

April 9, 2014

The Nunda Village Board met on April 9, 2014 for the Organizational, Regular Meeting and a Public Hearing on the 2014-2015 Budget with the following present:

Mayor: Robert Cox

Trustee: Jeff Essler

Trustee Elect: Fritz Amrhein

Darren Snyder

Supt. DPW/Chief Water Operator: Troy Bennett

Chief Sewer Operator: Markus Hugl 7:33 P.M.

Clerk-Treasurer: Lori Gray

Citizens: Gary Galton

Vicky Cox

Judy Payne

Ken Veneron

Jack Morgan

Jennifer Amrhein

Mayor Robert Cox called the meeting to order at 7:00 P.M.

Roll Call - All present

Pledge of Allegiance led by Mayor Cox

Oaths of Office administered to newly elected Mayor Bob Cox, Trustee Fritz Amrhein and Trustee Darren Snyder by Lori Gray, Village Clerk-Treasurer.

Mayor Cox made the Appointment of Gary Galton as Trustee to fill the vacancy, created by the resignation of Bob Cox as Trustee, until the start of the new official year in April 2015. Oath of Office administered to Trustee Gary Galton by Clerk Gray.

### Village Appointments by Mayor Cox

*Clerk-Treasurer/Clerk of the Board* Lori J. Gray

*Deputy Clerk* Elsie Greenberg

*Deputy Mayor* Fritz Amrhein

### COMMITTEES:

*Administrative* Bob Cox/Jeff Essler  
(Includes insurance, planning, office, phone, computer, data)

*Public Safety/Police* Fritz Amrhein/Gary Galton

*Water* Fritz Amrhein/Jeff Essler

*Other Utilities* Darren Snyder/Gary Galton  
(Includes sewer, streets, trees, cable)

*Youth/Parks* Darren Snyder/Bob Cox

*Budget Preparation* Mayor/Village Board

<b>Legal Consultant</b>	Shannon Hillier Secondary, Richardson Pullen, P.C. Secondary, Peter K. Skivington
<b>Financial Depository</b>	Five Star Bank Secondary, M & T Secondary, JP Morgan Chase
<b>Financial Consultant</b>	Bernard P. Donegan
<b>Official Newspaper</b>	Genesee Country Express Alternate: Liv. Co News/Hornell Evening Tribune
<b>Code Enforcement Officer/Zoning Officer</b>	Shawn Grasby
<b>Deputy Zoning/Code Enforcement Officer</b>	Mark Mullikin
<b>Local Addressing Official</b>	Shawn Grasby
<b>Fair Housing Officer</b>	Lori J. Gray
<b>Court Clerk</b>	Cindy Essler
<b>Acting Justice</b>	Gerald Hotchkiss
<b>Historian</b>	Valerie Griffing
<b>Registrar</b>	Lori J. Gray
<b>Deputy Registrar</b>	Cindy Essler
<b>Subregistrar</b>	Elsie Greenberg
<b>Records Management Officer</b>	Elsie Greenberg
<b>Assessor</b>	Brian Knapp (Town)
<b>Meeting Nights</b>	2nd Mondays @ 7 PM 4th Monday at 7:30 PM, if needed
<b>Clerk's Office Hours</b>	M-F 9 AM--12:30; 1PM -- 4:30 PM
<b><u>TOWN/VILLAGE PLANNING BOARD</u></b> Meet first Tuesday of the month if needed.	Town Chairperson, Jeff Long Town Members: Alex Pierce Michele Siefried Vacant <b>Village Members:</b> Ray Goll Joan Schumaker Joseph Colombo Alternate: (vacant)
Secretary, Nancy Nichols	

**TOWN/VILLAGE ZONING BOARD OF APPEALS**

Public Hearings, as needed

Secretary, Nancy Nichols

Town Acting Chairperson: Robert Piper

Town Member: Shelly Trim

**Village Members:**

George Lucas

Scott Amidon

Carolyn Lowell

Alternate (vacant)

**VILLAGE OF NUNDA REVITALIZATION REVIEW BOARD - LOCAL LAW #1-2009**

Secretary, Lori Gray

Nunda Chamber: Barbara Baldwin

Resident: Rev. Ron Duttweiler

Resident: Dorothy Ayotte

Mayor: Bob Cox

Trustee: Darren Snyder

Alternate Trustee:

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the appointments as listed by Mayor Cox. The motion was made by Trustee Essler, seconded by Trustee Amrhein. Carried 5-0.

Oath of Office administered to Deputy Mayor Fritz Amrhein by Clerk Gray.

Trustee Essler suggested that the remainder of the Organizational Meeting items be adopted as a Consent Agenda. Mayor Cox asked if any member of the Board had any questions. With none, the Mayor declared a Consent Agenda for the remaining Organization Meeting items.

**Regular Meetings**

**BE IT RESOLVED** that the regular meetings of the Village Board be held the second Monday of each month at 7:00 PM. If needed, meetings will be held the fourth Monday of the month at 7:30 PM.

**Organizational Meeting**

**BE IT RESOLVED** that the next Organizational Meeting be held on April 13, 2015 at 7:00PM

**Procurement Policy**

**BE IT RESOLVED** that the existing Procurement Policy be accepted without any changes, unless NYS changes certain criteria in its policy.

**Audit of Claims**

**“WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit claims for public utility service, postage, freight and express charges; and Health Insurance and,

**WHEREAS** all claims shall be presented at the next regular meeting for audit; and

**WHEREAS** the claimant and officer incurring or approving the claim jointly and severally liable for any amount disallowed by the Board of Trustees,

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and health insurance. All claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

**Section 2.** That this resolution shall take effect immediately.”

#### **Mileage Allowance**

“**WHEREAS** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement top Village officers and employees who use their personal automobiles while performing their official Village duties;

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees will approve reimbursement to such officers and employees at the rate authorized by the IRS currently at the rate of \$.56 per mile.

**Section 2.** That this resolution is effective immediately.”

#### **Attendance at Schools and Conferences**

“**WHEREAS** attendance by certain municipal officials and employees at one or more of workshops, seminars or schools benefits the municipality;

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That attendance at any workshops, seminars and schooling is decided on an individual basis throughout the year.

**Section 2.** That this resolution is effective immediately.”

#### **Depositories**

“**WHEREAS** the Board of Trustees has determined that Village Law requires the designation of banks or trust companies for the deposit of all village monies;

#### **NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees designates the following institutions as depositories of all monies received by the village treasurer, clerk and receiver of taxes. Names of Institutions: Five-Star Bank, M&T Bank, JP Morgan Chase

**Section 2.** That this resolution is effective immediately.”

#### **Clerk and Permit Fees**

**BE IT RESOLVED** that the Clerk’s fees and Permit fees be accepted as they now exist.

#### **Emergency Management Plans**

**BE IT RESOLVED** that the Nunda Village Board of Trustees adopt the Livingston County Comprehensive Emergency Management Plan, the Village of Nunda Water Emergency Response Plan

and the Village of Nunda Wastewater Plant Emergency Response Plan as updated, unless NYS or Livingston County changes certain criteria in its policies.

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the Consent Agenda as presented. The motion was made by Deputy Mayor Amrhein, seconded by Trustee Essler. Carried 5-0.

### **Visitor's Forum**

None

### **Approval of Minutes**

- A. February 10, 2014
- B. March 10, 2014
- C. March 24, 2014

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the minutes as presented. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

### **Approval of Bills**

- A. Abstract No. 10

Discussion was held regarding the extraordinary increases in energy costs billed by RG&E for the Sewer Plant and the Water Plant. Clerk Gray to call RG&E regarding the identification of the facility for the parcel location "Near 9459 Stone Quarry Rd".

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the bills for payment on Abstract No. 10 as follows:

- General: \$25,243.90
- Water: \$ 3,945.72
- Sewer: \$15,807.31
- Youth: \$ 95.00

**TOTAL: \$45,091.93**

The motion was made by Trustee Essler, seconded by Trustee Galton. Carried 5-0.

### **Reports**

- A. Police

- 1. Monthly Report –March 2014, Payroll Reports 2/23-4/5/14
- 2. Town of Nunda Budget Report: Year End 2013, Jan., Feb. & March 2014 – Unavailable

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the hiring of Michael Telesca as Trainee with the Nunda Police Department. The motion was made by Mayor Cox, seconded by Trustee Essler. Carried 5-0.

- B. Code Enforcement/Zoning

- 1. Monthly Report: March 2014- Unavailable

- C. Sewer

- 1. New Front Door on Lab Building installed by Moran's Glass
- 2. Back Clarifier Building Door needs to be replaced, Work Estimate to be reviewed to see if this had been included in the original quote.
- 3. Conveyors: No discussion
- 4. Drying Beds: Calvin Curry Masonry to review original estimate and revise if necessary
- 5. Spring Land Spreading: Soil Analysis conducted April 1<sup>st</sup> for permit purposes

#### D. DPW

1. 2014 Highway School June 2 – 4, 2014, Cost \$100: Troy Bennett

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the attendance of Troy Bennett to the 2014 Highway School. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

2. Spring Clean Up Schedule
3. Transportation Alternatives Program (TAP) – NYSDOT: Lori Gray to attend TAP and Federal Aid 101 Training in North Syracuse-Wednesday April 16<sup>th</sup> as requirement of application.
4. NYSDOT CHIPS Program: Increase in funding approved by Legislature for Winter Repairs. No figures available yet.
5. Dan Ayers, CP Ward: Work to start next week on Walnut St. Bridge. Will be finished by end of May.
6. Liberty still working on Gas Mains. Will clean-up and restore to prior construction status.

#### E. Water

1. Programming of the Control System

#### F. Justice

1. Monthly Reports – February & March 2014: Justice Hotchkiss  
March 2014: Justice Mann
2. Town & Village Court Nights
3. Judge Mann has hired a substitute Court Clerk to be paid by voucher while Cindy Essler is on Sick Leave.

#### G. Treasurer's Reports

1. Monthly Reports – March 2014
2. Authorization for Mayor to sign checks

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the authorization of Mayor Cox to sign checks. The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

#### H. ZBA/Planning Board

1. Minutes: Planning Board Meeting - February 18, 2014  
ZBA Meeting - March 18, 2014

**BE IT RESOLVED** that the Nunda Village Board of Trustees accept the reports as presented. The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

### New Business

- A. Jack Morgan: Request to continue Enrollment of Health Insurance under the Village's Health Insurance Group. Enrollee to pay 100% of premium cost.

**BE IT RESOLVED** that the Nunda Village Board of Trustees approve the continued enrollment of health insurance of Jack Morgan under the Village's Health Insurance Group provided the enrollee to pay 100% of premium cost. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

- B. Approval to Relevy onto 2014 Village Taxes any outstanding Water/Sewer Bills as of May 1, 2014

**BE IT RESOLVED** that the Nunda Village Board of Trustees authorize the Village Clerk-Treasurer to re-levy any outstanding Water/Sewer Bills as of May 1, 2014 onto the 2014 Village Tax Bills. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

### Old Business

- A. Employee Policy: Changes were implemented per last Board meeting. Troy Bennett inquired as to how monies owed at the time of death of an employee or retiree would be incrementally paid to a surviving spouse or designee. Criteria/Schedule based on the amount owed needs to be developed. Trustee Essler suggested that employees sign the Employment Policy as "received" instead of "read

and agree” due to employees declining to sign the policy in the past. The Board agreed to the change being made.

- B. Ford 150 Pick-Up Truck remains at the Sewer Plant. Clerk Gray to send letter to Douglass Ford to see if they are still planning to purchase the truck as approved in December.

**Communications/Information Items**

- A. Calendar –April 2014
- B. Time Warner Cable
- C. NYCOM
- D. Strollin’ for the Colon 5K Run/Walk
- E. NYCOM Annual Meeting & Training School
- F. Livingston County Planning Board

Mayor Cox declared the Public Hearing open at 8:00 P.M. on the 2014-2015 Tentative Budget. There were no questions from the public. Clerk Gray provided explanations as requested to new Board members. With no further discussion to be held, the motion to close the Public Hearing at 8:07 P.M. was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

**BE IT RESOLVED** that the Nunda Village Board of Trustees adopt the 2014-2015 Budget of the Village Board of Trustees as follows:

- GENERAL FUND: \$568,435.00
- SEWER FUND: \$248,854.00
- WATER FUND: \$309,750.00
- YOUTH RECREATION: \$19,810.00

Grand Total Amount is \$1,146,849.00 with \$424,464.00 to be raised by taxes for the General Fund at the Tax Rate of \$10.461308 per thousand. The Water Debt Charge will be increased from \$13.70 to \$32.00 per quarter, per living unit. The Sewer Debt Charge will increase from \$4.25 to \$4.35 per quarter, per Sewer Unit. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

**Executive Session**

**BE IT RESOLVED** that the Nunda Village Board of Trustees enter Executive Session at 8:08 P.M. for the purpose of discussing potential litigation and personnel issues. The motion was made Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

**BE IT RESOLVED** that the Nunda Village Board of Trustees exit Executive Session at 8:57 P.M. The motion was made by Trustee Essler, seconded by Trustee Snyder. Carried 5-0.

**BE IT RESOLVED** that the Nunda Village Board of Trustees eliminate the Superintendent of DPW stipend in the budgeted in the amount of \$4,160 per year, maintain the stipends for Chief Water Operator & Chief Sewer Operator in the amount of \$2,800 per year and hereby increase the hourly wage for Troy Bennett to \$23.00 per hour effective next payroll period. The motion was made by Trustee Essler, seconded by Deputy Mayor Amrhein. Carried 5-0.

**Adjournment**

With no further business to be discussed, the motion to adjourn was made by Trustee Essler at 9:00 P.M., seconded by Deputy Mayor Amrhein. Carried 5-0.

Respectfully submitted,