

Draft Meeting Minutes for viewing purposes

August 11, 2020

The Regular Meeting of the Nunda Village Board of Trustees was held on August 11, 2020 at the Nunda Government Center Building, at 6:30 PM with the following present:

Mayor: Jack Morgan
Deputy Mayor: Darren Snyder
Trustees: Mel Allen
William McTarnaghan
Donald Wilcox

Water and Streets Superintendent: Troy Bennett
Waste Water Treatment Plant Chief Operator: Markus Hugi
Planning Board Chairperson: Alex Pierce
Administrator/Clerk-Treasurer: LeRoy Wood

Citizens: (3) Civilian

Mayor Morgan - called the meeting to order at 6:30 PM

Roll Call: All present

Pledge of Allegiance: Led by Mayor Morgan

Visitor's Forum:

Mr. Larry Mallaber and Mr. Mike Vasile presented Nunda Fire Department Bi-Annual Contract calendar years 2021-2023 with the Village. An increase to the Fire Departments budget will be approximately 3.2% due to mandates required through increased department requirements.

Mayor Morgan thanked both gentlemen for their presentation asking when will the Village expect this contract to be presented for final review and signatures. Mr. Mallaber stated November-December 2020.

Approval of Minutes

A. July 7, 2020

MOTION was made by Trustee Wilcox to approve the minutes as *presented, discussed, and reviewed*, seconded by Trustee Allen. Carried 5-0.

B. July 14, 2020

MOTION was made by Trustee Wilcox to approve the minutes as *presented, discussed, and reviewed*, seconded by Trustee Allen. Carried 5-0.

Reports

A. Police

1. Nunda Police Department Monthly Report-July 2020

B. Code Enforcement/Zoning

1. Monthly Report-July 2020

C. Waste Water Treatment Plant

1. Departmental Activity Report was emailed to Board Members

D. Water/DPW

1. Departmental Activity Log-July 2020

Superintendent Bennett provided an update to the Village Park with the repairs of equipment and rubberized mulch added to help preserve the safety of the users of the park equipment. Superintendent Bennett also reported the destruction/vandalization of the Village Park property. Mayor Morgan directed Superintendent Bennett to close the park until a final plan on monitoring the park can be ascertained. Deputy Mayor Snyder provided input on a local business that can

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install updated equipment to help with monitoring the park continuously. Trustee Allen asked on the timeframe the vandalization was occurring. Superintendent Bennett stated he does drive by often. The park closes at 9:00 PM, this destruction is happening after this hour, overnight. Mayor Morgan asked Deputy Mayor Snyder to inquire with the local IT Business to provide a quote for a security system that provides coverage through video monitoring of the park.

Superintendent Bennett stated a diffuser malfunctioned at the Water Plant over the weekend and was replaced.

E. Justice

1. Monthly Reports-July 2020
2. Justice Audit to be presented in September 2020

F. Treasurer's Reports

1. Monthly Bank Statement Account-July 2020
2. Collateralization Report-July 2020
3. Monthly Treasurer's Reports-July 2020
4. Payroll - #15 & 16-Certification Review
5. Departmental Activity Log-July 2020

G. ZBA/Planning Board

1. Planning Board Chairperson Pierce stated a joint special session with both Planning Board and Zoning Board is scheduled for August 18th at 7:00 PM to discuss the new Town of Nunda Building.

H. Youth Recreation

MOTION was made by Trustee Allen to accept the departmental reports as reviewed, presented, and discussed, seconded by Trustee McTarnaghan. Carried 5-0.

Approval of Invoices

The Nunda Village Board of Trustees has reviewed and approved invoices for payment on Abstract no. 03 as follows:

A. Abstract No. 03

GENERAL(A)	- \$ 18,475.67
WATER (F)	- \$ 1,801.05
SEWER (G)	- \$ 5,209.60
WWTP CIP (H)	- \$ 2,529.00
YOUTH (J)	- \$ <u>787.25</u>
TOTAL	- \$ 28,802.57

The **motion** was made by Trustee Allen, seconded by Trustee Wilcox. Carried 5-0.

New Business

A. CDBG Application Forms (2) applicants

Resolution No. 2020-031

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR350-18, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from Lisa Battle residing at 60 East Street, Nunda, New York for Community

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Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$24,100.00.

The **motion** was made by Trustee Wilcox, seconded by Trustee Allen. Carried 5-0.

Resolution No. 2020-032

WHEREAS, the Village of Nunda has received grant funding from the Office of Community Development in the manner of a Community Development Block Grant, Project No. 831HR350-18, and

WHEREAS, the community can submit an application for said funding for repairs to private residents,

NOW THEREFORE, BE IT RESOLVED that the Nunda Village Board of Trustees approve the application from Donna Meeusen residing at 27 Gibbs Street, Nunda, New York for Community Development Block Grant funding for repairs to their home as recommended by the Village of Nunda's consultant, Thoma Development Consultants totaling \$21,500.00.

The **motion** was made by Trustee McTarnaghan, seconded by Trustee Wilcox. Carried 5-0.

B. CDBG Drawdown

Resolution No. 2020-033

CDBG No. 831HR350-18 Drawdown No. 11: \$4,950.00

BE IT RESOLVED that the Nunda Village Board of Trustees approve the bills for payment on CDBG No. 831HR350-18 Drawdown No. 11 in the amount of \$4,950.00 once funding has been received. This vendor listed is Foodlink, Inc. for food distribution during COVID-19 Pandemic.

The **motion** was made by Trustee Allen, seconded by Trustee McTarnaghan. Carried 5-0.

C. Records Retention Manual (MU-1) replaced with New York Local Government Records (LGS-1)

Resolution No. 2020-034

BE IT RESOLVED, by the Nunda Village Board of Trustees, that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, and is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER BE IT RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

The **motion** was made by Deputy Mayor Snyder, seconded by Trustee Allen. Carried 5-0.

Old Business

The following items were discussed briefly by the Board:

1. WWTP Access Drive easement/right-of-way "cleanup"
2. Mural agreement-licensing agreement being formulated by Village Attorney Meyer
3. 17 Vermont St. and 39 Massachusetts St., Zombie property law Court warrant
4. Property at corner of Church and Vermont
5. Old car wash, property maintenance, assessment and taxes
6. Lawson Property grant; traffic on and around

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7. Village Park Open- performances on August 26th (“The Good War” reading, Sterling Quintet, Mobile Mammogram, Narcan training, rescheduled unveiling of mural.)
8. Food for Nunda (block grant)
9. Tree Committee (resignation)
10. Reconnaissance Level survey
11. Street Paving
12. Gas Reservoir tank work at Shop N Save
13. Youth Recreation
14. Inspiration Arts
15. Wayfinding
16. Water/Sewer bill late fines-look into shut-off authority during pandemic

Adjournment

With no further business to be discussed, the motion to adjourn was made by Trustee Allen, seconded by Deputy Mayor Snyder at 7:34 PM.

Respectfully submitted,

LeRoy J. Wood
Administrator/
Clerk-Treasurer