

The Regular Meeting of the Nunda Village Board of Trustees was held on December 14, 2015 with the following present:

Mayor: Robert Cox
Trustees: Jeffrey Essler

Code Enforcement/Zoning Officer: Mark Mullikin
Chief Water Operator - Department of Public Works Representative: Brian Emke
Chief Waste Water Treatment Operator: Markus Hugi
Clerk-Treasurer: LeRoy Wood

Citizens: Mr. Stephen Gelser

Mayor Cox called the meeting to order at 7:00 P.M.

Roll Call: Deputy Mayor: Fritz Amrhein arrived at 7:02 P.M.
Trustee: Darren Snyder arrived at 7:01 P.M.

Trustee Jack Morgan absent

Pledge of Allegiance led by Mayor Cox

Visitor's Forum

Mr. Gelser – Spoke with Liberty Company about drilling under State Route 436. Mr. Gelser stated that the company would need a formal letter from the Village and Town agreeing to use the current highway permit.

Mayor Cox complimented the DPW for both the Village and Town on the Portage Street water/sewer extension project. Many thanks and great job!

Approval of Minutes

A. November 9, 2015

B. November 25, 2015 Special meeting – 2016 Village Employee Healthcare Program

BE IT RESOLVED, that the Nunda Village Board of Trustees have reviewed and approved the meeting minutes of both meetings as presented. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 4-0.

Approval of Bills

A. Abstract #6 as follows:

BE IT RESOLVED, that the Nunda Village Board of Trustees has reviewed and approve the amended changes to the General and Water Abstracts with the understanding that the bottom line total of all four abstracts did not change:

GENERAL -	\$ 40,923.89
WATER -	\$ 44,835.76
SEWER -	\$ 23,374.02
YOUTH -	\$.00
TOTAL -	\$109,133.67

The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 4-0.

Reports

A. *Police*

1. Monthly Report: November 2015
2. Town of Nunda Budget Report
3. Payroll Reports: 11/1/2015 to 11/28/2015
4. Police Budget

B. *Code Enforcement/Zoning*

1. Monthly Report: November 2015

C. *Sewer*

D. *Department of Public Works*

1. November 2015 Calendar of events
2. DOT CDL Physical – Daniel Strobel

BE IT RESOLVED that the Nunda Village Board of Trustees approve the payment of \$75.00 to Daniel Strobel for the purchase of a Department of Transportation Commercial Driver's License Physical. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 4-0.

3. Stephen Gelser requesting permission to use Village highway permit. Covered in the Visitor's Forum.

4. Center Street - Mr. Brink inquired as to possibly next year repaving this street. Item to be discussed further at a later date.

E. *Water*

1. Grant Funding – Water Fluoridation System
2. Public Water Supply Sanitary Survey 2015 – Village Board reviewed, with copies provided to the Chief Water Operator

F. *Justice*

1. Monthly Reports: November 2015

G. *Treasurer's Reports*

1. October 2015
2. November 2015

H. *ZBA/Planning Board*

I. *Youth Recreation*

BE IT RESOLVED that the Nunda Village Board of Trustees accepts the reports as presented. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 4-0.

New Business

A. Water Bill - Accounts #1011, 1377, 1542 and 1543 - NYS Finger Lakes DDSO, refusal to pay late charges due to NY State Prompt Payment Law, total of \$536.35 in late charges.

BE IT RESOLVED that the Nunda Village Board of Trustees approve the adjustment and deletion of late penalty charges for water/sewer accounts #1011, 1377, 1542 and 1543 totaling \$536.35 due to the New York State Prompt Payment Law. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 4-0.

B. Water Bill – Account 1690 – Coniglio – Paid 11/12/15

BE IT RESOLVED that the Nunda Village Board of Trustees approve the deletion and adjustment of previously paid charges on account #1690 totaling \$153.58 that were paid by the previous property owner on November 12, 2015. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 4-0.

C. Water Bill – Account 1213 – Final Bill 9/28/15 Paid \$98.88 on 11/30/15 - Due \$54.70

BE IT RESOLVED that the Nunda Village Board of Trustees approve the deletion and adjustment of previously billed charges not paid to date as of the most recent billing cycle of \$98.88. This charge added the final bill total of \$98.88 to the quarter billing cycle. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 4-0.

D. Agreement with Emo, Gelser, Stoufer, Cox & Sale of Water

BE IT RESOLVED that the Nunda Village Board of Trustees approve the Agreement, as amended, for future prospective water/sewer customers: Dr. Ailsa Emo, Stephen Gelser, Randy Cox, Emily Stoufer. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 4-0.

E. Sidewalks: Snow Removal – Village Ordinance posted through Mount Morris Shopper

F. Mailbox repairs (plowing) - discussed

G. Nunda Auto Parts Water/Sewer Application Forms

H. Employee Policy update – will readdress at the next Village Board of Trustees Meeting

I. 2016 Elections

WHEREAS, the next Village Election for offices of the Village of Nunda, New York, will be held on March 15, 2016

WHEREAS, the Board of Trustees of said Village must designate by resolution and publish offices, which are to be filled at such election and the terms thereof, then be it therefore

RESOLVED, that the Board of Trustees of this Village has determined the following offices to be filled and to be voted thereupon, with the terms of such offices respectively noted as follows

TRUSTEE TERM: FOUR YEAR

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The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 4-0.

J. Request additional funds to complete computer purchase for Clerk-Treasurer
BE IT RESOLVED that the Nunda Village Board of Trustees approve an additional \$31.50 for the installation of the Village Clerk-Treasurer's computer. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 4-0.

Old Business

- A. Nunda Zoning Law: Temporary Structures recommendations
- B. Water/Sewer Extension Route 436 – Partial Certification – Certification
- C. Backhoe – confirmation as to being added to the New York State Contract will be conducted along with a request for a price sheet from the New York State Contract acceptable vendors list.
- D. Water Law – Update from Committee -further discussion at next Village Board of Trustees regularly scheduled meeting in January 2016.
- E. Procurement Policy review – further discussion at next Village Board of Trustees regularly scheduled meeting in January 2016.

Other Business

A. Executive Session for the purpose of discussing Personnel Issues
BE IT RESOLVED that the Nunda Village Board of Trustees enter Executive Session at 9:37 P.M. for the purpose of discussing personnel concerns. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 4-0.

BE IT RESOLVED that the Nunda Village Board of Trustees exit Executive Session at 9:58 P.M. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Snyder. Carried 5-0.

Communications/Information Items

- A. Calendar: December 2015 & January 2016
- B. Time Warner Cable
- C. NYS Publications – Managing Energy Costs
- D. Grant and Public Information Coordinator - Official
- E. DEC Tree Planting Grants
- F. Governor Cuomo Economic Development Resources Awards
- G. Webinar – “How to Declare a Local State of Emergency”

Adjournment

With no further business to be discussed, the motion to adjourn was made by Deputy Mayor Amrhein at 10:01 P.M., seconded by Trustee Snyder. Carried 4-0.

Respectfully submitted,

LeRoy J. Wood
Clerk-Treasurer