

December 1, 2016

A Special Meeting of the Nunda Village Board of Trustees was held December 1, 2016 at the Nunda Government Center with the following present:

Mayor: Robert Cox

Deputy Mayor: Fritz Amrhein

Trustees: Mel Allen

Darren Snyder

Jack Morgan

Citizens: Ronald Adam

Chief Waste Water Treatment Operator: Markus Hugi arrived at 7:31 PM

Clerk-Treasurer: LeRoy Wood

Mayor Cox - called the meeting to order at 7:00 PM

Roll Call: Trustee Morgan arrived at 7:05 PM

Pledge of Allegiance led by Mayor Cox

Lease Agreement review with Trinity Church of Nunda for Park

Resolution No. 2016-141

BE IT RESOLVED that the Nunda Village Board of Trustees approve and enter into an Agreement to Lease property owned by Trinity Church of Nunda, located on East Street in the Village of Nunda, New York to be known as the Village Park under the terms and conditions of said Agreement.

The motion was made by Trustee Snyder, seconded by Trustee Allen. Carried 4-0.

Other Business

A. Records Retention

Resolution No. 2016-142

BE IT RESOLVED, by the Village of Nunda Board of Trustees, that Records Retention and Disposition Schedule MU-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed herein.

FURTHERMORE, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in the Records Retention and Disposition Schedule MU-1 after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

B. Vehicle Use Policy

Resolution No. 2016-143

BE IT RESOLVED, by the Village of Nunda Board of Trustees adopt the Vehicle Use Policy with additional changes as requested by said Board.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

C. Computer Use Policy Review

Resolution No. 2016-144

BE IT RESOLVED, that the Village of Nunda Board of Trustees has *reviewed* and hereby amends the existing Village Internet, E-Mail, and Computer Use Policy with the following changes; addition of an acknowledgment form to be reviewed and signed by each employee. The motion to amend existing policy was made by Deputy Mayor Amrhein, seconded by Trustee Allen. Carried 5-0.

D. Investment/Borrowing Policy

Clerk-Treasurer Wood provided a copy of an updated version of the Village Investment/Borrowing Policy to be reviewed by the Village Board and to be presented at the next regularly scheduled Board Meeting for discussion and possible adoption.

E. PESH

Mayor Cox discussed PESH's recent visit to the Village. PESH did discover some concerns for the employees of the Village and will be submitting a report to the Village in six-eight weeks for further review and completion of any actions that may need to be rectified.

F. Letter from New York State Department of Transportation

Mayor Cox provided to the Village Board a letter from NYSDOT referencing the intersection of Mill Street (State Route 436) and North Church Street in the Village. The Village and Keshequa Central School has made several attempts in requesting additional safety and security measures to be implemented at this intersection for students and other pedestrian traffic. Request by New York State Senator Young to the NYSDOT to provide additional surveillance in appropriately identifying any safety concerns with this intersection has been met. NYSDOT did identify additional markings to be placed on the pavement with installation taking place in 2017. Mayor Cox has provided this letter to the Police Commissioners for discussion at their next meeting. Mayor Cox also has requested this letter be distributed to all agencies involved in safety protections for all of our citizens (Nunda Police, Park Police, Livingston County Sheriff, New York State Police).

G. Christmas in Nunda

Trustee Morgan was contacted about the possibility of a petting zoo during the Christmas in Nunda event coming up this month. After further discussion of the Board, it was determined that such zoo would be acceptable as long as vendor providing such activity has the required liability insurance coverage for such events.

MOTION to allow for a petting zoo, where the riding of animals may take place, during the Christmas in Nunda event this year is authorized pending appropriate insurance is provided to Village prior to event occurring.

The motion was made by Trustee Morgan, seconded by Deputy Mayor Amrhein. Carried 5-0.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Deputy Mayor Amrhein at 8:04 PM, seconded by Trustee Morgan. Carried 5-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer