457.60, seconded by Trustee McTarnaghan. Carried 5-0.

D. Discharge Permit-Sewer Plant

Old Business

- A. Wayfinding Study through Livingston County-Meeting Wednesday, July 15, 2020
- B. Sewer Plant Road clean-up discussion

Other Business

A. Water/sewer bill late notices went out (without penalties) - do you want shut-off notices delivered? Billing occurs again on August 1st.

Trustee Allen asked if we can even turn off services during the pandemic. Mayor Morgan asked to research what options there are. Mayor Morgan instructed Administrator Wood to develop a letter for mailout stating concerns for non-payments to outstanding residents.

Mayor Morgan unilaterally directed no penalties be instituted during this past billing cycle of the COVID-19 Pandemic.

MOTION was made by Deputy Mayor Snyder to reinstate penalties for late payments of water/sewer invoices received after due date during the next billing period in accordance with Local Law #1 of 2017 – Water Rules and Regulations, seconded by Trustee Allen. Carried 5-0.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Trustee Allen, seconded by Trustee McTarnaghan at 7:31 PM.

Respectfully submitted,

LeRoy J. Wood
Administrator/
Clerk-Treasurer